



October 18 Agenda Regular Meeting of Trustees

The regular meeting of the Board of Trustees of School District #35 has been scheduled for **Wednesday, October 18 at 6:00 P.M. in the library and via Zoom.**

Call to Order
Pledge of Allegiance
Presiding Trustee's Explanation of Procedures
Public Comment- Non Agenda Items

Consent Agenda

Minutes: 9.20.2023; 10.4.2023; 10.6.2023; 10.10.2023

Finance: Warrant Cash Transfer Letter; Redeemed Claim Warrants; Outstanding Claim Warrants; Electronic Liabilities; Redeemed Payroll Warrants; Outstanding Payroll Warrants; Journal Voucher Detail

Personnel: Personnel Resolution; Substitute List

Superintendent Report (95 Mills information)
District Clerk-Business Manager Report

Old Business

Discussion Items:

Old Bell
Facility Walkthrough

Action Items:

Policy 7000 Financial Management - 2nd Reading

New Business

Discussion Items:

T.E.S.T. Quotes for Safety Improvements

Action Items:

Superintendent Evaluation Tool Review

Adjournment

Next Meeting:

November 1, 2023 @ 1pm.	Study Session
November 3, 2023 @ 10am	Agenda Setting Meeting
November 15, 2023 @ 6pm	Regular Board Meeting

The Core Purpose of Gallatin Gateway School is to embrace an engaging learning culture in a safe, nurturing environment where each student thrives now and into the future.

Audience Participation

The Board recognizes the value of public comment on educational issues and the importance of involving members of the public in its meetings. The Board also recognizes the statutory and constitutional rights of the public to participate in governmental operations. To allow fair and orderly expression of public comments, the Board will permit public participation through oral or written comments during the “public comment” section of the Board agenda and prior to a final decision on a matter of significant interest to the public. The Chairperson may control such comments to ensure an orderly progression of the meeting.

Individuals wishing to be heard by the Chairperson shall first be recognized by the Chairperson. Individuals, after identifying themselves, will proceed to make comments as briefly as the subject permits. The Chairperson may interrupt or terminate an individual’s statement when appropriate, including when statements are out of order, too lengthy, personally directed, abusive, obscene, or irrelevant. The Board as a whole shall have the final decision in determining the appropriateness of all such rulings. It is important for all participants to remember that Board meetings are held in public but are not public meetings. Members of the public shall be recognized and allowed input during the meeting, at the discretion of the Chairperson.

Cross Reference: 1420 School Board Meeting Procedure

Legal Reference: Article II, Section 8, Montana Constitution – Right of participation
Article II, Section 10, Montana Constitution – Right of privacy
§§ 2-3-101, et seq., MCA Notice and Opportunity to Be Heard

Zoom procedures:

1. *Login details are on the district website -- [See District Calendar](#)*
2. *Please ensure your mic is muted until called upon by the Chair*
3. *Public Comment is accepted two times during the meeting:*
 - a. *During non-agenda public comment for items not on the agenda*
 - b. *When the Chair opens it for public comment as determined appropriate*
4. *To participate from a mobile device or computer:*
 - a. *Please use the “Raise Hand” button under “Participants” button at the bottom of your screen*
 - b. *Once called on please unmute yourself to provide comments*
5. *To participate from a phone when dialed in:*
 - a. **9 to raise and lower hand for public comment*
 - b. *Once called on please press *6 to unmute yourself to provide comment*



**9.20.2023 MINUTES
REGULAR MEETING
BOARD OF TRUSTEES, GALLATIN GATEWAY SCHOOL DISTRICT #35**

CALL TO ORDER

The Board of Trustees of the Gallatin Gateway School District #35 met at 6:00 P.M. on September 20, 2023, in the Gallatin Gateway School Library and via Zoom. Board Chair Aaron Schwieterman presided and called the meeting to order at 6:00 P.M.

TRUSTEES PRESENT

Aaron Schwieterman, Board Chair; Mary Thurber, Vice Chair; Carissa Paulson, Brian Nickolay

TRUSTEES ABSENT

Tim Melton

STAFF PRESENT

Kelly Henderson, Superintendent; Brittney Bateman, District Clerk; Mike Coon, Teacher

OTHERS PRESENT

Tiffani Anderson; Liz Cunningham

PLEDGE OF ALLEGIANCE

The meeting attendees recited the *Pledge of Allegiance*.

PRESIDING TRUSTEE'S EXPLANATION OF PROCEDURES

Board Chair Aaron Schwieterman explained the public comment process to be followed for addressing the Board in accordance with Gallatin Gateway School policy. She noted: 1) that prior to a vote the public may comment on agenda items; 2) there will be time for public comment on non-agenda items; 3) public comment periods are not intended to be a question and answer session.

PUBLIC COMMENT ON NON-AGENDA ITEMS

None

CONSENT AGENDA

Motion: Trustee Paulson to approve the consent agenda as presented. **Minutes:** 8.15.2023-Regular Meeting, 9.1.2023-Special Meeting and 9.6.2023-Special Meeting; **Finance:** Warrants; Operational Budget by Object Code; Cash Reconciliation; Extra-Curricular Expenditure and Reconciliation Report;

Personnel: Personnel Resolution

Seconded: Trustee Nickolay

Public Comment: None
 For: Schwieterman, Paulson, Nickolay
 Opposed: None
 Motion passed unanimously 3-0

SUPERINTENDENT REPORT

Superintendent Kelly Henderson gave the Board an update regarding what happened over the last month in the district. A few of the items discussed include: 1) enrollment summary; 2) transfers in/out; 3) summer and back to school days

DISTRICT CLERK REPORT

District Clerk Brittney Bateman gave the Board an update regarding what happened over the last month in the district. A few of the items discussed include: 1) auditor assistance with clean up of books; 2) learning a lot for new position; 3) county reconciling; 4) bill paying every Tuesday

OLD BUSINESS

Discussion Items:

Governing Board Committees

An update regarding the following committees was given by Superintendent Henderson pertaining to which members will be on each committee for the 2023-2024 school year.

