

# December Agenda

## Regular Meeting of Trustees

The regular meeting of the Board of Trustees of School District #35 has been scheduled for **Monday, December 10, 2007 at 7:00 pm** at the Gallatin Gateway School Multipurpose room.  
(All policies mentioned in the agenda can be found at [www.gallatingatewayschool.com](http://www.gallatingatewayschool.com).)

### Call to Order

### Pledge of Allegiance

Presiding Trustee's explanation of procedures to be followed for addressing the Board – (GGS Policy #1441 & 1420F)

**Public Comment- Non Agenda Items-** Public Comment- Sign in sheet- (GGS Policy #1441 & #1420F)

### Guests

Mrs. Matthews & 6th Grade Students—Yellowstone Trip (GGS Policy #2320)

Mr. Vanderbeck & 8<sup>th</sup> Grade Students—Washington D.C. Trip (GGS Policy #2320)

Alec Nisbet- Endowments

### Minutes

October 29, 2007-Growth Committee Meeting (GGS Policy #1420 & #1401)

November 12, 2007- special meeting (GGS Policy #1420 & #1401)

November 12, 2007- regular meeting (GGS Policy #1420 & #1401)

November 13, 2007- Growth Committee Meeting (GGS Policy #1420 & #1401)

### Finance

Warrants (GGS Policy # 7310 & #7326)

Budget vs. Expenditure Report (GGS Policy # 7310 & #7326)

Cash Reconciliation (GGS Policy # 7410)

Extra-Curricular Recap and Reconciliation (GGS Policy #7425)

### Personnel

Hire- Substitutes- classified/certified (GGS Policy #5120)

Hire- Girls' Basketball Coach (GGS Policy #5120)

Hire-Wrestling Coach (GGS Policy #5120)

### Superintendent's Report

### Old Business

Community Goal Setting Discussion (GGS Policy #4000 & 4100)

### New Business

#### \*Community and Public Relations

Board Teamwork Self-Assessment (GGS Policy #1620P)

Discretionary Nonresident Student Attendance Agreements (GGS Policy #3141 & #7008)

Fire Prevention and Investigation Inspection Report- Deputy State Fire Marshall

#### \*Academics

### Adjournment

## **Regular Meeting, Board of Trustees, Gallatin Gateway School District #35**

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Open Session

**DATE:** December 10, 2007

**TIME:** 7:00 PM

**PLACE:** Gallatin Gateway School Multipurpose Room

### **MEMBERS**

**PRESENT:** Jess Holloway, Vice Chair  
Celia O'Connor  
Nikki Robbins

### **MEMBERS**

**ABSENT:** Erik Yager, Chair  
Cheryl Thiem

### **STAFF**

**PRESENT:** Kim DeBruycker, Superintendent; Carrie Fisher, Clerk; and  
Elizabeth Matthews, Teacher

### **OTHERS**

**PRESENT:** Alec Nisbet and Ann Prescott

### **CALL TO ORDER**

The meeting was called to order at 7:06 p.m. by Board Vice Chair Jess Holloway.

Board Vice Chair Jess Holloway explained the public comment process to be followed for addressing the Board in accordance with Gallatin Gateway School Policy #1441. He stated that prior to a vote the public may comment on agenda items. There will be time for public comment on non-agenda items. Public comment periods are not intended to be a question and answer session and may not include discussions of performance, evaluations or anything that may infringe on any person's right to privacy.

### **PUBLIC COMMENT ON NON-AGENDA ITEMS**

Alec Nisbet thanked the Gallatin Gateway School Athletic Directors, Administration and Coaches for hosting the 5<sup>th</sup>/6<sup>th</sup> grade basketball tournament. He mentioned that it was well received by Ophir athletes and the athletes were very excited to have a younger kid's tournament.

### **GUESTS**

Mrs. Matthews presented the Board with information about the Expedition Yellowstone trip that the sixth grade class has been selected to attend in Yellowstone National Park April 14<sup>th</sup>.

