

August Agenda

Special Committee Meeting

A special committee meeting of the Board of Trustees of School District #35 has been scheduled for **Monday, August 5, 2019** at **2:00pm** at the **Gallatin Gateway School Board Room**. (All policies can be found at www.gallatingatewayschool.com.)

Call to Order

Presiding Trustee's explanation of procedures

Public Comment- Non Agenda Items- Sign in sheet

Old Business

After School Program- MOU with United Way

GUESTS:

Mike Coon & Ashley Davis- Student Assessment Data

New Business

Strategic Planning & Goal setting facilitated by Debra Silk, MTSBA

Consider Middle School Course and Schedule Update

Review and consider Athletic Handbook revisions

Hire: Cheerleading Coach, Mentors, Class Advisors, and Student Council Advisor

Warrants

Adjournment

"The Gallatin Gateway School community empowers our students to take responsibility for their learning so they may achieve their individual potentials as lifelong learners and productive citizens."

Excerpt from GGS Policy #1441- Audience Participation

Audience Participation

The Board recognizes the value of public comment on educational issues and the importance of involving members of the public in its meetings. The Board also recognizes the statutory and constitutional rights of the public to participate in governmental operations. To allow fair and orderly expression of public comments, the Board will permit public participation through oral or written comments during the “public comment” section of the Board agenda and prior to a final decision on a matter of significant interest to the public. The Chairperson may control such comment to ensure an orderly progression of the meeting.

Individuals wishing to be heard by the Chairperson shall first be recognized by the Chairperson. Individuals, after identifying themselves, will proceed to make comments as briefly as the subject permits. The Chairperson may interrupt or terminate an individual’s statement when appropriate, including when statements are out of order, too lengthy, personally directed, abusive, obscene, or irrelevant. The Board as a whole shall have the final decision in determining the appropriateness of all such rulings. It is important for all participants to remember that Board meetings are held in public but are not public meetings. Members of the public shall be recognized and allowed input during the meeting, at the discretion of the Chairperson.

Cross Reference: 1420 School Board Meeting Procedure

Legal Reference: Article II, Section 8, Montana Constitution – Right of participation
 Article II, Section 10, Montana Constitution – Right of privacy
 §§ 2-3-101, et seq., MCA Notice and Opportunity to Be Heard

“The Gallatin Gateway School community empowers our students to take responsibility for their learning so they may achieve their individual potentials as lifelong learners and productive citizens.”

MINUTES
SPECIAL COMMITTEE MEETING
BOARD OF TRUSTEES, GALLATIN GATEWAY SCHOOL DISTRICT #35

Call to Order

The Board of Trustees of the Gallatin Gateway School District #35 met at 2:00pm on Monday, August 5, 2019 in the Gallatin Gateway School Board Room. Board Chair Aaron Schwieterman presided and called the meeting to order at 2:06pm.

Trustees Present

Aaron Schwieterman, Board Chair; Julie Fleury, Board Vice-Chair; Mary Martin; Carissa Paulson; Patti Ringo

Trustees Absent

None

Staff Present

Theresa Keel, Superintendent (via Skype); Carrie Fisher, District Clerk; Ashley Senenfelder, Teacher; Jacki Yager, Teacher; Mike Coon, Teacher; Ashley Davis, Teacher; and Alix Davis, Teacher

Others Present

Karen DeCotis, United Way; Donna Shockley; and Debra Silk, MTSBA

Presiding Trustee's Explanation of Procedures

Board Chair Aaron Schwieterman explained the public comment process to be followed for addressing the Board in accordance with Gallatin Gateway School policy. He noted: 1) that prior to a vote the public may comment on agenda items; 2) there will be time for public comment on non-agenda items; and 3) public comment periods are not intended to be a question and answer session.

Public Comment on Non- Agenda Items

None

OLD BUSINESS

After School Program- MOU with United Way

Board Chair Aaron Schwieterman introduced Karen DeCotis of the United Way to discuss the Memorandum of Understanding (MOU) proposed by the United Way to facilitate the after school program. Motion: Trustee Mary Martin to approve the MOU for the after school program with the Greater Gallatin United Way.

Seconded: Trustee Carissa Paulson

Public Comment: Donna Shockley

For: Fleury, Martin, Paulson, Ringo, Schwieterman

Opposed: None

Motion passed unanimously

GUESTS

Ahsley Davis and Mike Coon presented information regarding the SBAC scores for ELA and math for the 2018-2019 school year. Mr. Coon noted that he will bring more math information to the August 14, 2019 regular meeting.

NEW BUSINESS

Strategic Planning & Goal Setting facilitated by Debra Silk, MTSBA

Debra Silk of MTSBA facilitated the Board discussion regarding updating the District's strategic plan. She will take the comments and notes from today's discussion and make changes to the plan for the Board to adopt at their next regular meeting on August 14, 2019.

Consider Middle School Course and Schedule Update

This agenda item was tabled for a future meeting.

Review and consider Athletic Handbook revisions

Motion: Trustee Carissa Paulson to approve the revisions to the athletic handbook as presented and discussed during the meeting.

Seconded: Trustee Mary Martin

Public Comment: None

For: Fleury, Martin, Paulson, Ringo, Schwieterman

Opposed: None

Motion passed unanimously

Hire: Cheerleading Coach, Mentors, Class Advisors, and Student Council Advisor

Motion: Trustee Patti Ringo to hire the following positions and approve the noted compensation:

- Brianna Paea - Cheerleading Head Coach- \$600/season
- Erica Clark- Mentoring Team- hourly wage
- Mike Coon- Mentoring Team- \$300/year
- Ashley Davis- Mentoring Team- \$300/year
- Carrie Fisher- Mentoring Team- \$300/year
- Neal Krogstad- Mentoring Team- \$300/year
- Jacki Yager- Mentoring Team- \$300/year
- Alix Davis- Class Advisor- 5th Grade Butte Trip (May 2020)- \$150 stipend
- Liz Matthews- Class Advisor-6th Grade Expedition Yellowstone (Fall 2019)- \$600 stipend
- Ashley Davis- Class Advisor- 8th Grade DC Trip (May 2020)- \$1000 stipend
- Ashley Davis- Student Council Advisor- \$600/year

Seconded: Vice Chair Julie Fleury

Public Comment: None

For: Fleury, Martin, Paulson, Ringo, Schwieterman

Opposed: None

Motion passed unanimously

Warrants

Motion: Trustee Carissa Paulson to approve claim warrants- #36133- #36146; electronic claims (-99818-99814); payroll warrants- #75554- #75557; direct deposits- -88671- -88663 (VOIDS: None).

Second: Vice Chair Julie Fleury

Public Comment: None

For: Fleury, Martin, Paulson, Ringo, Schwieterman

Opposed: None

Motion passed unanimously

Adjournment

Board Chair Aaron Schwieterman adjourned the meeting at 5:30pm.



Aaron Schwieterman, Board Chair

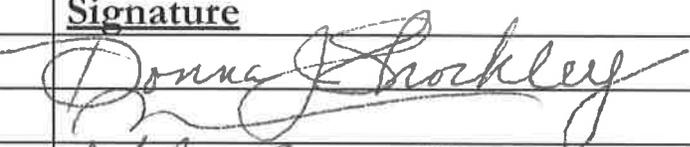
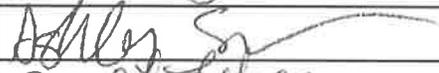
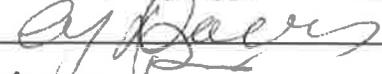


Carrie Fisher, District Clerk

Special Board Meeting

August 5, 2019

Sign-in Sheet

<u>Name- please print</u>	<u>Signature</u>
1. Donna Shockley	
2. Mary Martin	
3. Ashley Senentfelder	
4. Jacki Yager	
5. Karen DeCotis	
6. Ashley Davis	
7. Axl Davis	
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**GALLATIN GATEWAY SCHOOL
PO BOX 265, GALLATIN GATEWAY, MT 59730**

The agenda must also include a "public comment" item in order to allow members of the general public to comment on any public matter under the jurisdiction of the district that is not specifically listed on the agenda, except that no member of the public will be allowed to comment on contested cases, other adjudicative proceedings, or personnel matters. The Board Chairman may place reasonable time limits on any "public comment" item in order to maintain and ensure effective and efficient operations of the Board. The District shall not take any action on any matter discussed, unless the matter is specifically noticed on the agenda, and the public has been allowed the opportunity to comment.

** Public comment will be asked on each agenda item. Do not sign below for agenda items.*

Public Comment Sign-in

Date: August 5, 2019

**Please sign below for non-agenda items to be heard under New business: Public comment.*

NAME (Please Print Clearly)	TOPIC (Please Print Clearly)
1.	
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Gallatin Gateway School

"Educating the Future"

100 Mill Street, PO Box 265, Gallatin Gateway, MT 59730

Phone: (406) 763-4415 Fax: (406) 763-4886

www.gallatingatewayschool.com

MEMO

TO: Gallatin Gateway Board of Trustees

FROM: Carrie Fisher, Business Manager

SUBJECT: Warrant Register Summary

DATE: August 5, 2019

Warrant Numbers (including Direct Deposit/ACH):

Claim (A/P) Warrants #'s:

#36133- #36146

Electronic Payment:

-99818 - -99814

Voided Claim (A/P) Warrant #'s:

None

Payroll Warrant #'s:

#75554- #75557

Direct Deposits/ACH #'s:

-88671 - -88663

Voided Payroll Warrant #'s:

None

Thank you.

