## December Agenda Regular Meeting of Trustees

The regular meeting of the Board of Trustees of School District #35 has been scheduled for**Monday, December 13, 2021** at **6:00pm** in the District Board Room.. (All policies can be found at www.gallatingatewayschool.com.)

Call to Order Pledge of Allegiance Presiding Trustee's explanation of procedures Public Comment- Non Agenda Items

GUEST: Clayton Peacock- Gateway Village Update

#### **Consent Agenda**

**Finance**: Warrants; Operational Budget by Object Code; Cash Reconciliation; **Personnel**: Hire: Classified/Certified Substitutes, accept resignation from Adult Education Coordinator

#### Superintendent's Report

#### **Covid Update**

#### **New Business**

Discussion Items:

• Compensated Absences -- Certified/Classified

#### Action Items:

- Excess Items
- 8th Grade Spring Trip approval

#### **Old Business**

Discussion Items:

• Long-range facility strategic plan revisit

#### Action Items:

- Information from MTSBA regarding zoom meetings
- Superintendent's Evaluation- set meeting date
- Personnel Hire: Administrative Assistant, Assistant Cook; Business Manager, Girls Basketball Coaches, DC Trip Assistant Advisor
- School Safety Walkthrough

#### **Committee Reports:**

Safety Committee

Next Meetings:

Special Committee Meeting- January 7, 2022 @ 10am- agenda setting Special Meeting- TBD- superintendent evaluation

"The Gallatin Gateway School community empowers our students to take responsibility for their learning so they may achieve their individual potentials as lifelong learners and productive citizens." Regular Meeting- January 19, 2022 @ 6pm

Adjournment

#### Zoom procedures:

- 1. Login details are on the district website-- See District Calendar
- 2. Please ensure your mic is muted until called upon by the Committee Chair
- 3. Public Comment is accepted two times during the meeting:
  - a. During non-agenda public comment for items not on the agenda
  - b. When the Committee Chair opens it for public comment as determined appropriate
- 4. To participate from a mobile device or computer:
  - a. Please use the "Raise Hand" button under "Participants" button at the bottom of your screen
  - b. Once called on please unmute yourself to provide comments
- 5. To participate from a phone when dialed in:
  - a. \*9 to raise and lower hand for public comment
  - b. Once called on please press \*6 to unmute yourself to provide comment

Hi there,

You are invited to a Zoom webinar. When: Dec 13, 2021 06:00 PM Mountain Time (US and Canada) Topic: Regular or Special Meeting of the Trustees

Please click the link below to join the webinar:

https://us02web.zoom.us/j/86194381128?pwd=K3NQQldKcENOajF1OXBqcEdINUtndz09 Passcode: z9J8Hb Or One tap mobile : US: +12532158782,,86194381128#,,,,\*048672# or +13462487799,,86194381128#,,,,\*048672# Or Telephone: Dial(for higher quality, dial a number based on your current location): US: +1 253 215 8782 or +1 346 248 7799 or +1 669 900 6833 or +1 301 715 8592 or +1 312 626 6799 or +1 929 205 6099 Webinar ID: 861 9438 1128 Passcode: 048672 International numbers available: https://us02web.zoom.us/u/kekLO9Pj0W

#### Excerpt from GGS Policy #1441- Audience Participation

#### Audience Participation

The Board recognizes the value of public comment on educational issues and the importance of involving members of the public in its meetings. The Board also recognizes the statutory and constitutional rights of the public to participate in governmental operations. To allow fair and orderly expression of public comments, the Board will permit public participation through oral or written comments during the "public comment" section of the Board agenda and prior to a final decision on a matter of significant interest to the public. The Chairperson may control such comment to ensure an orderly progression of the meeting.

Individuals wishing to be heard by the Chairperson shall first be recognized by the Chairperson. Individuals, after identifying themselves, will proceed to make comments as briefly as the subject permits. The Chairperson may interrupt or terminate an individual's statement when appropriate, including when statements are out of order, too lengthy, personally directed, abusive, obscene, or irrelevant. The Board as a whole shall have the final decision in determining the appropriateness of all such rulings. It is important for all participants to remember that Board meetings are held in public but are not public meetings. Members of the public shall be recognized and allowed input during the meeting, at the discretion of the Chairperson.

Cross Reference:	1420 School Board Mee	ting Procedure
Legal Reference:	· · · ·	ana Constitution – Right of participation atana Constitution – Right of privacy Notice and Opportunity to Be Heard

11/19/21 14:31:05

#### GALLATIN GATEWAY ELEMENTARY Claim Approval List For the Accounting Period: 11/21

Page: 1 of 3 Report ID: AP100

\* ... Over spent expenditure

	Warrant	Vendor		Amount				Acct/Source/	
Line #			e #/Inv Date/Description		Line Amount	PO #	Fund O	rg Prog-Func	Obj Proj
3038	E 1305 BMC	MASTERCA	ARD	7,537.92					
1	99458	10/06/21	Silicone Bracelet		115.04	22077	101	81 100-1000	610
POSIT	IVE PROMOTIONS INC								
2		10/06/21	Sunglasses		56.70	22077	101	81 100-1000	610
	IVE PROMOTIONS INC								
3		10/06/21	Ribbons		13.06	22077	101	81 100-1000	610
	IVE PROMOTIONS INC								
4		10/06/21	Pencil Pack		70.39	22077	101	81 100-1000	610
POSIT. 5	IVE PROMOTIONS INC	10/11/01	MONIMITY DITT		002 04	00111	1.0.1	90 100 2600	420
-	17654 TIN GATEWAY WATER &		MONTHLY BILL		893.04	22111	TOT	80 100-2600	420
GALLA. 6			Urinal Mats		223.75		101	80 100-2600	610
7			Scholastic Subscription		953.04			81 100-1000	610
8		10/12/21	*		11.68			80 100-2600	610
9			Marker Board Cleaner		8.76			80 100-2600	610
10			C Batteries		138.40			80 100-2600	610
11			Twine Art Class		2.27			82 100-1000	610
12	19515	10/12/21	Gym Catch Tail		58.10		101	82 100-1000	610
13	19519	10/12/21	- Urinal Mats		268.50		101	80 100-2600	610
14	19439	10/12/21	JumpSport Model 350 Pro B	,	244.90	22050	101	81 100-1000	610
SCHOOI	L SPECIALTY INC.								
15	19439	10/12/21	JumpSport Model 350 Pro B	1	95.24	22050	101	82 100-1000	610
SCHOOI	L SPECIALTY INC.								
16	56775	10/13/21	MONTHLY BILL		16.42	22108	101	80 100-2300	535
ZOOM V	VIDEO COMMUNICATION	IS INC.							
17	05249	10/16/21	STAFF SNACKS		59.95	22109	101	80 100-2300	610
AMAZOI	N.COM								
18	59373	10/18/21	AES, Office, Google Suite	:	799.00	22078	128	82 100-1000	680
	ED EDUCATIONAL SYST								
19			YEARLY PLAQUE ENGRAVING		210.50	22112	101	81 100-1000	610
	AN TROPHY & ENGRAVI								
20			MT CRUNCHTIME APPLES		75.00	22116	101	82 100-1000	610
	& COUNTRY WAREHOUSE				40.00	00101	1.0.1	00 100 1000	61.0
21		10/19/21	Fleece Staff Jacket		49.00	22101	101	80 100-1000	610
	ON INC.	10/01/01			101 20		1.0.1	00 100 2000	C1.0
22 23			Clorox Wipes		101.38	22099		80 100-2600 81 100-1000	610 610
23 AMAZOI		10/27/21	υπαρκτι		259.20	22099	TOT	01 IOO-IOOO	010
24		10/30/21	Bulletin Board		44.37		101	81 100-1000	610
24			Water Bill Nov 2021		893.04			80 100-2600	420
26		10/15/21			142.74			80 100-2700	420 624
20	0.01/0	TO/TO/CT	1 401		172.77		TTO	00 100 2700	027

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#### GALLATIN GATEWAY ELEMENTARY Claim Approval List For the Accounting Period: 11/21

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\* ... Over spent expenditure

Claim Warrant	Vendor #/Name Am	ount					
					Acct/Source/		
Line #	Invoice #/Inv Date/Description	Line Amount	PO #	Fund Org	Prog-Func	Obj 1	Proj
28	92174 10/27/21 Bus Fuel	130.93		110 80	100-2700	624	
29	40487 11/01/21 Gloves	14.38		110 80	100-2700	610	
30	40486 11/01/21 DEF	57.96		110 80	100-2700	624	
31	40485 11/01/21 Bus Fuel	52.40		110 80	100-2700	624	
32	40485 11/04/21 Bus Fuel	158.53		110 80	100-2700	624	
33	15023 10/26/21 Michaels- Pipe Clnrs-no recp	t 3.19		101 82	100-1000	610	
34	44848 10/30/21 Personal Purch Wrong Card-TB	R 20.94		101 82	100-1000	610	
35	21947 10/22/21 Collegenet MT - Keel	60.00		101 80	100-2300	610	
36	56774 10/13/21 PORTABLE RADON DETECTOR	419.97*	22057	115 80	785-2600	610	785
AMAZON.COM							
37	59372 10/19/21 Century Link Phone Mnthly	18.57		101 80	100-2300	531	
38	59296 10/19/21 Century Link Phone 2 Months	662.82		101 80	100-2300	531	
	# of Claims 1 Total: 7,5	37.92					

