

## Regular Meeting, Board of Trustees, Gallatin Gateway School District #35

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Open Session

**DATE:** January 9, 2006

**TIME:** 7:00 PM

**PLACE:** Gallatin Gateway School Multipurpose Room

### **MEMBERS**

**PRESENT:** Erik Yager, Chair  
Helen Zinner, Vice Chair  
Jess Holloway  
Alec Nisbet  
Cheryl Thiem

### **MEMBERS**

**ABSENT:** None

### **STAFF**

**PRESENT:** Kim DeBruycker, Superintendent; Carrie Fisher, Clerk; and Scott Vollmer, Teacher

### **OTHERS**

**PRESENT:** County Commissioner John Vincent, Clarice Lien, Ann Prescott, Molly Basta, Gerry Thompson, and Suzanne Marshall.

### **CALL TO ORDER**

The meeting was called to order at 7:05 p.m. by Board Chair Erik Yager.

Board Chair Erik Yager explained the public comment process to be followed for addressing the Board in accordance with Gallatin Gateway School Policy #1441. He stated that prior to a vote the public may comment on agenda items. There will be time for public comment on non-agenda items. Public comment periods are not intended to be a question and answer session and may not include discussions of performance, evaluations or anything that may infringe on any person's right to privacy.

### **PUBLIC COMMENT ON NON-AGENDA ITEMS**

County Commissioner John Vincent provided the Board with information regarding: 1) MDOT appraisal on Exxon property for tunnel project; 2) Proposed housing development; 3) Water/Sewer District in Gallatin Gateway; 4) Highway 191 fatalities; 5) Sub Committee on Meth; and 6) National Geographic CD available on Yellowstone Park.

Ann Prescott clarified her communication of information to the Board and stated that the law is making it hard to have a team atmosphere between the Board, Community, Administration, Staff and Parents. She stressed that she is not being critical when she raises questions or concerns; rather she is trying to assist in the creation of a team atmosphere.

### **GUESTS**

The Board and Community members present moved the meeting temporarily to the sixth grade classroom where Mrs. Naiman and the sixth grade students presented the Board with information regarding Expedition Yellowstone; a class trip to Yellowstone National Park.

A motion was made by Trustee Cheryl Thiem to approve an out of are class trip by the 6<sup>th</sup> grade class in April 2006 to Yellowstone National Park, which will be financed through fundraising and

donations. The motion was seconded by Trustee Alec Nisbet. For: Holloway, Nisbet, Thiem, Yager and Zinner. Opposed: none. Motion passed unanimously.

## **APPROVAL OF MINUTES**

A motion was made by Trustee Jess Holloway to approve the minutes for December 12, 2005. Trustee Cheryl Thiem seconded the motion. For: Holloway, Nisbet, Thiem, and Zinner. Opposed: none. Board Chair Yager abstained from voting. Motion passed unanimously.

A motion was made by Trustee Alec Nisbet to approve the minutes for December 20, 2005. Trustee Jess Holloway seconded the motion. For: Holloway, and Nisbet. Opposed: none. Board Chair Yager Trustee Thiem, and Vice Chair Zinner abstained from voting. Motion passed unanimously.

## **FINANCE**

A motion was made by Vice Chair Helen Zinner to approve warrants (#25464-#25556- Void-none). The motion was seconded by Trustee Cheryl Thiem. For: Holloway, Nisbet, Thiem, Yager and Zinner. Opposed: none. Motion passed unanimously.

Ms. DeBruycker reviewed the December 2005 food service reports with the Board.

*Public Comment:* Ann Prescott stated that she was thankful for the food service staff, facility and good food provided by the Gallatin Gateway School.

The Board discussed obtaining a school credit card for use by the Superintendent and other designated employees. The Board instructed Business Manager Ken Mosby to research policies for the Board to adopt prior to authorizing the school to obtain a credit card. Trustee Alec Nisbet expressed concerns regarding individuals that that would have access to the credit card and felt that teachers on class trips out of state were in need of a credit card in case of emergencies. The Superintendent will research the possibility of obtaining a debit card for the student activities account. The Board will revisit this agenda item at a future regular meeting.

*Public Comment:* County Commissioner John Vincent encouraged the Board to contact the County Auditor regarding policies for credit card use.

Business Manager Ken Mosby provided the Board with an overview of information available from the legislative session regarding funding.

Ms. DeBruycker reviewed the 2006 Election Calendar with the Board.

## **PERSONNEL**

A motion was made by Trustee Alec Nisbet to hire Molly Basta as the Girls' Assistant Basketball Coach, contingent on the completion of a satisfactory reference/background check, for a stipend of \$500, reimbursable by the Booster Club. The motion was seconded by Trustee Jess Holloway. For: Holloway, Nisbet, Thiem, Yager and Zinner. Opposed: none. Motion passed unanimously.

Trustee Cheryl Thiem made a motion to hire the following individuals as substitutes for the designated positions:

Classified and Certified Staff Substitutes: Justin O'Dea, Linda Roberts, and Stephanie Swanson.

Trustee Jess Holloway seconded the motion. For: Holloway, Nisbet, Thiem, Yager and Zinner. Opposed: none. Motion passes unanimously.