08/05/19
12:14:49

GALLATIN GATEWAY ELEMENTARY
Claims and/or Payroll Checks List For Checks from 07/23/19 to 08/05/19
For checks between: 07/23/19 - 08/05/19

Page: 1 of 2
Report ID: W100X

Claims

Accounts Payable

Check				Date		
Check #	Type	Vendor/Employee/Payee Number/Name	Check Amount	Period	Issued	Notes
-99818	E	1305 BMO MASTERCARD	55.90	7/19	07/31/19	
-99817	E	1305 BMO MASTERCARD	1049.85	7/19	07/31/19	
-99816	E	1305 BMO MASTERCARD	310.00	7/19	07/31/19	
-99815	E	1305 BMO MASTERCARD	7705.80	7/19	07/31/19	
-99814	E	1305 BMO MASTERCARD	305.90	7/19	07/31/19	
36133	SC	1571 EARTH ELEMENTS FABRICATION. LLC	2032.80	7/19	07/25/19	
36134	SC	399 FARONICS	1160.00	7/19	07/25/19	
36135	SC	1328 BRIDGER ANALYTICAL LAB, INC	28.00	7/19	07/31/19	
36136	SC	195 BUFFALO RESTORATIONS INC	2580.76	7/19	07/31/19	
36137	SC	1337 CORE CONTROL	2575.10	7/19	07/31/19	
36138	SC	1575 KELSEY HARTZHEIM	25.00	7/19	07/31/19	
36139	SC	1573 PREMIER CLEANING, INC	120.00	7/19	07/31/19	
36140	SC	1029 SECURITY SOLUTIONS INC	2962.00	7/19	07/31/19	
36141	SC	1118 TEAR IT UP LLC	54.76	7/19	07/31/19	
36142	SC	666 THOMAS, LORRIE	100.00	7/19	07/31/19	
36143	SC	78 ARROWLEAF LAWN & LANDSCAPE	625.00	8/19	08/05/19	
36144	SC	370 BOZEMAN ELITE COMMERCIAL CLEANING	2880.00	8/19	08/05/19	
36145	SC	1004 SCENIC CITY ENTERPRISES, INC	1155.00	8/19	08/05/19	
36146	SC	1188 TRUGREEN CHEMLAWN	250.00	8/19	08/05/19	

Claims Total # of Checks: 19 Total: 25975.87

Check Types: MC=Manual Claim, SC=System Claim, V=Void (never in system), E=ACH
P=Payroll, C=Cancelled (cancelled in system), R=Reissued, D=Deleted (deleted in system)

08/05/19
12:26:16

GALLATIN GATEWAY ELEMENTARY
Claim Details

Page: 1 of 5
Report ID: AP100

For the Accounting Period: 6/19

* ... Over spent expenditure

Accounts Payable

Claim Warrant	Vendor #/Name	Amount					
Line #	Invoice #/Inv Date/Description	Line Amount	PO #	Fund Org	Acct/Source/ Prog-Func	Obj Proj	
1757 -99818E	1305 BMO MASTERCARD	55.90					
Transportation PCard Transactions as of June 30, 2019 July 5, 2019 statement							
1	06/07/19 BUS FUEL- NORTH CASEY'S CORNER STORE	55.90*	19230	101	100-2700	624	
1758 -99817E	1305 BMO MASTERCARD	1,049.85					
T. ANDERSON PCard Transactions as of June 30, 2019 July 5, 2019 statement							
1	2019 MBI Summer Inst. MONTANA STATE UNIVERSITY	500.00*	19116	101	100-1000	582	
2	Parking MONTANA STATE UNIVERSITY	40.00*	19116	101	100-1000	582	
3	STUDENT AWARD GIFT CARDS BOB WARD & SON'S	100.00	19237	101	100-2112	610	
4	STUDENT AWARD GIFT CARDS BOB WARD & SON'S	100.00*	19237	101	100-2120	610	
5	STUDENT AWARD GIFT CARDS BOB WARD & SON'S	40.00*	19237	101	100-2120	610	
6	GREEN HOUSE REPAIR KENYON NOBLE	74.24*	19241	101	100-2600	440	
7	SUPERINTENDENT LUNCH BUFFALO BUMP PIZZA	23.65*	19242	101	100-2400	582	
8	BASKETBALL NET REPLACE UNIVERSAL ATHLETIC SERVICE	23.98	19243	101	100-2600	610	
9	BASKETBALL NET REPLACE UNIVERSAL ATHLETIC SERVICE	13.98	19243	101	100-2600	610	
10	BOTTLED WATER CASEY'S CORNER STORE	11.98	19244	101	100-2300	610	
11	INTERVIEW COMMITTEE LUNCH STACEY'S	78.80	19245	101	100-2300	582	
12	NETWORK COUPLERS STAPLES CREDIT PLAN	12.98*	19246	128	100-1000	682	
13	NETWORK COUPLERS STAPLES CREDIT PLAN	7.79*	19246	128	100-1000	682	
14	BOTTLED WATER TOWN PUMP	11.98	19247	101	100-2300	610	
15	GALLON JUG WATER CASEY'S CORNER STORE	10.47	19244	101	100-2300	610	
1759 -99816E	1305 BMO MASTERCARD	310.00					
GGS Teachers PCard Transactions as of June 30, 2019 July 5, 2019 statement							
1	MBI PARKING MSU- BOZEMAN PARKING KIOSK	20.00*	19232	101	100-1000	582	
2	RETIREMENT GIFT MSU BOOKSTORE	290.00	19235	101	100-2300	610	

08/05/19
12:26:16

GALLATIN GATEWAY ELEMENTARY
Claim Details
For the Accounting Period: 6/19

Page: 2 of 5
Report ID: AP100

* Over spent expenditure

Claim Warrant	Vendor #/Name	Amount				Acct/Source/		
Line #	Invoice #/Inv Date/Description	Line Amount	PO #	Fund Org	Prog-Func	Obj	Proj	
1760 -99815E	1305 BMO MASTERCARD	7,705.80						
	E.CLARK PCARD TRANSACTIONS- #4634-AS OF JUNE 30, 2019							
	JULY 5, 2019 STATEMENT							
1	rolling student cart LAKESHORE LEARNING MATERIALS	499.00*	19117	101	100-1000	610		
2	bridges organizing LAKESHORE LEARNING MATERIALS	29.98*	19117	101	100-1000	610		
3	name plates LAKESHORE LEARNING MATERIALS	15.98*	19117	101	100-1000	610		
4	science journals 5th LAKESHORE LEARNING MATERIALS	119.97*	19117	101	100-1000	610		
5	Science journals 4th LAKESHORE LEARNING MATERIALS	79.98*	19117	101	100-1000	610		
6	LAKESHORE LEARNING MATERIALS	111.75*	19117	101	100-1000	610		
7	COUPON LAKESHORE LEARNING MATERIALS	-25.00*	19117	101	100-1000	610		
8	Mobile Storage Bins LAKESHORE LEARNING MATERIALS	499.00*	19118	101	100-1000	610		
9	Shipping LAKESHORE LEARNING MATERIALS	74.85*	19118	101	100-1000	610		
10	Duracell 9V Batteries AMAZON.COM	17.98*	19120	115	100-1000	610	194	
11	Shipping and Handling AMAZON.COM	11.23*	19120	115	100-1000	610	194	
12	Bring on the Snow JW PEPPER	69.99*	19121	115	100-1000	610	194	
13	Angels in the Bleak Midwi JW PEPPER	60.00*	19121	115	100-1000	610	194	
14	Toboggan Run JW PEPPER	49.00*	19121	115	100-1000	610	194	
15	Artic Animal Antics JW PEPPER	49.99*	19121	115	100-1000	610	194	
16	Shipping and Handling JW PEPPER	13.99*	19121	115	100-1000	610	194	
17	Balloons pk. 20 12" FLINN SCIENTIFIC INC	19.60*	19124	101	100-1000	610		
18	Balloons pk. 50 5" FLINN SCIENTIFIC INC	12.00*	19124	101	100-1000	610		
19	Lightbulb, mini 1.2V FLINN SCIENTIFIC INC	5.00*	19124	101	100-1000	610		
20	Burner Stand with Wire FLINN SCIENTIFIC INC	64.20*	19124	101	100-1000	610		
21	PVC Copper Wire FLINN SCIENTIFIC INC	14.25*	19124	101	100-1000	610		
22	PVC copper wire red FLINN SCIENTIFIC INC	14.95*	19124	101	100-1000	610		

08/05/19
12:26:16

GALLATIN GATEWAY ELEMENTARY
Claim Details
For the Accounting Period: 6/19

Page: 3 of 5
Report ID: AP100

* ... Over spent expenditure

Claim Warrant	Vendor #/Name	Amount				Acct/Source/	
Line #	Invoice #/Inv Date/Description	Line Amount	PO #	Fund Org	Prog-Func	Obj	Proj
23	Battery Alligator Clips FLINN SCIENTIFIC INC	63.00*	19124	101	100-1000	610	
24	Electrical Tape 60ft FLINN SCIENTIFIC INC	5.40*	19124	101	100-1000	610	
25	Piezoelectric Buzzer 12V FLINN SCIENTIFIC INC	34.00*	19124	101	100-1000	610	
26	Replacement Flint FLINN SCIENTIFIC INC	13.25*	19124	101	100-1000	610	
27	Micro Bunsen Burners FLINN SCIENTIFIC INC	146.00*	19124	101	100-1000	610	
28	UV Detecting Beads FLINN SCIENTIFIC INC	28.10*	19124	101	100-1000	610	
29	Kapco Easy Cover II Book DEMCO	55.78*	19125	101	100-2225	610	
30	kapco easy cover II DEMCO	106.18*	19125	101	100-2225	610	
31	10" Wide Multi-Roll Tape DEMCO	189.99*	19125	101	100-2225	610	
32	end panel display bin DEMCO	229.48*	19125	101	100-2225	610	
33	Book-Stop with cork base DEMCO	21.96*	19125	101	100-2225	610	
34	Book-Stop with cork base DEMCO	21.96*	19125	101	100-2225	610	
35	Book-Stop with cork DEMCO	21.96*	19125	101	100-2225	610	
36	Clear Clip-on DEMCO	40.70*	19125	101	100-2225	610	
37	Shipping DEMCO	68.80*	19125	101	100-2225	610	
38	PTC test strips FLINN SCIENTIFIC INC	11.50*	19143	101	100-1000	610	
39	Grass Frog2xInjectedpk10 FLINN SCIENTIFIC INC	219.50*	19143	101	100-1000	610	
40	Light Bulb, Miniature1.2V FLINN SCIENTIFIC INC	25.00*	19143	101	100-1000	610	
41	Notice & Note Literature HEINEMANN	166.80*	19148	101	100-1000	610	
42	Up the Ladder HEINEMANN	95.00*	19148	101	100-1000	610	
43	 HEINEMANN	26.35*	19148	101	100-1000	610	
44	Maps Globes and Graphs st Curriculum Express	546.24*	19150	101	100-1000	610	
45	Playground Ball Pack GOPHER	279.00*	19154	101	100-1000	610	
46	Red and Blue Bean Bag GOPHER	44.95*	19154	101	100-1000	610	

08/05/19
12:26:16

GALLATIN GATEWAY ELEMENTARY
Claim Details
For the Accounting Period: 6/19

Page: 4 of 5
Report ID: AP100

* Over spent expenditure

Claim Warrant	Vendor #/Name	Amount			Acct/Source/	
Line #	Invoice #/Inv Date/Description	Line Amount	PO #	Fund Org	Prog-Func	Obj Proj
47	Nitroball Set	199.90*	19154	101	100-1000	610
	GOPHER					
48	Rainbow Vinyl Spots	27.95*	19154	101	100-1000	610
	GOPHER					
49	Great Balls Fun Book	29.95*	19154	101	100-1000	610
	GOPHER					
50	Foam Dodgeballs	76.95*	19154	101	100-1000	610
	GOPHER					
51	Shipping and Handling	94.98*	19154	101	100-1000	610
	GOPHER					
52	COUPON	-100.00*	19154	101	100-1000	610
	GOPHER					
69	NW LEVEL I PRO WORKBOOK	18.16*	19229	101	100-1000	610
	ABE BOOKS					
72	PIR DAY LUNCH	79.33*	19231	115	100-1000	582 162
	ROSAUERS- BOZEMAN					
73	RETIREMENT CAKE	21.99*	19231	115	100-1000	610 145
	ROSAUERS- BOZEMAN					
74	ROLL OF STAMPS	55.00*	19233	101	100-2300	532
	U.S. POSTAL SERVICE - PO					
75	PIR LUNCH 6/10/19	185.00*	19234	115	100-1000	610 162
	SMILING MOOSE DELI					
76	Gutter repair/replace	1,430.00*	19097	161	100-2600	440 613
	RAINTREE SEAMLESS GUTTERS, INC					
77	CORRECTION TO PO 19121 & 19148	1.01*		101	100-1000	610
78	NW LEVEL F NUM PART	5.41*	19229	101	100-1000	610
	ABE BOOKS					
79	SHIPPING	3.49*	19229	101	100-1000	610
	ABE BOOKS					
80	NW LEVEL F ADD AND SUB	5.90*	19229	101	100-1000	610
	ABE BOOKS					
81	SHIPPING	7.98*	19229	101	100-1000	610
	ABE BOOKS					
82	NW LEVEL F NUM SENSE	25.00*	19229	101	100-1000	610
	ABE BOOKS					
83	SHIPPING	3.99*	19229	101	100-1000	610
	ABE BOOKS					
84	RUOS Grade 3 Replacement	20.00*	19147	101	100-1000	610
	HEINEMANN					
85	WUOS Grade 3 Anchor Chart	20.00*	19147	101	100-1000	610
	HEINEMANN					
86	shipping & handling	7.00*	19147	101	100-1000	610
	HEINEMANN					
87	Gameplan Curriculum K	115.00*	20031	115	100-1000	610 194
	WEST MUSIC					
88	Percussion Set Drums	164.75*	20031	115	100-1000	610 194
	WEST MUSIC					
89	Shipping	13.99*	20031	115	100-1000	610 194
	WEST MUSIC					

