

December Agenda
Regular Meeting of Trustees

The regular meeting of the Board of Trustees of School District #35 has been scheduled for Wednesday, December 6, 2006 at 7:00 p.m. at the Gallatin Gateway School multipurpose room.
(All policies mentioned in the agenda can be found at www.gallatingatewayschool.com.)

Call to Order

Pledge of Allegiance

Presiding Trustee's explanation of procedures to be followed for addressing the Board – (GGS Policy #1441)

Public Comment- Non Agenda Items- Public Comment- Sign in sheet- (GGS Policy #1441)

Minutes

November 13, 2006 (regular meeting) (GGS Policy #1420 & #1401)

November 17, 2006 (special meeting) (GGS Policy #1420 & #1401)

Finance

Warrants & Expenditure vs Budget Report (GGS Policy #7310 & #7326)

Cash Reconciliation (GGS Policy #7410)

Payroll Direct Deposit (GGS Policy #7310)

Extra-Curricular Recap and Reconciliation (GGS Policy #7425)

Budget Amendment Resolution (GGS Policy #7121)

Personnel

Resignation- Classified Assistant Cook (GGS Policy #5120)

Hire- Classified Assistant Cook (GGS Policy #5120)

Hire- Girls' Basketball Coach (GGS Policy #5120)

Superintendent Evaluation Date (GGS Policy #6110)

Superintendent's Report

Old Business

Mentor Program (GGS Policy #5120)

New Business

***Academics**

2006-2007 Mentor Handbook

***Community & Public Relations**

Board Teamwork Self-Assessment (GGS Policy #1620P)

E-rate- Internet Access

Adjournment

Regular Meeting, Board of Trustees, Gallatin Gateway School District #35

Open Session

DATE: December 6, 2006

TIME: 7:00 PM

PLACE: Gallatin Gateway School Multipurpose Room

MEMBERS

PRESENT: Erik Yager, Board Chair
Jess Holloway, Vice Chair
Alec Nisbet
Nikki Robbins
Cheryl Thiem

MEMBERS

ABSENT: None

STAFF

PRESENT: Kim DeBruycker, Superintendent; Carrie Fisher, Clerk; Ken Mosby, Business Manager, Mike Coon, Teacher; Elizabeth Matthews, Teacher; Deb Clark, Teacher; and Scott Vollmer, Teacher

OTHERS

PRESENT: Debbi Hapcic, Karl Hapcic and Carol Lee-Roark

CALL TO ORDER

The meeting was called to order at 7:08 p.m. by Board Chair Erik Yager.

Board Chair Erik Yager explained the public comment process to be followed for addressing the Board in accordance with Gallatin Gateway School Policy #1441. He stated that prior to a vote the public may comment on agenda items. There will be time for public comment on non-agenda items. Public comment periods are not intended to be a question and answer session and may not include discussions of performance, evaluations or anything that may infringe on any person's right to privacy.

PUBLIC COMMENT ON NON-AGENDA ITEMS

Debbi Hapcic commented that the gravel pit on Cottontail Road is seeking to renew its permit beyond 2010 and expressed concerns regarding overloaded trucks, speed violations within school zone. She stated that she would like the landowners and the school to collaborate on the issue with the school district to divert the trucks to avoid the school zone. Karl Hapcic stated that he wrote a letter to the County Commissioners regarding his concerns and felt that it was counter productive to have the new tunnel built for the safety of students and then having large, overloaded trucks traveling through the school zone. Carol Lee-Roark stated that she lives very close to the gravel pit and that the crusher is very loud.

APPROVAL OF MINUTES

A motion was made by Vice Chair Jess Holloway to approve the minutes for the November 13, 2006 (regular meeting) and November 17, 2006 (special meeting). Trustee Nikki Robbins seconded the motion. For: Holloway, Nisbet, Robbins, Thiem, and Yager. Opposed: none. Motion passed unanimously.

FINANCE

A motion was made by Trustee Alec Nisbet to approve warrants (#26487-#26517 and -#26575-#26662-Void-none) and Expenditures vs. Budget Report- Budgeted Funds as of December 6, 2006. The motion was seconded by Vice Chair Jess Holloway. For: Holloway, Nisbet, Robbins, Thiem, and Yager. Opposed: none. Motion passed unanimously.

A motion was made by Trustee Nikki Robbins to approve the cash reconciliation report as of October 31, 2006. The motion was seconded by Trustee Cheryl Thiem. For: Holloway, Nisbet, Robbins, Thiem, and Yager. Opposed: none. Motion passed unanimously.

Ms. DeBruycker and Mr. Mosby presented the Board with information regarding adding the direct deposit option to the *Softwise* software that is used to complete payroll. Mr. Mosby stated that adding the direct deposit component would be a one-time fee of \$495. The board did not make a motion, but would like to revisit this issue after the new fiscal year begins in July in hopes of having the software in place before the first payroll of the next school year.

Public Comment: Mike Coon asked if the software would have the capability for employees to have deposits made to their own banks or would employees have to use the district's bank to have the direct deposit option. Scott Vollmer stated that it would be wonderful to have the option of direct deposit as it is often hard to get to the bank.

A motion was made by Vice Chair Jess Holloway to approve the Extra-Curricular recap and reconciliation report as of December 1, 2006. The motion was seconded by Trustee Nikki Robbins. For: Holloway, Nisbet, Robbins, Thiem, and Yager. Opposed: none. Motion passed unanimously.

