

November Agenda

Special Committee Meeting

A special committee meeting of the Board of Trustees of School District #35, the Professional Development Advisory Committee, (PDAC) has been scheduled for **Monday, November 5, 2018 at 3:45 pm** in the **Gallatin Gateway School Conference Room**. (All policies can be found at www.gallatingatewayschool.com)

Call to Order

Presiding Trustee's explanation of procedures

Public Comment - Non Agenda Items - Sign in sheet

New Business

Discuss the Professional Development Reflection Survey from PIR days held August 23, 24 & 27, 2018

Evaluate the current year's professional development plan

Decide on changes necessary to make upcoming PIR days more successful.

Adjournment

Professional Development Reflection Survey

Annual Expectations, Strategic Plan, and Annual Goal with Travis Anderson
Website Introduction with Carrie and Erica
Thursday, August 23, 2018 9:15-12:00

1. How valuable were the ideas, information, and concepts to you? **2.67**
1- Not Important 2- Fairly Important 3 - Very Important

2. How effective and relevant was the presentation of the material? **2.33**
1- Not Important 2- Fairly Important 3 - Very Important

3. Overall how would you rate today's topic? **2.67**
1- Not Important 2- Fairly Important 3 - Very Important

4. What Idea/Ideas were most valuable to you?

- All of it - being able to be on the same page as a staff is important
- Directions and goals of the district
- The tutorial on the website
- I appreciate the idea, but I'd rather just read it myself instead of having it read to me
- Breakfast was nice
- Being informed of them
- Learning about the website
- General website navigation
- Strategic planning is a continued process evolving within the year and assessed yearly, enhancing realistic expectations for students.
- Expectations
- The website
- Having a bulleted list for what all we needed on our website.
- The overall goal of the school as well as the plan that showed the steps we need to take in order to meet those goals

5. How could this professional development be improved to help you in your teaching?

- More time to use the Internet and ask questions about goals and strategic plan
- Provide more time to work on website
- Don't just read off a list that we can read, please provide more insight or additional information
- Just hand out the papers next time.
- Efficiently use my time for realistic school year preparation
- Communication with parents with the website and more time to work
- Real-time tutorials, more time to work on the website
- I could have used more hands on training with the website. One hour was not sufficient to learn or work on anything
- No improvements needed
- We only had about 10 minutes to work on the website after the hour introductions, which is not enough time.

MTSS School Wide Expectations and Lesson Planning
Thursday, August 23, 2018 1:00-3:00

1. How valuable were the ideas, information, and concepts to you? 2.67
1- Not Important 2- Fairly Important 3 - Very Important

2. How effective and relevant was the presentation of the material? 2.17
1- Not Important 2- Fairly Important 3 - Very Important

3. Overall how would you rate today's topic? 2.33
1- Not Important 2- Fairly Important 3 - Very Important

4. What Idea/Ideas were most valuable to you?

- All of it, being able to be on the same page as a staff is important
- School wide expectations
- To be all on the same page
- Monthly themes
- What are the school wide expectations
- Having school wide expectation is very valuable so every staff member is on the same page about expectations
- General school expectations
- MTSS was new for me. I learned the value and concept that applies to effective teaching/support. I learned more about curriculum I application curriculum not limited to textbooks
- How to use the lesson planner online tool since I need to turn in plans
- Color copy of expectations
- Talking as a whole group about hallway expectations and making sure its the same across all grade level
- Deciding what to focus on each month as a team

5. How could this professional development be improved to help you in your teaching?

- More organized and seemed not very well thought out or prepared
- Seemed unorganized not well put together
- This was PBIS, not MTSS. I would rather have the papers handed out. This was a waste of time. MTSS should also look at academic interventions.
- It would have been more effective to make the lesson plans and then share them with the group. It didn't feel like this was a priority - the need for them as well as the necessity for school-wide roll out
- It gives me a basic guideline to run my classroom and help me with management
- Smaller groups facilitated by experienced staff members
- No improvements needed
- More on MTSS and how it is delivered school-side
- More copies of all expectations, vision of where this is headed
- I almost feel we needed more time dedicated to these topics. I'd appreciate being a part of further meetings.

Andrea Melers - ACE Curriculum Consortium
Friday, August 24, 2018 all day

1. **How valuable were the ideas, information, and concepts to you?** 2.42
1- Not Important 2- Fairly Important 3 - Very Important

2. **How effective and relevant was the presentation of the material?** 2.0
1- Not Important 2- Fairly Important 3 - Very Important

3. **Overall how would you rate today's topic?** 2.17
1- Not Important 2- Fairly Important 3 - Very Important

4. What Idea/Ideas were most valuable to you?

- All of it. There was too much sitting and listening without practical use/practice
- Align and standard prioritizing
- Reviewing Atlas breakdowns of standards to get a sense of yearly progressions.
- How to use the website and the discussion of standards based grading
- Helped me realize standardize grading is going to be harder than I thought. Brought great conversation amongst staff.
- ACE use and navigation
- I learned a lot from her open dialog and questions (thinking outside the box) only stayed for half the sessions - breakout meeting with other staff.
- Connecting your curriculum to national standards
- Talking about standards based grading and the ideals behind it and figuring out what is important to grade and why it matters.