Facilities	Whole Child	PDAC	Safety
Aaron Schwieterman	Mary Thurber	Carissa Paulson	Brian Nickolay
Tim Melton	Kelly Henderson	Kelly Henderson	Kelly Henderson
Kelly Henderson	Lilly Thorstad	Maddie Downs	Missy Schultz
Brittney Bateman	Missy Schultz	Neal Krogstad	Ashley Davis
Mike Coon	Mariel Warren	Jacki Yager	Carly James
Madeline Barry	Nickie Barnes	Maddy Herron	Margaret Campbell
Miranda Johnson	Erica Clark	Amanda McClish	Paige Schladetsch
Vacant: Parent	Spencer Kirkemo		Vacant: Parent
Vacant: Community	Melissa Melton		Vacant: Parent
Vacant: Community	Vacant: Parent		

Action Items:

Security Technology

Proposals for TEST, SHI, and Systems Northwest were included in the Board Packet. Tiffany Anderson and Liz Cunningham were present to explain their proposal and products to the board. Motion: Trustee Thurber to approve the TEST proposal for \$75,879.99 which includes equipment and installation.

Seconded: Trustee Paulson

Public Comment: None
For: Schwieterman, Thurber, Paulson, Nickolay
Opposed: None
Motion passed unanimously 4-0

Trustee's Financial Summary for 2022-2023

Each elementary, high school, K-12 district and special education cooperative must file an annual Trustee Financial Summary (TFS). In the TFS, each district reports amounts from the accounting records for the fiscal year after all necessary fiscal year-end adjusting and closing entries have been properly recorded. The TFS for 2022-2023 was presented to the board and was included in the board book.

Motion: Trustee Thurber to approve the Trustee's Financial Summary for 2022-2023.

Seconded: Trustee Nickolay

Public Comment: None

For: Schwieterman, Thurber, Paulson, Nickolay

Opposed: None

Motion passed unanimously 4-0

Proposed Budget for 2023-2024

Each elementary, high school, and K-12 district must file an annual Budget Report.

Motion: Trustee Paulson to approve the proposed budget for the 2023-2024 fiscal year.

Seconded: Trustee Thurber

Public Comment: None

For: Schwieterman, Thurber, Paulson, Nickolay

Opposed: None

Motion passed unanimously 4-0

Policy Series 1000 - Second Reading

This is the second reading of policy series 1000.

Policy 1005 - FE Make changes to the proficiency definitions to include standards based grading.

Policy 1310 - R Add emergency policy adoption language

Policy 1511 Add to yearly review at a regular board meeting

Motion: Trustee Thurber to approve the proposed changes to the policy 1000 series.

Seconded: Trustee Paulson

Public Comment: None

For: Schwieterman, Thurber, Paulson, Nickolay

Opposed: None

Motion passed unanimously 4-0

NEW BUSINESS

Action Items:

Superintendent's Evaluation

The superintendent's evaluation takes place yearly during January.

Recommended dates:

December 6, 2023 Review Superintendent Evaluation tool

December 20, 2023 Complete Superintendent Evaluation sent to you by the District Clerk

January 3, 2024 Work Study Session to review Superintendent's Evaluation feedback with Superintendent. This is an executive session.

January 17, 2024 Regular Governing Board meeting to discuss and consider Superintendent's Evaluation.

Motion: Trustee Nickolay to approve the recommended dates for the Superintendent's Evaluation.

Seconded: Trustee Paulson

Public Comment: None

For: Schwieterman, Thurber, Paulson, Nickolay

Opposed: None

Motion passed unanimously 4-0

Annual Facility Walkthrough

Per policy 1520, the Governing Board should visit the school to complete a facility evaluation. Last year they broke up the dates for outside and inside.

Proposed dates:

October 5, 2023 at 4pm

October 9, 2023

October 10, 2023

October 12, 2023

Motion: Trustee Paulson to approve selecting October 10, 2023 at 4:15 P.M. for the annual facility walkthrough.

Seconded: Trustee Nickolay

Public Comment: None

For: Schwieterman, Thurber, Paulson, Nickolay

Opposed: None

Motion passed unanimously 4-0

Owner's Representative

The district shared a request for proposals for an owner's representative. We received one response. After reviewing the proposal, Dan McGee's proposal was the right fit for the district for its needs at this time.

Motion: Trustee Paulson to approve the district engaging with Mr. McGee as an owner's representative with the Facilities Committee.

Seconded: Trustee Thurber

Public Comment: None

For: Schwieterman, Thurber, Paulson, Nickolay

Opposed: None

Motion passed unanimously 4-0

Homeschool Student Request

Minka Rare is requesting to play athletics at GGS while being homeschooled.

Motion: Trustee Thurber to approve Minka Rare to play athletics at GGS.

Seconded: Trustee Paulson

Public Comment: None

For: Schwieterman, Thurber, Paulson, Nickolay

Opposed: None

Motion passed unanimously 4-0

Policy Series 7000 Financial Management

This is the first reading of Policy Series 7000.

Motion: Trustee Paulson to approve the first reading of policy series 7000. There will be a work study session to review the policies one by one.

Seconded: Trustee Nickolay

Public Comment: None

For: Schwieterman, Thurber, Paulson, Nickolay

Opposed: None

Motion passed unanimously 4-0

Next Meetings:

- Special Meeting - October 4, 2023 at 1:00 P.M.
- Special Meeting - October 6, 2023 at 10:00 A.M. - Agenda Setting
- Regular Meeting- October 18, 2023 at 6:00 P.M.

ADJOURNMENT

Board Chair Aaron Schwieterman adjourned the meeting at 7:25 P.M.

Aaron Schwieterman, Board Chair

Brittney Bateman, District Clerk



**10.4.2023 MINUTES
SPECIAL BOARD MEETING
BOARD OF TRUSTEES, GALLATIN GATEWAY SCHOOL DISTRICT #35**

CALL TO ORDER

The Board of Trustees of the Gallatin Gateway School District #35 met at 1:00 P.M. on October 4, 2023, in the Gallatin Gateway School Science Room. Board Chair Aaron Schwieterman presided and called the meeting to order at 1:03 P.M.