A motion was made by Vice Chair Jess Holloway to approve the following resolution for a budget amendment:

At a regular meeting of the board of trustees of School District No.35, Gallatin County, Montana, held December 6, 2006, at 7 p.m. at the Gallatin Gateway School Multipurpose Room, the following resolution was introduced:

WHEREAS, the trustees of School District No.35, Gallatin County, Montana, have made a determination that as a result of an unanticipated enrollment increase, the district's budget for the general fund does not provide sufficient financing to properly maintain and support the district for the entire current school year; and

WHEREAS, the trustees have determined that an amendment to the elementary school general fund budget in the amount of \$34, 970.92 is necessary under the provision of Section 20-9-161 (1), MCA; for the purpose of unanticipated enrollment increase and

WHEREAS, the anticipated source of financing the budget amendment expenditures shall be the general fund additional state assistance;

THEREFORE BE IT RESOLVED that the Board of Trustees of School District No.35, Gallatin County, Montana, proclaims a need for an amendment to the elementary school general fund budget for fiscal year 2007 in the amount of \$34,970.92 under Section 20-9-161 (1), MCA, for the purpose identified above.

DATE BUDGET AMENDMENT WAS ADOPTED: December 6, 2006

List all budget amendment expenditure line items and amounts:

101 100 1000 112	\$17,884.60
101 100 1000 250	\$ 180.07
101 100 1000 260	\$11,306.25
101 100 2600 411	<u>\$ 5,600.00</u>
Total	\$34,970.92

The motion was seconded by Trustee Cheryl Thiem. For: Holloway, Nisbet, Robbins, Thiem, and Yager. Opposed: none. Motion passed unanimously.

PERSONNEL

A motion was made by Vice Chair Jess Holloway to accept the resignation of Sue Blevins, assistant cook effective November 22, 2006. The motion was seconded by Trustee Nikki Robbins. For: Holloway, Nisbet, Robbins, Thiem, and Yager. Opposed: none. Motion passed unanimously.

A motion was made by Trustee Cheryl Thiem to hire Diann Calvin, assistant cook effective November 27, 2006- June 6, 2007 at \$8.25/hour three days a week, pending acceptable background/fingerprint checks and TB tests results. The motion was seconded by Trustee Nikki Robbins. For: Holloway, Nisbet, Robbins, Thiem, and Yager. Opposed: none. Motion passed unanimously.

Board Chair Erik Yager recommended that the Board table the hiring of a Girls' basketball coach until the January 8, 2007 to allow Superintendent DeBruycker to meeting with all interested parties. Mr. Yager also recommended the Board appoint a Board member to assist Superintendent DeBruycker with interviews.

A motion was made by Vice Chair Jess Holloway to appoint Erik Yager as the Board Representative to assist with interviews of the Girls' Basketball Coach. The motion was seconded by Trustee Nikki Robbins. For: Holloway, Nisbet, Robbins, Thiem, and Yager. Opposed: none. Motion passed unanimously.

The Board will conduct the Superintendent's Evaluation at as special meeting on Monday, January 22, 2007 at 6pm. The evaluation forms will be provided to Board members at the January 8, 2007 meeting for them to complete prior to the evaluation.

SUPERINTENDENT'S REPORT

Ms. Kim DeBruycker discussed the following information with the Board: 1) Draft 07-08 and 08-09 School Calendars; 2) Winter Program- December 20th at 6:30 pm; 3) Simple Machine Fair- December 18th- 1:50pm- 2:50pm; and 5) Boys' Basketball Game Schedule.

OLD BUSINESS

A motion was made by Trustee Nikki Robbins to provide Miss Nora Martin with a stipend of \$900 for the 2006-2007 school year for mentoring three new teachers (\$300/mentee). The motion was seconded by Vice Chair Jess Holloway. For: Holloway, Nisbet, Robbins, Thiem, and Yager. Opposed: none. Motion passed unanimously.

NEW BUSINESS

ACADEMICS

A motion was made by Vice Chair Jess Holloway to adopt the 2006-2007 Mentor Handbook. The motion was seconded by Trustee Nikki Robbins. For: Holloway, Nisbet, Robbins, Thiem, and Yager. Opposed: none. Motion passed unanimously.

The Board reviewed the Board Teamwork Self-Assessment (GGs Policy #1620P) and will return their assessments to the office by December 21, 2006. Results will be presented at the January 8, 2007 regular meeting.

COMMUNITY AND PUBLIC RELATIONS

The Board reviewed the Board Teamwork Self-Assessment (GGs Policy #1620P) and will return their assessments to the office by December 21, 2006. Results will be presented at the January 8, 2007 regular meeting.

A motion was made by Trustee Cheryl Thiem to accept end the schools' internet service with Global Net and enter into a two-year contract with Qwest using e-rate funds to supplement the cost of service. The motion was seconded by Trustee Alec Nisbet. For: Holloway, Nisbet, Robbins, Thiem, and Yager. Opposed: none. Motion passed unanimously.

Public Comment: Mike Coon said "Thank God. Thank you."

ADJOURNMENT

A motion was made by Vice Chair Jess Holloway to adjourn meeting. The motion was seconded by Trustee Nikki Robbins. For: Holloway, Nisbet, Robbins, Thiem and Yager. Opposed: none. Motion passed unanimously.

Meeting was adjourned at 8:08 p.m.

Erik Yager, Board Chairman

Carrie Fisher, District Clerk