

# March Agenda

## Regular Meeting of Trustees

The regular meeting of the Board of Trustees of School District #35 has been scheduled for **Wednesday, March 5, 2008 at 7:00 pm** at the Gallatin Gateway School Multipurpose room.

### **Call to Order**

### **Pledge of Allegiance**

Presiding Trustee's explanation of procedures to be followed for addressing the Board – (GGS Policy #1441)

**Public Comment- Non Agenda Items-** Public Comment- Sign in sheet- (GGS Policy #1441)

### **Guests**

Ross Stalcup- School Audit Report Findings

### **Minutes**

February 11, 2008- regular meeting (GGS Policy #1420 & #1401)

February 12, 2008- committee meeting (GGS Policy #1420 & #1401)

### **Finance**

Warrants (GGS Policy #7310 & #7326)

Expenditure vs. Budget Report (GGS Policy #7310 & #7326)

Cash Reconciliation (GGS Policy #7410)

Extra-Curricular Recap and Reconciliation (GGS Policy #7425)

Property and Liability Insurance Renewal

### **\*Personnel**

Hire- Special Education Aide

Contract Amendment- Lorri Brenneman

Salary Step-up requests- Ambure Thorn & Lorri Brenneman

### **Superintendent's Report**

### **Old Business**

### **New Business**

#### **\*Public Relations**

May 2008 Election Resolution (GGS Policy #1111)

#### **\*Academics**

2008-2009 Calendar- revisions (GGS Policy 2100P)

### **Adjournment**

**Regular Meeting, Board of Trustees, Gallatin Gateway School District #35**

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Open Session

**DATE:** March 5, 2008

**TIME:** 7:00 PM

**PLACE:** Gallatin Gateway School Multipurpose Room

**MEMBERS**

**PRESENT:** Erik Yager, Chair  
Celia O'Connor  
Nikki Robbins  
Cheryl Thiem

**MEMBERS**

**ABSENT:** Jess Holloway, Vice Chair

**STAFF**

**PRESENT:** Kim DeBruycker, Superintendent; Carrie Fisher, Clerk; Ken Mosby

**OTHERS**

**PRESENT:** Ross Stalcup, Auditor; Steve Fisher, Bryan Gillette, Zander Fisher and Kyra Fisher

**CALL TO ORDER**

The meeting was called to order at 7:03 p.m. by Board Chair Erik Yager.

Board Chair Erik Yager explained the public comment process to be followed for addressing the Board in accordance with Gallatin Gateway School Policy #1441. He stated that prior to a vote the public may comment on agenda items. There will be time for public comment on non-agenda items. Public comment periods are not intended to be a question and answer session and may not include discussions of performance, evaluations or anything that may infringe on any person's right to privacy.

**PUBLIC COMMENT ON NON-AGENDA ITEMS**

None.

**GUESTS**

Certified Public Accountant Ross R. Stalcup presented the Board with an audit report conducted for the District's financial statements year ended June 30, 2007.

A motion was made by Trustee Cheryl Thiem to accept the audit report conducted by Ross R. Stalcup for fiscal year ended Jun 30, 2007. Trustee Celia O'Connor seconded the motion. For: O'Connor, Robbins, Thiem, and Yager. Opposed: none. Motion passed unanimously.

**APPROVAL OF MINUTES**

A motion was made by Trustee Celia O'Connor to approve the minutes for February 11, 2008 and February 12, 2008- special meeting. Trustee Nikki Robbins seconded the motion. For: O'Connor, Robbins, Thiem, and Yager. Opposed: none. Motion passed unanimously.

## **FINANCE**

A motion was made by Trustee Nikki Robbins to approve warrants (#27998-#28084). The motion was seconded by Trustee Celia O'Connor. For: O'Connor, Robbins, Thiem, and Yager. Opposed: none. Motion passed unanimously.

A motion was made by Trustee Nikki Robbins to approve the Expenditure vs. Budget Report as of March 5, 2008. The motion was seconded by Trustee Cheryl Thiem. For: O'Connor, Robbins, Thiem, and Yager. Opposed: none. Motion passed unanimously.

A motion was made by Trustee Cheryl Thiem to approve the Cash Reconciliation Report as of March 5, 2008. The motion was seconded by Trustee Celia O'Connor. For: O'Connor, Robbins, Thiem, and Yager. Opposed: none. Motion passed unanimously.

A motion was made by Trustee Celia O'Connor to approve the Extra-Curricular Report as of March 5, 2008 with a balance of \$41,455.09. Motion was seconded by Trustee Nikki Robbins. For: O'Connor, Robbins, Thiem, and Yager. Opposed: none. Motion passed unanimously.