TRUSTEES PRESENT

Aaron Schwieterman, Vice Chair; Carissa Paulson, Tim Melton, Brian Nickolay

TRUSTEES ABSENT

Board Chair; Mary Thurber

STAFF PRESENT

Kelly Henderson, Superintendent; Brittney Bateman, District Clerk

OTHERS PRESENT

None

PUBLIC COMMENT ON NON-AGENDA ITEMS

None

NEW BUSINESS

Policy 7000 Financial Series

Superintendent Kelly Henderson led a discussion reviewing the policy 7000 Financial series. The group made up of board members and the administrative team went over each policy ensuring any needed changes were recommended. The final changes will come back to the board at the October 18, 2023 board meeting for a vote.

ADJOURNMENT

Board Chair Aaron Schwieterman adjourned the meeting at 1:50 P.M.

Aaron Schwieterman, Board Chair

Brittney Bateman, District Clerk



**10.6.2023 MINUTES
SPECIAL BOARD MEETING
BOARD OF TRUSTEES, GALLATIN GATEWAY SCHOOL DISTRICT #35**

CALL TO ORDER

The Board of Trustees of the Gallatin Gateway School District #35 met at 10:00 A.M. on October 6, 2023, in the Gallatin Gateway School Library. Vice Chair Mary Thurber presided and called the meeting to order at 10:00 A.M.

TRUSTEES PRESENT

Mary Thurber, Vice Chair

COMMITTEE MEMBERS PRESENT

Kelly Henderson, Superintendent

COMMITTEE MEMBERS ABSENT

Aaron Schwieterman, Board Chair; Brittney Bateman, District Clerk

OTHERS PRESENT

None

PUBLIC COMMENT ON NON-AGENDA ITEMS

None

NEW BUSINESS

[Agenda Setting for 10.18.2023 Meeting](#)

Vice Chair Mary Thurber led a discussion regarding the agenda for the October 18, 2023 regular meeting. The individuals present discussed agenda items to be included on the agenda.

ADJOURNMENT

Vice Chair Mary Thurber adjourned the meeting at 10:21 A.M.

Aaron Schwieterman, Board Chair

Brittney Bateman, District Clerk



**10.10.2023 MINUTES
SPECIAL BOARD MEETING
BOARD OF TRUSTEES, GALLATIN GATEWAY SCHOOL DISTRICT #35**

CALL TO ORDER

The Board of Trustees of the Gallatin Gateway School District #35 met at 4:15 P.M. on October 10, 2023, in the Gallatin Gateway School Library. Board Chair Aaron Schwieterman presided and called the meeting to order at 4:15 P.M.

TRUSTEES PRESENT

Aaron Schwieterman, Board Chair; Mary Thurber, Vice Chair; Carissa Paulson, Brian Nickolay

TRUSTEES ABSENT

Tim Melton

STAFF PRESENT

Kelly Henderson, Superintendent; Brittney Bateman, District Clerk

OTHERS PRESENT

None

PUBLIC COMMENT ON NON-AGENDA ITEMS

None

NEW BUSINESS

Facility Walkthrough

Superintendent Kelly Henderson led the group around the facilities outside, then inside showcasing all the improvements made by the district over the last several months. On September 27, 2022 and September 30, 2022, the group had a facility walkthrough and addressed issues that needed to be fixed throughout the school. The administration team worked on the improvements throughout the year and summer. The walkthrough taking place today showcased all the things that have been remedied and things that are still a work in progress.

ADJOURNMENT

Board Chair Aaron Schwieterman adjourned the meeting at 5:41 P.M.

Aaron Schwieterman, Board Chair

Brittney Bateman, District Clerk

10/12/23
13:24:39

GALLATIN GATEWAY ELEMENTARY
Warrant Cash Transfer Report
For the Accounting Period: 9/23

Page: 1 of 1
Report ID: AP350

Fund	Amount
Payroll	
101 GENERAL	209,597.80
110 TRANSPORTATION	6,350.36
112 FOOD SERVICE	5,030.15
114 RETIREMENT	32,829.37
115 MISC. PROGRAMS	21,884.85
117 ADULT EDUCATION FUND	876.10
128 TECHNOLOGY FUNDS	1,683.48
Total:	278,252.11
Claims	
101 GENERAL	13,180.09
110 TRANSPORTATION	2,990.85
112 FOOD SERVICE	2,008.17
115 MISC. PROGRAMS	7,470.00
117 ADULT EDUCATION FUND	2.00
160 BUILDING	23,307.82
161 BUILDING RESERVE	5,831.27
Total:	54,790.20
Grand Total:	333,042.31

GALLATIN GATEWAY ELEMENTARY
Redeemed Warrant Report
For the Accounting Period: 10/23

