

August Agenda

Regular Meeting of Trustees

The regular meeting of the Board of Trustees of School District #35 has been scheduled for Monday, August 6, 2007 at 7:00 p.m. at the Gallatin Gateway School Multipurpose Room.

(All policies mentioned in the agenda can be found at www.gallatingatewayschool.com.)

Call to Order

Pledge of Allegiance

Presiding Trustee's explanation of procedures to be followed for addressing the Board – (GGS Policy #1441)

Public Comment- Non Agenda Items- Public Comment- Sign in sheet- (GGS Policy #1441)

Minutes

July 11, 2007 (special meeting) (GGS Policy #1420 & #1401)

July 16, 2007 (regular meeting) (GGS Policy #1420 & #1401)

July 16, 2007 (special meeting) (GGS Policy #1420 & #1401)

July 23, 2007 (special meeting) (GGS Policy #1420 & #1401)

Finance

Warrants & Expenditure vs. Budget Report (GGS Policy #7310 & #7326)

Cash Reconciliation (GGS Policy #7410)

Extra-Curricular Recap and Reconciliation (GGS Policy #7425)

2007-2008 Final Budget Adoption--\$904,369.93 General Fund (GGS Policy #1400 & #7110)

Personnel

2007-2008 Master Agreement between the Gallatin Gateway Board of Trustees, School District No. 35 and the Gallatin Gateway Education Association, MEA-MFT (GGS Policy #1130)

2007-2008 Classified Wages (GGS Policy #5120)

2007-2008 Classified Flex Renewal (GGS Policy #5120)

Hire-Classified Staff (GGS Policy #5120)

Adopt Amendment to Superintendent's Contract (GGS Policy #5120)

Hire- Volleyball Coach (GGS Policy #5120)

Hire- Athletic Director (GGS Policy #5120)

2007-2008 Employee Forms and Reference Manual

2007-2008 Mentor Handbook

Superintendent's Report

Old Business

New Business

***Academics**

2007-2008 Student and Parent Handbook

2007-2008 Athletic Handbook

***Community & Public Relations**

2007-2008 Volunteer Handbook

2007-2008 Crisis Manual

Discretionary Nonresident Student Attendance Agreements (GGS Policy #3141)

Appointments: Title X- Homeless Liaison-Lori Hicks

Title IX- Equal Opportunity- Lori Hicks

Title VI- Lori Hicks

504 Coordinator- Kim DeBruycker

Gallatin-Madison Cooperative Representative- Kim DeBruycker

ADA- Title II- Lori Hicks

Adjournment

Regular Meeting, Board of Trustees, Gallatin Gateway School District #35

Open Session

DATE: August 6, 2007

TIME: 7:00 PM

PLACE: Gallatin Gateway School Multipurpose Room

MEMBERS

PRESENT: Erik Yager, Board Chair
Jess Holloway, Vice Chair
Celia O'Connor
Nikki Robbins
Cheryl Thiem

MEMBERS

ABSENT: none

STAFF

PRESENT: Kim DeBruycker, Superintendent; Carrie Fisher, Clerk; and Mike Coon, Teacher.

OTHERS

PRESENT: Lauri Olsen and Alec Nisbet.

CALL TO ORDER

The meeting was called to order at 7:16 p.m. by Board Chair Erik Yager.

Board Chair Erik Yager explained the public comment process to be followed for addressing the Board in accordance with Gallatin Gateway School Policy #1441. He stated that prior to a vote the public may comment on agenda items. There will be time for public comment on non-agenda items. Public comment periods are not intended to be a question and answer session and may not include discussions of performance, evaluations or anything that may infringe on any person's right to privacy.

PUBLIC COMMENT ON NON-AGENDA ITEMS

Lauri Olsen spoke to the Board on behalf of Partners in Education (PIE) stating that PIE would like to develop a plan to purchase and donate acoustic boards for the gym. She will meet with Ms. DeBruycker to design a plan to bring to a future board meeting.

APPROVAL OF MINUTES

A motion was made by Trustee Nikki Robbins to approve the minutes for the June 11, 2007- special meeting; July 16, 2007- regular meeting; July 16, 2007- special meeting; and July 23, 2007-special meeting striking the sentence "Mrs. Robbins stated that usually schools think that pay increases make better teachers, but most have found that it doesn't work." Vice Chair Jess Holloway seconded the motion. For: Holloway, O'Connor, Robbins, Thiem, and Yager. Opposed: none. Motion passed unanimously.

