

# June Special Meeting Agenda

A special meeting of the Gallatin Gateway School Board of Trustees is scheduled for **Tuesday, June 16, 2020** at **6:30pm** virtually via Zoom.

*(All policies mentioned in the agenda can be found at [www.gallatingateway.school.com](http://www.gallatingateway.school.com).)*

## **Call to Order**

## **Public Comment- Non-Agenda Items (GGS Policy #1070)**

## **New Business**

- Approve Warrants
- Hire: Special Education Teacher
- Hire: Elementary Teacher
- Hire: Summer Employee
- Consider 2020-2021 Non-resident Student Attendance Agreements (closed session)

## **Adjournment**

*Due to COVID-19 public health concerns, and social distancing restrictions the meeting will be conducted by electronic means. Members of the public will be able to observe and participate in the meeting by utilizing an online platform. Please use one of the following options if you wish to participate:*

1. Download the mobile Zoom app from Google Play or Apple Store
  - a. Meeting ID: 896 2881 3808
  - b. Password: 2k3LZx
2. Use the following link to access online:
  - a. <https://us02web.zoom.us/j/89628813808?pwd=dHkzeDBmcW8zaGpxQnpNa3dZVVFVZz09>
  - b. Meeting ID: 896 2881 3808
  - c. Password: 2k3LZx
3. Call in:
  - a. +1 669 900 6833
  - b. Meeting ID: 872 8007 8774
  - c. Password: 575556

**MINUTES  
SPECIAL MEETING  
BOARD OF TRUSTEES, GALLATIN GATEWAY SCHOOL DISTRICT #35**

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**CALL TO ORDER**

The Board of Trustees of the Gallatin Gateway School District #35 met at 6:00pm on Tuesday, June 16, 2020, virtually via Zoom. Board Chair Aaron Schwieterman presided and called the meeting to order at 6:04pm.

**TRUSTEES PRESENT**

Aaron Schwieterman, Board Chair; Julie Fleury, Vice Chair; Mary Martin, Carissa Paulson, Patti Ringo

**TRUSTEES ABSENT**

None

**STAFF PRESENT**

Theresa Keel, Superintendent; Carrie Fisher, District Clerk; Ashley Davis, Teacher; Mike Coon, Teacher; Jamie Hetherington, Teacher, Fraulein Jaffe, Assistant Clerk; Alix Davis, Teacher; Bobbie Jo McClure-Gunderson, Kitchen Manager; Erica Clark, Administrative Secretary

**OTHERS PRESENT**

*No sign-in sheet due to COVID-19 and meeting being held virtually*

Samantha Stith, Rudy Dozal, Dick Shockley, George Wintle, Morgan Stuart, Colleen Mayer, Amy Kimmel, CJ Smith, Heidi Maus

**PLEDGE OF ALLEGIANCE**

The meeting attendees recited the *Pledge of Allegiance*.

**PRESIDING TRUSTEE'S EXPLANATION OF PROCEDURES**

Board Chair Aaron Schwieterman explained the public comment process to be followed for addressing the Board in accordance with Gallatin Gateway School policy. He noted: 1) that prior to a vote the public may comment on agenda items; 2) there will be time for public comment on non-agenda items; 3) public comment periods are not intended to be a question and answer session.

**PUBLIC COMMENT ON NON-AGENDA ITEMS**

None

**NEW BUSINESS**

Warrants

Motion: Trustee Carissa Paulson to approve accounts payable warrants #36493- #36528; (-99764 - -99756-ACH); payroll warrants #75665-75677 (-#88380- -88346- direct deposit); Voids: None;

Seconded: Vice Chair Julie Fleury

Public Comment: None

For: Fleury, Martin, Paulson, Ringo, Schwieterman

Opposed: None

Motion passed unanimously

Hire: Special Education Teacher

Motion: Trustee Patti Ringo to hire Madison Downs as a 1.0 FTE teacher for the 2020-2021 academic year to be placed at the appropriate spot in the negotiated salary matrix based on educational attainment and

years of experience (not to exceed five years). The successful hire further pending adequate fingerprint/background check.

Seconded: Trustee Mary Martin

Public Comment: None

For: Fleury, Martin, Paulson, Ringo, Schwieterman

Opposed: None

Motion passed unanimously

#### Hire: Elementary Teacher

Motion: Trustee Carissa Paulson to hire Madeline Herron as a 1.0 FTE teacher for the 2020-2021 academic year to be placed at the appropriate spot in the negotiated salary matrix based on educational attainment and years of experience (not to exceed five years). The successful hire further pending adequate fingerprint/background check.

Seconded: Trustee Mary Martin

Public Comment: None

For: Fleury, Martin, Paulson, Ringo, Schwieterman

Opposed: None

Motion passed unanimously

#### Hire: Summer Employee

Motion: Vice Chair Julie Fleury .to hire Madeline Herron at \$14/hour for no more than 40 hours a week (or no more than 275 hours), beginning June 15, 2020 and ending July 31, 2020.