Warrant #	Type	Vendor #/Name	Amount	Date Issued	Date Redeemed
37680	S	43 ALSCO-AMERICAN LINEN	334.81	06/22/23	10/23
37681	S	153 BOZEMAN DAILY CHRONICLE	55.00	06/22/23	10/23
37682	S	1917 Harlow's School Bus Service	5584.38	06/22/23	10/23
37683	S	577 KELLEY CONNECT	269.27	06/22/23	10/23
37684	S	878 ORIGINAL WORKS YOURS INC	159.75	06/22/23	10/23
37685	S	420 US FOODS	821.05	06/22/23	10/23
37702	S	46 AMAZON.COM	3954.26	06/27/23	10/23
37703	S	1786 BIGHORN FIRE ACADEMY, INC	600.00	06/27/23	10/23
37704	S	1299 CAMPBELLS PLUMBING & HEATING	466.95	06/27/23	10/23
37705	S	1931 Character Strong	5997.00	06/27/23	10/23
37706	S	441 GALLATIN GATEWAY WATER &	937.33	06/27/23	10/23
37707	S	609 KENYON NOBLE	25.96	06/27/23	10/23
37708	S	1941 Matt Ulrich	53.51	06/27/23	10/23
37709	S	1942 McMaster-Carr	195.26	06/27/23	10/23
37710	S	806 MTSBA - MONTANA SCHOOL BOARD	125.00	06/27/23	10/23
37711	S	1018 SCHOOL SPECIALTY INC.	6443.11	06/27/23	10/23
37712	S	666 THOMAS, LORRIE	100.00	06/27/23	10/23
37713	S	431 GALLATIN CO. SUPERINTENDENT	231.00	06/27/23	10/23
37714	S	856 NORTHWESTERN ENERGY	2852.79	06/27/23	10/23
37715	S	1943 ULINE	1488.30	06/29/23	10/23
37716	S	195 BUFFALO RESTORATIONS INC	4857.43	07/19/23	10/23
37717	S	500 H & H TRANSPORT, INC	677.60	07/19/23	10/23
37718	S	1918 KEARNS-DANIEL, KELSEY	600.21	07/19/23	10/23
37719	S	577 KELLEY CONNECT	136.74	07/19/23	10/23
37720	S	1568 MSGIA	26810.00	07/19/23	10/23
37721	S	806 MTSBA - MONTANA SCHOOL BOARD	4689.00	07/19/23	10/23
37722	S	1950 PORT 53 TECHNOLOGIES INC	2430.00	07/19/23	10/23
37723	S	1949 TREASURE STATE RESTORATION	9855.48	07/19/23	10/23
37724	S	16 ACE-ALLIANCE FOR CURRICULUM	3750.00	07/28/23	10/23
37725	S	46 AMAZON.COM	1260.48	07/28/23	10/23
37726	S	1424 CATAPULTK12	1388.00	07/28/23	10/23
37728	S	441 GALLATIN GATEWAY WATER &	937.33	07/28/23	10/23
37729	S	1816 INFINITE CAMPUS	2809.53	07/28/23	10/23
37730	S	1918 KEARNS-DANIEL, KELSEY	265.20	07/28/23	10/23
37731	S	686 MASBO	300.00	07/28/23	10/23
37732	S	1949 TREASURE STATE RESTORATION	6000.00	07/28/23	10/23
37733	S	1951 U HAVE IT MAID	2400.00	07/28/23	10/23
Total for Claim Checks			99861.73		
Count for Claim Checks			37		

GALLATIN GATEWAY ELEMENTARY
Outstanding Check Report
For the Accounting Period: 10/23

Warrant #	Type	Vendor #/Name	Amount	Date Issued	Date Redeemed
36729	S	1747 HARGROVE, JOHN	17.05	09/30/20	_____
36905	S	1783 SHEPHERD, RICHARD	29.20	04/21/21	_____
37323	S	666 THOMAS, LORRIE	200.00	03/11/22	_____
37334	S	501 HARLOW'S BUS SALES, INC.	63.76	03/31/22	_____
37335	S	545 HOUSE OF CLEAN a Hillyard	34.50	03/31/22	_____
37352	S	485 MCCLURE, BOBBIE JO	39.35	04/15/22	_____
37369	S	153 BOZEMAN DAILY CHRONICLE	90.00	05/03/22	_____
37550	S	1918 KEARNS-DANIEL, KELSEY	20.96	12/15/22	_____
37634	S	1911 AMBER MAURIELLO	60.00	04/18/23	_____
37727	S	349 DRAKE IRRIGATION	799.00	07/28/23	_____
37734	S	106 BEARING THE LIGHT, LLC	90.00	08/21/23	_____
37735	S	123 BIG SKY PUBLISHING	55.00	08/21/23	_____
37736	S	168 BOZEMAN TROPHY & ENGRAVING	64.00	08/21/23	_____
37737	S	1955 CARISSA PAULSON	226.07	08/21/23	_____
37738	S	1424 CATAPULTK12	2136.00	08/21/23	_____
37739	S	1337 CORE CONTROL	3037.68	08/21/23	_____
37740	S	1330 DENNING, DOWNEY & ASSOCIATES	816.00	08/21/23	_____
37741	S	1956 Dyk, Derek	47.35	08/21/23	_____
37742	S	1540 FLEURY, JULIE	24.80	08/21/23	_____
37743	S	1953 GREG PARKER	674.88	08/21/23	_____
37744	S	1525 HAPARA	1820.70	08/21/23	_____
37745	S	545 HOUSE OF CLEAN a Hillyard	4644.48	08/21/23	_____
37746	S	577 KELLEY CONNECT	27.15	08/21/23	_____
37747	S	609 KENYON NOBLE	388.92	08/21/23	_____
37748	S	1923 LocoRobo Innovations Inc	4750.00	08/21/23	_____
37749	S	1828 NOWLIN, LYNN	63.50	08/21/23	_____
37750	S	974 ROBB, ELIZABETH	165.86	08/21/23	_____
37751	S	996 SAM - SCHOOL ADMINISTRATORS	432.30	08/21/23	_____
37752	S	1018 SCHOOL SPECIALTY INC.	767.46	08/21/23	_____
37753	S	1569 SHI	591.38	08/21/23	_____
37754	S	1118 TEAR IT UP LLC	141.80	08/21/23	_____
37755	S	1144 THE MATH LEARNING CENTER	894.24	08/21/23	_____
37756	S	666 THOMAS, LORRIE	100.00	08/21/23	_____
37757	S	1916 U.S. Omni	750.00	08/21/23	_____
37758	S	1930 Universal Background	871.95	08/21/23	_____
37759	S	1954 Yellowstone Pavement	1000.00	08/21/23	_____
37760	S	1786 BIGHORN FIRE ACADEMY, INC	1200.00	08/21/23	_____
37761	S	1958 Bridger Mountain Floors	500.00	08/21/23	_____
37762	S	1330 DENNING, DOWNEY & ASSOCIATES	540.00	08/21/23	_____
37763	S	419 FOLLETT EDUCATIONAL SERVICES	166.70	08/21/23	_____
37764	S	441 GALLATIN GATEWAY WATER &	1874.66	08/21/23	_____
37765	S	609 KENYON NOBLE	529.60	08/21/23	_____
37766	S	1563 L&L SITE SERVICES	1223.25	08/21/23	_____
37767	S	856 NORTHWESTERN ENERGY	1493.29	08/21/23	_____
37768	S	1713 QUADIENT, INC	175.82	08/21/23	_____
37769	S	1733 SAVVAS LEARNING COMPANY LLC	47282.08	08/21/23	_____
37770	S	1014 SCHOOL MATE	367.20	08/21/23	_____
37771	S	1018 SCHOOL SPECIALTY INC.	1515.90	08/21/23	_____
37772	S	1429 AED SUPERSTORE	277.70	09/12/23	_____
37773	S	46 AMAZON.COM	2238.84	09/12/23	_____
37774	S	1925 Bateman, Brittney	94.64	09/12/23	_____
37775	S	161 BOZEMAN SAFE & LOCK	534.20	09/12/23	_____
37776	S	228 CENTURYLINK	28.67	09/12/23	_____