08/05/19
12:26:16

GALLATIN GATEWAY ELEMENTARY
Claim Details
For the Accounting Period: 6/19

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Report ID: AP100

* ... Over spent expenditure

Claim Warrant	Vendor #/Name	Amount	Acct/Source/			
Line #	Invoice #/Inv Date/Description	Line Amount	PO #	Fund Org	Prog-Func	Obj Proj
90	5bridges stnt wrkbb THE MATH LEARNING CENTER	216.00*	19141	101	100-1000	610
91	5number corner sdt wrkbb THE MATH LEARNING CENTER	108.00*	19141	101	100-1000	610
92	4bridges stnt wrkbb THE MATH LEARNING CENTER	180.00*	19141	101	100-1000	610
93	4numbercorner std wrkbb THE MATH LEARNING CENTER	90.00*	19141	101	100-1000	610
94	estimate THE MATH LEARNING CENTER	31.59*	19141	101	100-1000	610
95	Bridges student Book THE MATH LEARNING CENTER	180.00*	19149	101	100-1000	610
96	Number Corner student boo THE MATH LEARNING CENTER	90.00*	19149	101	100-1000	610
97	Shipping & handling THE MATH LEARNING CENTER	28.89*	19149	101	100-1000	610
1768 -99814E 1305 BMO MASTERCARD		305.90				
M. COON P CARD TRANSACTIONS AS OF JUNE 30, 2019 JULY 5 2019 STATEMENT						
1	MTSS COMMITTEE LUNCH FARMHOUSE CAFE	101.40*	19236	101	100-1000	582
2	MTSS COMMITTEE MEETING LU STACEY'S	130.55*	19238	101	100-1000	582
3	POP FOR MEETING LUNCH 6/2 CASEY'S CORNER STORE	15.98*	19239	101	100-1000	582
4	PNY 2PK 32 GB ATTAC STAPLES CREDIT PLAN	39.98*	19240	128	100-1000	660
5	COUPON STAPLES CREDIT PLAN	-5.88*	19240	128	100-1000	660
6	PNY 2PK 32 GB ATTAC STAPLES CREDIT PLAN	27.99*	19240	128	100-1000	660
7	COUPON STAPLES CREDIT PLAN	-4.12*	19240	128	100-1000	660
# of Claims 5		Total:	9,427.45			
Total Electronic Claims		9,427.45				
Total Non-Electronic Claims						

08/05/19
12:17:13

GALLATIN GATEWAY ELEMENTARY
Check/Claim Details
For the Accounting Period: 7/19

Page: 1 of 2
Report ID: AP100W

* ... Over spent expenditure

Warrant Claim	Vendor #/Name	Amount	Acct/Source/			
Line #	Invoice #/Inv Date/Description	Line Amount	PO #	Fund Org	Prog-Func	Obj Proj
36133S	1571 EARTH ELEMENTS FABRICATION. LLC					
	1754	2,032.80				
1	07/24/18 TECH LAB COUNTERTOPS	2,032.80*		161 80	100-2620	460
	Total Check:	2,032.80				
36134S	399 FARNICS					
	1755	1,160.00				
1	INUS019123 07/08/19 ANNUAL RENEWAL	1,160.00*	20029	128 80	100-1000	680
	Total Check:	1,160.00				
36135S	1328 BRIDGER ANALYTICAL LAB, INC					
	1765	28.00				
1	1907224 07/16/19 WATER TESTING	27.44*		101	100-2600	421
2	1907224 07/16/19 WATER TESTING	0.56*		117	610-2600	421
	Total Check:	28.00				
36136S	195 BUFFALO RESTORATIONS INC					
	1770	2,580.76				
	WATER MITIGATION DUE TO FLOOD ON JULY 15, 2019 WILL BE REIMBURSED BY PROPERTY & LIABILITY INSURANCE					
1	28076 07/26/19 WATER MITIGATION- ADJUST INVOI	2,580.76				
				101 80	100-2600	440
	Total Check:	2,580.76				
36137S	1337 CORE CONTROL					
	1762	375.10				
1	9866 07/26/19 BOILER MAINTENANCE	375.10*		101 80	100-2600	440
	1769	2,200.00				
1	9881 07/31/19 SPRING SERVICE- LEVEL 1	825.00*		101 80	100-2600	440
2	9880 07/31/19 ANNUAL SERVICE- LEVEL 2	1,375.00*		101 80	100-2600	440
	Total Check:	2,575.10				
36138S	1575 KELSEY HARTZHEIM					
	1763	25.00				
1	07/24/19 REFUND- LATER GATORS DEPOSIT	25.00		115	1900	202
	Total Check:	25.00				
36139S	1573 PREMIER CLEANING, INC					
	1766	120.00				
1	791 07/15/19 WATER EXTRACTION	120.00*	20052	101 80	100-2600	440
	Total Check:	120.00				

08/05/19
12:17:13

GALLATIN GATEWAY ELEMENTARY
Check/Claim Details
For the Accounting Period: 7/19

Page: 2 of 2
Report ID: AP100W

* Over spent expenditure

Warrant Claim	Vendor #/Name	Amount	Acct/Source/			
Line #	Invoice #/Inv Date/Description	Line Amount	PO #	Fund Org	Prog-Func	Obj Proj
36140S	1029 SECURITY SOLUTIONS INC					
	1761	2,962.00				
1	8544 07/25/19 MATERIALS FOR ENTRY DOOR LOCKS	2,962.00*		161 80	100-2620	440 613
	RECESS & BUS DOOR					
	Total Check:	2,962.00				
36141S	1118 TEAR IT UP LLC					
	1767	54.76				
1	41142 07/30/19 DOCUMENT SHREDDING	54.76*		101 80	100-2300	330
	Total Check:	54.76				
36142S	666 THOMAS, LORRIE					
	1764	100.00				
1	07/20/19 BATEERIOLOGICAL- AUGUST	98.00*		101 80	100-2600	421
2	07/20/19 BATEERIOLOGICAL- AUGUST	2.00*		117 80	610-2600	421
	Total Check:	100.00				
	# of Claims	11	Total:			11,638.42

08/05/19
12:17:53

GALLATIN GATEWAY ELEMENTARY
Check/Claim Details
For the Accounting Period: 8/19

Page: 1 of 1
Report ID: AP100W

* Over spent expenditure

Warrant Claim	Vendor #/Name	Amount	Acct/Source/			
Line #	Invoice #/Inv Date/Description	Line Amount	PO #	Fund Org	Prog-Func	Obj Proj
36143S	78 ARROWLEAF LAWN & LANDSCAPE					
1774		625.00				
1	739 08/04/19 Mowing- July 1, 11, 18, 22, 29	625.00*		101	100-2600	440
	Total Check:	625.00				
36144S	370 BOZEMAN ELITE COMMERCIAL CLEANING					
1773		2,880.00				
1	1504 08/01/19 MONTHLY CUSTODIAL CLEANING	2,246.40*		101	80 100-2600	433
2	1504 08/01/19 MONTHLY CUSTODIAL CLEANING	576.00*		110	80 100-2600	433
3	1504 08/01/19 MONTHLY CUSTODIAL CLEANING	57.60*		117	80 610-2600	433
	Total Check:	2,880.00				
36145S	1004 SCENIC CITY ENTERPRISES, INC					
1771		1,155.00				
1	21427 07/29/19 FRENCH DRAIN CLEANING (X4)	1,155.00*		101	80 100-2600	440
	Total Check:	1,155.00				
36146S	1188 TRUGREEN CHEMLAWN					
1772		250.00				
1	473485 07/25/19 Vegetation Control	250.00	19101	101	999	
	PO Accounting (Org/Prog/Func/Obj/Proj): -100-2600-440-					
	Total Check:	250.00				
	# of Claims	4	Total:			4,910.00

SBAC Scores ELA 2018/2019

Third Grade

67% proficiency

Areas of Need: Writing, Research/Inquiry

Performance task: Majority informational

Fourth Grade

48% proficiency

% Growth: 76%

Areas of Need: Writing, Research/Inquiry

Performance task: Evenly divided between Informational and Narrative, and minimal Opinion genre

Fifth Grade

65% proficiency

% Growth: 70%

Areas of Need: Listening, Research/ Inquiry

Performance task: Reading, Complexity

Sixth Grade

58% proficiency

% Growth: 58%

Areas of Need: Writing

Performance task: 37% Narrative

Seventh Grade

43% proficiency

% Growth: 57%

Areas of need: Listening

Performance task: Primarily Explanatory

Eighth Grade

78% proficiency

% Growth: 67%

Areas of Need: sample size too small for further calculation

Performance task: sample size too small for further calculation

Notes

1. Categories scored include: Reading (close reading and analysis with varying text complexity), Writing (organize and elaborate on ideas with grade-level conventions), Listening (summarizing and comparing oral speeches), Research/Inquiry (short-term project that incorporate multiple sources).
2. Performance task genres include: Narrative, Informative/Explanatory, Opinion/Argumentative

SBAC Scores Math

Third Grade

40% proficiency

Areas of Need: Concepts and Procedures

Fourth Grade

57% proficiency

Areas of Need: Concepts and Procedures. Problem Solving/Modeling & Data Analysis

Fifth Grade

45% proficiency

Areas of Need: Concepts and Procedures. Communicating Reasoning.

Sixth Grade

23% proficiency

Areas of Need: Concepts and Procedures. Problem Solving/Modeling and Data Analysis.

Seventh Grade

57% proficiency

Areas of need: Concepts and Procedures

Eighth Grade

44% proficiency

Areas of Need: sample size too small for further calculation

2018-2019 Gallatin Gateway School District #35 Goals

The District's Core Values:

Individualized Success: We value a commitment of success from each board member, each staff member and each student. The dedication and enthusiasm of each board member and each staff member together with our nurturing, inspiring environment is critical to each student's individual success.