Seconded: Trustee Carissa Paulson

Public Comment: None

For: Fleury, Martin, Paulson, Ringo, Schwieterman

Opposed: None

Motion passed unanimously

#### Consider 2020-2021 Non-resident Student Attendance Agreements (closed session)

Board Chair Aaron Schwieterman noted that the current agenda item is consideration of a request to enroll two nonresident students. As this is a matter that may involve the students' rights of privacy, he determined that a closed session was warranted to protect those rights of privacy. However, the parent of the students, Samantha Stith, indicated that she would like to waive those rights of privacy. The Board Chair Aaron Schwieterman verified that the parent understood that if the right of privacy is waived, the meeting will be held in open session and all aspects of the discussion will be observed by the public, recorded as part of the electronic meeting protocols and the public meeting minutes. He further explained that the recording and minutes will be available to any citizen who requests a copy. He inquired with Ms. Stith to ensure she would still like to waive the right or privacy. Ms. Stith verified that she would like to waive the right to privacy for her students. Board Chair Aaron Schwieterman also questioned that Ms. Stith understood that the waiver meant that the meeting will be held in open session and public records related to the meeting will be available to inquiring citizens? Ms. Stith stated that she understood.

Prior to receiving the Superintendent's recommendation Board Chair Aaron Schwieterman summarized the process that would be followed during the meeting. He also explained that based on the informed waiver of Ms. Stith, the agenda item will be discussed in open session. This open session will stay focused on the Superintendent's recommendation regarding the nonresident students in question in accordance with Policy 3141. The consideration of this matter will not include discussions of third parties and their privacy rights including other students and staff. Attempts to discuss third parties and their privacy rights will not be permitted and will be directed. Members of the public will have the chance to comment prior to the board's vote on the matter and further instructions will be provided at that time.

Board Chair Aaron Schwieterman requested the Superintendent's Recommendation. Superintendent Theresa Keel explained the following information from GGS policy #3141: 1) Admission in one school year does not infer or guarantee admission in subsequent years; and 2) The Superintendent is designated to examine a student's records from this district and other school districts to make a recommendation to Board approval for admission on an annual basis. She further explained that the following records are reviewed for all students requesting discretionary admission to Gallatin Gateway School in future years as non-resident students include: 1) behavior/discipline; 2) academic; and 3) attendance. However, Ms. Keel stated that due to the unique situation with the school closure due to COVID-19 she did not review attendance records for any of the students. Ms. Keel noted that after reviewing the records of the students, her recommendation was to not approve the request for continued enrollment. She explained her rationale for the decision and noted that the District's core values require her to focus her decisions on the interests of each and every student and to promote a school environment that promotes positive individual opportunities for every student. She further explained that the behavior and conduct of the students requesting continued enrollment raise concerns that she felt are detrimental to the District and its core values.

Board Chair Aaron Schwieterman deferred to the student's parent, Samantha Stith to respond to Ms. Keel's recommendations. She explained that her daughter, MS is receiving 504 accommodations for social/emotional support for her anxiety, but had never been suspended due to her behavior. Ms. Stith acknowledged that her son, ES, was involved in an incident at the beginning of the year with a peer that resulted in a three-day suspension. She noted that he had never been disciplined for anything similar in the past. Ms. Stith stated that Ms. Keel met with her and ES when he returned to school to set expectations for his behavior and she felt it was an isolated incident and that he learned his lesson. She also didn't feel the incident was properly investigated or classified in his discipline record as sexual harassment.

Ms. Stith also referenced another incident where ES was involved in a situation where he recorded his peers engaging in horseplay. She explained that he served a detention for this incident and doesn't feel that being removed from the school at this time is warranted. She expressed her feelings that if either incident was bad enough to be removed from the school it would have occurred then, not at this time. Ms. Stith noted that both of her children have been attending Gallatin Gateway School since preschool and she doesn't feel that it is fair to remove them from a school they have attended their entire school career.

Board Chair Aaron Schwieterman asked Ms. Keel if she could elaborate more on behavior issues. Ms. Keel explained that her role is to look at all students once each year and determine if they meet the requirements and core values of the District. Therefore, she made a recommendation that she felt was in the best interest of the District, the other students in the district, and that will allow ES and MS to have a fresh start.

Ms. Keel explained that the incident with ES was investigated fully by the Gallatin County Sheriff and Child Protective Services.

Rudy Dozal, stepfather, expressed his feelings which included: 1) ES did his time and served his consequences with no further incident; 2) Other incidences are influencing Ms. Keel's recommendation; 3) feels this is a targeted decision without proper notification or reason; 4) worried if students do return to the school if they will be targeted; 5) doesn't feel this is in the best interest of ES and MS; 6) ES followed through on behavior expectations and now it is being brought up again; 7) using the verbiage of sexual harassment is an unfair and inappropriate tactic in this situation; and 8) frustrations regarding the length of time mistakes are held against students

Ms. Keel noted that according to policy recommendations for continued enrollment are made once per year and it is her role to evaluate those applications and look out for the best interest of the District and the students. She also explained that her recommendation was based solely on their behavior.

Board Chair Aaron Schwieterman allowed for Board discussion. The Trustees engaged in a discussion of the matter.

Board Chair Aaron Schwieterman allowed for final Board discussion prior to the vote.

Motion: Vice Chair Julie Fleury for the Board of Trustees of Gallatin Gateway School District to decline the request to enroll non-resident students, MS and ES, in accordance with the Board's discretionary authority in accordance with Policy 3141 and Section 20-5-320, MCA.

Second: Trustee Carissa Paulson

Public Comment: Dick Shockley- did not support the Board motion on the table. Morgan Stuart- did not support the Board motion on the table. Heidi Maus- did not support the Board motion on the table. Ashley Davis- did not express support for or against the motion on the table, but acknowledged that this is a very complex situation

For: Fleury, Ringo, Schwieterman

Opposed: Martin, Paulson

Motion passed 3-2.


### **ADJOURNMENT**

Board Chair Aaron Schwieterman adjourned the meeting at 8:34pm.