GALLATIN GATEWAY ELEMENTARY
Outstanding Check Report
For the Accounting Period: 10/23

Warrant #	Type	Vendor #/Name	Amount	Date Issued	Date Redeemed
37777	S	1962 Dakota Playground	197.90	09/12/23	_____
37778	S	1330 DENNING, DOWNEY & ASSOCIATES	10476.00	09/12/23	_____
37779	S	1396 ECKROTH MUSIC	595.00	09/12/23	_____
37780	S	1936 EHS	796.75	09/12/23	_____
37781	S	1947 EMEDCO.COM	555.50	09/12/23	_____
37782	S	377 ENERGY LABORATORIES, INC.	388.75	09/12/23	_____
37783	S	441 GALLATIN GATEWAY WATER &	1874.66	09/12/23	_____
37784	S	1648 HARGROVE CONSTRUCTION &	535.95	09/12/23	_____
37785	S	545 HOUSE OF CLEAN a Hillyard	932.37	09/12/23	_____
37786	S	1816 INFINITE CAMPUS	162.50	09/12/23	_____
37787	S	576 IXL LEARNING	5400.00	09/12/23	_____
37788	S	577 KELLEY CONNECT	91.08	09/12/23	_____
37789	S	609 KENYON NOBLE	386.23	09/12/23	_____
37790	S	629 KROGSTAD, NEAL	140.90	09/12/23	_____
37791	S	806 MTSBA - MONTANA SCHOOL BOARD	150.00	09/12/23	_____
37792	S	856 NORTHWESTERN ENERGY	3190.81	09/12/23	_____
37793	S	1870 PASCO	53.00	09/12/23	_____
37794	S	1730 QUADIENT	15.35	09/12/23	_____
37795	S	1713 QUADIENT, INC	15.58	09/12/23	_____
37796	S	1014 SCHOOL MATE	242.55	09/12/23	_____
37798	S	1029 SECURITY SOLUTIONS INC	2332.00	09/12/23	_____
37799	S	1569 SHI	41.23	09/12/23	_____
37800	S	1960 Stoner, Darwin	90.00	09/12/23	_____
37801	S	1403 SYSCO MONTANA, INC.	3850.86	09/12/23	_____
37802	S	1608 THURBER, MARY T.	409.41	09/12/23	_____
37803	S	1943 ULINE	172.20	09/12/23	_____
37804	S	1241 WESTERN PINES	601.00	09/12/23	_____
37805	S	1254 WILSON LANGUAGE TRAINING	1280.00	09/12/23	_____
37806	S	1017 SCHOOL SPECIALTY AND BECKLEY	485.70	09/20/23	_____
37807	S	1912 ADDICTION TREATMENT	7500.00	09/21/23	_____
37808	S	1337 CORE CONTROL	1268.75	09/21/23	_____
37809	S	1917 Harlow's School Bus Service	753.60	09/21/23	_____
37810	S	545 HOUSE OF CLEAN a Hillyard	2445.65	09/21/23	_____
37811	S	1905 KELLY HENDERSON	116.59	09/21/23	_____
37812	S	1952 Monteriors	15342.10	09/21/23	_____
37813	S	957 REALLY GOOD STUFF	663.33	09/21/23	_____
37814	S	1719 SAVVAS	1311.03	09/21/23	_____
37815	S	1008 SCHOLASTIC INC	461.24	09/21/23	_____
37816	S	1403 SYSCO MONTANA, INC.	1448.93	09/21/23	_____
37817	S	666 THOMAS, LORRIE	100.00	09/21/23	_____
37818	S	1964 Greenline Lawn Service, LLC	7000.00	09/22/23	_____
37819	S	1917 Harlow's School Bus Service	2237.25	09/25/23	_____
37820	S	545 HOUSE OF CLEAN a Hillyard	177.12	09/25/23	_____
37821	S	1713 QUADIENT, INC	167.45	09/25/23	_____
37822	S	1569 SHI	7470.00	09/25/23	_____
37823	S	1949 TREASURE STATE RESTORATION	5528.24	09/25/23	_____
37824	S	420 US FOODS	798.92	09/25/23	_____
37825	S	46 AMAZON.COM	2654.79	10/03/23	_____
37826	S	1503 COMPANION CORPORATION	2431.00	10/03/23	_____
37827	S	1330 DENNING, DOWNEY & ASSOCIATES	2095.00	10/03/23	_____
37828	S	1402 SCENARIO LEARNING LLC	481.10	10/03/23	_____
37829	S	1960 Stoner, Darwin	399.55	10/03/23	_____
37830	S	666 THOMAS, LORRIE	100.00	10/03/23	_____

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GALLATIN GATEWAY ELEMENTARY
Outstanding Check Report
For the Accounting Period: 10/23