FINANCE

A motion was made by Vice Chair Jess Holloway to approve warrants (#27347-#27392- Void-none). The motion was seconded by Trustee Celia O'Connor. For: Holloway, O'Connor, Robbins, and Yager. Opposed: none. Motion passed unanimously.

A motion was made by Vice Chair Jess Holloway to approve the cash reconciliation report as of June 30, 2007 dated August 3, 2007. The motion was seconded by Trustee Nikki Robbins. For: Holloway, O'Connor, Robbins, Thiem, and Yager. Opposed: none. Motion passed unanimously.

A motion was made by Trustee Nikki Robbins to approve the 2006-2007 transfer of expenditures report dated June 30, 2007. The motion was seconded by Vice Chair Jess Holloway. For: Holloway, O'Connor, Robbins, and Yager. Opposed: none. Motion passed unanimously.

There was no change to the Extra-Curricular Account since the July 16, 2007 report. The account balance remains \$8,766.80.

A motion was made by Vice Chair Jess Holloway to adopt the 2007-2008 budget as follows:

General Fund	\$904,369.93
Transportation	\$85,000.00
Bus Depreciation	\$95,300.00
Tuition	\$750.00
Retirement	\$108,239.45
Adult Education	\$17,310.00
Technology	\$22,500.00
Flexibility	\$1,400.00
Debt Service	\$124,395.00
Building Reserve	\$25,000.00

The motion was seconded by Trustee Cheryl Thiem. For: Holloway, O'Connor, Robbins, Thiem, and Yager. Opposed: none. Motion passed unanimously.

PERSONNEL

Vice Chair Jess Holloway made a motion to approve the 2007-2008 Master Agreement between the Gallatin Gateway Board of Trustees, School District No. 35 and the Gallatin Gateway Education Association, MEA-MFT as negotiated at the July 16, 2007 and July 23, 2007 special meetings. Trustee Erik Yager seconded the motion. For: Holloway, O'Connor, Robbins, Thiem, and Yager. Opposed: none. Motion passed unanimously.

Trustee Celia O'Connor made a motion to provide the classified staff an additional 1% wage increase, for a total of 5% over the previous year's classified wages for the 2007-2008 year. This raise is not intended to set a president for future years. Trustee Nikki Robbins seconded the motion. For: Holloway, O'Connor, Robbins, Thiem, and Yager. Opposed: none. Motion passed unanimously.

Trustee Nikki Robbins made a motion to renew flexible benefits for classified employees:

Aide 1	\$900 year
Aide 2	\$900 year
Aide 3	\$900 year
Assistant Cook	No Flex- less than ½ time
Business Manager	\$720 year
Bus Driver 1	No Flex- less than ½ time
Bus Driver 2	No Flex- less than ½ time
Clerk	\$1800 year
Cook	\$720
Network Admin	\$600 year
Secretary	No Flex- less than ½ time

Trustee Celia O'Connor seconded the motion. For: Holloway, O'Connor, Robbins, Thiem, and Yager. Opposed: none. Motion passed unanimously.

A motion was made by Trustee Cheryl Thiem to hire Megan Stageman as an aide at \$12/hour and \$900.00 flex, with a maximum of 40 hours/week for the 2007-2008 year pending adequate fingerprint/background check and TB test. The motion was seconded by Trustee Nikki Robbins. For: Holloway, Nisbet, Robbins, Thiem, and Yager. Opposed: none. Motion passed unanimously.

A motion was made by Trustee Cheryl Thiem to adopt an amendment to the Superintendent's Contract to reflect the contract language adopted at the June 11, 2007 board meeting. This language states, "The Superintendent shall receive a minimum of the same percentage to Superintendent Contract as the certified receive to the base on the matrix in any given contract year," which allows for a 5% increase to the contract for the 2007-2008 year. The motion was seconded by Vice Chair Jess Holloway. For: Holloway, Nisbet, Thiem, and Yager. Opposed: Robbins Motion passed 4-1.

A motion was made by Trustee Celia O'Connor to hire Mike Coon as the volleyball coach for the 2007-2008 year for a \$1200 stipend. The motion was seconded by Trustee Nikki Robbins. For: Holloway, Nisbet, Robbins, Thiem, and Yager. Opposed: none. Motion passed unanimously.

A motion was made by Trustee Celia O'Connor to hire Mike Coon and Carrie Fisher as Athletic Directors. Mike Coon will receive a stipend of \$1650/year and Carrie Fisher will receive a stipend of \$850/year for 2007-2008. The motion was seconded by Trustee Cheryl Thiem. For: Holloway, Nisbet, Robbins, Thiem, and Yager. Opposed: none. Motion passed unanimously.