A motion was made by Trustee Jess Holloway to hire Wayne Dobeck to perform custodial/maintenance duties, for \$10/hour for hours submitted, contingent on the completion of a satisfactory reference/background check, which will be paid for by the Gallatin Gateway School. The motion was

seconded by Trustee Cheryl Thiem. For: Holloway, Nisbet, Thiem, Yager and Zinner. Opposed: none. Motion passed unanimously.

Trustee Cheryl Thiem made a motion to adopt revisions to GGS Policy #6110F-Superintendent Evaluation Form. Trustee Jess Holloway seconded the motion. For: Holloway, Nisbet, Thiem, Yager and Zinner. Opposed: none. Motion passes unanimously.

*Public Comment:* Ann Prescott recommended that the community be involved in the evaluation of the Superintendent.

Trustee Jess Holloway made a motion to adopt revisions to GGS Policy #5120-Hiring Process and Criteria. Trustee Cheryl Thiem seconded the motion. For: Holloway, Nisbet, Thiem, Yager and Zinner. Opposed: none. Motion passes unanimously.

Vice Chair Helen Zinner made a motion to adopt revisions to GGS Policy #8123-Driver Training and Responsibility. Trustee Alec Nisbet seconded the motion. For: Holloway, Nisbet, Thiem, Yager and Zinner. Opposed: none. Motion passes unanimously.

## **SUPERINTENDENT'S REPORT**

Ms. Kim DeBruycker discussed the following information with the Board: 1)Northwestern Energy Usage History; 2) Bus Accident/Repair Estimates; 3) 2006 Survey's Parents and Staff; 4) Negotiation Team Meeting January 16<sup>th</sup>- 7:00 pm in Library; 5) Superintendent's Evaluation- January 30<sup>th</sup> at 7:00 pm in Conference Room; 6) Wellness Policy Training- January 26<sup>th</sup>; 7) Student Council Fun Night- January 13<sup>th</sup>; 8) End of 2<sup>nd</sup> Quarter- January 20<sup>th</sup>; 9) Gallatin Gateway Girls' Basketball Tournament- January 27<sup>th</sup>-28<sup>th</sup>; 10) Gym Plaque and Banners for Donors; 11) Autism Workshop- January 23<sup>rd</sup>-25<sup>th</sup>; 12) Reads Well Workshop- February 3<sup>rd</sup>-4<sup>th</sup>; 13) 1<sup>st</sup> Girls' Home Game- January 19<sup>th</sup>; 14) MUST Insurance Information; 15) WWLA Valentines' Boxes; 16) Ski Day- February 1<sup>st</sup>; 17) Donation from Lone Mountain Sports for Ski Rentals and Lessons for all Students; 18) Bullying Prevention Program; and 19) Community Meth Workshop- February 16<sup>th</sup> at 7:00 pm in Cafeteria.

Board Chair Erik Yager called for a recess at 7:22pm. The meeting resumed at 7:26 pm.

## **OLD BUSINESS**

A motion was made by Trustee Jess Holloway to hire Tev Sanders as Assistant Cook, for \$8.00/hour, contingent on the completion of a satisfactory reference/background check. The motion was seconded by Trustee Cheryl Thiem. For: Holloway, Nisbet, Thiem, Yager and Zinner. Opposed: none. Motion passed unanimously.

## **NEW BUSINESS**

### **COMMUNITY AND PUBLIC RELATIONS**

Trustee Alec Nisbet made a motion to approve an Individual Transportation contract for Tricia Hilliard. Trustee Jess Holloway seconded the motion. For: Holloway, Nisbet, Thiem, Yager and Zinner. Opposed: none. Motion passes unanimously.

The Board reviewed and discussed the 2004-2005 survey results obtained from parents and students in grades 1-8 in May of 2005.

Trustee Cheryl Thiem made a motion to adopt GGS Policy #1700- Uniform Grievance Procedure. Board Chair Erik Yager seconded the motion. For: Holloway, Nisbet, Thiem, Yager and Zinner. Opposed: none. Motion passes unanimously.

Trustee Jess Holloway made a motion to adopt revisions to GGS Policy #4310P- Uniform Grievance Procedure. Vice Chair Helen Zinner seconded the motion. For: Holloway, Nisbet, Thiem, Yager and Zinner. Opposed: none. Motion passes unanimously.

Trustee Cheryl Thiem made a motion to adopt revisions to GGS Policy #5225- Tobacco Free Policy by changing policy number to #8225. Vice Chair Helen Zinner seconded the motion. For: Holloway, Thiem, Yager and Zinner. Opposed: Nisbet. Motion passes 4-1.

## **ACADEMICS**

Vice Chair Helen Zinner made a motion to ITBS student in Grades 1-8 in March 2006. Trustee Cheryl Thiem seconded the motion. For: Holloway, Nisbet, Thiem, Yager and Zinner. Opposed: none. Motion passes unanimously.

Vice Chair Helen Zinner made a motion to adopt revisions to GGS Policy #3125- Uniform Grievance Procedure. Trustee Jess Holloway seconded the motion. For: Holloway, Nisbet, Thiem, Yager and Zinner. Opposed: none. Motion passes unanimously.

## **ADJOURNMENT**

A motion was made by Trustee Alec Nisbet to adjourn the meeting. Trustee Jess Holloway seconded the motion. For: Holloway, Nisbet, Thiem, Yager and Zinner. Opposed: none. Motion passed unanimously.

Meeting was adjourned at 8:23 p.m.

Erik Yager, Board Chairman

Carrie Fisher, District Clerk