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Report ID: AP310

Warrant #	Type	Vendor #/Name	Amount	Date Issued	Date Redeemed
37831	S	420 US FOODS	1837.53	10/03/23	_____
37832	S	46 AMAZON.COM	344.97	10/10/23	_____
37833	S	1337 CORE CONTROL	2250.00	10/10/23	_____
37834	S	1330 DENNING, DOWNEY & ASSOCIATES	18382.74	10/10/23	_____
37835	S	349 DRAKE IRRIGATION	205.00	10/10/23	_____
37836	S	1917 Harlow's School Bus Service	1884.00	10/10/23	_____
37837	S	545 HOUSE OF CLEAN a Hillyard	29.52	10/10/23	_____
37838	S	576 IXL LEARNING	282.00	10/10/23	_____
37839	S	577 KELLEY CONNECT	10584.45	10/10/23	_____
37840	S	609 KENYON NOBLE	551.67	10/10/23	_____
37841	S	1965 Montana Digital Academy	369.00	10/10/23	_____
37842	S	1838 MONTANA LANGUAGE SERVICES	67.12	10/10/23	_____
37843	S	806 MTSBA - MONTANA SCHOOL BOARD	1643.40	10/10/23	_____
37844	S	1713 QUADIENT, INC	0.23	10/10/23	_____
37845	S	1110 SYSCO FOOD SERVICES OF MT	1420.08	10/10/23	_____
37846	S	1144 THE MATH LEARNING CENTER	134.31	10/10/23	_____
37847	S	420 US FOODS	2802.52	10/10/23	_____
37848	S	1261 WORTHINGTON DIRECT	1297.69	10/10/23	_____
Total for Claim Checks			228479.04		
Count for Claim Checks			124		

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13:22:03

GALLATIN GATEWAY ELEMENTARY
Electronic Liability Check List For Deposits in period 9/23

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Report ID: P310A

Payee	Amount	Date	Deduction	Amount for Deduction	Check #	ACH	Receipt Acc.
DEPARTMENT OF REVENUE	6,239.00	09/07/23	SIT	6,239.00	-86921		
DEPARTMENT OF REVENUE	4,530.00	10/03/23	SIT	4,530.00	-86889		
Total				10,769.00			
EFTPS-IRS	30,757.48	09/07/23	FIT	8,270.50	-86920		
			Medicare	4,262.24	-86920		
			Social Security	18,224.74	-86920		
EFTPS-IRS	21,477.60	10/03/23	FIT	6,032.48	-86888		
			Medicare	2,927.52	-86888		
			Social Security	12,517.60	-86888		
Total				52,235.08			
PERS	7,362.40	09/07/23	P.E.R.S.	7,362.40	-86919		
PERS	3,136.02	10/03/23	P.E.R.S.	3,136.02	-86887		
Total				10,498.42			
TEACHERS RETIREMENT SYSTEM	13,996.32	10/03/23	TRS	13,969.65	-86886		
			TRS- RETIREE	26.67	-86886		
TEACHERS RETIREMENT SYSTEM	11,565.79	09/07/23	TRS	11,565.79	-86882		
Total				25,562.11			
US OMNI & TSACG COMPLIANCE SERVICES	435.00	09/07/23	403B ROTH	350.00	-86917		
			457 ROTH	85.00	-86917		
US OMNI & TSACG COMPLIANCE SERVICES	435.00	10/03/23	403B ROTH	350.00	-86885		
			457 ROTH	85.00	-86885		
Total				870.00			
US OMNI & TSACG COMPLIANCE SERVICES	300.00	09/07/23					

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GALLATIN GATEWAY ELEMENTARY
Electronic Liability Check List For Deposits in period 9/23

Page: 2 of 2
Report ID: P310A

Payee	Amount	Date	Deduction	Amount for Deduction	Check #	ACH	Receipt Acc.
			457 PRETAX	300.00	-86916		
US OMNI & TSACG COMPLIANCE SERVICES	275.00	10/03/23	457 PRETAX	275.00	-86884		
			Total	575.00			
			Grand Total	100,509.61			

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GALLATIN GATEWAY ELEMENTARY
Redeemed Payroll Checks for Accounting Period 10/23

Page: 1 of 1
Report ID: W100A

Check #	Payee #/Name	Check Amount	Date Issued	Period Redeemed
175060	████████ ██████████	81.11	04/01/23	10/23
175064	Unempl. Insur. MONTANA SCHOOLS UNEMPLOY	426.17	04/05/23	10/23
175074	████████ ██████████	81.11	06/01/23	10/23
175075	████████████████ ██████	163.23	06/01/23	10/23
175080	Unempl. Insur. MONTANA SCHOOLS UNEMPLOY	838.16	06/09/23	10/23
175081	Workers' Comp MSGIA	976.53	06/09/23	10/23
175085	FLEX FIRST SECURITY BANK	1139.50	06/29/23	10/23
175087	* MEA DUES MFPE, NICKI ROBBINS, TRE	643.50	06/29/23	10/23
175091	GUARDIAN GUARDIAN	714.68	06/29/23	10/23
175094	FLEX FIRST SECURITY BANK	1309.00	07/01/23	10/23

* denotes missing check number(s)

of Checks: 10 Total: 6372.99

Check #	Payee #/Name	Check Amount	Date Issued	Period Redeemed
27715	* 922 CONVERSION CHECK	29.01	12/05/07	_____
28277	* 922 CONVERSION CHECK	29.01	06/04/08	_____
75671	██████████	78.50	04/03/20	_____
175090	BCBS BLUECROSS BLUESHIELD OF	15005.90	06/29/23	_____
175092	Unempl. Insur. MONTANA SCHOOLS UNEMPLOY	508.94	06/29/23	_____
175093	Workers' Comp MSGIA	592.93	06/29/23	_____
175095	Unempl. Insur. MONTANA SCHOOLS UNEMPLOY	159.68	07/01/23	_____
175096	Workers' Comp MSGIA	186.06	07/01/23	_____
175120	██	2729.19	09/05/23	_____
175122	██	826.28	09/01/23	_____
175123	██	2425.47	09/01/23	_____
175124	██	3073.25	09/01/23	_____
175125	██	4339.41	09/01/23	_____
175126	██	1325.28	09/01/23	_____
175127	██	2362.04	09/01/23	_____
175128	██	2828.62	09/01/23	_____
175129	██	697.64	09/01/23	_____
175130	██	4957.29	09/01/23	_____
175131	██	3930.63	09/01/23	_____
175132	██	2982.74	09/01/23	_____
175133	██	2860.18	09/01/23	_____
175134	██	5872.45	09/01/23	_____
175135	██	2436.90	09/01/23	_____
175136	██	2352.04	09/01/23	_____
175137	██	2317.04	09/01/23	_____
175138	██	2468.48	09/01/23	_____