Trustee Cheryl Thiem made a motion to approve the 2007-2008 Employee Forms and Reference Manual. Trustee Celia O'Connor seconded the motion. For: Holloway, O'Connor, Robbins, Thiem, and Yager. Opposed: none. Motion passed unanimously.

Ms. DeBruycker presented the Board with the 2007-2008 Mentor Handbook and explained how important and vital the handbook will be this year with six new certified staff. The handbook was researched and written by Ms. DeBruycker along with Ms. Nora Martin, Mrs. Liz Matthews, Mrs. Kelly Haskins, and Mrs. Joanne Heusel. Mr. Yager stated for the Board that they would like the mentor handbook followed and implemented as it is written due to the hours of careful work put into the project and offered Ms. DeBruycker the Board's full support in attaining that standard in order to achieve teacher job satisfaction. He stated that it would be sad if it were not followed and be forgotten.

Vice Chair Jess Holloway made a motion to approve the 2007-2008 Mentor Handbook. Trustee Celia O'Connor seconded the motion. For: Holloway, O'Connor, Robbins, Thiem, and Yager. Opposed: none. Motion passed unanimously.

SUPERINTENDENT'S REPORT

Ms. Kim DeBruycker discussed the following information with the Board: 1) Textbook Inventory- Mr. Tom Vanderbeck; 2) Donation of GPS units for 5th grade; 3) Algebra and Geometry Conference- Mrs. Liz Matthews; 4) Summer Maintenance: flooring, sinks, paint, gym floor refinishing, electrical, lockers, and sewer; and 5) the New Teacher Induction Program set for August 8, 2007.

OLD BUSINESS

Ms. DeBruycker presented the Board with information regarding the inventory process employed in each classroom/department within the District. She noted that the inventory process is time intensive, but very important for insurance purposes and instructional efficiency and effectiveness. The Board reviewed a classroom inventory. The Board recommended a continuation of the current inventory process.

NEW BUSINESS

ACADEMICS

Trustee Cheryl Thiem made a motion to adopt the 2007-2008 Student and Parent Handbook. Trustee Celia O'Connor seconded the motion. For: Holloway, O'Connor, Robbins, Thiem, and Yager. Opposed: none. Motion passed unanimously.

Trustee Nikki Robbins made a motion to adopt the 2007-2008 Athletic Handbook. Vice Chair Jess Holloway seconded the motion. For: Holloway, O'Connor, Robbins, Thiem and Yager. Opposed: none. Motion passed unanimously.

COMMUNITY AND PUBLIC RELATIONS

Trustee Cheryl Thiem made a motion to adopt the 2007-2008 Volunteer Handbook. Vice Chair Jess Holloway seconded the motion. For: Holloway, O'Connor, Robbins, Thiem, and Yager. Opposed: none. Motion passed unanimously.

Vice Chair Jess Holloway made a motion to adopt the 2007-2008 Crisis Manual. Trustee Nikki Robbins seconded the motion. For: Holloway, O'Connor, Robbins, Thiem, and Yager. Opposed: none. Motion passed unanimously.

A motion was made by Trustee Cheryl Thiem to approve the following out-of-district student for the 2007-2008 school year:

<u>Grade</u>	<u>Home School District</u>	<u>Tuition Amount</u>	<u>Attendance Status</u>
8	Belgrade	Waived	New Family

The motion was seconded by Vice Chair Jess Holloway. For: Holloway, O'Connor, Robbins, Thiem, and Yager. Opposed: none. Motion passed unanimously.

Trustee Celia O'Connor made a motion to appoint the following positions:

Lori Hicks- Title X- Homeless Liaison

Lori Hicks - Title VI

Lori Hicks - Title IX- Equal Opportunity

Lori Hicks - ADA- Title II

Kim DeBruycker- 504 Coordinator

Kim DeBruycker- Gallatin- Madison Cooperative Representative

Vice Chair Jess Holloway seconded the motion. For: Holloway, O'Connor, Robbins, Thiem, and Yager.

Opposed: none. Motion passed unanimously

ADJOURNMENT

A motion was made by Trustee Cheryl Thiem to adjourn meeting. The motion was seconded by Trustee Celia O'Connor. For: Holloway, O'Connor, Robbins, Thiem, and Yager. Opposed: none. Motion passed unanimously.

Meeting was adjourned at 8:41 p.m.

Erik Yager, Board Chairman

Carrie Fisher, District Clerk