A motion was made by Trustee Celia O'Connor to renew property and liability insurance through Western States Insurance Agency for the 2008-2009 school year. Motion was seconded by Trustee Nikki Robbins. For: O'Connor, Robbins, Thiem, and Yager. Opposed: none. Motion passed unanimously.

## **PERSONNEL**

A motion was made by Trustee Cheryl Thiem to hire Troy Hansen as a special education aide funding by the Gallatin-Madison Special Education Co-op at \$13.00/hour + \$335 flex from February 25, 2008 to June 4, 2008 contingent on adequate background check and TB test results. Motion was seconded by Trustee Nikki Robbins. For: O'Connor, Robbins, Thiem, and Yager. Opposed: none. Motion passed unanimously.

A motion was made by Trustee Celia O'Connor to amend the contract of Lorri Brenneman by increasing FTE to .75 FTE beginning March 31, 2008. Motion was seconded by Trustee Cheryl Thiem. For: O'Connor, Robbins, Thiem, and Yager. Opposed: none. Motion passed unanimously.

A motion was made by Trustee Celia O'Connor to approve a salary step-up increase request from Ambure Thorn for the 2008-2009 school year. Motion was seconded by Trustee Cheryl Thiem. For: O'Connor, Robbins, Thiem, and Yager. Opposed: none. Motion passed unanimously.

A motion was made by Trustee Cheryl Thiem to approve a salary step-up increase request from Lorri Brenneman for the 2008-2009 school year. Motion was seconded by Trustee Celia O'Connor. For: O'Connor, Robbins, Thiem, and Yager. Opposed: none. Motion passed unanimously.

## **SUPERINTENDENT'S REPORT**

Ms. Kim DeBruycker discussed the following information with the Board: 1) Election deadlines; 2) Girls' basketball; 3) Wrestling; 4) BHS mentors; 5) CRT & ITBS testing; 6) Spring break- March 10-14; 7) Wellness summit; 8) DARE; 9) Adult education courses ; 10) End of quarter- March 28, 2008; 11) Early release- March 28, 2008; 12) Spring pictures- March 31, 2008; 13) Geography Bee; 14) Junior Achievement Hall of Achievement Awards Banquet- March 21, 2008; 15) Letter from Cooper and Nita Wade- kindergarten; and 16) Professional development- Indian Education for All.

## **NEW BUSINESS**

### **COMMUNITY AND PUBLIC RELATIONS**

A motion was made by Trustee Cheryl Thiem to adopt the following resolution:

BE IT RESOLVED, the Board of Trustees for School District No. 35, Gallatin County, State of Montana, will hold the Annual Regular School Election on Tuesday, the 6<sup>th</sup> day of May, 2008, which date is not less than forty (40) days after the passage of this resolution.

The polls will be open from noon until 8:00 pm.

The purpose of the election is to elect one (1) trustee for a three-year term, or as otherwise designated. Approval of additional levies to operate and maintain the Gallatin Gateway School for the 2008-2009 school year will also be requested.

Electors of this district who are qualified to vote shall be appointed by #35 District Clerk.

BE IT FURTHER RESOLVED that the clerk of this school district is hereby directed to appoint and notify the election judges and to notify the county election administrator the date of holding said election, and request him/her to close registration and to prepare and furnish election materials as required by law.

No further proceedings were conducted relating to the election.

Motion was seconded by Trustee Celia O'Connor . For: O'Connor, Robbins, Thiem, and Yager.

Opposed: none. Motion passed unanimously.

Ms. DeBruycker presented the Board with revisions to the 2008-2009 calendar per staff input and requests. These revisions included:

- 1) adding an early release day November 26, 2008;
- 2) moving spring break from March 9-13, 2009 to March 16-20, 2009 to match Bozeman Public School; and
- 3) adding an early release day May 22, 2009

A motion was made by Trustee Celia O'Connor to revise the 2008-2009 calendar to change spring break from March 9-13, 2009 to March 16-20, 2009. Motion was seconded by Trustee Nikki Robbins. For: O'Connor, Robbins, Thiem, and Yager. Opposed: none. Motion passed unanimously.

### **ADJOURNMENT**

A motion was made by Trustee Celia O'Connor to adjourn the meeting. Trustee Nikki Robbins seconded the motion. For: O'Connor, Robbins, Thiem, and Yager. Opposed: none. Motion passed unanimously.

Meeting was adjourned at 8:15 p.m.

Erik Yager, Board Chairman

Carrie Fisher, District Clerk