Check #	Payee #/Name	Check Amount	Date Issued	Period Redeemed
175139	[REDACTED]	2611.23	09/01/23	_____
175140	[REDACTED]	879.89	09/01/23	_____
175141	[REDACTED]	3639.93	09/01/23	_____
175142	[REDACTED]	2720.15	09/01/23	_____
175143	[REDACTED]	2490.68	09/01/23	_____
175144	[REDACTED]	2342.95	09/01/23	_____
175145	[REDACTED]	676.70	09/01/23	_____
175146	[REDACTED]	2786.12	09/01/23	_____
175147	[REDACTED]	844.56	09/01/23	_____
175148	[REDACTED]	1910.52	09/01/23	_____
175149	[REDACTED]	768.97	09/01/23	_____
175150	[REDACTED]	1171.85	09/01/23	_____
175151	[REDACTED]	850.32	09/01/23	_____
175152	[REDACTED]	795.60	09/01/23	_____
175153	[REDACTED]	1102.83	09/01/23	_____
175154	[REDACTED]	739.89	09/01/23	_____
175155	[REDACTED]	1072.62	09/01/23	_____
175156	[REDACTED]	949.21	09/01/23	_____
175157	[REDACTED]	180.70	09/01/23	_____
175158	[REDACTED]	1157.71	09/01/23	_____
175159	[REDACTED]	840.98	09/01/23	_____
175160	[REDACTED]	470.19	09/01/23	_____
175161	[REDACTED]	442.10	09/01/23	_____
175162	[REDACTED]	954.96	09/01/23	_____
175163	[REDACTED]	496.12	09/01/23	_____
175164	BCBS BLUECROSS BLUESHIELD OF	20954.57	09/07/23	_____

Check #	Payee #/Name	Check Amount	Date Issued	Period Redeemed
175165	FLEX FIRST SECURITY BANK	5533.15	09/07/23	_____
175166	GUARDIAN GUARDIAN	1391.77	09/07/23	_____
175167	MEA DUES MFPE, NICKI ROBBINS, TRE	261.68	09/07/23	_____
175168	Unempl. Insur. MONTANA SCHOOLS UNEMPLOY	447.17	09/07/23	_____
175169	Workers' Comp MSGIA	625.19	09/07/23	_____
175170	████████████████████	1120.99	09/12/23	_____
175171	████████████████████	777.55	09/12/23	_____
175172	████████████████	501.57	09/12/23	_____
175173	████████████████	2045.92	09/14/23	_____
175174	████████████████	2006.18	10/05/23	_____
175175	████████████████	122.67	10/05/23	_____
175176	FLEX FIRST SECURITY BANK	2130.50	10/03/23	_____
175177	MEA DUES MFPE, NICKI ROBBINS, TRE	371.49	10/03/23	_____
175178	Unempl. Insur. MONTANA SCHOOLS UNEMPLOY	309.25	10/03/23	_____
175179	Workers' Comp MSGIA	432.35	10/03/23	_____
175180	████████████████	1153.30	10/05/23	_____
175181	████████████████	464.43	10/05/23	_____
175182	████████████████	2729.19	10/05/23	_____
175183	████████████████	58.95	10/05/23	_____

* denotes missing check number(s)

of Checks: 71 Total: 143709.61

GALLATIN GATEWAY ELEMENTARY
Journal Voucher Details
For the Accounting Periods: 6/23 to 10/23

Document #	Line #	Posting Date	Description	Debit Amount	Credit Amount	Fund	Org	Acct/Source/ Prog-Func	Obj	Proj
JV 308	7/23	09/18/23	To record due from other governments owed from the County that were not distributed until July 2023.							
	1		Due from other govs	7,282.97		110	B	180		
	2		County Transportation		7,282.97	110	R	2220		
	3		Due from other govs	58,666.20		114	B	180		
	4		County Retirement		58,666.20	114	R	2240		
JV 309	7/23	09/18/23	To reverse the FY23 accounts payable accruals.							
	1		Repairs and maintenance		14,712.91	115	E	80 100-2600	440	145
	2		Accounts payable	14,712.91		115	B	621		145
	3		Minor equipment		4,750.00	117	E	80 650-2490	660	145
	4		Accounts payable	4,750.00		117	B	621		145
JV 310	7/23	09/18/23	To reverse the encumbrance adjustment from FY23 related to POs needing to be cancelled.							
	1		Reserve for encumbrances		40,337.19	101	B	953		
	2		Supplies	26,795.90		101	E	81 100-1000	610	
	3			22.80		101	E	81 100-2212	810	
	4		Supplies	1,358.06		101	E	81 100-2225	610	
	5		Books	872.31		101	E	81 100-2225	640	
	6		Supplies	10,420.70		101	E	82 100-1000	610	
	7		Supplies	528.17		101	E	82 100-2225	610	
	8		Books	339.25		101	E	82 100-2225	640	
JV 312	9/23	09/25/23	This was the result of a claim that was not paid or cleared in 2022-2023 (FY23) from BMO Mastercard electronic payment #3648.							
	1		Accounts payable		27,865.77	101	B	621		
	2		MT Opticom	994.12		101	E	80 100-2300	530	
	3		MT Opticom	298.24		101	E	80 280-2600	530	
	4		Periodicals	4,937.70		101	E	80 100-1000	650	
	5		Subscriptions	1,289.80		101	E	80 100-1000	680	
	6		Business Mana. Sub.	777.04		101	E	80 100-2300	680	
	7		Library Subscription	1,650.13		101	E	80 100-2225	680	
	8		Cards	1,176.01		101	E	80 100-2300	610	
	9		MTSBA Renewal	2,609.00		101	E	80 100-2300	810	
	10		MTSBA Training Fee	75.00		101	E	80 100-2300	330	
	11		Trash	501.71		101	E	80 100-2600	431	
	12		Trash	150.51		101	E	80 280-2600	431	
	13		Century Link	353.86		101	E	80 100-2600	531	
	14		Century Link	106.16		101	E	80 280-2600	531	
	15		Instructional Supplies	12,946.49		101	E	80 100-1000	610	
	16		Accounts Payable		184.97	110	B	621		
	17		MT Opticom	99.41		110	E	80 100-2700	530	
	18		Trash	50.17		110	E	80 100-2700	431	
	19		CenturyLink	35.39		110	E	80 100-2700	531	
	20		Accounts Payable		554.91	112	B	621		
	21		MT Opticom	298.24		112	E	80 910-3100	530	
	22		Trash	150.51		112	E	80 910-3100	431	
	23		Century Link	106.16		112	E	80 910-3100	531	
	24		Accounts Payable		554.91	117	B	621		