Student-Centered: The focus of all decisions is based first and foremost on the best interests of each and every student. We value the individual attributes of each student and a school environment that promotes positive, individual opportunities for each student.

Sense of Community: We believe that engagement with and respect for our community is vital to our success.

Accountability: We believe that holding ourselves accountable for our successes and our challenges is essential to reaching our envisioned future.

Culture of Collaboration and Support: We believe that fostering a culture in which our staff are and feel valued and supported in their roles and a culture where collaboration is embraced and honored is vital to our success.

I. Individualized Student Success				
Objective	Action Steps	Resources Needed	Timeline	Position(s)
We will establish high expectations for each student and provide the necessary supports, to attain proficiency and continued growth for individual student success.	We will continue efforts toward creating a dovetailed curriculum by working with the ACE consortium. Work will focus on curriculum alignment, assessment analysis, and data analysis.	<ul style="list-style-type: none"> - Expanded Membership in ACE - Time to work with Andrea Meiers, as well as, work within collaborative teams - Collaborative team reporting form 	<ul style="list-style-type: none"> - PIR Days – August 24, January 21, and April 12 - Team meeting time will be devoted to this work this year - Implemented at the individual level - Ongoing 	<ul style="list-style-type: none"> - Teachers - Superintendent - School Board
	We will implement the Bridges Math and Lucy Caulkins ELA materials in grades 3-5. With the plan of implementation in K-2 during the 2019-2020 academic year.	<ul style="list-style-type: none"> - Bridges Math and Lucy Calkins Curriculum Materials - Time to analyze and implement those materials in grades 3-5 - Training and analysis of materials for grades K-2 	<ul style="list-style-type: none"> - Purchase materials – May 2018 - Ongoing training and collaboration - K-2 implementation during 2019-2020 academic year 	<ul style="list-style-type: none"> - Teachers – Grade 3-5 - Teachers – Grade K-2 - Superintendent - School Board - Business Manager
	We will implement Number Corner in grades K-5. This program supports Bridges Math.	<ul style="list-style-type: none"> - Number Corner Curriculum Materials for Grades K-5 - Time to analyze and implement the materials 	<ul style="list-style-type: none"> - Program was implemented in grades 3 and 1 during the 2017-2018 school year - All K-5 Materials have been purchased by February 2018 	<ul style="list-style-type: none"> - Teachers – Grades K-5 - Superintendent - School Board - Business Manager
	Middle school math teachers will analyze math materials to support Bridges Math and make	<ul style="list-style-type: none"> - Time to analyze materials as a math team to make sure math is dovetailed K-8 	<ul style="list-style-type: none"> - Ongoing conversation through year 	<ul style="list-style-type: none"> - Math Teachers – Grades 6-8 - Superintendent

	a recommendation for purchase by April 2019		<ul style="list-style-type: none"> - Go Math samples have been ordered for review 	<ul style="list-style-type: none"> - School Board - Business Manager
We will enhance the educational opportunities for each student through after-school programming and provide our families with the tools needed to best support their children.	We will implement an afterschool program to start at the beginning of the 2018-2019 academic year	<ul style="list-style-type: none"> - Funding to start program - Staffing - Materials for activities - Handbook 	<ul style="list-style-type: none"> - The School Board voted on July 25 to begin the program - Fraulein Jaffe was hired to be the program Coordinator on August 2 - Will hire program worker and approve handbook prior to beginning of year 	<ul style="list-style-type: none"> - Superintendent - School Board - Business Manager - After School Program Coordinator - Whole Child Committee
	We will examine ways to provide for the fiscal stability and longevity of the after school program	<ul style="list-style-type: none"> - Familiarization with possible grants - Analyzing usage of program and creating an accurate annual budget - Student usage numbers through the year 	<ul style="list-style-type: none"> - Ongoing through the 2018-2019 school year - Provide information to the school board through superintendent reports, as well as, Whole Child Committee 	<ul style="list-style-type: none"> - Superintendent - School Board - Whole Child Committee - After School Program Coordinator

II. Staff and Volunteers

<u>Objective</u>	<u>Action Steps</u>	<u>Resources Needed</u>	<u>Timeline</u>	<u>Position(s)</u>
We will enhance the professional development opportunities for our staff with a clear focus on increasing the individual success of each student.	We will follow the recommendation set forth by the PDAC for professional development conducted during the 2018-2019 school year and meet through the year to analyze the success of professional development, as well as, plan future professional development	<ul style="list-style-type: none"> - PDAC recommendation as adopted by the Board in June 2018 - Information generated from staff feedback on professional development 	<ul style="list-style-type: none"> - The PDAC will tentatively plan to meet in November 2018, April 2019, and May 2019 	<ul style="list-style-type: none"> - Superintendent - School Board - Business Manager - Professional Development Advisory Committee
	The EPAS teacher evaluation model will continue to be implemented in the district with a focus on teacher growth, as well as, work toward district goals	<ul style="list-style-type: none"> - EPAS training materials (online at OPI) - Opportunities for additional EPAS training - Time during the year to discuss EPAS models and individual implementation 	<ul style="list-style-type: none"> - Goal Setting (to be completed by first week of October) - Classroom Observations and Evaluations (October 2018-April 2019) - Summative Evaluation (to be completed by the end of May 2019) 	<ul style="list-style-type: none"> - Teachers - Superintendent

	The mentoring program will be adjusted to incorporate a Mentoring Team for the 2018-2019 school year, which also incorporates a 3-day orientation for new staff (certified and classified)	<ul style="list-style-type: none"> - Time to meet with teachers who will serve as mentors - Stipends for mentors - Daily Stipends for new teachers during staff orientation 	<ul style="list-style-type: none"> - Mentoring Team was established June 2018 - New Staff Orientation will occur August 14-16 - Ongoing meetings with new staff through the year - Mentor Team will provide recommendations for handbook revisions Summer 2019 	<ul style="list-style-type: none"> - Superintendent - Mentoring Team - New Staff (Certified and Classified) - Business Manager - School Board
	We will conduct classified staff evaluations to include goal setting meetings at the beginning of the year	<ul style="list-style-type: none"> - Time to meet with classified staff - EPAS goal setting form to be used in conjunction with existing classified evaluation form 	<ul style="list-style-type: none"> - Goal setting to be completed by first week of October 2018 - Evaluations to be completed by the end of May 2019 	<ul style="list-style-type: none"> - Superintendent - Classified Staff
We will enhance opportunities for staff to collaborate in work sessions with a focus on alignment of our curriculum from subject to subject, grade to grade and the transition to secondary education.	Team meeting time this year will focus on curriculum alignment and assessment analysis	<ul style="list-style-type: none"> - Focus on curricular discussion priorities - Form to track and analyze team discussion and shape future discussion 	<ul style="list-style-type: none"> - Ongoing through the year 	<ul style="list-style-type: none"> - Superintendent - Teachers
	We will provide opportunities for teachers to collaborate with teachers in other schools for the purpose of transition	<ul style="list-style-type: none"> - Knowledge of opportunities to collaborate with teachers at BSD7 and BSD44 	<ul style="list-style-type: none"> - Regular participation in Rural Superintendent Meetings with BSD7 - Ongoing 	<ul style="list-style-type: none"> - Superintendent - Teachers
We will facilitate and promote a positive culture and make workplace enhancements that increase the satisfaction levels and enthusiasm of our staff in the performance of their duties.	We will continue forward with opportunities to collect data and analyze that data to have a focus on positive school culture	<ul style="list-style-type: none"> - My Voice - SAOS - Stay Interviews 	<ul style="list-style-type: none"> - Ongoing 	<ul style="list-style-type: none"> - A positive school culture requires everyone to work together
	There will be a focus on professionalism through the year to include professionalism as outlined by the EPAS model	<ul style="list-style-type: none"> - EPAS Materials - Mentoring Program 	<ul style="list-style-type: none"> - Discussion on professionalism during New Staff Orientation - Discussion with teachers on professionalism during PIR days (Aug 23) - Ongoing through the year 	<ul style="list-style-type: none"> - Everyone is a professional

We will enhance the professional development opportunities and effectiveness of our volunteer program for the mutual benefit of the school, staff, students and those who volunteer time.	We will actively look for ways to involve volunteers in professional development that supports instruction and/or district goals	<ul style="list-style-type: none"> - Time (aligning schedules of volunteers with professional development opportunities) - Additional materials for volunteers 	<ul style="list-style-type: none"> - Ongoing 	<ul style="list-style-type: none"> - Superintendent - Teachers - Classified Staff - Volunteers - Volunteer Coordinator - School Board - Business Manager
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III. Facilities

<u>Objective</u>	<u>Action Steps</u>	<u>Resources Needed</u>	<u>Timeline</u>	<u>Position(s)</u>
We will initiate programs that are environmentally responsible, that provide additional opportunities for our students, staff and community to collaborate, and which support the school and community.	Work with community individuals with the knowledge and experience needed to fix the greenhouse	<ul style="list-style-type: none"> - Funding for materials and labor - Someone with the knowledge needed to replace the missing panel 	<ul style="list-style-type: none"> - Ongoing – Would prefer to have the roof addressed prior to winter 	<ul style="list-style-type: none"> - Superintendent - Business Manager - Facilities Advisory Committee - School Board
	Continue with the replacement of fluorescent lighting to more energy efficient LED lighting	<ul style="list-style-type: none"> - Funding for materials and labor - End of year funding 	<ul style="list-style-type: none"> - As of the beginning of the 2018-2019 school year, LED lights have been installed in most classrooms - A recommendation for future work will be made at the end of the 2018-2019 school year 	<ul style="list-style-type: none"> - Superintendent - Business Manager - School Board - Facilities Advisory Committee
We will initiate a comprehensive review of our existing space in order to maximize the efficiency and use of our facilities	We will work with various stakeholders to upgrade and enhance the existing campus to support teaching and learning	<ul style="list-style-type: none"> - Knowledge of facilities - Funding for materials and labor 	<ul style="list-style-type: none"> - Ongoing - Campus Walkthrough to Generate Priorities in September 	<ul style="list-style-type: none"> - Superintendent - Teachers - Business Manager - School Board - Facilities Advisory Committee
	Refine and review priorities of work as they relate to improvements to campus	<ul style="list-style-type: none"> - Knowledge of facilities - Funding for materials and labor - Community input 	<ul style="list-style-type: none"> - Ongoing - Begin establishing priorities based on September walkthrough 	<ul style="list-style-type: none"> - Superintendent - Board
We will analyze our options for future expansion while making enhancements to our existing facilities that support our students, staff and community	We will initiate a conversation with the community to examine community input on the 1914 building	<ul style="list-style-type: none"> - Time - Possible survey of community 	<ul style="list-style-type: none"> - Begin gathering data prior to summer of 2019 	<ul style="list-style-type: none"> - Superintendent - Business Manager - School Board - Facilities Advisory Committee