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Aaron Schwieterman, Board Chair



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Carrie Fisher, District Clerk

# Gallatin Gateway School

"Educating the Future"

100 Mill Street, PO Box 265, Gallatin Gateway, MT 59730

Phone: (406) 763-4415 Fax: (406) 763-4886

www.gallatingatewayschool.com

## MEMO

TO: Gallatin Gateway Board of Trustees

FROM: Carrie Fisher, Business Manager

SUBJECT: Warrant Register Summary

DATE: June 14, 2020

Warrant Numbers (including Direct Deposit/ACH):

Claim (A/P) Warrants #'s:

#36558- #36593

Electronic Payment:

-99750 - -99746

Voided Claim (A/P) Warrant #'s:

None

Payroll Warrant #'s:

#75689- #75713

Direct Deposits/ACH #'s:

-88314 - -88252

Voided Payroll Warrant #'s:

#75702 - #75707

Thank you.

06/14/20  
21:22:27

GALLATIN GATEWAY ELEMENTARY  
Check Register For Payrolls from 06/01/20 to 06/30/20

Page: 1 of 4  
Report ID: W100A

Check #	Payee #/Name	Check Amount	Date Issued	Period Redeemed
-88314	56 DEBRA TYSSE	0.00	06/05/20	6/20
-88313	90 CHERYL BRENNER	696.26	06/05/20	6/20
-88312	11 ERICA CLARK	2312.01	06/05/20	6/20
-88311	15 MICHAEL COON	3803.96	06/05/20	6/20
-88310	100011 ALIXA DAVIS	2185.12	06/05/20	6/20
-88309	20 ASHLEY DAVIS	3252.31	06/05/20	6/20
-88308	100014 ROCHELLE DEGROOT	2205.94	06/05/20	6/20
-88307	100057 ALLISON DONALDSON	55.41	06/05/20	6/20
-88306	100031 MADISON DOWNS	1729.47	06/05/20	6/20
-88305	25 CARRIE FISHER	3526.31	06/05/20	6/20
-88304	100010 NICOLE GRAFEL	2773.35	06/05/20	6/20
-88303	100032 MADELINE HERRON	1657.60	06/05/20	6/20
-88302	100009 JAMIE HETHERINGTON	2846.21	06/05/20	6/20
-88301	100007 CHRISTINE HODGSON	223.13	06/05/20	6/20
-88300	111 CHANTEL JAEGER	2049.88	06/05/20	6/20
-88299	71 FRAULEIN JAFFE	237.96	06/05/20	6/20
-88298	100008 DEBORAH JOHNSTON	2030.77	06/05/20	6/20
-88297	100030 THERESA KEEL	3941.38	06/05/20	6/20
-88296	39 NEAL KROGSTAD	1957.65	06/05/20	6/20
-88295	100034 MELISSA KUCHYNKA	542.29	06/05/20	6/20
-88294	40 JERRY LEE	921.45	06/05/20	6/20
-88293	43 ELIZABETH MATTHEWS	3605.89	06/05/20	6/20
-88292	44 BOBBIE JO MCCLURE-GUNDERSON	2137.46	06/05/20	6/20
-88291	100033 AMANDA MOORE	0.00	06/05/20	6/20
-88290	100012 JAMIE POUKISH	2080.79	06/05/20	6/20
-88289	74 VERONICA RUBIO	2129.30	06/05/20	6/20

Check #	Payee #/Name	Check Amount	Date Issued	Period Redeemed
-88288	98 BROOKE SAVAGE	1336.15	06/05/20	6/20
-88287	86 ASHLEY SENENFELDER	2320.06	06/05/20	6/20
-88286	96 JANET WESTLAKE	2066.07	06/05/20	6/20
-88285	58 JACKI YAGER	2345.79	06/05/20	6/20
-88284	FIT                    EFTPS-IRS	16699.49	06/05/20	6/20
-88283	P.E.R.S.            PERS	2275.52	06/05/20	6/20
-88282	56 DEBRA TYSSE	0.00	06/12/20	6/20
-88281	15 MICHAEL COON	3803.96	06/12/20	6/20
-88280	100011 ALIXA DAVIS	2185.12	06/12/20	6/20
-88279	20 ASHLEY DAVIS	3252.31	06/12/20	6/20
-88278	100014 ROCHELLE DEGROOT	2205.94	06/12/20	6/20
-88277	100010 NICOLE GRAFEL	2773.35	06/12/20	6/20
-88276	100009 JAMIE HETHERINGTON	2846.21	06/12/20	6/20
-88275	111 CHANTEL JAEGER	2049.88	06/12/20	6/20
-88274	100008 DEBORAH JOHNSTON	2030.77	06/12/20	6/20
-88273	39 NEAL KROGSTAD	1957.65	06/12/20	6/20
-88272	43 ELIZABETH MATTHEWS	3605.89	06/12/20	6/20
-88271	100012 JAMIE POUKISH	2080.79	06/12/20	6/20
-88270	74 VERONICA RUBIO	2129.30	06/12/20	6/20
-88269	86 ASHLEY SENENFELDER	2320.06	06/12/20	6/20
-88268	58 JACKI YAGER	2345.79	06/12/20	6/20
-88267	56 DEBRA TYSSE	0.00	06/16/20	6/20
-88266	15 MICHAEL COON	3804.00	06/16/20	6/20
-88265	100011 ALIXA DAVIS	2185.12	06/16/20	6/20
-88264	20 ASHLEY DAVIS	3252.31	06/16/20	6/20
-88263	100014 ROCHELLE DEGROOT	2205.91	06/16/20	6/20