Total Electronic Claims 7,537.92

Total Non-Electronic Claims

#### GALLATIN GATEWAY ELEMENTARY Fund Summary for Claims For the Accounting Period: 11/21

Fund/Account	Amount	
101 GENERAL		
101	\$5,627.25	
110 TRANSPORTATION		
101	\$691.70	
115 MISC. PROGRAMS		
101	\$419.97	
128 TECHNOLOGY FUNDS		
101	\$799.00	

Total: \$7,537.92

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#### GALLATIN GATEWAY ELEMENTARY Claim Approval List For the Accounting Period: 11/21

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\* ... Over spent expenditure

Line #	Invoice #/Inv Date/Description		ine Amount	PO #	Fund Org	Acct/Source/ Prog-Func	Obj I	Proj
3024		1,207.64						
1	WO-3700 11/09/21 ANNUAL FILTER CHANGES		1,207.64		101 80	100-2600	440	
3030	1311 DPHHS	115.00						
1	FL-14899 11/05/21 2022 LICENSE FEE- KITC	HEN	115.00*		112 80	910-3100	810	
3025	1847 ENTZ, AARON	80.37						
1	111021BB 11/10/21 5TH 6TH BASKETBALL GAM		36.00*			720-3500	340	
2	111021BB 11/10/21 7TH 8TH BASKETBALL GAM	E	36.00*			720-3500	340	
3	SHARED MILEAGE FROM BOZEMAN		8.37*		184 82	720-3500	340	
	1415 GALLATIN COUNTY TREASURER	198.30						
TOTAL FOR YEAR	PAID IN FULL							
1	RHF33735 11/30/21 W/S DISTRICT TAXES		198.30*		150 80	100-2600	870	
3027	545 HOUSE OF CLEAN a Hillyard Company	85.14						
1	6045410314 11/17/21 DISWASHER DETERGENT		85.14		101 80	100-2600	610	
3028	577 KELLEY CONNECT	20.43						
2	931575 11/09/21 COPIES PER CONTRACT		20.43		101 80	100-2300	550	
3029	1846 MARINKO, SHANNON	80.37						
1	111021BB 11/10/21 5TH 6TH GRADE BB GAME		36.00*		184 81	720-3500	340	
2	111021BB 11/10/21 7TH 8TH GRADE BB GAME		36.00*		184 82	720-3500	340	
3	111021BB 11/10/21 SHARE MILEAGE FROM BOZ	EMAN	8.37*		184 82	720-3500	340	
3031	1838 MONTANA LANGUAGE SERVICES	64.30						
1	10744 11/12/21 LA ESL SERVICES		64.30*		101 81	100-1000	340	
3032 ELECTRICITY	856 NORTHWESTERN ENERGY	1,880.81						
POWER-LIGHTS								
NATURAL GAS 1	0178032-9 11/03/21 ELECTRICITY		1,054.24		101 80	100-2600	412	
			-,		TOT 00			
2	0178032-9 11/03/21 ELECTRICITY		117.13		110 80	100-2600	412	

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#### GALLATIN GATEWAY ELEMENTARY Claim Approval List For the Accounting Period: 11/21

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\* ... Over spent expenditure

Claim Warrant	Vendor #/Name Amount					
 Line #	Invoice #/Inv Date/Description		PO #	Fund O:	Acct/Source/ rg Prog-Func	Obj Proj
3033	1848 OSKSA, BRYCE 36.0	00				
1	111121GC 11/11/21 BB VS ST MARY CNCL- NO NOTIC	36.00*		184	31 720-3500	340
3034	1110 SYSCO FOOD SERVICES OF MT 3,375.7	79				
1	343508222 11/02/21 FOOD AND SUPPLIES FOR LUNCH	1,063.38		112	31 910-3100	630
2	343517949 11/09/21 FOOD AND SUPPLIES FOR LUNCH	1,268.15		112	32 910-3100	630
3	343527198 11/16/21 FOOD AND SUPPLIES FOR LUNCH	1,044.26		112	31 910-3100	630
3035	420 US FOODS 3,795.3	33				
12	5655079 10/29/21 FOOD	679.03		112	32 910-3100	630
13	5731783 11/03/21 FOOD	1,245.94		112	31 910-3100	630
14	3100330 11/10/21 SSOM FOOD	720.25		112	32 910-3100	630
15	5874240 11/10/21 FOOD	675.76		112	31 910-3100	630
16	3070531 11/12/21 FOOD	474.35		112	32 910-3100	630
3036	1849 WALTHALL, OWEN 36.0	00				
1	111121 11/11/21 BB REF CANCELLED GAME- REF SHO	36.00*		184	31 720-3500	340
	# of Claims 13 Total: 10,975.48	3				

10,975.48

#### GALLATIN GATEWAY ELEMENTARY Fund Summary for Claims For the Accounting Period: 11/21

Fund/Account	Amount	
101 GENERAL		
101	\$3,141.19	
110 TRANSPORTATION		
101	\$117.13	
112 FOOD SERVICE		
101	\$7,286.12	
150 DEBT SERVICE		
101	\$198.30	
184 STUDENT ACTIVITY/EXTRACURRICUL		
101	\$232.74	

Total: \$10,975.48

12/08/21 12:36:42

#### GALLATIN GATEWAY ELEMENTARY Claim Approval List For the Accounting Period: 12/21

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\* ... Over spent expenditure

Claim Warrant	Vendor #/Name Amo			2 + / C /	
Line #	Invoice #/Inv Date/Description	Line Amount	PO # Fund (	Acct/Source/ Org Prog-Func	Obj Proj
3039		19.70			
1	1708111 11/01/21 Monthly Linens	180.84		80 100-2600	610
2	1711667 11/15/21 Monthly Linens	58.96		80 100-2700	610
3	1715248 11/29/21 Monthly Linens	179.90	112	80 910-3100	610
3040	1840 Armitage Electric	88.80			
1	21-15413 11/18/21 Seal Holes in Electrical B	ox 88.80	101	80 100-2600	440
3041	228 CENTURYLINK 3	30.56			
1	4067534415 11/04/21 4067634415230B Service	330.56	101	80 100-2300	531
3042	229 CENTURYLINK	38.30			
1	247083116 11/19/21 PHONE- LONG DISTANCE	18.44	101	80 100-2300	531
2	247083116 11/19/21 PHONE- LONG DISTANCE	2.89		80 100-2300	531
3	247083116 11/19/21 PHONE- LONG DISTANCE	1.88	117	80 610-2300	531
4	251094843 12/20/21 PHONE- LONG DISTANCE	15.09	101	80 100-2300	531
3043	262 COMMERCIAL ENERGY OF MONTANA INC 5	55.64			
1	NWE068372 12/03/21 GAS ON NWE	505.64	101	80 100-2600	411
2	NWE068372 12/03/21 GAS ON NWE	50.00	117	80 610-2600	411
3044	1330 DENNING, DOWNEY & ASSOCIATES CPA'S 4,7	70.00			
1	14874 11/28/21 GASB #34 STATEMENTS	2,400.00	101	80 100-2300	331
2	14874 11/28/21 GASB #84 FIDUCIARY	470.00	101	80 100-2300	331
3	14933 11/29/21 WORK IN PROGRESS 21 FY	1,900.00	101	80 100-2300	331
3046	1851 GAULT, BRAD	45.00			
1	113021 11/30/21 5TH/6TH GRADE GAME-CNCLLD	36.00*	184	81 720-3503	340
2	113021 11/30/21 SHARED MILEAGE	9.00*		81 720-3503	340
3048	1283 JAFFE, FRAULEIN	54.87			
1	021781284 11/16/21 REIMBURSEMENT- 4 SUBS KIT		112	81 910-3100	630
2	629074 11/19/21 REIMBURSEMENT- MOUSE TRAPS	26.96		80 100-2600	610
3047	577 KELLEY CONNECT 2	10.50			
1	IN944340 12/01/21 COPIER- MAIN OFFICE	210.50	101	80 100-2300	550

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#### GALLATIN GATEWAY ELEMENTARY Claim Approval List For the Accounting Period: 12/21

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\* ... Over spent expenditure