5. How could this professional development be improved to help you in your teaching?

- Hands-on, Hands-on, Hands-on. Work with website while trainers are there to answer questions and help with navigation
- I have heard from veteran staff that it was same training as before and did not feel like as though it was an effective use of time.
- We got off topic. I wanted to work and see my grade level expectations but we talked about standards based grading, which we don't do. We never talked or dove into the curriculum
- Supplement ACE work with relevant material for subject areas not available on Atlas. Not make teachers sit through introductory presentations. Actual curriculum alignment consultant work. Not more sitting.
- I found this training to be relevant and well presented. I have no changes or improvements to suggest
- Helped me have ideas to use in class as well as activities to standards based grades
- Delivery was disorganized, scattered, and irrelevant to our school's current system
- More examples
- No improvement needed
- More resources on their website for other subject areas besides the common subjects.
- Working on better grading practices.

Active Shooter Training with the Gallatin County Sheriff's Department
Monday, August 27, 2018

1. **How valuable were the Ideas, Information, and concepts to you?** **2.67**
1- Not Important 2- Fairly Important 3 - Very Important

2. **How effective and relevant was the presentation of the material?** **2.58**
1- Not Important 2- Fairly Important 3 - Very Important

3. **Overall how would you rate today's topic?** **2.58**
1- Not Important 2- Fairly Important 3 - Very Important

4. **What idea/Ideas were most valuable to you?**

- All of them. I didn't really know what to do in case that should happen until that training.
- Hands-on training
- Asking what I would do?
- Hands-on training, Opportunity for Q&A. Very Knowledgeable trainers.
- The sound of shots and the mind shift that my room could be the first entered by the shooter
- How to confront an attacker
- Overall protection, strategies, hands-on methods
- Specifics and techniques, strategies to protect children, and staff to ensure safety
- The whole training was good
- All of it
- The actual scenario-style practice we went through
- I have mixed feelings on this topic. I think it is important to be prepared and aware, but I hate that it is necessary

5. **How could this professional development be improved to help you in your teaching?**

- More training on our school specific drills. I.e.: earthquake, lockdown, shelter, in place, etc.
- I would like to have our emergency/safety plans and procedures reviewed by trainers. Especially active shooter protocols since part of our plan contradicts the training.
- Frequent trainings/drills
- Help me know what to do if something were to happen at the school
- Add more brush-up classes, enjoyed the drills and sheriffs staff, interaction was valuable
- More practice throughout the year. Solidify plan of action

Professional Development Advisory Committee (PDAC) recommendations for the 2018-2019 school year

2018-2019 GGS Academic Calendar PIR Day Activities:

August 23 – AM – Welcome/Annual Expectations/Team Building Activity
PM – MTSS School Wide Expectations and Lesson Planning for Hallway and Classroom MBI
August 24 – ACE Curriculum Consortium work – Andrea Meiers will be at GGS
August 27 – Active Shooter Training – Gallatin County Sheriff's Department will conduct training
October 18 – MEA
October 19 – MEA
November 9 – Parent Teacher Conference
January 21 – ACE Curriculum Consortium work – Andrea Meiers will be at GGS
February 12 – Parent Teacher Conference
April 12 – ACE Curriculum Consortium work – Andrea Meiers will be at GGS
June 10 – End of the year/Teacher Checkout

2018-2019 Required Online Training:

All required online trainings will be completed by teachers when their schedule allows. Beginning of the year trainings such as: Bloodborne Pathogens, Sexual Harassment, Playground Safety, Concussion, and/or additional online training will be completed by Friday, September 28, 2018.

Team Meeting Discussion Focus:

The PDAC was in agreement that all Team Meetings conducted during the 2018-2019 school year will focus on curriculum work. This includes, but not limited to: vertical and content collaboration, accessing the materials on the ACE website, and assessment analysis.

Staff Meetings:

The PDAC was also in agreement that occasional staff meetings will be dedicated to conducting brief professional development sessions. The professional development conducted during these meetings will focus on Montana Educator Performance and Appraisal System (EPAS), MTSS/Data Analysis, and Safety. One staff meeting will be dedicated to professional development approximately every 4-6 weeks.

Other Topics:

The PDAC further recognizes the importance of various forms of professional development and the individual needs of every staff member. Thus, we will try to work with staff members when opportunities arise for professional development opportunities. These topics may include, but will not be limited to: Crisis Prevention Institute (CPI), other school visits/collaboration, Summer MBI Conference, and other staff member specific training.