

January Agenda

Special Meeting of Trustees

A special meeting of the Board of Trustees of School District #35 has been scheduled for **Thursday, January 10, 2019 at 4:30pm** at the **Gallatin Gateway School Board Room**. (All policies can be found at www.gallatingatewayschool.com.)

Call to Order

Presiding Trustee's explanation of procedures

Public Comment- Non Agenda Items- Sign in sheet

New Business

Accept Resignation- Paraprofessional/Classroom Aide- Wendy Berkland

Hire-Paraprofessional/Classroom Aide- Karen Fujimori

Superintendent Evaluation- Closed Session (GGS Policy #6110)

Adjournment

"The Gallatin Gateway School community empowers our students to take responsibility for their learning so they may achieve their individual potentials as lifelong learners and productive citizens."

**MINUTES
SPECIAL MEETING
BOARD OF TRUSTEES, GALLATIN GATEWAY SCHOOL DISTRICT #35**

Call to Order

The Board of Trustees of the Gallatin Gateway School District #35 met at 4:30pm on Thursday, January 10, 2019 in the Gallatin Gateway School Board Room. Board Chair Aaron Schwieterman presided and called the meeting to order at 4:45pm.

Trustees Present

Aaron Schwieterman, Board Chair; Julie Fleury, Board Vice-Chair; Carissa Paulson, Lessa Racow, and Donna Shockley

Trustees Absent

None

Staff Present

Travis Anderson, Superintendent; Carrie Fisher, District Clerk

Others Present

None

Presiding Trustee's Explanation of Procedures

Board Chair Aaron Schwieterman explained the public comment process to be followed for addressing the Board in accordance with Gallatin Gateway School policy. He noted: 1) that prior to a vote the public may comment on agenda items; 2) there will be time for public comment on non-agenda items; and 3) public comment periods are not intended to be a question and answer session.

Public Comment on Non-Agenda Items

None

New Business

Accept Resignation-Paraprofessional/Classroom Aide- Wendy Berkland

Motion: Trustee Lessa Racow to accept the resignation of Wendy Berkland, paraprofessional, effective December 31, 2018.

Seconded: Trustee Donna Shockley

Public Comment: None

For: Fleury, Paulson, Racow, Shockley, Schwieterman

Opposed: None

Motion passed unanimously

Hire-Paraprofessional/Classroom Aide- Karen Fujimori

Motion: Trustee Donna Shockley to hire Karen Fujimori at \$14.00/hour not to exceed 40 hours/week for 91 full days (7:30am- 4:00pm) and 5 half days (7:30am- 1:00pm) from January 11, 2019- June 7, 2019 and \$212.50/month flex (\$1062.50/year) as a Classroom Aide/Special Education Aide/Substitute Teacher/Lunchroom Supervisor/Crosswalk Duty/Secretary aide pending adequate fingerprint/background check.

Seconded: Trustee Carissa Paulson

Public Comment: None

For: Fleury, Paulson, Racow, Shockley, Schwieterman
Opposed: None
Motion passed unanimously

Superintendent Evaluation

Board Chair Aaron Schwieterman closed the meeting at 4:48pm stating that the matter before the Board was a personal matter and that in connection with this, the following was determined:

1. That the matter involved individual privacy; and
2. That such privacy demands protection of the individual and that little if anything, would be gained by publicly disclosing the information to be discussed; and
3. That the demand of individual privacy clearly exceeds the merits of public disclosure in this matter.

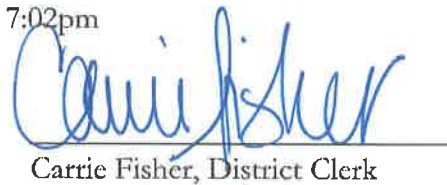
Board Chair Aaron Schwieterman recorded minutes for the closed session pursuant 2-3-212, MCA. Therefore, the closed portion of the meeting minutes shall not be made available for public inspection except pursuant to a court order. The meeting was reopened at 7:02pm.

Adjournment

Board Chair Aaron Schwieterman adjourned the meeting at 7:02pm



Aaron Schwieterman, Board Chair



Carrie Fisher, District Clerk



**GALLATIN GATEWAY SCHOOL
PO BOX 265, GALLATIN GATEWAY, MT 59730**

The agenda must also include a "public comment" item in order to allow members of the general public to comment on any public matter under the jurisdiction of the district that is not specifically listed on the agenda, except that no member of the public will be allowed to comment on contested cases, other adjudicative proceedings, or personnel matters. The Board Chairman may place reasonable time limits on any "public comment" item in order to maintain and ensure effective and efficient operations of the Board. The District shall not take any action on any matter discussed, unless the matter is specifically noticed on the agenda, and the public has been allowed the opportunity to comment.