Claim Warrant	Vendor #/Name	Amount					
 Line #		L	ine Amount	PO #	Fund Org	Acct/Source/ Prog-Func	Obj Proj
3049	629 KROGSTAD, NEAL	30.37					
1	8853 11/11/21 REIMB-VETERANS DAY TREATS		30.37		101 81	100-1000	610
3050	1563 L&L SITE SERVICES	334.50					
1	GARNOV 11/22/21 Garbage Serivce November		334.50		101 80	100-2600	431
3051	485 MCCLURE, BOBBIE JO	37.81					
1	11/16/21 REIMBURSEMENT- MOUSE TRAPS		13.98		101 80	100-2600	610
2	10/11/21 REIMBURSEMENT- BREAD		11.95			910-3100	630
3	10/10/21 REIMBURSEMENT- TORTILLAS		11.88		112 80	910-3100	610
3053	1724 PURITAN COMMERICAL CLEANING &	6,104.00					
1	30082 12/01/21 MONTHLY CUSTODIAL CLEANIN	G	4,761.12		101 80	100-2600	433
2	30082 12/01/21 MONTHLY CUSTODIAL CLEANIN	G	1,220.80		110 80	100-2600	433
3	30082 12/01/21 MONTHLY CUSTODIAL CLEANIN	G	122.08		117 80	610-2600	433
3054	1110 SYSCO FOOD SERVICES OF MT	2,364.22					
1	343537339 11/23/21 FOOD AND SUPPLIES FOR	LUNCH	1,648.46		112 82	910-3100	630
2	343545340 11/30/21 FOOD AND SUPPLIES FOR	LUNCH	715.76		112 81	910-3100	630
3055	1131 THE CARRIAGE HOUSE CAR WASH	15.71					
1	5317 11/30/21 CAR WASHES- BUSES		15.71		110 80	100-2740	440
3056	420 US FOODS	1,408.14					
7	3344149 11/29/21 FOOD SERVICES PROGRAM		907.26		112 81	910-3100	630
8	3344149 11/29/21 FOOD SERVICES PROGRAM		20.79		112 81	910-3100	610
9	3231826 11/22/21 FOOD SERVICES PROGRAM		480.09		112 82	910-3100	630
3057	1852 WOGAMON, ZACHARY	45.00					
1	113021 11/30/21 5TH/6TH GRADE GAME-CNCLL	D	36.00*		184 81	720-3503	340
2	113021 11/30/21 SHARED MILEAGE		9.00*		184 81	720-3503	340
	# of Claims 17 Total: 1	6,853.12					

#### GALLATIN GATEWAY ELEMENTARY Fund Summary for Claims For the Accounting Period: 12/21

Fund/Account	Amount	
101 GENERAL		
101	\$11,286.80	
110 TRANSPORTATION		
101	\$1,298.36	
112 FOOD SERVICE		
101	\$4,004.00	
117 ADULT EDUCATION FUND		
101	\$173.96	
184 STUDENT ACTIVITY/EXTRACURRICUL		
101	\$90.00	

Total: \$16,853.12

#### GALLATIN GATEWAY ELEMENTARY Statement of Expenditure - Budget vs. Actual Report Report ID: B100F For the Accounting Period: 12 / 21

Page: 1 of 1

Fund	Committed Current Month	Committed YTD	Original Appropriation	Current Appropriation	Available Appropriation Co	% mmitted
101 GENERAL	98,333.57	516,815.38	1,340,645.00	1,340,645.00	823,829.62	39 %
110 TRANSPORTATION	5,807.87	49,480.29	124,900.00	124,900.00	75,419.71	40 %
111 BUS DEPRECIATION	0.00	0.00	96,189.00	96,189.00	96,189.00	0 %
112 FOOD SERVICE	7,874.68	51,258.03	267,360.00	267,360.00	216,101.97	19 %
113 TUITION	0.00	0.00	14,433.00	14,433.00	14,433.00	0 %
114 RETIREMENT	13,503.99	59,592.46	218,565.00	218,565.00	158,972.54	27 %
115 MISC. PROGRAMS	3,528.01	50,532.06	211,496.00	211,496.00	160,963.94	24 %
117 ADULT EDUCATION FUND	688.31	7,025.05	24,000.00	24,000.00	16,974.95	29 %
121 COMPENSATED ABSENCES LIABILITY FUND	0.00	6,825.75	7,500.00	7,500.00	674.25	91 %
128 TECHNOLOGY FUNDS	727.01	4,343.19	21,686.00	21,686.00	17,342.81	20 %
129 FLEXIBILITY FUND	0.00	0.00	11,377.00	11,377.00	11,377.00	0%
150 DEBT SERVICE	0.00	198.30	2,390.00	2,390.00	2,191.70	8 %
161 BUILDING RESERVE	0.00	29,876.70	185,699.00	185,699.00	155,822.30	16 %
184 STUDENT ACTIVITY/EXTRACURRICUL	130.00	1,212.16	3,217.00	3,217.00	2,004.84	38 %
Grand Total:	130,593.44	777,159.37	2,529,457.00	2,529,457.00	1,752,297.63	31 %



Theresa Keel <keel@gallatingatewayschool.com>

### **Adult Ed position**

Lisa Lamb <lamb@gallatingatewayschool.com> To: Theresa Keel <keel@gallatingatewayschool.com> Fri, Nov 19, 2021 at 1:11 PM

I am writing to let you know I am unable to continue in the Adult Education position. My responsibilities with my parents have increased and I just don't have the time to dedicate to the position.

The CPR class is ready to go on December 7th and 9th from 6-9. Only 2 staff members have contacted me regarding the class, The trainers are Joy; contact info 406-595-0945, email joydowner76@gmail and Ray contact info 602-300-8455. They have been emailed the employment packet and will bring it when they come. So, it's all set. I will drop the key off next week. I apologize for this but it's only me to help my parents. Lisa Lamb



# SUPERINTENDENT REPORT

Theresa Keel

<ul> <li>Supt. Happenings</li> </ul>	Strategic Goals
<ul> <li>Attended 2 504, 3 SpEd</li> </ul>	Individual Student Success
Meetings, 2 Rtl Tier III Meetings	<ul> <li>Met with Student Council for Community Service Projects and Week prior to Christmas Break activities</li> </ul>
<ul> <li>1 parent meeting</li> </ul>	2nd Quarter Progress Reports out last Friday
<ul> <li>Had 13 EPAS Conferences, 5 Observations</li> </ul>	<ul> <li>Working weekly with 3-8 Math Teachers — discussions regarding Note-Taking, use of online materials, strategies for students who are behind due to attendance</li> <li>Weekly PLC's</li> </ul>
<ul> <li>Attended the SpEd Coop Board Meeting</li> </ul>	<ul> <li>3-8 Social Studies working with Jenny Combs, creating standards-based</li> </ul>
<ul> <li>Attended 8th Grade Parent Meeting</li> </ul>	<ul> <li>assessments</li> <li>Planning for Christmas Program</li> <li>MCT Update</li> </ul>
• Attended GYG Board Meeting	<ul> <li>Meet monthly with Coop Staff in regards to caseload specifics and Rtl</li> </ul>
	navias from Domensia Datom (Club

- 3rd graders received Dictionaries from Bozeman's Rotary Club
- 5th Graders held their Montana Tribes Presentation

#### Staff and Volunteers

- Big Thank You to Heather Mitchell, Christy Doyle, Jennifer Miller, Allison Bos, Brad Parsch, and Melissa Melton for all their help in classrooms, the library, and the cafeteria!
- Thank you to Audrey Kimmel for the Donation to our Library Book Vending Machine
- Met with YMCA regarding staffing for Later Gators
- CPR classes were held for staff who needed the certification through Adult Education

#### Facilities

- Need plumber back in Kitchen for new disinfectant hook up
- Hired All City Trucking for Plowing services
- Leadership, Communication, Collaboration

#### Safety

#### **Other School Operations**

#### Transportation

- See Attached Report
- Worked with Mr. Lee in regards to hours new route changes his hours

#### Food Service

- See Attached Report
- Bobbi Jo received tremendous support to attend the Bronco Game in Denver over the Thanksgiving Holiday. About 10 YMCA volunteers put sack lunches together for the following Monday's lunch.

	Enrollment Summary					
Grade	Total	Boys	Girls	OD		
К	19	8	11	2		
1	16	10	6	3		
2	17	12	5	5		
3	15	6	9	4		
4	17	9	8	3		
5	17	8	9	3		
6	15	10	6	2		
7	18	10	8	5		
8	19	8	11	4		
Total:	154	81	73	31		
Enrollment						
Enrollment as of:	December 13, 2021					

## **TRANSPORTATION SUMMARY 21-22**

	Total riders registered:	Driver:	Bus Model:	Rated Capacity:
North	31	Mrs. Brenner	2018 Bluebird	71
South	35	Mr. Lee	2020 International	71
Combined	66	Mr. Lee		

#### September 2021- June 2022

	NORTH		SOL	JTH
	АМ	РМ	AM	РМ
AVERAGE # RIDERS:	14.1	15.8	13.0	11.4
Average % OF TOTAL:	45.60%	45.02%	37.14%	32.54%
MIN/ROUTE:	10	8	9	9
MAX/ROUTE:	17	21	18	16
AVERAGE/ROUTE:	14.95		12.22	
	as of October 2	0, 2021	as of October 1, 2	021