	We will look to make improvements to the Art Room	<ul style="list-style-type: none"> - Analysis of room - Knowledge of facility - Funding for materials and labor 	<ul style="list-style-type: none"> - Look to begin process during spring 2019 	<ul style="list-style-type: none"> - Superintendent - Business Manager - Facilities Advisory Committee - School Board
IV. Leadership, Communication and Collaboration				
<u>Objective</u>	<u>Action Steps</u>	<u>Resources Needed</u>	<u>Timeline</u>	<u>Position(s)</u>
We will enhance the effectiveness of our communication with students, staff, parents and community members	We will work to maintain an updated district website which contains consistent expectations for communication	<ul style="list-style-type: none"> - Time to update website - Training on using the new website 	<ul style="list-style-type: none"> - Training will be provided to the staff on August 23rd - Teachers pages will be completed by September 14 - Classroom pages will be updated weekly 	<ul style="list-style-type: none"> - Teachers - Classified Staff (Secretary and After School Program) - Business Manager - Superintendent
	Conduct monthly meetings with superintendent to provide parents and community the opportunity to provide input into district initiatives	<ul style="list-style-type: none"> - Time 	<ul style="list-style-type: none"> - First meeting will occur September 24 @ 6:00 	<ul style="list-style-type: none"> - Superintendent
	Compose monthly Superintendent Newsletter	<ul style="list-style-type: none"> - Time - Website Update 	<ul style="list-style-type: none"> - First newsletter will go out after the September Board Meeting 	<ul style="list-style-type: none"> - Superintendent
	We will find ways to provide opportunities for community engagement with the members of the Board	<ul style="list-style-type: none"> - Time - Organization - Communication 	<ul style="list-style-type: none"> - Back to School Night (August 29) - Chili Cook-Off (October 11) - Community Suppers and other events 	<ul style="list-style-type: none"> - Superintendent - School Board
	Begin conversation with staff to focus on creating and establishing consistent means of communicating with parents and community	<ul style="list-style-type: none"> - Time - Collaboration - Opportunity for Staff Input - Communication must be Supported by Website 	<ul style="list-style-type: none"> - Ongoing through the year - Will provide updates on method(s) through the year 	<ul style="list-style-type: none"> - Superintendent - School Board - Teachers - Classified Staff
We will create a school environment that is collaborative and solution-based involving all relevant stakeholders	We will actively collaborate with the community, as well as, relevant parent groups to align efforts in support of learning at GGS	<ul style="list-style-type: none"> - Time - Understanding of other groups 	<ul style="list-style-type: none"> - Ongoing through the year 	<ul style="list-style-type: none"> - Superintendent - Business Manager - School Board - Volunteer Coordinator - Gallatin Gateway School Foundation - Gateway Youth Group

				<ul style="list-style-type: none"> - Gallatin Gateway Boosters - PIE
V. Safety				
<u>Objective</u>	<u>Action Steps</u>	<u>Resources Needed</u>	<u>Timeline</u>	<u>Position(s)</u>
We will enhance the safety and security of our school building and property.	Additional security cameras and an electronic gym door lock were installed during summer 2018	<ul style="list-style-type: none"> - Funding for materials and labor 	<ul style="list-style-type: none"> - To be completed August 2018 	<ul style="list-style-type: none"> - Superintendent - Business Manager - School Board
	Recommendations on additional security and safety upgrades will be made through the year	<ul style="list-style-type: none"> - Time - Funding for materials and labor 	<ul style="list-style-type: none"> - Ongoing - Recommendations to be submitted Spring 2019 	<ul style="list-style-type: none"> - Superintendent - Facilities Advisory Committee - School Board
We will enhance our safety procedures and training for all emergency situations.	Active Shooter Training will be conducted by Gallatin County Sherriff's Department and will occur on August 27	<ul style="list-style-type: none"> - Coordination with Gallatin County Sherriff's Department 	<ul style="list-style-type: none"> - August 27 - Meetings with SRO will occur through the year 	<ul style="list-style-type: none"> - Superintendent - School Resource Officer
	Quarterly Safety Committee meetings will occur to provide input on training for staff, understanding of necessary training, and provide updates to Gallatin Gateway School Safety Plan	<ul style="list-style-type: none"> - Time to meet and collaborate - Input from necessary stakeholders 	<ul style="list-style-type: none"> - First meeting will occur in October - Quarterly updates will be provided to the board - Recommendations for revision to the Safety Plan will be provided during the summer of 2019 	<ul style="list-style-type: none"> - Superintendent - Safety Committee - School Board
We will enhance our counseling support for students	Increase the FTE associated with the counseling position at GGS	<ul style="list-style-type: none"> - Funding - Chapter 55 Accreditation 	<ul style="list-style-type: none"> - In May the School Board voted to expand the counseling position from 0.5 FTE to 0.85 FTE 	<ul style="list-style-type: none"> - Superintendent - School Board
	Increase awareness of issues related to bullying and implement a cohesive bullying program at GGS	<ul style="list-style-type: none"> - Funding - Knowledge of resources 	<ul style="list-style-type: none"> - One MBI meeting per month will be dedicated to bullying 	<ul style="list-style-type: none"> - Superintendent - Counselor - Teachers - Business Manager - School Board - Whole Child Committee
We will increase our awareness of training on and implementation of alternative	Aspects of Restorative Justice will be analyzed by the MTSS	<ul style="list-style-type: none"> - Funding - Understanding of the construct and how it may work at GGS 	<ul style="list-style-type: none"> - Ongoing through various committee work 	<ul style="list-style-type: none"> - Superintendent - Counselor - Whole Child Committee

means of addressing student behaviors.	Leadership Team, Counselor, and Whole Child Committee	<ul style="list-style-type: none"> - Time to analyze materials 	<ul style="list-style-type: none"> - A recommendation will be made to the Board in spring 2019 	<ul style="list-style-type: none"> - MTSS Leadership Team - Business Manager
	The counselor will make a recommendation on a school-wide bullying program to be adopted for the 2019-2020 school year	<ul style="list-style-type: none"> - Time to analyze resources and collaborate with area schools - Funding to support the program - Time in the schedule to implement the program 	<ul style="list-style-type: none"> - Recommendation on bullying program will be provided to the Board in the spring of 2019 	<ul style="list-style-type: none"> - Counselor - Superintendent - Business Manager - MTSS Leadership Team - Whole Child Committee - School Board

SBAC Scores ELA 2018/2019

Third Grade

67% proficiency

Areas of Need: Writing, Research/Inquiry

Performance task: Majority informational

Fourth Grade

48% proficiency

% Growth: 76%

Areas of Need: Writing, Research/Inquiry

Performance task: Evenly divided between Informational and Narrative, and minimal Opinion genre

Fifth Grade

65% proficiency

% Growth: 70%

Areas of Need: Listening, Research/ Inquiry

Performance task: Reading, Complexity

Sixth Grade

58% proficiency

% Growth: 58%

Areas of Need: Writing

Performance task: 37% Narrative

Seventh Grade

43% proficiency

% Growth: 57%

Areas of need: Listening

Performance task: Primarily Explanatory

Eighth Grade

78% proficiency

% Growth: 67%

Areas of Need: sample size too small for further calculation

Performance task: sample size too small for further calculation

Notes

1. Categories scored include: Reading (close reading and analysis with varying text complexity), Writing (organize and elaborate on ideas with grade-level conventions), Listening (summarizing and comparing oral speeches), Research/Inquiry (short-term project that incorporate multiple sources).

2. Performance task genres include: Narrative, Informative/Explanatory, Opinion/Argumentative

SBAC Scores Math

Third Grade

40% proficiency

Areas of Need: Concepts and Procedures

Fourth Grade

57% proficiency

Areas of Need: Concepts and Procedures. Problem Solving/Modeling & Data Analysis

Fifth Grade

45% proficiency

Areas of Need: Concepts and Procedures. Communicating Reasoning.

Sixth Grade

23% proficiency

Areas of Need: Concepts and Procedures. Problem Solving/Modeling and Data Analysis.

Seventh Grade

57% proficiency

Areas of need: Concepts and Procedures

Eighth Grade

44% proficiency

Areas of Need: sample size too small for further calculation

Coaching Staff & Extra-Curricular Positions Hiring Recommendations

Coaching

Recommendations:

Cheerleading

- Brianna Paea (contract Renewal)

Compensation:

- Head Coach- \$600/season- recommendation is an increase of \$90/season from 18-19

Extra-Curricular Positions

Recommendations:

Mentoring Team:

- Erica Clark
- Mike Coon
- Ashley Davis
- Carrie Fisher
- Neal Krogstad
- Jacki Yager

Compensation:

- \$300/year to salaried employees- hourly employees will report mentoring hours on timecard

Overnight Field Trips:

- Alix Davis- 5th Grade Butte Trip (May 2020)
- Liz Matthews- 6th Grade Expedition Yellowstone (Fall 2019)
- Ashley Davis- 8th Grade DC Trip (May 2020)

Compensation:

- Butte- \$150
- Expedition Yellowstone- \$600
- DC Trip- \$1000 (& \$375 for second staff member if they are not an hourly employee)

Student Council Advisor

- Ashley Davis

Compensation:

- \$600/year

GALLATIN GATEWAY SCHOOL

Strategic Plan

2018

Overview

The Gallatin Gateway School has created a new direction for the school district to strategically focus its resources on identified wants, preferences, and needs of its community. As part of this process, the District has begun a strategic planning and thinking process that will lead to a stronger and more vital school district. This process will be ongoing as the District moves into the future. This strategic plan is intended to help the District in focusing its resources in a manner that will best benefit the children enrolled in the District.

The Gallatin Gateway Board of Trustees and staff began the strategic planning and thinking process necessary to fit with its commitment to children, to community engagement and to knowledge-based decision-making processes.

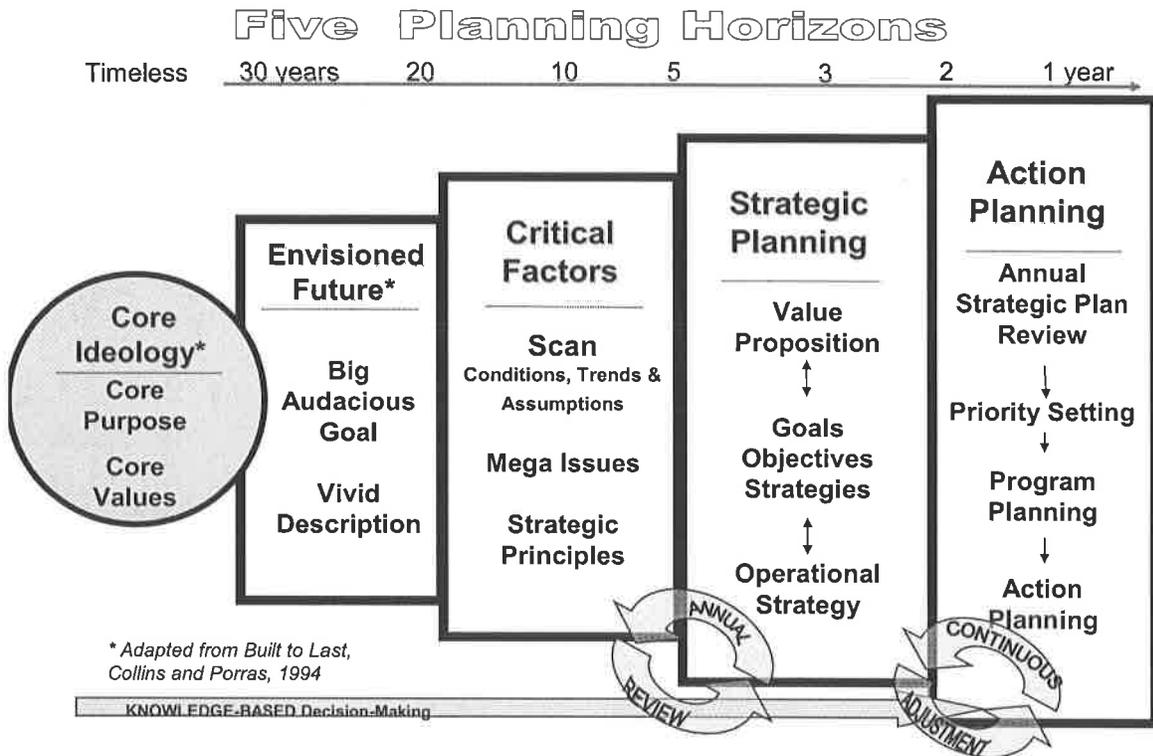
As part of its preparation for strategic planning, the District brought in Debra Silk of the Montana School Boards Association to help facilitate the strategic planning process.