Check #	Payee #/Name	Check Amount	Date Issued	Period Redeemed
-88262	100010 NICOLE GRAFEL	2773.32	06/16/20	6/20
-88261	100009 JAMIE HETHERINGTON	2846.25	06/16/20	6/20
-88260	111 CHANTEL JAEGER	2112.37	06/16/20	6/20
-88259	100008 DEBORAH JOHNSTON	2030.77	06/16/20	6/20
-88258	39 NEAL KROGSTAD	1957.65	06/16/20	6/20
-88257	43 ELIZABETH MATTHEWS	3605.86	06/16/20	6/20
-88256	100012 JAMIE POUKISH	2080.79	06/16/20	6/20
-88255	74 VERONICA RUBIO	2129.30	06/16/20	6/20
-88254	86 ASHLEY SENENFELDER	2320.06	06/16/20	6/20
-88253	58 JACKI YAGER	2345.83	06/16/20	6/20
-88252	FIT EFTPS-IRS	20763.00	06/16/20	6/20
75689	100035 PHILIP ROGERS	418.00	06/05/20	_____
75690	FLEX ALLEGIANCE BENEFIT PLAN	2839.25	06/05/20	_____
75691	LIFE INSURANCE DEARBORN LIFE INSURANCE	25.10	06/05/20	_____
75692	SIT DEPARTMENT OF REVENUE	3167.00	06/05/20	_____
75693	MEA DUES MFPE, VERONICA RUBIO, TR	555.00	06/05/20	_____
75694	MUST MUST	13842.00	06/05/20	_____
75695	NEA SECURITY BENEFIT LIFE IN	700.00	06/05/20	_____
75697 *	FLEX ALLEGIANCE BENEFIT PLAN	723.00	06/11/20	_____
75698	LIFE INSURANCE DEARBORN LIFE INSURANCE	25.10	06/11/20	_____
75699	MEA DUES MFPE, VERONICA RUBIO, TR	555.00	06/11/20	_____
75700	MUST MUST	11841.00	06/11/20	_____
75701	NEA SECURITY BENEFIT LIFE IN	350.00	06/11/20	_____
75708 *	FLEX ALLEGIANCE BENEFIT PLAN	734.00	06/16/20	_____
75709	LIFE INSURANCE DEARBORN LIFE INSURANCE	25.10	06/16/20	_____
75710	SIT DEPARTMENT OF REVENUE	4135.00	06/16/20	_____

06/14/20  
21:22:27

GALLATIN GATEWAY ELEMENTARY  
Check Register For Payrolls from 06/01/20 to 06/30/20

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Report ID: W100A

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Check #	Payee #/Name	Check Amount	Date Issued	Period Redeemed
75711	MEA DUES MFPE, VERONICA RUBIO, TR	555.00	06/16/20	_____
75712	MUST MUST	11757.00	06/16/20	_____
75713	NEA SECURITY BENEFIT LIFE IN	350.00	06/16/20	_____

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\* denotes missing check number(s)

# of Checks:	81	Total:	220541.09	Electronic Checks:	167,944.54
				Non-electronic Checks:	52,596.55

\* Over spent expenditure

Warrant Claim	Vendor #/Name	Amount	Acct/Source/					
Line #	Invoice #/Inv Date/Description	Line Amount	PO #	Fund	Org	Prog-Func	Obj	Proj
-99750E	1305 BMO MASTERCARD							
	2253	295.81						
	TRANSPORTATION PCARD TRANSACTIONS #7639							
	JUNE 5, 2020 STATEMENT							
1	CC-422 05/14/20 Fuel North	51.28						
	CASEY'S CORNER STORE							
				110		625		
	CC Accounting: 110- 80-100-2700-624							
2	CC-423 05/14/20 Fuel South	76.23		110		625		
	CASEY'S CORNER STORE							
				110		625		
	CC Accounting: 110- 80-100-2700-624							
3	CC-424 05/02/20 Fuel North	44.35		110		625		
	CASEY'S CORNER STORE							
				110		625		
	CC Accounting: 110- 80-100-2700-624							
4	CC-425 06/02/20 Fuel South	67.15		110		625		
	CASEY'S CORNER STORE							
				110		625		
	CC Accounting: 110- 80-100-2700-624							
0	CASEY'S CORNER STORE							
5	CC-421 05/06/20 Postage	56.80		115		625		110
	U.S. POSTAL SERVICE - BULK							
				115		625		
	CC Accounting: 115- 80-100-2400-610-110							
	<b>Total Check:</b>	<b>295.81</b>						
-99749E	1305 BMO MASTERCARD							
	2254	99.76						
	FOOD SERVICE- PCARD TRANSACTIONS #8347							
	JUNE 5, 2020 STATEMENT							
1	CC-429 05/06/20 ZIP LOCK BAGS	23.96						
	ACE HARDWARE							
				112		625		
	CC Accounting: 112- 80-910-3100-610							
2	CC-430 05/07/20 BATTER BREAD	19.95		112		625		
	ALBERTSONS							
				112		625		
	CC Accounting: 112- 80-910-3100-630							
3	CC-431 05/13/20 PASTA, HEAVY CREA,	5.65		112		625		
	WALMART							
				112		625		
	CC Accounting: 112- 80-910-3100-630							
4	CC-432 05/18/20 SOUR CREAM	6.39		112		625		
	CASEY'S CORNER STORE							
				112		625		
	CC Accounting: 112- 80-910-3100-630							
5	CC-433 05/20/20 MOZZARELLA CHEESE	33.45		112		625		
	TOWN & COUNTRY WAREHOUSE GROCERY							
				112		625		
	CC Accounting: 112- 80-910-3100-630							
6	CC-434 05/25/20 SOUR CREAM	10.36		112		625		
	ALBERTSONS							
				112		625		
	CC Accounting: 112- 80-910-3100-630							
	<b>Total Check:</b>	<b>99.76</b>						