	COMBINED ROUTE		
	AM	РМ	
AVERAGE # RIDERS:	20.57	22.17	
Average % OF TOTAL:	31.16%	33.60%	
MIN/ROUTE:	14	13	
MAX/ROUTE:	29	28	
AVERAGE/ROUTE:	21.37		

beginning October 25, 2021 as of November 30, 2021

# FOOD SERVICE SUMMARY

#### 2021-2022

	AVERAGE # OF STUDENTS PER DAY	AVERAGE % OF ELIGIBLE STUDENTS	AVERAGE # OF ADULTS PER DAY	AVERAGE COST/MEAL PER DAY
BREAKFAST	N/A	N/A	N/A	N/A
COVID- SFSP-BREAKFAST	93.44	61.07%	0.29	\$1.77
LUNCH	N/A	N/A	N/A	N/A
COVID- SFSP-LUNCH	111.39	72.80%	8.00	\$3.14
K-2 SNACK	44.44	88.88%	n/a	\$0.34

OTHER INFO:	
ENROLLMENT	153
3-8 ENROLLMENT	103 (2nd Chance Breakfast)
K-2 ENROLLMENT	50 (Snacks)
K-5 ENROLLMENT	100 (Later Gators)
BREAKAST	\$1.75
LUNCH	\$2.95
K-2 SNACKS	\$50/YEAR PER STUDENT

#### Reimbursement Rates for Summer Food Service Program:

Breakfast	\$2.4625
Lunch	\$4.3175

Later Gators Snack Revenue Summary						
Month	Estimated Total Cost	OPI Reimbursement	Difference			
September 2021						
October 2021						
November 2021						
December 2021						
January 2022						
February 2022 No ASP due to staffing issues.						
March 2022						
April 2022						
May 2022						
June 2022						
Total:	(	) 0	0			
OPI Reimbursement:						
Free	\$0.94	l .				
Reduced	\$0.47	,				
Full Pay	\$0.08	}				

	September 30, 2021	October 31, 2021	November 11, 2021	December 11, 2021	Total
Total Positives in Month	1	14	2	0	17
Non-School Quarantines in Month	4	18	2	0	24
School quarantines in Month	0	14	0	0	14
Tests performed at GGS	25	78	16	3	122

	Excess Items and	Items to Disp	ose of	
QTY	Title/Description	ISBN (if applicable)	Current Location	Staff Member Reqesting
2	Canvas Wall Tents	32890	Red Shed	Clark 11/22/21
2	Outdoor Standing Propane Heaters	32891	Red Shed	Clark 11/22/21
1	File Cabinet	32892	Lobby	Clark 11/22/21

## Recommendation for 8th Grade Overnight Trip to Washington DC

#### May 22-27, 2022:

- 8<sup>th</sup> grade Washington D.C. Trip
  - o Consensus of Parents
  - o Attached Tentative Itinerary
  - o Covid Considerations

#### **Recommendation:**

To approve the May 22-27 overnight trip for the 2022 8th grade class to Washington DC.

#### **Recommended Motion:**

To allow the 8<sup>th</sup> graders (Class of 2022) travel to Washington D.C. from May 22-27, 2022.

DAY	STATUS	WEBSITE
		https://washington.org/dc-
		information/coronavirus-event-attraction-
		<u>information</u>
Day 1		
Bozeman Airport	Mask Only	
Courtyard Mariot Crystal City	None noted	
Metro train/bus	open masks required	https://www.wmata.com/service/covid19/
National Mall		
Washington Monument	Masks and prior ticket purchase	https://www.recreation.gov/
WWII	open	
Korean War	open	
Vietnam	open	
Lincoln Memorial	open	
Day 2		
Metro	see above	
Smithsonian American History Museum	limited days open	https://americanhistory.si.edu/
Lunch at SAHM cafe		
Art Sculpture Garden	outdoors/no restriction	
		https://www.recreation.
National Archives	Limited to 25% capacity/reservations required	gov/ticket/facility/234645
		https://www.navymemorial.org/honor-flights-
US Navy Memorial	open	visiting-groups
Day 3		
Holocaust Museum	timed tickets required	https://www.ushmm.org/
eat at National Place	Open	
International Spy Museum	Pre purchase tickets	https://www.spymuseum.org/visit/

Day 4		
Senate Sen. Daines	available to meet	
Sen Tester	available to meet	
Rep. Rosendale	available to meet	
Jefferson Memorial	open	
FDR and MLK Memorial	open	
Day 5		
Metro to Arlington	masks	
		https://www.nps. gov/gwmp/learn/historyculture/usmcwarmemori
Iwo Jima Memorial	open	<u>al.htm</u>
Arlington Cemetery	open	https://www.arlingtoncemetery.mil/Visit
Shuttle Tour	modified social distancing/open air	arlingtontours.com
Museum of Natural History	open	https://naturalhistory.si.edu/visit
National Mall Walking Tour	self-guided	
Washington Monument	tickets required	
Lincoln Memorial	open	
WWII	open	
Korean	open	
Vietnam Memorial	open	
Day 6		
Mount Vernon	Open	mountvernon.org
Spirit of Mount Vernon Cruise	Open	
Nationals Stadium	no restrictions	https://www.mlb.com/nationals

Day 7			
DC airport return			
Reagan	masks		
Dulles	masks		
Masks will still be required, rega	ardless of vaccination status, in th	ne following circumstances:	
- Any private business that want	s a mask requirement;		
- On public transport like buses	and trains, inside train stations, i	in airports, and while in ride	e share vehicles;
* Need to test 1-3 days ahead o	f travel by school nurse. (To arriv	e in DC)	

GALLATIN GATEWAY SCHOOL

# Long-Range Facility Plan



Developed and adopted: April 21, 2021

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## District Overview

Gallatin Gateway School District is a rural elementary school District in southwest Montana. The District's geographic area includes approximately 175,207 acres and is located approximately 13 miles from Bozeman. The District currently operates one campus comprising a school building, playground, and parking area.



#### CAMPUS INFORMATION:

Gallatin Gateway School 100 Mill Street, Gallatin Gateway, MT 59730

Year of original construction:	1915 (1914)
Major renovations:	1961, 1966, 1978, 2001
Lot size (acres):	approximately 3.6
Building size:	35,136 SF
Grades:	K-8
Teaching spaces/Classrooms:	15
Capacity:	236



The Gallatin Gateway School building is comprised of multiple era's of additions as illustrated below:



The PreBond Assessment completed by Cushing Terrell & DCI Engineers in 2020 describes how each addition is currently functions and is used:

#### 1914

The original two-story school was constructed and remains at its original location. This structure includes a basement with two floors above. The 1914 school building contained four classrooms, four restrooms, one office, and storage areas. This structure was constructed using load bearing masonry walls and wood framed floor and roof assemblies.

#### 1961

The first single-story addition was constructed south of the original school. This included four classrooms, a multi-purpose room, and restrooms.

#### 1966

The second single-story addition was constructed west of the original school and the 1961 addition. This included four classrooms with each pair of rooms sharing a small restroom.

#### 1978

The third single-story addition was constructed to the east of the 1961 addition. This included a gymnasium, locker rooms and two classrooms.

#### 2001

The fourth and most recent addition was built to the west of the 1966 addition. This included six additional classrooms, restrooms, administrative offices, library & computer lab. Additional restrooms were included as an alteration south of the locker rooms on the far east side of the building.

#### **BUILDING ASSESSMENTS**

Multiple assessments have been completed on the District building in recent years (i.e. 2012, 2016, & 2020) Must recently, June 2020, Cushing Terrell and DCI Engineers conducted a PreBond Assessment which identified many life-safety issues and identified many areas and systems throughout the building and noted the following in their summary of findings:

"The Gallatin Gateway School was constructed with quality materials and portions remain in serviceable condition. The multiple era's of additions throughout the years have some building envelope repairs that are needed, as well as a roof replacement. Throughout the interior, safety and security upgrades need to be made in the Main Office area and exiting, to provide further security for the school; thermal comfort and ventilation in the classrooms need improved and updated HVAC systems; fire alarms need to be consolidated, non-serviceable electrical panels need replaced."

"Most deficiencies identified are related to materials close to, or over, their lifespan. Life safety, building envelope, & safety/security items are the focus for prioritizing recommendations.

The June 2020 report also indicated the following site challenges:

"The primary challenges of this site are due to pedestrian and vehicular circulation for pick up and drop off times, general wear in the asphalt near the playground, visual surveillance from interior to exterior, and building and site drainage which are directing water back towards the building."