On August 15, 2018, the Gallatin Gateway Board of Trustees formally adopted its new strategic plan.

The District views the process of strategic planning as an ongoing process within the school system. This is not a "strategic planning project" that is completed. Adoption of a plan is an affirmation of the general intent and direction articulated by the Core Ideology, Envisioned Future and Goals and Strategic Objectives. It is understood that progress toward achieving plan strategic objectives will be assessed at least annually, and the plan will be updated based on achievement and changes in the needs of the children served by the District.

Strategic Planning Framework

The framework used by the District for its strategic planning process was adapted from a model developed by Jim Collins, author of “Built to Last” and “Good to Great.” The Board focused on five different planning horizons, starting with the long-term issues first to provide focus to shorter term efforts.



Core Ideology of the Gallatin Gateway School

Core ideology describes a school district's consistent identity that transcends all changes related to its relevant environment. It consists of two elements - **core purpose** - the school district's reason for being - and **core values** - essential and enduring principles that guide a school district. **Envisioned future** conveys a concrete yet unrealized vision for the school district. It consists of a **big audacious goal** - a clear and compelling catalyst that serves as a focal point for effort - and a **vivid description** - vibrant and engaging descriptions of what it will be like to achieve the big audacious goal.

The Core Purpose of Gallatin Gateway School:

The Core Purpose of Gallatin Gateway School is to embrace an engaging learning culture in a safe, nurturing environment where each student thrives now and into the future.

Core Values of the Gallatin Gateway School:

- **Individualized Success** – We value a commitment of success from each board member, each staff member and each student. The dedication and enthusiasm of each board member and each staff member together with our nurturing, inspiring environment is critical to each student's individual success.
- **Student-Centered** – The focus of all decisions is based first and foremost on the best interests of each and every student. We value the individual attributes of each student and a school environment that promotes positive, individual opportunities for each student.
- **Sense of Community** – We believe that engagement with and respect for our community is vital to our success.
- **Accountability** – We believe that holding ourselves accountable for our successes and our challenges is essential to reaching our envisioned future.
- **Culture of Collaboration and Support** – We believe that fostering a culture in which our staff are and feel valued and supported in their roles and a culture where collaboration is embraced and honored is vital to our success.

10-15 Year Planning Horizon

Envisioned Future of the Gallatin Gateway School

Big Audacious Goal: Gallatin Gateway School is a premier school in our area because of our dynamic, collaborative, and stimulating environment where each student thrives.

Vivid Descriptors of our Desired Future:

- Our small school setting allows us to focus on the individualized success of each student.
- Our staff are highly trained in meeting the individual needs, skills and learning styles of each student.
- Our staff are valued and supported in their respective roles. As a result of the supportive, collaborative environment we have cultivated, we attract and retain high quality staff.
- Our students enjoy a variety of opportunities for out-of-classroom experiences that enhance their learning.
- We are a leader in science, technology, engineering, music, arts, literacy and math.
- Our school schedule fully supports the needs, skills and learning styles of each student.
- Our educational programming is set up to fully integrate subject matters, to include real-world applications, and smooth transitions from subject to subject and grade to grade.
- Students interact with multiple caring, dynamic staff and volunteers each day. This keeps our students stimulated and enthusiastic about their learning environment.
- Because of our quality programming, we have an excellent reputation, and are well-respected.
- Families that have children enrolled in our school are enthusiastic about having their children here and have provided us with important feedback on the impacts we had on their child(ren);
- Our parents and community members welcome opportunities to volunteer. As a result of our strong volunteer program and the ongoing collaboration with businesses and professionals in our area, our students are exposed to a variety of opportunities that they wouldn't otherwise have.

- We have a greenhouse that supports the educational and nutritional needs of our students, staff, and community.
- Our facilities fully support our dynamic, collaborative, and stimulating environment and the needs of our community.

5-10 Year Planning Horizon

Assumptions Regarding the Relevant Future for the Gallatin Gateway School

In order to make progress toward the 10-15 Envisioned Future, Gallatin Gateway School must constantly anticipate the strategic factors likely to affect its ability to succeed, and to assess the implications of those factors. This process of building foresight about the future will help the District to constantly recalibrate its view of the relevant future, a basis upon which to update the strategic plan on an annual basis. As the outcome-oriented goals that will form the basis of the long-range strategic plan will be based on this foresight, annual review of these statements will be an appropriate method of determining and ensuring the ongoing relevance of the strategic plan.

Creating the Assumptions - during the Strategic Planning meetings held in the Spring of 2018, the Gallatin Gateway School Board of Trustees, Staff Leadership Team, and faculty made many assumptions about the future. While many different assumptions were made, see Appendix "A" to this Plan for those assumptions that are likely to have the greatest influence on the success of Gallatin Gateway School.

Five-Year Planning Horizon

Outcome-Oriented Goals and Strategic Objectives

The following thinking represents goals for the next five years. They are areas in which Gallatin Gateway School will explicitly state the conditions or attributes it wants to achieve. These outcome statements will define, "what will constitute future success." The achievement of each goal will move the school district toward realization of its Envisioned Future.

Strategic Objectives provide direction and actions on how the school district will accomplish its articulated goals. All strategies included in the strategic plan should be considered accomplishable at some point in the future. Strategic Objectives are reviewed annually by the Gallatin Gateway School Board, Staff Leadership Team, and faculty.

Goals of the Gallatin Gateway School

Goal Area 1: Individual Student Success

Statement of Intended Outcome, Five years: We have successfully enhanced our expectations of students, the exposure of our students to learning opportunities, and our individualized approach to education. As a result, our students are literate and enthused about their education, are enjoying their experiences, and are thriving.

1-2 Year Strategic Objectives:

1. We will establish high expectations for each student and provide the necessary supports, to attain proficiency and continued growth for individual student success.
2. Building on other subject matters, we will enhance the exposure and opportunities for each student in the arts and music programs.
3. We will integrate opportunities in our curriculum and programs for each student to learn foreign languages.
4. We will enhance the educational opportunities for each student through after-school programming and provide our families with the tools needed to best support their children.
5. We will enhance the opportunities for our students to learn through real world application of concepts, problem solving and critical thinking.

Goal Area 2: Staff and Volunteers

Statement of Intended Outcome, Five years: Our staff are highly valued and supported and because of our positive work environment, our staff flourish in their respective positions. Our staff, with our volunteers, collaborate in a cohesive manner that fully supports the individual needs of our students. Our staff and volunteers have positively impacted each student enrolled in our school.

1-2 Year Strategic Objectives:

1. We will increase the effectiveness, efficiency and professionalism of our staffing levels to ensure that we are meeting the individual needs of our students.
2. We will enhance the professional development opportunities for our staff with a clear focus on increasing the individual success of each student.
3. We will enhance the opportunities for staff to collaborate in work sessions with a focus on alignment of our curriculum from subject to subject, grade to grade and the transition to secondary education.
4. We will facilitate and promote a positive culture and make workplace enhancements that increase the satisfaction levels and enthusiasm of our staff in the performance of their duties.
5. We will enhance the professional development opportunities and effectiveness of our volunteer program for the mutual benefit of the school, staff, students and those who volunteer their time.

6. We will enhance the opportunities for our volunteers to collaborate in work sessions with a focus on alignment of our curriculum from subject to subject, grade to grade and the transition to secondary education.

Goal Area 3: Facilities

Statement of Intended Outcome, Five Years: We have successfully integrated environmentally friendly initiatives into our school and enhanced the current and future use and efficiency of our facilities to ensure that our school meets the contemporary needs of our students, staff and the community we serve.

1-2 Year Strategic Objectives:

1. We will initiate programs that are environmentally responsible, that provide additional opportunities for our students, staff and community to collaborate, and which support the school and the community.
2. We will initiate a comprehensive review of our existing space in order to maximize the efficiency and use of our facilities.
3. We will analyze our options for future expansion while making enhancements to our existing facilities that support our students, staff and community.
4. We will embark on an initiative to enhance our facilities with the intended goal of being a community facility that is welcoming, inviting and provides for community activities, events and learning opportunities.

Goal Area 4: Leadership, Communication and Collaboration

Statement of Intended Outcome, Five Years: Through our efforts in enhancing our leadership roles, the quality and effectiveness of our communications and collaboration with parents, staff and the community, we operate in a cohesive manner that has significantly improved our District operations, programs and services and enhanced individual student success.

1-2 Year Strategic Objectives:

1. We will make enhancements to our volunteer program and foster greater awareness of the need and importance of volunteers to our District, staff and students.
2. We will enhance the effectiveness of our communications with students, staff, parents and community members.
3. We will create a school environment that is collaborative and solution-based involving all relevant stakeholders.

Goal Area 5: Safety

Statement of Intended Outcome, Five Years: We have enhanced the safety and security of our facilities to minimize the risk and harm to our students and staff in the event of a safety or security breach. We have effectively enhanced our emotional support services for students. We have further experienced a significant decline in student discipline.

1-2 Year Strategic Objectives:

1. We will enhance the safety and security of our school building and property.
2. We will enhance our safety procedures and training for all emergency situations.
3. We will enhance our counseling support for students.
4. We will increase our awareness of, training on and implementation of alternative means of addressing student behaviors.

Next Steps:

The Board, Staff Leadership Team and Staff will be developing action plans identifying the key activities/events, primary person(s) responsible for championing each activity/event identified and the timeline(s) for implementing and/or completing each activities/event.

Appendix “A”

Megatrend Analysis to Help Inform and Assess Gallatin Gateway

School’s Strategic Plan

Assumptions about the future (5-10 years)

5-10 Year Planning Horizon

Assumptions Regarding the Relevant Future for the Gallatin Gateway Schools

In order to make progress toward the District’s Envisioned Future, Gallatin Gateway Schools must constantly anticipate the strategic factors likely to affect its ability to succeed, and to assess the implications of those factors. This process of building foresight about the future will help Gallatin Gateway Schools to constantly recalibrate its view of the relevant future, a basis upon which to update the strategic plan on an annual basis. As the outcome-oriented goals that will form the basis of the long-range strategic plan will be based on this foresight, annual review of these statements will be an appropriate method of determining and ensuring the ongoing relevance of the strategic plan.