18<sup>th</sup>, 2008. Mrs. Matthews stated that the class was selected through a lottery system and for the 19 students and six chaperones it will cost approximately \$5000. The class will be fundraising for the trip and the top two fundraisers will be the Little Ceasars Pizza sales (Jan. 4-Jan. 15) and the Sportsman's Banquet (March 1).

A motion was made by Trustee Celia O'Connor to approve the Expedition Yellowstone trip in Yellowstone National Park April 14-18, 2008. The motion was seconded by Vice Chair Jess Holloway. For: Holloway, O'Connor, and Robbins. Opposed: none. Motion passed unanimously.

Mr. Vanderbeck will attend the January meeting to present information and request approval from the Board regarding and eighth grade trip to Washington D.C. in May 2008.

Mr. Alec Nisbet presented the Board with information regarding endowments and information he received when he attended a recent endowment workshop. He explained the pros and cons of the district maintaining its own endowment fund versus an external foundation apart from the district. Mr. Nisbet explained that there is a lot more research to do if the Board would like to pursue an endowment fund, but he didn't want to proceed without the Board's approval. The Board asked Mr. Nisbet to continue research and report back to the Board at the regular meeting in February. Mr. Nisbet agreed.

## **APPROVAL OF MINUTES**

A motion was made by Trustee Celia O'Connor to approve the minutes for October 29, 2007 (special committee meeting), November 12, 2007 (special meeting), November 12, 2007 (regular meeting) and November 13, 2007 (special committee meeting). Trustee Nikki Robbins seconded the motion. For: Holloway, O'Connor, and Robbins. Opposed: none. Motion passed unanimously.

## **FINANCE**

A motion was made by Trustee Nikki Robbins to approve warrants (#27709-#27796-Void-none). The motion was seconded by Trustee Celia O'Connor. For: Holloway, O'Connor, and Robbins. Opposed: none. Motion passed unanimously.

A motion was made by Trustee Nikki Robbins to approve the Expenditure vs. Budget Report as of December 7, 2007. The motion was seconded by Trustee Celia O'Connor. For: Holloway, O'Connor, and Robbins. Opposed: none. Motion passed unanimously.

A motion was made by Trustee Nikki Robbins to approve the Cash Reconciliation Report as of December 7, 2007. The motion was seconded by Trustee Celia O'Connor. For: Holloway, O'Connor, and Robbins. Opposed: none. Motion passed unanimously.

A motion was made by Trustee Nikki Robbins to approve the Extra-Curricular Report as December 10, 2007 with a balance of \$15,491.45. The motion was seconded by Trustee Celia O'Connor. For: Holloway, O'Connor, and Robbins. Opposed: none. Motion passed unanimously.

## **PERSONNEL**

A motion was made by Trustee Nikki Robbins to hire Jane Jonas as classified/certified substitutes for the 2007-2008 school year contingent on the completion of a satisfactory reference/background check. Trustee Celia O'Connor seconded the motion. For: Holloway, O'Connor, and Robbins. Opposed: none. Motion passed unanimously.

A motion was made by Trustee Celia O'Connor to hire Duane Walker as the girls' basketball coach for the 2007-2008 school year contingent on the completion of a satisfactory reference/background check for a stipend of \$1200 for the season. Trustee Nikki Robbins seconded the motion. For: Holloway, O'Connor, and Robbins. Opposed: none. Motion passed unanimously.

A motion was made by Trustee Nikki Robbins to hire Mike Coon as the wrestling coach for the 2007-2008 school year for a stipend of \$1200 for the season. Trustee Celia O'Connor seconded the motion. For: Holloway, O'Connor, and Robbins. Opposed: none. Motion passed unanimously.