#### **IDENTIFIED DEFICIENCIES**

Per the June 2020 PreBond Assessment conducted by Cushing Terrell and DCI Engineers the following deficiencies have been identified and recommended the following priorities:

• To bring the entire building in compliance with today's building codes:

- Replacement of the non-rated corridor doors to 20-minute rated doors with closers and smoke seals, replacement of all non-rated glazing (doors & walls) in the corridors with rated/safety glazing, and
- the installation of an automatic fire sprinkler system (entirety of building).
- Items specific to the original 1915 building:
  - Add an interior fire-rated stairwell,
  - re-work the fire escape to accommodate a second means of egress from the second floor,
  - redesign of the bathrooms to make them handicap accessible,
  - install an elevator for accessibility,
  - replace the non-rated glazing in doors with safety glazing, patch & repair the holes in the upper floor rooms and re-paint,
  - replace the run of stairs from the first floor to the main level of the building to have consistent riser heights & eliminate the tripping hazard, and
  - re-glaze and repaint the original windows.
- Other exterior items to be considered on or adjacent the 1915 building include:
  - brush off the efflorescence patches visible on the exterior brick walls,
  - patch the failing mortar joints,
  - reconstruct the fence and gate (at the exterior fire stair) to accommodate an opening size for egress exiting.
- Structural systems considerations for the 1915 building:
  - The structural members of the roof and floors are undersized per today's loading standards.
  - The roof and floor systems need to be better tied to the masonry walls to increase resistance to seismic event
  - The floors and interior side of the walls should be sheathed in plywood to increase resistance to seismic event
- Exterior elements to prioritize include repair of the building envelope failures, such as:
  - filling in voids around windows, doors and exposed joints in CMU & brick wainscot walls.
  - The mechanically fastened roof membrane appears to be close to its lifespan and should be considered for replacement.
  - Revising the fire exit stair discharge/roof access doorway for adequate exiting requirements and limiting unwarranted rooftop access is recommended.
- The additional interior building recommendations are:
  - to remove and replace the failing VCT flooring in the 2001 portion with a product suitable for the location.
  - Safety and security review concludes that the main entry administration offices and lobby are disconnected from key opportunities of visual surveillance. Not being able to see visitors entering the campus and entry doors poses challenges and safety concerns for the school administration. Recommend to provide appropriate visual connections, secure entry lobby, as well as opportunities to shut portions of the school off to public access during after hour events, and provide adequate exiting.

- Mechanical priorities and considerations include:
  - Update the entire building to modern Direct Digital Controls (DDC) supervisory controller.
  - Improve thermal comfort and ventilation in the classrooms.
  - Update the HVAC systems in all occupied spaces of the building.
  - Replace the Gymnasium Air Handling units with new units.
  - Replace the cafeteria heating unit with a small air handler to handle ventilation, heating, and cooling.
  - Replace the four existing boilers with new high-efficiency boilers.
- Electrical/Fire Alarm/IT Infrastructure Upgrade Priorities and consideration:
  - Upgrade and consolidate fire alarm systems under a single manufacturer and location.
  - Add mass notification functionality for campus wide audible messaging capability.
  - Replace non-serviceable/dangerous electrical panels and follow-up with a campus wide Arc Flash Hazard Analysis.
  - Address emergency lighting deficiencies throughout the school campus.
  - Provide separate, secured IT space with dedicated cooling/ventilation.

## District Educational Program Standards

Gallatin Gateway School community values a small school setting, which currently supports one classroom per grade-level, K-8. Gallatin Gateway School is an Accredited Independent K-8 Elementary School. We are a Targeted Title I school, which means that we receive supplemental funding to support students who are considered academically at-risk. We provide Special Education and Federal 504 services based on Federal and State Guidelines. We value and hold ourselves accountable for the individual success of each student.

Gallatin Gateway School is a one-to-one laptop district. Students take keyboarding in grades K-5, then transition to technology applications at the Middle School Level. The use of technology is an integral part of the learning and curriculum for all students. Maintaining and planning future network and device growth to support the increasing use of technology is a major part of effective facility planning.

Primary classrooms (Grades K-2) are self-contained classrooms where students have the same teacher throughout the day, with the exception of their special classes (P.E., Music, and Art). We offer a full day-five day Kindergarten as well as a modified every-other-day Kindergarten.

Intermediate classrooms (Grades 3-5) are departmentalized where students have a homeroom teacher and classroom, and their Core Courses (E.L.A., Math, Social Studies, and Science) are taught by a collaborative team of three teachers. Students move between three classrooms, with the exception of their special classes (P.E., Music, and Art).

Middle School classrooms (Grades 6-8) follow a traditional Middle School Schedule with seven periods, which include their Core Courses (E.L.A., Math, Social Studies and Science), an Advisory/Homeroom Period, and two elective periods. Our community is committed to offer a rich variety of elective courses, including Technology applications, Exploratory Science, Band, Choir, Spanish, Art, and many others.

The Gallatin Gateway School community greatly values a rigorous Music and Art program throughout grades K-8. In grades K-3, students are provided a comprehensive music curriculum. In grade 4, students begin learning the recorder. In grade 5, all students are included in the band, where they are able to select an instrument to learn and perform. In grades 6-8, students have the opportunity to continue with band, participate in choir, or learn guitar. Art, including art history, is taught at every grade level, using all mediums.

Maintaining the small school setting, as well as providing a rich accredited academic program requires prudent facility planning that takes into account class-size, full time educators and spaces that support a vibrant counseling program, Title I, Special Education, and opportunities for individualized instruction based on individual student needs.

School Year	Enrollment	OPI Maximum Capacity by number of students (1 class/1 grade)	Recommended Classroom Square Footage (45 ft2 per student current enrollment)
2018-2019	167	236	7515
2019-2020	172	236	7740
2020-2021	153	236	6885
2021-2022 Projected	161	236	7254
2022-2023 Projected	160	236	7200

## School Capacity and Demographics

Based on the 2020 Demographics Study, enrollment at Gallatin Gateway School is predicted to remain relatively static until 2025, when enrollment is predicted to increase by five to ten percent. The demographic study in 2020 did not take into account a 360-plus unit housing development within the district that will potentially have occupants as early as Winter of 2021.

Part of the small-community feel of Gallatin Gateway School is due to small class sizes. Classrooms have had, on average, 17 students per classroom over the last five years. If the school district were to maximize class size to an enrollment of 236, we can continue to maintain one grade for one classroom. The consequence of maximizing class sizes means that Kindergarten, First, and Second Grade classrooms would each have 20 students. Third and Fourth grade classrooms would each have 28 students, and Fifth grade through Eighth Grade classrooms would have 30 students each. While maximum class sizes are possible, there would be an adverse effect to the small-community feel.

The classroom square footage supports the current smaller class sizes at the recommended square footage -- an average of 45 sq. ft. per student. However, when class sizes increase, the classroom square footage remains finite at 7406 sq ft. The amount of square footage per student decreases, and at maximum enrollment of 236, the square footage per student would be 36 sq. ft per student. The district could reduce class sizes by increasing the number of teachers and using non-core classroom learning spaces as additional core classrooms (ie technology lab, art, music, etc).

Gallatin Gateway School welcomes Discretionary Non-resident Students (BP 3141), and over the last three years, the district enrollment has, on average included 25% Discretionary Non-resident Students. Welcoming students from outside the district, increases the District's ability to fund personnel to provide the academic program described in District Educational Program Standards. We provide a rich and rigorous curriculum due to the number of teaching staff we are able to fund. If we did not welcome out of district students this year, for example, we would have to decrease our current teaching staff by three teachers, due to a loss of per student state funding. This would require at least two grade levels to combine and be taught by one teacher in one classroom. Music and art would also have to become classroom activities, rather than consistent courses taught by qualified teachers.

#### MEETING DISTRICT NEEDS: NOW AND INTO THE FUTURE

#### Phase I: 0-5 years

Based on assessments of the current building structure there are many deficiencies and deferred maintenance needs. In addition to the aforementioned needs the District is not currently prepared for substantial growth, but does have the current capacity for limited growth.

#### Recommended Solution:

Utilize the District's maximum bonding capacity (approx: \$7M) to update and remodel the current facility with a plan to address future expansion. The District should also continue to monitor options for land acquisition within the District Boundaries.

#### Phase II: 5-7 years or 90% capacity

Assuming Phase I is completed. Once the District reaches 90% capacity it will trigger phase II and the District will need to begin the process to increase the building capacity.

#### Recommended Solution(s):

Explore and develop a plan to demolish the 1966 portion of the building and rebuild a two-story addition to match renovations and additions from Phase I. This addition will likely include more classrooms, gym space and cafeteria space. Explore a plan to purchase additional property for a future school site (elementary, K-8 or middle school) within the District boundaries that meets the criteria for potential school sites.

#### Phase III: 5-10 years or 100% capacity

Assuming no additional construction has occurred (Phase I and II not completed) the District facility will be beyond its lifespan and will have reached full capacity. Once the District reaches 100% capacity it will trigger phase III to increase the building capacity.

#### Recommended Solution(s):

Modular units could be used to accommodate any capacity exceeding 100% until a plan is developed and implemented. Explore and develop a plan to update, renovate, and expand the District facility. This addition will likely include more classrooms, gym space and cafeteria space. To meet projected capacity demands increased school capacity and updating will be required. Continue to explore a plan to purchase additional property for a future school site (elementary, K-8 or middle school) within the District boundaries that meets the criteria for potential school sites.