Creating the Assumptions - during the Strategic Planning meetings, the Gallatin Gateway School Board, Staff Leadership Team, faculty and community made many assumptions about the future. While many different assumptions were made, what follows are those assumptions that are likely to have the greatest influence on the development of Gallatin Gateway Schools' Strategic Plan.

Assumptions about the future

- Demographics
- Business and Economic Climate
- Politics and Social Values
- Technology and Science
- Legislation and Regulation

5-10 Year Planning Horizon

Mega Issues facing the Gallatin Gateway Schools

Mega issues are issues of strategic importance, which represent choices the school district will need to make in defining the ultimate direction of its long-range plan. These issues represent

potential impediments to achievement of the Envisioned Future, and form a basis for dialogue about the choices facing the school district. These questions can serve as an ongoing "menu" of strategic issues that, using a knowledge-based approach in gathering insights relative to Gallatin Gateway Schools' strategic position and directional choices for each of the issues, can be used by the Board to create regular opportunities for strategic dialogue about the future issues facing the school district.

Assumptions: Taking into consideration the external trends, challenges and issues likely to impact the future success of Gallatin Gateway Schools, the following mega issue was identified by those who took part in the strategic planning meetings held in 2017 and 2018:

Mega Issue(s) that require the District's attention:

How will we adequately address the anticipated future growth of our community and our school to ensure that we are meeting the needs, wants and preferences of our students, staff, parents and community members?

This mega issue will be analyzed using a knowledge-based decision-making process using the following four questions to gain insight and to develop options for consideration:

Question #1: What do we know about the **needs, wants, and preferences of our stakeholders** (students, staff, parents and community members) that is relevant to this issue?

Question 2. What do we know about the **current realities and evolving dynamics** of our environment that is relevant to this issue?

Question 3. What do we know about the **"capacity" and "strategic position"** of our District and our community that is relevant to this issue?

Question 4. What are the **ethical implications of our options/choices?**

Middle School Courses and Schedule Updates

The middle school teachers met on Wednesday, July 24 to discuss the schedule and course changes for the 19-20 school year. There were no proposed changes to morning classes (core classes) or schedule. However, there were some proposed changes to the schedule and courses for the afternoon.

CURRENT OVERVIEW OF SCHEDULE FOR 18-19:

5th period- Reading & PE-- students were split evenly between two groups; one group had PE on MWF and Reading on TTH, while the other group was opposite; and the two groups changed days of the week at semester.

- Reading- Ms. Davis
- PE- Mike Coon and Chantel Jaeger

6th period- Elective Courses-- these included Spanish, Art, Music, Audio/Visual Production & Robotics, Exploratory Science, and Consumer Math. These classes were offered on a semester basis allowing students two different elective classes per year.

Descriptions of the elective classes are as follows:

Spanish

Students will be introduced and familiarized to the world of the Spanish language via listening, speaking, reading, and writing. There will be an emphasis on vocabulary, basic grammar, idiomatic expressions in the language, and proper intonation and accentuation. Students are taught to note and appreciate cultural differences.

Offered: 1st & 2nd Semester

Teacher: Mrs. Grafel

Art

Designed for students who enjoy art and want to enhance their skills and abilities. Students will learn to use paint, drawing, sculpting and design to create their own works of art. Art students will gain an understanding about the cultural impact upon art elements and the development of art forms.

Offered: 1st & 2nd Semester

Teacher: Ms. Davis

Music (Band)

Students electing to continue their musical experience will further develop their skills in the areas of singing, instrument playing, and music production. The main emphasis of this course will be the application of music in the performing arts. Combining music production and drama, students will apply their music skills in the presentation of skits, plays, and other various performances. This class may work in cooperation with the audio/visual production students.

Offered: 1st & 2nd Semester- but most students were enrolled for the entire year.

Teacher: Miss Jaeger

Audio/Visual Production & Robotics

This hands-on course is designed to equip students with the skills and knowledge of using video capturing equipment and editing software to produce the morning news for the Gallatin Gateway student body. Students taking this course will learn to edit, trim, join, add effects, and music to the news

production. This class will also include general technology lessons in the use of various software. Robotics courses develop and expand student's skills and knowledge so that they can design and develop robotic devices. Topics covered in this course will include mechanics, electrical and motor controls, computer basics, and programmable logic controllers. Students will use the LEGO®MINDSTORMS® Education EV3 Core Kit.

Offered: 1st & 2nd Semester

Teacher: Mr. Coon

Exploratory Science

Students taking this extended science class will be able to design and conduct experiments using the scientific method. Focusing on STEM learning, (Science, Technology, Engineering and math) students will integrate these various subjects throughout the semester. Projects are intended to be entered into the Science Olympiad at MSU.

Offered: 1st Semester

Teacher: Mrs. Matthews

Consumer Math

Consumer Math courses reinforce general math topics (such as arithmetic using rational numbers, measurement, ratio and proportion, and basic statistics) and apply these skills to consumer problems and situations. Applications typically include budgeting, taxation, credit, banking services, insurance, buying and selling products and services, home and/or car ownership and rental, managing personal income, and investments.

Offered: 2nd Semester

Teacher: Mrs. Matthews

7th period- Rotation Classes-- these included keyboarding, applied science, music. Every student took each class one day each week all year long on MWF. On Tues/Thurs students were in class with either Ms. Davis or Mrs. Matthews for MBI/Leadership. Once per week Mrs. Grafel could co-teach in each of the classes (i.e. Tues- Mrs. Matthews and Thurs- Ms. Davis).

MWF Classes:

Keyboard- taught by Ms. Davis

Applied Science- taught by Mrs. Matthews

Music- taught by Miss Jaeger

OVERVIEW OF SCHEDULE FOR 19-20 and new elective courses:

5th period- Elective Courses-- these will include Spanish, Art, Music, Technology, Exploratory Science, Journalism, and Consumer Math. These classes will be offered on a semester basis allowing students two different elective classes per year.

Descriptions of the elective classes are as follows:

Spanish

Students will be introduced and familiarized to the world of the Spanish language via listening, speaking, reading, and writing. There will be an emphasis on vocabulary, basic grammar, idiomatic expressions in the language, and proper intonation and accentuation. Students are taught to note and appreciate cultural differences.

Offered: 1st & 2nd Semester

Teacher: Mrs. Grafel

Art

Designed for students who enjoy art and want to enhance their skills and abilities. Students will learn to use paint, drawing, sculpting and design to create their own works of art. Art students will gain an understanding about the cultural impact upon art elements and the development of art forms.

Offered: 1st & 2nd Semester

Teacher: Ms. Davis

Music (*New Description*)

The music course enables students to create and perform music, listen and respond to musical compositions, and incorporate personal experiences as a form of music appreciation. This involves understanding music as creative expression and communication and developing skills with the voice and/or musical instruments. Opportunities for performances are included within the course schedule

Offered: 1st & 2nd Semester

Teacher: Miss Jaeger

Technology (*New Course- name may change*)

Currently being developed by Mr. Coon based on having students complete certification for MS Office programs and incorporating more career readiness instruction into the course. Mr. Coon is working with the software company to obtain the curriculum resources and software.

Offered: 1st & 2nd Semester

Teacher: Mr. Coon

Exploratory Science

Students taking this extended science class will be able to design and conduct experiments using the scientific method. Focusing on STEM learning (Science, Technology, Engineering and math) students will integrate these various subjects throughout the semester. Projects are intended to be entered into the Science Olympiad at MSU.

Offered: 1st Semester

Teacher: Mrs. Matthews

Consumer Math

Consumer Math courses reinforce general math topics (such as arithmetic using rational numbers, measurement, ratio and proportion, and basic statistics) and apply these skills to consumer problems and situations. Applications typically include budgeting, taxation, credit, banking services, insurance, buying and selling products and services, home and/or car ownership and rental, managing personal income, and investments.

Offered: 2nd Semester

Teacher: Mrs. Matthews

Journalism (*New Course*)

This class introduces students to the concepts of writing and reporting information to be communicated through various methods including newsletter articles, GBS news segments, and collaboration with the GGS yearbook. In journalism, students will report on topics ranging from current school events, sports, interviews, opinion, and self-selected subjects to explore a wide range of writing styles. Audiovisual skills and photojournalism are incorporated through the weekly production of the GBS News.

Offered: 1st & 2nd Semester

Teacher: Miss DeGroot

6th period- Reading & Health Enhancement-- students were split evenly between two groups; one group had Health Enhancement on MWF and Reading on TTH, while the other group was opposite; and the two groups changed days of the week at semester.

- Reading- Ms. Davis & Miss DeGroot (2 reading classes at the same time)
- PE- Mike Coon and Chantel Jaeger

7th period- Rotation Classes-- these will include keyboarding, study skills, band, and public speaking. Every will take each class one day each week all year long on MWF. On Tues/Thurs students will be with their homeroom teacher to do MBI/Leadership on Tuesday and Community Service Projects on Thursday. Once every 2-3 weeks Mrs. Grafel will co-teach a lesson during the MBI/Leadsherip time. Students choosing to take band would have it all year on MWF and would not attend the other rotation classes on MWF.

MWF Classes:

- Keyboard: taught by Ms. Davis
- Study Skills: taught by Mrs. Matthews
- Band: taught by Miss Jaeger
- Public Speaking: taught by Miss DeGroot

Tues/Thurs Classes: taught by homeroom teachers. However, we are still working out the kinks with Jamie Hetherington's library schedule, so Miss DeGroot may be teaching on Tues/Thurs.

Notes regarding changes:

1. Feedback from students was that they did not like having PE right after lunch, so the swap of 5th and 6th period schedule was proposed. The team liked the idea of breaking up the afternoon for the students as well so that they could have some activity mid-afternoon. This will change the 4th grade health enhancement time, we do not anticipate that to be an issue and will also help break up their afternoon as well.
2. Based on feedback from students they did not want to miss out on electives to take band for an entire year. However, the teaching staff felt that students could miss out on the other rotation classes without recourse.
3. Adding a second reading teacher to 6th period helps keep the class sizes smaller for reading, while allowing the PE classes to be a bit larger for the opportunity for more games and activities. However, the staff feels very strongly that there should be a paraprofessional assigned to the PE classes to help ensure safety with the larger numbers. Due to student needs that was already occurring last year, so the team feels that will be easy to schedule without adverse effects to interventions and instruction.
4. Changing the technology class and adding Journalism provides students more opportunities for career exploration and another avenue for students do more writing and reasoning. In addition, PIE has been asking for several years for students to assist with the yearbook and this will provide an opportunity for that to occur during the school day while also providing another opportunity for students to explore another course offering.
5. Feedback from students, parents, and teachers is that students need more assistance with study skills and organization. So one day each week students will have the opportunity to learn how to be more organized and gain new skills that will not only help them at the middle school level, but as they transition to high school. This fits well for Mrs. Matthews to teach because there is no certification requirement to teach study skills and with her 5-12 Math and Science it

is often hard for us to find (or invent) electives for her to teach in the afternoons. In addition, this will be a time for students to receive interventions for math, reading, etc. Mrs. Johnston, if her schedule allows will likely co-teach this with Mrs. Matthews.