## **SUPERINTENDENT'S REPORT**

Ms. Kim DeBruycker discussed the following information with the Board: 1) MUST Annual Report; 2) Worker's Compensation Program Agreement- Board Approval at January 14<sup>th</sup> Meeting; 3) School Attendance Policy; 4) Staff Meetings- Professional Development; 5) Disposal of District Records- Tear It Up Receipt; 6) Christmas Program- December 20<sup>th</sup>; 7) Powerschool; 8) Johnson Controls- thermostats in individual rooms; 9) Pacing Charts; 10) Winter Break- Dec. 21-Jan. 1; 11) Kitchen Meeting with Katie Bark; 12) Hot Chocolate by Student Council; 13) MSU Training- Dec 6<sup>th</sup>- Interviewing and Classroom Management; 14) Graffiti on Building; 15) Headstart Volunteers Needed; 16) Internet Safety Presentation to Students- Deputy Paul Griffin; 17) Youth Basketball- Grades 1-3 on Wednesdays; and 18) School Growth Committee Meeting- December Meeting Cancelled.

## **OLD BUSINESS**

The Board discussed the Community Goal Setting Meeting that was held November 12, 2007. The Board noted that only one individual showed up for the meeting and therefore they did not update the school/district goals. Ann Prescott stated that she felt that it was import for the Board to reschedule the meeting and set goals to ensure the Board was proactive and sets adequate goals for the district. Superintendent DeBruycker recommended that the staff meet to discuss goals and provide the Board feedback on the status of the current goals. Alec Nisbet noted that it is hard to gauge parent and community satisfaction with district as most issues arise in April or May. He recommended the Board hold a meeting in the spring because he felt the turnout would be higher and the weather would be better. Trustee Nikki Robbins recommended the Board try again the Spring to hold a Community Goal Setting meeting. Ann Prescott encouraged the Board to change the format of the meeting to address issues versus goals. Alec Nisbet noted that most goals stem from personal issues with district procedures or curriculum and didn't know if the board should change format of the meeting. Trustee Nikki Robbins thought it maybe it would be a good idea to survey the parents to find out if the district is "getting it right." Ann Prescott recommended the survey format be simple and ask

parents what they like about the school. Trustee Nikki Robbins agreed and noted that she would like the survey to have open-ended questions rather than rating scales. Jess Holloway noted that the Board should personally invite teachers to the Goal Setting meeting and recommended the Board hold the meeting in May.

A motion was made by Trustee Celia O'Connor to hold a Community Goal Setting Meeting Monday May 12, 2008 at 7pm and hold the Board's regular meeting Monday, May 12, 2008 at 5:30pm. Trustee Nikki Robbins seconded the motion. For: Holloway, O'Connor, and Robbins. Opposed: none. Motion passed unanimously.

## **NEW BUSINESS**

### **COMMUNITY AND PUBLIC RELATIONS**

The Board reviewed the Board Teamwork Self-Assessment form and agreed to return the assessment by December 21<sup>st</sup> so the Clerk can tally the results and present them to the Board at the January 14, 2008 meeting.

A motion was made by Trustee Celia O'Connor to approve the following out-of-district student for the remainder of 2007-2008 school year:

<b>Grade</b>	<b>Home School District</b>	<b>Tuition Amount</b>	<b>Attendance Status</b>
2	Belgrade	Waived	Current Family

The motion was seconded by Trustee Nikki Robbins. For: Holloway, O'Connor, and Robbins. Opposed: none. Motion passed unanimously.

The Board reviewed a fire prevention and investigation inspection report conducted by Deputy State Fire Marshall Jerry Smith on November 27, 2007.

## **ADJOURNMENT**

A motion was made by Trustee Nikki Robbins to adjourn the meeting. Trustee Celia O'Connor seconded the motion. For: Holloway, O'Connor, and Robbins. Opposed: none. Motion passed unanimously.

Meeting was adjourned at 8:25 p.m.

Erik Yager, Board Chairman

Carrie Fisher, District Clerk