#### EVALUATING POTENTIAL SCHOOL SITES

Upon determining that there is a need for new facilities, a review of potential sites must consider many factors including health and safety, location, accessibility, environment, physical characteristics (soil and topography), acquisition and development costs (including utilities, and coordination with local comprehensive plans. The criteria outlined below is designed to select sites that provide the best environment for the instructional program and learning process:

Safety:

- If adjacent to or near arterial roadways the site must have adequate room on property to maintain sufficient setback to ensure good learning environment- preferably 200-foot
- Easily reachable by emergency response vehicles

- These factors should be avoided:
  - Crossed by high-voltage (500 KV) power lines
  - Close to high decibel noise sources
  - Close to open-pit mining
  - In a dam inundation area or 100-year flood plain
  - Social hazards such as high incidence of crime, drug use, or alcohol use
  - Areas which allow for air, water, and soil pollution
  - Danger of slides or liquefaction
  - Obstacles such as crossings on major streets and intersections, narrow or winding streets, heavy traffic patterns
  - Remote areas (with no sidewalks) where students walk to and from school

#### Location:

- Logical for families within the enrollment area
- Proximate to Gateway proper
- Safe walking areas can be provided
- Multiple street approaches available (2+ frontages ideal)
- Provides aesthetic view from and of the site
- Desirable features include a variety of trees and plants or a wooded area for use in education programs such as biology or outdoor learning

#### Size & Shape

- Minimum of 10 acres
- Length-to-width ratio does not exceed 2:1
- Sufficient open play area and open space
- Potential for expansion for future needs
- Area for adequate and separate bus loading and parking

#### Soils & Topography

- Stable subsurface and bearing capacity
- Generally level
- Flat sites preferred; if flat site is unavailable, choose site with minimal need for major excavation
- Positive drainage
- Adequate surface and subsurface drainage

#### Cost & Availability

- Reasonable costs for purchase of property, site preparation including but not limited to, drainage, parking, driveways, removal of any existing building, grading, and environmental mitigation
- On the market for sale or likely be available
- Title clearance- unencumbered
- Condemnation of building and relocation of District residents to be avoided

#### FACILITY IMPROVEMENT FINANCING OPTIONS

#### **General Operating Fund:**

Capital improvement projects are large projects that cannot generally be funding from the annual operating budget. However, regular maintenance and upkeep of the facility and grounds has generally been covered by the general fund operating budget and should continue to ensure all systems are operating at maximum efficiency and well-maintained.

#### Building Reserve (voted levy):

The Building Reserve Fund is used to accumulate funds for future construction, equipping or enlarging school buildings, or for purchasing land needed for school purposes. The fund is established upon passage of a voted levy that authorizes the levy for up to 20 years.

The District has approved a 5-year building reserve levy in the amount of \$35,000/year (\$175,000 total) in May 2017 for the purpose of properly maintaining, equipping, furnishing, remodeling and retro-fitting buildings and grounds of the district. The last year of this levy is FY22.

The levy has been used to cover the cost of improvements such as, but not limited to: bathroom remodel, painting, plumbing repairs and improvements, sewer repairs, regular maintenance and upkeep of building and grounds and building assessments and projects associated with the FY21 bond process.

As of June 30, 2020 the balance of funds was: \$55,797.84.

#### Building Reserve (permissive levy):

According to SB307 (2017), the trustees of a district may authorize and impose a levy of no more than 10 mills on the taxable value of all taxable property within the district for that school fiscal year for the purposes of raising revenue for identified school major maintenance projects.

The levy has been used to cover the cost of improvements such as, but not limited to: LED lighting upgrades, gutter repairs/replacements, HVAC upgrades/repairs, building/safety assessments, safety upgrades such security entrance upgrades.

As of June 30, 2020 the balance of funds was: \$45,920.09.

#### **Debt Service Fund:**

The Debt Service Fund is used to budget and pay for a school district's bond debt, including principal and interest payments and agent fees, and/or special improvement district payments (SIDs). This is a budgeted fund with a voted levy. The last voted levy imposed on Gallatin Gateway District taxpayers was October 2000 for \$1,540,000. The general obligation bonds will be paid in full June 30, 2021.

#### District Bonding Capacity & Taxable Value:

Montana's current limit on debt is 100% of the estimated tax base.

FY21 District Tax base/Taxable Value:	\$7,124,119
Outstanding General Obligation Bonds:	<u>\$120,000</u> (as of December 2020)
Remaining Bonding Capacity:	\$7,004,119

## **Conclusions and Recommendations**

Gallatin Gateway School District's facility has reached or is beyond it's life expectancy in many of its systems and is in dire need of extensive upgrades, repairs, and renovations. In the past, the focus has been to maintain the facilities and perform timely preventative maintenance to preserve facility assets, but the time has come where the District has an immediate need for replacement of many systems such as HVAC, boilers, roofing, electrical, mechanical, plumbing, and flooring.

Therefore, overall recommendation for the District moving forward would be to:

- 1. Address all facility deficiencies and deferred maintenance issues.
- 2. Monitor student enrollment vs. facility capacity retaining the small school community feel
  - a. Maintain our Discretionary Non-Resident Student policy with a threshold of 25% of total student population -- revise if enrollment reaches 75% of capacity (177 students) to accommodate in-district student enrollment growth.
  - b. Maintain an average student to teacher ratio between 17-20 students in each classroom. Utilize non-core instructional classrooms and hiring of additional staff to maintain ratio.
  - c. When enrollment reaches 90% of capacity (212 students), recommend Phase II in Future Facility Needs and Options.
- 3. Explore options for property acquisition and monitor property availability within District boundaries that meets the criteria within this plan for potential school sites.
- 4. Ensure the District is prepared to move forward at each phase outlined in plan.
- 5. Re-evaluate the current plan as each phase is reached and/or completed.
- 6. If the bond initiative in May 2021 does not pass, consider asking voters to continue the Building Reserve Levy of \$35,000 for another 5 year period in May of 2022.

#### **Elementary Hire Recommendation**

To hire Joni Costello for the 2021-2022 year at \$19.00 per hour including benefits as an Administrative Assistant

#### **Recommendation:**

Joni Costello

#### Rationale:

Joni Costello was interviewed initially as a candidate for District Clerk. Her background and skills were more suited for the Administrative Assistant position. She currently works for University of Montana as an Administrative Assistant for Civil Engineering and Safety, Health & Industrial Hygiene Department. She has an Associate of Applied Science: Accounting Technology, HR Option.

Motion: to hire Joni Costello for the remainder of the 2021-2022 year, beginning on January 3, 2022. The successful hire further pending adequate fingerprint/background check.