06/14/20  
21:13:37

GALLATIN GATEWAY ELEMENTARY  
Check/Claim Details  
For the Accounting Period: 6/20

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Report ID: AP100W

\* ... Over spent expenditure

Warrant Claim	Vendor #/Name	Amount	Acct/Source/				Obj Proj
Line #	Invoice #/Inv Date/Description	Line Amount	PO #	Fund	Org	Prog-Func	Obj Proj
-99748E	1305 BMO MASTERCARD 2255	2,712.24					
	E.CLARK PCARD TRANSACTIONS #4634 JUNE 5, 2020 STATEMENT						
1	CC-426 05/08/20 Certified Mail	6.95					
						CC Accounting: 115- 80-100-2400-610-110	110
						115 625	
	U.S. POSTAL SERVICE - BULK						
2	CC-427 05/28/20 Certified Mail	6.95					
						CC Accounting: 115- 80-100-2400-610-110	110
	U.S. POSTAL SERVICE - BULK						
3	Thermometers	824.85*	20185	115	80	765-2131	610 199
	AMAZON.COM						
4	Giant Wall Callandar	60.99*	20186	101	80	100-2321	610
	AMAZON.COM						
5	GRADUATE POSTCARDS	12.50*	20187	115	80	765-1000	610 199
	CANVA PTY. LTD						
6	PSCHEDULER TRAINING	1,800.00	20188	101	80	100-2321	582
	POWER SCHOOL GROUP LLC						
	<b>Total Check:</b>	<b>2,712.24</b>					
-99747E	1305 BMO MASTERCARD 2256	1,359.00					
	TEACHER PCARD TRANSACTIONS #7647 JUNE 5 2020 STATEMENT						
1	Yearbooks	1,359.00					
			*	20184	115	80 710-3400	610 145
	REMEMBER ME						
	<b>Total Check:</b>	<b>1,359.00</b>					
-99746E	1305 BMO MASTERCARD 2285	391.39					
	C.FISHER PECARD TRANSACTIONS #3574 JUNE 5, 2020 STATEMENT						
1	CC-435 05/25/20 PLATFORM FOR VIRTUAL MEETINGS	32.46					
						CC Accounting: 115- 80-765-2300-680-199	199
						115 625	
	ZOOM VIDEO COMMUNICATIONS INC.						
3	CC-438 05/13/20 ADOBE ACROBAT PRO	179.88					
						CC Accounting: 101- 80-100-2500-680	
	ADOBE SYSTEMS INCROPORATED						
4	CC-439 05/24/20 MONTHLY SUBSCRIPTION	37.00					
						CC Accounting: 101- -100-2300-810	
	SURVEY MONKEY						
5	CC-440 06/02/20 POSTAGE FOR GRAD POSTCARDS	8.05					
						CC Accounting: 115- 80-765-2300-532-199	199
	U.S. POSTAL SERVICE - PO						
6	CC-441 05/21/20 MONTHLY TRASH SERVICE	117.92					
						CC Accounting: 101- 80-100-2600-431	
	MONTHLY TRASH SERVICE						

06/14/20  
21:13:37

GALLATIN GATEWAY ELEMENTARY  
Check/Claim Details  
For the Accounting Period: 6/20

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Report ID: AP100W

\* Over spent expenditure

Warrant Claim	Vendor #/Name	Amount	Acct/Source/				
Line #	Invoice #/Inv Date/Description	Line Amount	PO #	Fund	Org	Prog-Func	Obj Proj
7	CC-441 05/21/20 MONTHLY TRASH SERVICE	13.40		110		625	
				CC Accounting: 110- 80-100-2600-431			
	MONTHLY TRASH SERVICE						
	L&L SITE SERVICES						
8	CC-441 05/21/20 MONTHLY TRASH SERVICE	2.68		117		625	
				CC Accounting: 117- 80-610-2600-431			
	MONTHLY TRASH SERVICE						
	L&L SITE SERVICES						
	<b>Total Check:</b>	<b>391.39</b>					
36558S	471 GRANITE TECHNOLOGY SOLUTIONS INC						
	2241	31.25					
1	Inv_4096 03/31/20 PHONE MAINTENANCE	31.25*		101	80	100-2600	440
	<b>Total Check:</b>	<b>31.25</b>					
36559S	1703 QUAGLIA INSTITUTE FOR SCHOOL VOICE						
	2240	451.00					
1	698-201553 06/03/20 MY VOICE SURVEY- STUDENTS	430.00		101	80	100-2300	810
2	698-201553 06/03/20 MY VOICE SURVEY- TEACHERS	21.00		101	80	100-2300	810
	<b>Total Check:</b>	<b>451.00</b>					
36560S	1712 ALLEN, RACHEL						
	2278	60.89					
1	05/28/20 REIMBURSE-WATERCOLOR SUPPLIES	60.89*		117	80	610-1000	610
	<b>Total Check:</b>	<b>60.89</b>					
36561S	43 ALSCO-AMERICAN LINEN DIVISION						
	2265	78.27					
1	1583501 06/08/20 MOPS, TOWELS, APRONS	46.97*		101	80	100-2600	610
2	1583501 06/08/20 MOPS, TOWELS, APRONS	3.91*		110	80	100-2700	610
3	1583501 06/08/20 MOPS, TOWELS, APRONS	27.39*		112	80	910-3100	610
	2269	161.70					
1	1578630 05/18/20 MOPS, APRON, TOWELS	33.83*		101	80	100-2600	610
2	1578630 05/18/20 MOPS, APRON, TOWELS	2.82*		110	80	100-2700	610
3	1578630 05/18/20 MOPS, APRON, TOWELS	19.74*		112	80	910-3100	610
4	1577052 05/11/20 MOPS, APRONS, TOWELS	29.34*		101	80	100-2600	610
5	1577052 05/11/20 MOPS, APRONS, TOWELS	2.45*		110	80	100-2700	610
6	1577052 05/11/20 MOPS, APRONS, TOWELS	17.12*		112	80	910-3100	610
7	1581840 06/01/20 MOPS, APRONGS, TOWELS	33.84*		101	80	100-2600	610
8	1581840 06/01/20 MOPS, APRONGS, TOWELS	2.82*		110	80	100-2700	610
9	1581840 06/01/20 MOPS, APRONGS, TOWELS	19.74*		112	80	910-3100	610
	<b>Total Check:</b>	<b>239.97</b>					