6. Based on feedback and observations of the staff the students need more practice in public speaking situations. Therefore, the staff wanted to add a once a week course for students to practice and implement these skills. It is the intent for this course to assist with the oral portion of the Declamations in the spring to assist students with the county-wide competition.
7. Based on feedback and observations from the staff it was decided that the students would benefit from doing more community service projects either as a class or as an entire middle school. Therefore, the staff would like to have one day each week where the students work on projects that benefit the community (i.e. recycling, etc). It was also noted that the Student Council may meet during this time, which will also allow the rest of the middle school to observe and participate in the student council meetings. Currently, these are held during lunch time for only about 15-20 minutes once each week.
8. Due to class sizes in middle school we can no longer combine 6th/7th or 7th/8th grade for MBI/Leadership, so they will need to be taught by 3 different instructors (i.e. homeroom teachers). In turn, Mrs. Grafel will not be able to go to all the classes each week to co-teach a lesson, so she will be on a 3 week rotation.
9. Changing the music elective will allow more students to participate in music and allow Miss Jaeger to expand the music class to more than just band. In addition, by having a band during 7th period and the music elective during 5th period students will get exposed to additional instruments and possibly choir.
10. The District will likely need to purchase some curriculum resources and software for technology, public speaking, and journalism. However, the team felt these would be minimal costs.

As you can see, the proposed changes are based on observation and feedback, as well as, what the team felt would have the greatest impact on student learning opportunities.



Memorandum of Understanding
Between Funded Partners for Community Impact
Greater Gallatin United Way (GGUW) and Gallatin Gateway School
For the period of July 1, 2019 – June 30, 2020

This MOU outlines an agreement between Gallatin Gateway School and Greater Gallatin United Way/kidsLINK Afterschool Program. Typically, when GGUW partners with a school site outside of the Bozeman or Belgrade districts, that school site manages their own operations, hires staff and tracks budgets, income and expenses. GGUW provides additional funding to close financial gaps in the program upon application through an allocation process. We also provide staff professional development and curriculum resources as needed.

Gallatin Gateway's Later Gators Afterschool program operated for one year – in 2018-19. It met with mixed success, not having drawn many students, and not having any returning staff. In addition Gallatin Gateway School is facing big changes in administration. The Gallatin Gateway School Board of Directors have indicated interest in continuing the program because they see the community's need. However, the school currently does not have the staff to manage the program with recruitment, hiring, payroll, expenses, etc. GGUW is offering to be the fiscal agent as well as the program management.

GGUW's mission for youth includes providing out of school time care and programming for all youth, regardless of families' ability to pay. We endeavor to help families thrive and achieve financial stability by allowing parents to finish their work day knowing that their children are safe, engaged and cared for. kidsLINK Afterschool's participants have the opportunity to find their spark or passion for learning with guidance from staff through homework help and literacy enrichment, nutritious snacks and physical activities, STEM, art and social emotional leaning. Staff are trained and coached throughout the year to provide the best possible environment for all youth.

GGUW is pleased to partner with Gallatin Gateway School this year taking the lead role in management with the aim of helping transfer the program to Gallatin Gateway administration when the time is right. This Statement of Agreement outlines the responsibilities and expectations for accepting funding from Greater Gallatin United Way (GGUW). This Agreement is entered into with a spirit of partnership based on mutual respect, needs, and support that will enable GGUW and kidsLINK Afterschool Partners (Funded Partners) to improve lives across our communities.

A kidsLINK Afterschool Partner is defined as a school or 501(c)(3) tax-exempt, charitable, not-for-profit organization that meets the eligibility requirements and receives funding from GGUW to accomplish this vision: No child has to be home alone because quality, affordable out-of-school-time programming is available to all children and families who need it.



As a kidsLINK Afterschool Partner, your program demonstrates: that the program services you provide are a priority community need; that your agency has a financial need for GGUW funding based on appropriate financial reports, budget information and financial explanation; and that your agency will provide the following:

- transparency and accountability via regular financial communications
- data through an annual survey towards meeting qualitative and quantitative goals;
- evidence of community impact for target population.

The amount of GGUW grant funds awarded to Gallatin Gateway School is based on the amount of funding available and recommendation from community volunteers, GGUW Board of Directors, and GGUW staff. The amount awarded is not a statement of the value and importance of the partnership.

GGUW views funded partners as true collaborative partners for meeting the out-of-school-time needs of our communities. The success of GGUW and kidsLINK Afterschool Partner agencies depends upon transparency, accountability and public recognition of the relationship. As such, the following responsibilities serve to strengthen the relationship and provide clarity to GGUW funded partners.

In consideration of the funds and support provided herewith, both GGUW and Funded Partner agree to the following:

Section I: Joint Responsibilities

GGUW and Funded Partner agree to the following:

1. Open communication and mutual respect. Communicate significant changes of either organization in a timely manner throughout the year. This could include changes in program, financial status, agency leadership, program leadership/staffing or organizational status.
2. Promote effective service and efficient administration and demonstrate outcome measurement.
3. Publicly identify partnership to all stakeholders; donors, clients, and partner agencies.

Section II: Greater Gallatin United Way Agrees to:

1. For the 2019-20 school year GGUW will provide administrative oversight for the kidsLINKS Afterschool Later Gator program ensuring proper operations, management and governance.
 - a. GGUW will be responsible to provide the program for registered students.
 - b. GGUW will hire and train staff for the program.
 - c. GGUW will oversee finances of the program.
 - d. GGUW will provide a registration system for families.
 - e. GGUW will coordinate with the school district to collect registration fees
 - f. GGUW will create an attendance system.
2. GGUW Board of Directors approved the following 2019-20 grant award for Gallatin Gateway kidsLINK Afterschool Later Gators Program of \$3000 to supplement locally-raised funds.



3. Program Director will work with Gallatin Gateway School Program Coordinator to create a position description for the Program Site Coordinator and the support staff. GGUW kidsLINK Afterschool Program Director will recruit, hire and train the staff for the program.
4. The Program Site staff will be employees of GGUW for 2019-20 school year, will submit time sheets to GGUW accountant, and GGUW will handle all payroll responsibilities. GGUW will act as the fiscal agent for kidsLINK Afterschool Later Gators Program.
5. Conduct an annual community-wide campaign (and possible local campaign) to fundraise the sustainability of Funded Partners' programs and to distribute the funds to Funded Partners effectively demonstrating positive outcomes in improving peoples' lives.
6. Maintain responsible and transparent stewardship of funds.
7. Distribute allocation payments to Funded Partners per schedule. In the event of unforeseen circumstances related to the availability of funds, GGUW reserves the right to adjust allocations upon thirty-day's (30) written notice.
8. Provide a variety of supportive services aimed at increasing the capacity of the entire GGUW kidsLINK Afterschool Program network of 32 programs to respond to community out-of-school-time needs. These services may include professional development, Communities of Practice, other trainings including STEM and Social Emotional Learning, program development, program assessment, program consultation, volunteer support, fundraising, grant-making, grant-writing, marketing, information and referral, advocacy, collaboration building, and research and planning around out-of-school-time programming.
9. Develop parent education activities to be implemented at all sites.
10. Implement an evaluation process of participants, parents, and staff to measure progress and connect data to student progress. Report results to school district and community.
11. Act as liaison with site coordinators and Montana State University to integrate Pre-Service MSU EDU students into programs (governed by separate MOU).
12. Adhere to the all applicable District's policies related to the afterschool program, including but not limited to FERPA, confidentiality, and Personally Identifiable Information (PII).
13. Utilize a system for measuring program outcomes. GGUW will use results for program planning and grant writing. The GGUW kidsLINK Afterschool Program Director will assist the afterschool staff in identifying and implementing system.

Section III: Funded Partner Agrees to:

1. Provide adequate facilities and allow GGUW staff to operate out-of-school-time program at no charge to GGUW. The program will run from end of school until 5:30 pm.
2. Gallatin Gateway School will send GGUW any carry-over funds from the 2018-19 school year in order for GGUW to manage the Later Gators budget for 2019-20.
3. Promote kidsLINK Later Gators Program with community, school staff, parents and students.
4. Share student academic and behavioral data with GGUW kidsLINK Program Director and Later Gators program staff. This data will be used to enhance the quality of the program targeting the needs of individual students.



5. Provide snacks through the state snack reimbursement program, if applicable. Provide adequate refrigeration and food prep space at each site to prepare healthy snacks for program participants.
6. Allow Later Gators afterschool staff to participate in school day trainings, such as: CPR/First Aid, Literacy Support, etc.
7. Support the attached kidsLINK Afterschool Enrichment Activity protocol for 2019-20 school year.
8. GGUW anticipates purchasing all supplies and materials for the program. Should the school incur any expenses related to the Later Gators program, school will submit invoices in a timely manner to GGUW accountant.
9. Forward to GGUW all funds raised and any registration fees paid by parents for GGUW to use to manage Gallatin Gateway School's Later Gators kidsLINK 2019-20 budget.
10. Immediately notify GGUW regarding any legal, financial or organizational matters or program changes or concerns.
11. Co-market with GGUW throughout the year in recognition that both parties benefit from a successful GGUW campaign; a successful GGUW campaign depends upon public recognition of its Funded Partners and funded programs. Activities include, but not limited to the following:
 - a. Identify the out-of-school-time program as a "Greater Gallatin United Way kidsLINK Afterschool Funded Partner" in printed documents, electronic communications, broadcast communications, and community events.
 - b. Display current GGUW logo/sign, provided by GGUW, at agency offices and facilities housing programs.
 - c. Provide information, as requested, to facilitate marketing and communications, planning and research, and community initiatives.
12. At all times during the term of this Agreement, to protect, defend, indemnify and hold harmless GGUW and its agents, officers and employees from all claims and suits including court costs, attorney fees and other expenses, caused by any act of omission of the Agency, its subcontractors, agents, and employees.

The following have read and by their signatures agree to the Statement of Agreement:

Greater Gallatin United Way



Danica Jamison, President and CEO Date: 7/26/2019

danica@greatergallatinunitedway.org

o: 406-587-2194; m: 406-451-1343



Karen DeCotis, kidsLINK Afterschool Program Director 7/26/2019

karen@greatergallatinunitedway.org

o: 406-587-2194; m: 406-600-0918



LIVE UNITED

Greater Gallatin United Way



School/Non-Profit Agency (Program Partner)

Sign: [Signature] Print: Aaron Schwieterman
School District Superintendent/School Principal/Board Chair or Non-Profit Executive Director

Title: Board Chair Mobile Phone: 406-600-4614

Date: 8/5/2019 Email: schwieterman@gallatingateway.school.com

Sign: _____ Print: _____
kidsLINK Afterschool Partner Program Lead Staff (Program Coordinator/Lead Teacher)

Title: _____ Mobile Phone: _____

Date: _____ Email: _____