## Coaching Staff & Extra-Curricular Positions Hiring Recommendations

#### **Coaching**

**Recommendations:** 

Head Girls' Basketball

Kristine Donaghey

- Asst. Girls' Basketball
  - Ashley Davis

#### **Compensation:**

- Head Coach, \$1200
- Asst Coach, \$700

#### <u>Advisors</u> <u>Recommendations</u>

Washington DC Assistant Advisor

• Rochelle Dierenfeldt

#### **Compensation:**

Assistant Advisor, \$375

#### **Expedition Yellowstone**

- Remove Sarah Malott
- TBD

#### 2021-2022 Extra- Curricular Positions Salary

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tote       530.00       530.00       530.00       530.00       Although and the setting and exclusing one structure (in prevention), weakly monthly monthly and the setting and th			Recommended		Recommended Employee
and points         Second points         Second points         And points           dent Council Advisor         5600.00         Second points         Second points         Here testering on exceeding the source the subset council Realizer subset dented excerning the source test test dented council Realizer subset dented tests         Here testering on exceeding the source test test dented council Realizer subset dented tests           Second DA dvisor         Second DA dvisor         Second DA dvisor         Here testering to any subset test dented council Realizer subset dented tests           Advisor (Bh Grade)         \$1,000.00         Situation DA dvisor         Here testering to any subset test dented council Realizer subset dented tests           Advisor (Bh Grade)         \$1,000.00         Situation DA dvisor (Bh Grade)         Advisor (Bh Grade)         Situation DA dvisor (Bh Grade)           Advisor (Bh Grade)         \$1,000.00         Situation DA dvisor (Bh Grade)         Situation DA dvisor (Bh Grade) </td <td>Extra Duty/Assignment Mentor</td> <td></td> <td>Stipend</td> <td></td> <td>(5)</td>	Extra Duty/Assignment Mentor		Stipend		(5)
applicits         packets		2500.00	, ,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,	meetings as needed to assist the new teacher with	
Image: control white and business management as a control white second white and parts and business management as a control white second w				acclimating to Gallatin Gateway School. Explaining policies, procedures, etc. Answer questions. Assist with	
gent Courdi Advisor       \$600.00       \$500.00       Software the student courd. Failurs student explants and paid in the student courd. Failurs student explants and paid in the student courd. Failurs student courd. Failurs student explants and paid in the student courd. Failurs student student courd. Failurs student courd. Failu				curriculum planning and classroom management as	
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attempts of the second secon		\$000.00	2000.00	to take office on student council. Facilitate and guide	
anington DC Advisor (8th Grade)         \$1,000.00         \$1,				student council meetings approx. 2x month Assist students to learn about student government, civics, and	
editor         S375.00         S51.00.00         S50.00.00         S50				productively advocating for policy/procedure changes.	
anington DC Advisor (Bh Grade)         \$1,0000				community as a whole. Attend all functions	
Image of the fund-noising efforts and all suddent council funds.         Made deposits with the fund-noising efforts and all suddent council funds.         Mole Data           a hington DC Advisor (Rth Grade)         \$1,0000         \$1,0000         \$1,0000         Non-section of the CThe inclusion expansion of the comparison of the subscents and parenting and organic fundiations and expansion within a business that subscents and parent meetings an excessary and expansion of the subscents and parent expansion of the subscents and parent meetings and excessary of pales and programs of the subscents and parent meetings and excessary of pales and programs of the induced expansion within a business that the garden within in CC. Will develop the subscent and the induced expansion of the induced expansion of the subscents and parent meetings and excessary of pales and programs of the induced expansion within the subscents and parent meetings and excessary of pales and programs of the induced expansion of the induced expansion of the subscents and parent meetings and excessary of pales and programs of the induced expansion and expansion and expansion and expansion and expansion and expansion and expansis the fund expansion and expansion and expansion and				organized/hosted by student council- this may be in	
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at hing bank bases         Section of the section					
anington DC Assistant Advisor         \$337.00         \$537.00         Assistant Advisor with glanning and organizing the Barguey etc. Will speech with the DC and develop the binkness where the Barguey Manager as necessary and overree the finances of the class fund.         Ashiny Davis           abington DC Assistant Advisor         \$337.00         \$537.00         Assist the primary advisor with glanning and organizing the BB prade Washington DC Tip. Will attend were mining and organizing the BB prade Washington DC Tip. Will attend were mining the BB prade Washington DC Tip. Will attend were mining and organizing the BB prade Washington DC Tip. Will attend were mining the BB prade Washington DC Tip. Will attend were mining the DC Washington DC Tip. Will attend were mining the DC Washington DC Tip. Will attend were mining the DC Washington DC Tip. Will attend were mining the DC Washington DC Tip. Will attend the Tork and BL montainst blagsing.         Revelue Deveetedett           exist of the DC Yes and BL montainst blagsing the DC Washington DC Tip. Will attend the Tork and BL montainst blagsing.         Revelue Deveetedett           exist of the DC Yes and BL montainst blagsing.         Revelue Deveetedett         Revelue Deveetedett           exist of the DC Yes and BL montainst blagsing the DC Yes and BL montainst blagsing.         Revelue Deveetedett         Revelue Deveetedett           exist of the DC Yes and BL montainst blagsing.         Revelue Deveetedett         Revelue Deveetedett         Revelue Deveetedett           exist of the DC Yes and BL montainst and add reparences with the DC Yes and BL montainst and add reparences withe treparences with the DC Yes and Program of Tothe DC				prepare for the DC trip and all fund raisers. Will plan	
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kelling         Support         Support         Anthery Davis           attingtion DC Assistant Advisor         Support         Support         Rechard December 2011         Rechard December 2011           attingtion DC Assistant Advisor (efth Grade)         Support         Support         Rechard December 2011         Rechard December 2011           attingtion Vellowatone Advisor (efth Grade)         Support         Support         Rechard December 2011         Rechard December 2011           attingtion Vellowatone Advisor (efth Grade)         Support         Support         Rechard December 2011         Rechard December 2011           attingtion Vellowatone Advisor (efth Grade)         Support         Support         Rechard December 2011         Rechard December 2011           attingtion Vellowatone (fsh Grade)         Support         Support         Rechard December 2011         Rechard December 2011           attingtin Advisor (Sth Grade)         Support         Su				Banquet, etc). Will supervise students while in DC and	
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shington DC Assistant Advisor         \$335.00         \$337.00         \$				communicate them to the students and parents. Make	
Anihoy Davis         Anihoy Davis           abington DC Assistant Advisor         \$375.00         \$5375.00         \$5475.00         \$5475.00         \$5475.00         \$5475.00         \$5475.00         \$5475.00         \$5475.00         Revealed Segaptive study in and prepare for the OC trip and all fund-raisers. Will be planning and organiting the for the OC trip and all fund-raisers. Will be planning and organiting the for the OC trip. Suffix, Suffix, Supervised Segaptive Supervised Sega					
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bit B	Washington DC Assistant Advisor	\$375.00	\$375.00	Assist the primary advisor with planning and organizing	and the second
bit         bi				the 8th grade Washington DC trip. Will attend evening	
Image for two Rules,				the DC trip and all fund-raisers. Will help plan and	
Image:         Banquer, etc. Will supervise students while in DCard         Rechelle Dierenfieldt           exition Vellewatone Advisor (6th Grade)         \$600.00         Responsible for planning and organiting the 6th Grade         Exceeded to Networks while in DCard         Responsible for planning and organiting the 6th Grade           Exceeded to Networks while in DCard         Second to Networks while in DCard         Second to Networks while in DCard         Second to Networks while in DCard           In the pervent for students and advict to DCard         Second to Networks while in DCard         Second to Networks while in DCard           In the pervent for students and advict to DCard         Second to Networks while in Networks and advict to DCard         Second to Networks while in Networks and advict to DCard           In the Networks while in Networks while in Networks while in Networks and Advict to DCard         Second to Networks and Advict to DCard           In the Networks while in Networks while in Networks and Advict to DCard         Second to DCard         Second to DCard           In the Networks while in Networks and Advice to DCard         Second to DCard         Second to DCard           In the Networks while in Networks while in Networks while in Networks while in Second and Idea Networks while in DCard           In the Network while in				organize fund-raisers as needed (Spaghetti Super, Dinner for Two Baffle, Baffle Ticket Sales, Sportsman's	
eition Yellowatone Advisor (sth Grade) Seperation Wellowatone Advisor (sth Grade) Well hold evening parent neetings an accessary to plan and pagement for strutomets and aduit Chargenees. Will hold evening parent meetings and Inducations: Will seperite Well hold evening parent meetings and separations and communicate them to the students and aduit chargenees. Make well hold evening parent meetings and separations and communicate them to the students and aduit chargenees. Make well hold evening parent meetings and separations well hold evening transportation. Two the students and aduit chargenees in the students and parents. Make advisor in the students and separations well hold evening parents. Make well hold evening parent meetings and separations (Strutt transportation. Two the students and aduit hold evening parents and advisor in the parent well hold evening parent meetings and separations (Strutt transportation. Strutt) Advisor (Sth Grade) Strutt Strutter and parents. Make deposite with the Students whele in Batte. Mill sevents the students whele in Batte. Mill sevents the students whele in Batter. Mill sevents the students				Banquet, etc). Will supervise students while in DC and	
Expedition Velocitosene Trip. Coordinate logging.         Expedition Velocitosene Trip. Expedition Velocitosene.         Image: Coordinate logging.	Expedition Yellowstone Advisor (6th Grade)	\$600.00	\$600.00	assist with tours while in DC. Responsible for planning and organizing the 6th Grade	Kochelle Dierenfeldt
arian Extra Duty         \$150.00         \$51.000	, , , , , , , , , , , , , , , , , , , ,	0.00	1150.00	Expedition Yellowstone Trip. Coordinate lodging,	