\* ... Over spent expenditure

Warrant Claim	Vendor #/Name	Amount	Acct./Source/					
Line #	Invoice #/Inv Date/Description	Line Amount	PO #	Fund	Org	Prog-Func	Obj	Proj
36562S	78 ARROWLEAF LAWN & LANDSCAPE							
	2272	500.00						
1	35 05/28/20 MOWING- MAY 9,16,22, 29	500.00*		101		100-2600	440	
	<b>Total Check:</b>	<b>500.00</b>						
36563S	1711 BELANGER, ANITA							
	2251	1,500.00						
1	06/12/20 REFUND- DC CHAPERONE	1,500.00		184		1720		
	<b>Total Check:</b>	<b>1,500.00</b>						
36564S	1277 BLACK, JESSICA							
	2281	75.00						
DUE TO COVID-19								
1	06/09/20 REFUND- TRANSPORTATION FEES	40.00		110		1410		
2	05/30/30 REFUND- TRACK FEES- LYDIA	35.00		184		1705		
	<b>Total Check:</b>	<b>75.00</b>						
36565S	1278 BOZEMAN DAILY CHRONIICLE							
	2264	48.00						
1	2016133 05/28/20 LEGAL AD- CUSTODIAL RFP	48.00*		101	80	100-2600	540	
	<b>Total Check:</b>	<b>48.00</b>						
36566S	370 BOZEMAN ELITE COMMERCIAL CLEANING							
	2284	3,024.00						
1	06/01/20 MONTHLY CUSTODIAL SERVICES	2,358.72		101	80	100-2600	433	
2	06/01/20 MONTHLY CUSTODIAL SERVICES	604.80		110	80	100-2600	433	
3	06/01/20 MONTHLY CUSTODIAL SERVICES	60.48		117	80	610-2600	433	
	<b>Total Check:</b>	<b>3,024.00</b>						
36567S	1300 BRENNER, CHERYL							
	2252	16.56						
1	06/09/20 MILEAGE REIMBURSEMENT	16.56*		110	80	100-2700	582	
	<b>Total Check:</b>	<b>16.56</b>						
36568S	1328 BRIDGER ANALYTICAL LAB, INC							
	2279	28.00						
1	2006120 06/08/20 WATER TESTING- JUNE 2020	27.44*		101	80	100-2600	421	
2	2006120 06/08/20 WATER TESTING- JUNE 2020	0.56*		117	80	610-2600	421	
	<b>Total Check:</b>	<b>28.00</b>						
36569S	229 CENTURYLINK							
	2273	19.77						
1	1429211789 05/19/20 PHONE- LONG DISTANCE	14.43		101	80	100-2300	531	
2	1429211789 05/19/20 PHONE- LONG DISTANCE	4.94		110	80	100-2300	531	
3	1429211789 05/19/20 PHONE- LONG DISTANCE	0.40		117	80	610-2300	531	
	<b>Total Check:</b>	<b>19.77</b>						