** Public comment will be asked on each agenda item. Do not sign below for agenda items.*

Public Comment Sign-in

Date: January 10, 2019

**Please sign below for non-agenda items to be heard under New business: Public comment.*

NAME (Please Print Clearly)	TOPIC (Please Print Clearly)
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Special Meeting

January 10, 2019

Sign-in Sheet

<u>Name- please print</u>	<u>Signature</u>
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December 20, 2018

Wendy Berkland
549 Doney Way
Bozeman, MT 59718

Mr. Travis Anderson
Superintendent
Gallatin Gateway School
100 Mill Street
Gallatin Gateway, MT 59730

Dear Mr. Anderson,

I would like to notify you that I am resigning from my position as Paraprofessional for Gallatin Gateway School effective December 31, 2018.

Thank you very much for the opportunity you have given me and to be a part of a respected school and community. I have sincerely enjoyed my time at Gateway and my interaction with students, staff and administration.

I have accepted a paraprofessional position at Anderson School which is closer to my home and offers programs that I am interested in.

Thank you again for the opportunity to work for Gallatin Gateway School.

Respectfully,

A handwritten signature in cursive script that reads "Wendy N. Berkland". The signature is written in black ink and is positioned above the printed name.

Wendy N. Berkland

Classified Hire Recommendation

Classroom Aide/Substitute Teacher/Playground Supervisor/Secretary

\$14.00/hour not to exceed 40 hours/week for 91 full days (7:30am- 4:00pm) and 5 half days (7:30am- 1:00pm) from January 11, 2019 - June 7, 2019 and \$212.50/month flex (\$1062.50/year).

Background:

This recommendation will fill a paraprofessional vacancy at GGS left from the resignation of Wendy Berkland.

Recommendation:

Karen Fujimori

Rationale:

- Mrs. Fujimori has experience working with students as a 5th grade teacher in Plevna, MT
- She also has experience as a preschool teacher
- She has a K-8 teaching license
- She has been a substitute teacher at GGS so far this year and the staff all know her and enjoy having her work in their classroom
- As a substitute teacher, she already has completed a background check
- She interviewed last summer for the paraprofessional openings with the interview committee that consisted of: Travis Anderson, Carrie Fisher, Erica Clark, and Mike Coon. We all really liked Mrs. Fujimori and thought she would be a great fit at the school, but there were not enough openings to hire all of the paraprofessionals that we liked.

Motion: to hire Karen Fujimori at \$14.00/hour not to exceed 40 hours/week for 91 full days (7:30am- 4:00pm) and 5 half days (7:30am- 1:00pm) from January 11, 2019- June 7, 2019 and \$212.50/month flex (\$1062.50/year) as a Classroom Aide/Special Education Aide/Substitute Teacher/Lunchroom Supervisor/Crosswalk Duty/Secretary aide pending adequate fingerprint/background check.

Gallatin Gateway School
SUPERINTENDENT EVALUATION
Overall Performance Summary

School Board Members:

Aaron Schwieterman, Chair



Julie Fleury, Vice-Chair



Carissa Paulson, Trustee



Lessa Racow, Trustee



Donna Shockley, Trustee



Review Period: January 2018- January 2019

The superintendent's overall performance for the review period:

DOMAIN ONE: VISION AND GOALS

_____ Unsatisfactory _____ Developing Proficient _____ Exemplary

DOMAIN TWO: CULTURE OF LEARNING

_____ Unsatisfactory Developing _____ Proficient _____ Exemplary

DOMAIN THREE: MANAGEMENT

_____ Unsatisfactory _____ Developing Proficient _____ Exemplary

DOMAIN FOUR: PROFESSIONAL RESPONSIBILITIES

_____ Unsatisfactory Developing _____ Proficient _____ Exemplary

DOMAIN FIVE: AGENT OF THE BOARD OF TRUSTEES

_____ Unsatisfactory _____ Developing Proficient _____ Exemplary

Superintendent



Date 1/10/2019

Board Chair



Date 1/10/2019