This person will be responsible for conditating and planning all aspects of the "in-including organizing all district paperwork for students and adult chapercones. Will hold evening parent meetings as necessary to will be replaced by the students and press. Will plan. (Sportmannis Barquiet, etc.) Will supervise students.           between parent meetings as necessary advisors.           between parent meetings and the indigeneous parents.           between parent meetings and advisors.           between parent meetings and the indigeneous parents.           between parent meetings and the indigeneous parents.           between parent meetings and the indigeneou					
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Participa Advisor (Sth Grade)         \$150.00         Status and approximation of the train of the traines of the t				(Sportsman's Banquet, etc). Will supervise students	
deposits with the Business Manager an secsessry and overset the frames of the trip.         deposits with the Business Manager an secsessry and overset the frames of the trip.           Let Trip Advisor (Sth Grade)         \$150.00         \$550.00         Responsible for planning and organizing the Sth Grade Oversity Buster Trip. Coordinate Loging.           Let Trip Advisor (Sth Grade)         \$150.00         \$550.00         Responsible for coordinate Loging.           Let Trip Advisor (Sth Grade)         \$150.00         Statistic Coordinate Loging.         Statistic Coordinate Loging.           Let Trip Advisor (Sth Grade)         \$100.00         Statistic Coordinate Loging.         Statistic Coordinate Loging.           Let Trip Advisor (Sth Grade)         \$100.00         Statistic Coordinate Loging.         All Coordinate Loging.           Let Trip Advisor (Sth Grade)         \$100.00         \$100.000         Statistic Coordinate Loging.         All Coordinate Loging.           Let Trip Advisor (Sth Grade)         \$100.000         \$100.000         Statistic Coordinate Loging.         All Coordinate Loging.           Let Coordinate Loging.         \$100.000         \$100.000         Statistic Coordinate Loging.         All Coordinate Loging.           Let Coordinate Loging.         \$100.000         \$100.000         Statistic Coordinate Loging.         All Coordinate Loging.           Let Coordinate Loging.         \$100.000         \$10				expectations for students while in Yellowstone and	
Entry Advisor (Sth Grade)         5150.00         Source the finances of the trip.           Stop Display         Stop Display         Stop Display         Stop Display           Ref Irip Advisor (Sth Grade)         Stop Display         Stop Display         Stop Display           Stop Display         Stop Display         Stop Display         Stop Display           Ref Irip Advisor (Sth Grade)         Stop Display         Stop Display         Stop Display           Ref Irip Advisor (Sth Grade)         Stop Display         Stop Display         Stop Display           Ref Irip Advisor (Sth Grade)         Stop Display         Stop Display         Stop Display           Ref Irip Advisor (Sth Grade)         Stop Display         Stop Display         Stop Display           Ref Irip Advisor (Sth Grade)         Stop Display         Stop Display         Stop Display           Ref Irip Advisor (Sth Grade)         Stop Display         Stop Display         Stop Display           Ref Irip Advisor (Sth Grade)         Stop Display         Stop Display         Stop Display           Ref Irip Advisor (Sth Grade)         Stop Display         Stop Display         Stop Display           Ref Irip Advisor (Sth Grade)         Stop Display         Stop Display         Stop Display           Ref Irip Advisor (Sth Grade)         Stop Display					
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skatstart Coch         \$1,000         \$2,000 <td< td=""><td>ButteTrip Advisor (5th Grade)</td><td>\$150.00</td><td>\$150.00</td><td></td><td></td></td<>	ButteTrip Advisor (5th Grade)	\$150.00	\$150.00		
setsion 1         Status         Stat				transporation, meals, activites, chapersones, volunteer	
arian Extra Duty         \$1,000         \$5,1000         See Assistant Coach In State Coach Job Description         Alix Davis           arian Extra Duty         \$1,000         \$5,1000         See Assistant Coach Job Description         Alixe Otaming           evel Director         \$5,000         \$5,000         Sec Assistant Coach Job Description         Elasteristic           evel Director         \$1,000         \$1,000         Sec Assistant Coach Job Description         Elasteristic           evel Director         \$1,000         \$1,000         Sec Assistant Coach Job Description         Elasteristic           evel Director         \$1,000         \$5,000         Sec Assistant Coach Job Description         Haler Otam File           evel Director         \$5,000         Sec Assistant Coach Job Description         Haler Otam File         Director           evel Director         \$5,000         Sec Assistant Coach Job Description         Haler Otam File         Director           evel Director         \$1,000         Sec Assistant Coach Job Description         Haler Otam File         Director           evel Director         \$1,000         Sec Assistant Coach Job Description         Haler Otam File         Director           evel Director         \$1,000         Sec Assistant Coach Job Description         Halero Otam File         Director				presenters, and all other necessary activities. This person will be responsible for coordinating and planning	
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eybail HostGaarh         \$1,200.00         \$51,200.00         Set Nead Caarh. Db Peuription         Hallee Oblem 6/30/2021           eybail Assistant Coach         \$700.00         \$51,200.00         Set Nead Caarh. Db Peuription         Tha Albers / Set Nead Caarh. Db Peuription           eybail Assistant Coach         \$700.00         \$51,200.00         Set Nead Caarh. Db Peuription         Zach Novim           § Basketbail Assistant Coach         \$700.00         \$51,200.00         Set Nead Caarh. Db Peuription         Zach Novim           § Basketbail Assistant Coach         \$700.00         \$700.00         Set Nead Caarh. Db Peuription         Timabers / Set Nead Caarh. Db Peuription           § Basketbail Assistant Coach         \$700.00         \$700.00         Set Nead Caarh. Db Peuription         Kistee Donaghey           § Basketbail Assistant Coach         \$700.00         \$700.00         Set Nead Caarh. Db Peuription         Ashley Davis           § Basketbail Assistant Coach         \$700.00         \$700.00         Set Nead Caarh. Db Peuription         Ashley Davis           § Basketbail Assistant Coach         \$700.00         \$700.00         Set Nead Caarh. Db Peuription         Ashley Davis           § Basketbail Assistant Coach         \$1,200.00         \$1,200.00         Set Nead Coach. Db Peuription         Ashley Davis           § Kead Coach         \$1,200.00 <td>Athlatic Director</td> <td>és 000 00</td> <td></td> <td>work, Schoolwide Inventory Support, Book Fair</td> <td>Jamie Hetherington</td>	Athlatic Director	és 000 00		work, Schoolwide Inventory Support, Book Fair	Jamie Hetherington
opkall Asstant Coach         5700.00         5700.00         See Asstant Coach Job Description         Tina Albers           * Basketball Nead Coach         \$1,200.00         \$51,200.00         \$see National Coach Job Description         Zach Novemin           * Basketball Nead Coach         \$5700.00         \$see Asstant Coach Job Description         Zach Novemin         Timothy Metrin           * Basketball Asstant Coach         \$5700.00         \$see Asstant Coach Job Description         Timothy Metrin           * Basketball Asstant Coach         \$5,000.00         \$5700.00         \$see Asstant Coach Job Description         Entropy Metrin           * Basketball Asstant Coach         \$5,000.00         \$5700.00         \$see Asstant Coach Job Description         Ashlery Dawing           * Basketball Asstant Coach         \$500.00         \$5700.00         \$see Asstant Coach Job Description         Ashlery Dawing           * Institution Statution Coach         \$520.00         \$5700.00         \$see Asstant Coach Job Description         Ashlery Dawing Gradual Statution           * Institution Coach         \$1,200.00         \$1,200.00         \$see Asstant Coach Job Description         Ashlery Dawing Gradual Statution Coach Job Description         Ashlery Dawing Gradual Statution Coach Job Description         Ashlery Dawing Gradual Statution Statutio	Athletic Director Volleyball Head Coach				
<sup>1</sup> Basketball Head Coach               51,200.00               Status               Zach Novelin               Zach Novelin                 'Basketball Head Coach               5700.00               Seakatball Head Coach               Timothy Metion                 'Basketball Head Coach               5700.00               Sea Assistant Coach               Kristine Donaging               Kristine Donaging                 F Basketball Head Coach             lob Scription               Kristine Donaging               Kristine Donaging               Kristine Donaging               Kristine Donaging               Ashistine               Ashistin	Volleyball Assistant Coach				
Statistettuil Head Coach         \$1,200.00         \$1,200.00         See Head Coach lob Description         Kristine Dongley           F Basketbuil Head Coach         \$700.00         \$700.00         See Add Coach lob Description         Ashley Davis           F Basketbuil Head Coach         \$500.00         \$500.00         See Add Coach lob Description         Ashley Davis           erading Head Coach         \$1,200.00         \$51,200.00         See Add Coach lob Description         Ashley Davis 6/30/2021           k Head Coach         \$1,200.00         \$1,200.00         See Head Coach lob Description         Ashley Davis 6/30/2021           k Head Coach         \$1,200.00         \$2,100.00         See Head Coach lob Description         Ashley Davis 6/30/2021           k Head Coach         \$1,200.00         \$2,100.00         See Head Coach lob Description         Ashley Davis 6/30/2021           k Assistant Coach         \$1,200.00         \$2,400.00         See Add Coach lob Description         Tammi Kampi- 6/30/2021           k Assistant Coach         \$1,200.00         \$400.00         See Add Coach lob Description         Tammi Kampi- 6/30/2021           k Assistant Coach (up to 3)         \$400.00         See Assistant Coach lob Description         Tammi Kampi- 6/30/2021	Boys' Basketball Head Coach		\$1,200.00	See Head Coach Job Description	
© Basketball Assistant Coach         5700.00         5700.00         See Neastistant Coach Job Description         Ashtey Davis           erleading Head Coach (boys' season)         5600.00         See Nead Coach Job Description         A           High Tead Coach         51,200.00         See Nead Coach Job Description         A           K Head Coach         51,200.00         SE Nead Coach Job Description         A           K Head Coach (up to 3)         51,200.00         See Nead Coach Job Description         Ashtey Davis-(J/a)/2021           K Assistant Coach         51,200.00         See Nead Coach Job Description         Ashtey Davis-(J/a)/2021           K Assistant Coach         51,200.00         See Nead Coach Job Description         Ashtey Davis-(J/a)/2021           K Assistant Coach         51,200.00         See Nead Coach Job Description         Ashtey Davis-(J/a)/2021           K Assistant Coach Job Description         Tammi Kampis- G/30/2021         Tammi Kampis- G/30/2021         Tammi Kampis- G/30/2021	Boys' Basketball Assistant Coach				Timothy Melton
enderlang Head Coach (boys' season)         5600.00         \$600.00         See Head Coach Job Description         Antify Uswin           stiling Head Coach         \$1,200.00         \$1,200.00         \$1,200.00         \$1,200.00         \$4,000.00         \$4,000.00         \$4,000.00         \$4,000.00         \$4,000.00         \$6,00					
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· · · · ·	Track Assistant Coach (up to 3)	\$400.00	\$400.00	See Assistant Coach Job Description	