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Warrant Claim	Vendor #/Name	Amount	Acct/Source/					
Line #	Invoice #/Inv Date/Description	Line Amount	PO #	Fund	Org	Prog-Func	Obj	Proj
36570S	262 COMMERCIAL ENERGY OF MONTANA INC							
	2277	270.56						
1	NWE060002 06/03/20 GAS ON NWE SYSTEM	265.15		101	80	100-2600	411	
2	NWE060002 06/03/20 GAS ON NWE SYSTEM	5.41*		117	80	610-2600	411	
	<b>Total Check:</b>	<b>270.56</b>						
36571S	300 CUSHING TERRELL							
	2257	11,276.97						
1	152145 05/31/20 PRE-DESIGN FACILITY ASSESSMENT	8,396.97*		161	80	100-2600	330	613
2	152145 05/31/20 PRE-DEISGN BUILDING SCAN	2,880.00*		161	80	100-2600	330	613
	<b>Total Check:</b>	<b>11,276.97</b>						
36572S	349 DRAKE IRRIGATION							
	2282	971.50						
1	1279 05/14/20 START UP, SERVICE & REPAIRS	971.50*		101	80	100-2600	440	
	<b>Total Check:</b>	<b>971.50</b>						
36573S	1708 ELWELL, MATT							
	2247	900.00						
1	06/12/20 REFUND- DC CHAPERONE	900.00		184		1720		
	<b>Total Check:</b>	<b>900.00</b>						
36574S	413 FISHER, CARRIE							
	2242	60.00						
1	06/12/20 REIMBURSEMENT- STAFF BKFT TIP	60.00*		115	80	100-2321	810	145
	<b>Total Check:</b>	<b>60.00</b>						
36575S	431 GALLATIN CO. SUPERINTENDENT OF							
	2263	4.80						
1	2020-70 05/14/20 ELECTION 2020 AD	4.80		101	80	100-2314	540	
	<b>Total Check:</b>	<b>4.80</b>						
36576S	441 GALLATIN GATEWAY WATER & SEWER							
	2261	893.04						
1	4158 05/31/20 MONTHLY SEWER CHARGES	893.04		101	80	100-2600	420	
	<b>Total Check:</b>	<b>893.04</b>						
36577S	1706 HILLIARD, SHANE							
	2245	886.00						
1	06/12/20 REFUND- DC CHAPERONE	886.00		184		1720		
	<b>Total Check:</b>	<b>886.00</b>						

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Warrant Claim	Vendor #/Name	Amount	Acct/Source/				
Line #	Invoice #/Inv Date/Description	Line Amount	PO #	Fund	Org	Prog-Func	Obj Proj
36578S	577 J&H INC	623.85					
2260							
1	585932 06/05/20 COPIER- MAIN OFFICE	193.83		101	80	100-2300	550
2	579978 03/04/20 COPIER- MAIN OFFICE	415.32		101	80	100-2300	550
3	584534 05/14/20 COPIER- BUSINESS OFFICE	14.79		101	80	100-2500	550
4	06/05/20 UNAPPLIED BALLANCE-03162020	-0.09		101	80	100-2300	550
	<b>Total Check:</b>	<b>623.85</b>					
36579S	1705 KAMPS, LOUIS	900.00					
2244							
1	06/12/20 REFUND- DC CHAPERONE FEE	900.00		184		1720	
	<b>Total Check:</b>	<b>900.00</b>					
36580S	1624 KUCHYNKA, MELISSA	39.50					
2270							
1	05/20/20 MILEAGE REIMBURSEMENT	39.50*		117	80	610-2300	582
	<b>Total Check:</b>	<b>39.50</b>					
36581S	655 LEE, JERRY	155.54					
2276							
1	06/08/20 MILEAGE REIMBURSEMENT-GRADUATI	155.54		101	80	100-1000	582
	<b>Total Check:</b>	<b>155.54</b>					
36582S	1297 MONTANA OPTICOM	569.47					
2262							
1	06/01/20 MONTHLY INTERNET SERVICE	284.74		101	80	100-2300	530
2	06/01/20 MONTHLY INTERNET SERVICE	85.42		110	80	100-2300	530
3	06/01/20 MONTHLY INTERNET SERVICE	85.42		117	80	610-2300	530
4	06/01/20 MONTHLY INTERNET SERVICE	113.89		128	80	100-2300	530
	<b>Total Check:</b>	<b>569.47</b>					
36583S	838 NEOPOST	1,000.00					
2268							
1	Postage Refill	1,000.00	20182	101	80	100-2300	532
	<b>Total Check:</b>	<b>1,000.00</b>					
36584S	856 NORTHWESTERN ENERGY	1,506.97					
2258							
1	06/03/20 ELECTRICITY	675.98		101	80	100-2600	412
	ELECTRICITY						
2	06/03/20 ELECTRICITY	173.33*		110	80	100-2600	412
	ELECTRICITY						
3	06/03/20 ELECTRICITY	17.32		117	80	610-2600	412
	ELECTRICITY						
4	06/03/20 POWER-LIGHTS	88.01*		101	80	100-2600	410
	POWER-LIGHTS						
5	06/03/20 POWER-LIGHTS	91.68*		110	80	100-2600	410
	POWER-LIGHTS						



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Line #	Invoice #/Inv Date/Description	Line Amount	PO #	Fund	Org	Prog-Func	Obj Proj
6	06/03/20 POWER-LIGHTS	3.67		117	80	610-2600	410
	POWER-LIGHTS						
7	06/03/20 NATURAL GAS	447.84		101	80	100-2600	411
	NATURAL GAS						
8	06/03/20 NATURAL GAS	9.14*		117	80	610-2600	411
	NATURAL GAS						
	<b>Total Check:</b>	<b>1,506.97</b>					
36585S	1696 ROBERT DONAGHEY						
	2243	1,500.00					
1	06/12/20 REFUND- CHAPERONE FEES	1,500.00		184		1720	
	<b>Total Check:</b>	<b>1,500.00</b>					
36586S	1707 SPRING, TY						
	2246	900.00					
1	06/12/20 REFUND- DC CHAPERONE	900.00		184		1720	
	<b>Total Check:</b>	<b>900.00</b>					
36587S	1709 STEED, LOUISE						
	2248	900.00					
1	06/12/20 REFUND- DC CHAPERONE	900.00		184		1720	
	<b>Total Check:</b>	<b>900.00</b>					
36588S	1403 SYSCO MONTANA, INC.						
	2266	1,415.53					
1	243784042 06/02/20 FOOD	1,079.36*		112	80	910-3100	630
2	243791735 06/09/20 FOOD	336.17*		112	80	910-3100	630
	2275	1,308.97					
1	243773807 05/26/20 FOOD	886.10*		112	80	910-3100	630
2	243773807 05/26/20 SUPPLIES	26.80*		115	80	765-3100	610 199
3	243767257 05/19/20 FOOD	396.07*		112	80	910-3100	630
	<b>Total Check:</b>	<b>2,724.50</b>					
36589S	1131 THE CARRIAGE HOUSE CAR WASH						
	2280	25.36					
1	4390 05/31/20 BUS- CAR WASH (X2)	25.36		110	80	100-2740	440
	<b>Total Check:</b>	<b>25.36</b>					
36590S	666 THOMAS, LORRIE						
	2271	100.00					
1	05/26/20 BACTERIOLOGICAL- JUNE 2020	98.00*		101	80	100-2600	421
2	05/26/20 BACTERIOLOGICAL- JUNE 2020	2.00*		117	80	610-2600	421
	<b>Total Check:</b>	<b>100.00</b>					

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Warrant Claim	Vendor #/Name	Amount			Acct/Source/		
Line #	Invoice #/Inv Date/Description	Line Amount	PO #	Fund	Org	Prog-Func	Obj Proj
36591S	1158 THOMPSON, DAWN	400.00					
	2250						
1	06/12/20 REFUND- DC CHAPERONE	400.00		184		1720	
	<b>Total Check:</b>	<b>400.00</b>					
36592S	420 US FOODS	336.92					
	2267						
1	5893477 06/05/20 FOOD	90.99*		101	80	910-3100	630
2	5893477 06/05/20 FOOD	212.32*		112	80	910-3100	630
3	5893477 06/05/20 SUPPLIES	33.61*		115	80	765-3100	610 199
	2274	2,501.51					
1	5885504 05/15/20 FOOD	238.91*		101	80	910-3100	630
2	5885504 05/15/20 FOOD	557.46*		112	80	910-3100	630
3	5885504 05/15/20 SUPPLIES	38.14*		115	80	765-3100	610 199
4	5888257 05/22/20 FOOD	179.86*		101	80	910-3100	630
5	5888257 05/22/20 FOOD	419.66*		112	80	910-3100	630
6	5888257 05/22/20 SUPPLIES	39.38*		115	80	765-3100	610 199
7	5890849 05/29/20 FOOD	285.55*		101	80	910-3100	630
8	5890849 05/29/20 FOOD	666.27*		112	80	910-3100	630
9	5890849 05/29/20 SUPPLIES	76.28*		115	80	765-3100	610 199
	<b>Total Check:</b>	<b>2,838.43</b>					
36593S	1714 YARD GUARD	465.00					
	2286						
1	2463 06/13/20 VEGITATION CONTROL	245.00*		101	80	100-2600	440
2	2463 06/13/20 WEED & FEED TREATMENT	220.00*		101	80	100-2600	440
	<b>Total Check:</b>	<b>465.00</b>					
	<b># of Claims</b>	<b>44</b>					
	<b>Total:</b>	<b>40,764.13</b>					

# Hire Recommendation: Special Education Teacher

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## **Special Education Teacher Hire Recommendation:**

To hire a 1.0 FTE special education teacher for the 2020-2021 academic year who will be placed at the appropriate place in the negotiated salary matrix based on education and years of experience (not to exceed five (5) years experience).

## **Recommendation:**

Madison Downs

## **Rationale:**

Ms. Downs was a special education paraprofessional at Gallatin Gateway School for the 2019-2020 school year. She holds a K-8 Elementary Certification and a Provisional Special Education Certification. Her experiences, work ethic, and educational knowledge displayed during the 2019-2020 school year give the Superintendent great confidence in her as a Special Education Teacher.

**Motion:** to hire Madison Downs as a 1.0 FTE teacher for the 2020-2021 academic year to be placed at the appropriate spot in the negotiated salary matrix based on educational attainment and years of experience (not to exceed five years). The successful hire further pending adequate fingerprint/background check.

# Hire Recommendation: Elementary Teacher

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## Elementary Hire Recommendation

To hire a 1.0 FTE elementary teacher for the 2020-2021 academic year who will be placed at the appropriate place in the negotiated salary matrix based on education and years of experience (not to exceed five (5) years experience).

## Recommendation:

Madeline Herron

## Rationale:

Madeline Herron was an instructional paraprofessional at Gallatin Gateway School for the 2019-2020 school year. During that time, she was a full-time substitute for the first-grade classroom for a teacher on maternity leave (12 weeks). Her performance teaching in a first-grade classroom, and the growth and success of both her intervention students and her first-grade students provide the Superintendent with the utmost confidence in her as a Kindergarten teacher.

Motion: to hire Madeline Herron as a 1.0 FTE teacher for the 2020-2021 academic year to be placed at the appropriate spot in the negotiated salary matrix based on educational attainment and years of experience (not to exceed five years). The successful hire further pending adequate fingerprint/background check.

## Temporary Summer Employee Hire Recommendation

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### Background

Proposing hiring one employee for the summer of 2020 to barcode and inventory classroom items. This is a new process for the district and once implemented will make it easier for an accurate inventory to be conducted each year.

### Recommendation:

Madeline Herron

Hourly wage: \$14/hour

Hours: No more than 40 hours/week or no more than 275 hours

Total Cost: \$3850

Contract Term: June 15, 2020- July 31, 2020

Recommended Motion: to hire Madeline Herron at \$14/hour for no more than 40 hours a week (or no more than 275 hours), beginning June 15, 2020 and ending July 31, 2020.