Document #	Line #	Posting Date	Description	Debit Amount	Credit Amount	Fund	Org	Acct/Source/ Prog-Func	Obj	Proj
	25		MT Opticom	298.24		117	E 80	100-2490	530	
	26		Trash	150.51		117	E 80	100-2490	431	
	27		CenturyLink	106.16		117	E 80	100-2490	531	
PR 230600	6/23	08/04/23								
	1		Payroll Expenditure	4,997.00		101	E 80	100-1000	150	
	2		Employer Contributions	23.28		101	E 80	100-1000	250	
	3		Employer Contributions	1,117.57		101	E 80	100-1000	260	
	4		Payroll Expenditure	7,954.02		101	E 80	100-2312	111	
	5		Employer Contributions	37.06		101	E 80	100-2312	250	
	6		Employer Contributions	342.09		101	E 80	100-2312	260	
	7		Payroll Expenditure	11,651.06		101	E 80	100-2321	111	
	8		Payroll Expenditure	6,160.00		101	E 80	100-2321	115	
	9		Employer Contributions	83.02		101	E 80	100-2321	250	
	10		Employer Contributions	1,052.58		101	E 80	100-2321	260	
	11		Payroll Expenditure	9,523.28		101	E 80	100-2500	115	
	12		Employer Contributions	44.38		101	E 80	100-2500	250	
	13		Employer Contributions	305.20		101	E 80	100-2500	260	
	14		Payroll Expenditure	1,112.50		101	E 80	100-2600	114	
	15		Employer Contributions	5.19		101	E 80	100-2600	250	
	16		Payroll Expenditure	1,170.72		101	E 80	910-3100	116	
	17		Employer Contributions	5.46		101	E 80	910-3100	250	
	18		Employer Contributions	130.80		101	E 80	910-3100	260	
	19		Payroll Expenditure	115,108.12		101	E 81	100-1000	112	
	20		Payroll Expenditure	11,848.12		101	E 81	100-1000	117	
	21		Payroll Expenditure	999.00		101	E 81	100-1000	122	
	22		Payroll Expenditure	25.00		101	E 81	100-1000	150	
	23		Employer Contributions	596.45		101	E 81	100-1000	250	
	24		Employer Contributions	14,768.99		101	E 81	100-1000	260	
	25		Payroll Expenditure	759.13		101	E 81	100-2100	113	
	26		Employer Contributions	3.53		101	E 81	100-2100	250	
	27		Employer Contributions	3.24		101	E 81	100-2100	260	
	28		Payroll Expenditure	7,255.95		101	E 81	100-2120	113	
	29		Employer Contributions	33.81		101	E 81	100-2120	250	
	30		Employer Contributions	1,058.13		101	E 81	100-2120	260	
	31		Payroll Expenditure	6,457.97		101	E 81	100-2225	113	
	32		Payroll Expenditure	88.00		101	E 81	100-2225	150	
	33		Employer Contributions	30.50		101	E 81	100-2225	250	
	34		Employer Contributions	241.13		101	E 81	100-2225	260	
	35		Payroll Expenditure	7,977.36		101	E 81	280-1000	112	
	36		Employer Contributions	37.18		101	E 81	280-1000	250	
	37		Employer Contributions	1,332.53		101	E 81	280-1000	260	
	38		Payroll Expenditure	28,006.35		101	E 82	100-1000	112	
	39		Payroll Expenditure	4,137.45		101	E 82	100-1000	117	
	40		Payroll Expenditure	351.00		101	E 82	100-1000	122	
	41		Employer Contributions	151.42		101	E 82	100-1000	250	
	42		Employer Contributions	3,187.47		101	E 82	100-1000	260	
	43		Payroll Expenditure	270.31		101	E 82	100-2100	113	
	44		Employer Contributions	1.27		101	E 82	100-2100	250	
	45		Employer Contributions	1.16		101	E 82	100-2100	260	
	46		Payroll Expenditure	2,291.35		101	E 82	100-2120	113	
	47		Employer Contributions	10.68		101	E 82	100-2120	250	

GALLATIN GATEWAY ELEMENTARY
Journal Voucher Details
For the Accounting Periods: 6/23 to 10/23

Document #	Line #	Posting Date	Description	Debit Amount	Credit Amount	Fund	Org	Acct/Source/ Prog-Func	Obj	Proj
	48		Employer Contributions	334.16		101	E	82 100-2120	260	
	49		Payroll Expenditure	2,269.01		101	E	82 100-2225	113	
	50		Payroll Expenditure	88.00		101	E	82 100-2225	150	
	51		Employer Contributions	10.99		101	E	82 100-2225	250	
	52		Employer Contributions	91.95		101	E	82 100-2225	260	
	53		Payroll Expenditure	2,802.86		101	E	82 280-1000	112	
	54		Employer Contributions	13.05		101	E	82 280-1000	250	
	55		Employer Contributions	468.20		101	E	82 280-1000	260	
	56		Payroll Expenditure	100.00		101	E	82 710-3422	150	
	57		Employer Contributions	0.47		101	E	82 710-3422	250	
	58		Employer Contributions		25,522.94	101	B	101		
	59		Payroll Expenditure		233,403.56	101	B	101		
	60		Payroll Expenditure	2,065.98		110	E	80 100-2312	111	
	61		Employer Contributions	9.63		110	E	80 100-2312	250	
	62		Employer Contributions	93.58		110	E	80 100-2312	260	
	63		Payroll Expenditure	3,026.26		110	E	80 100-2321	111	
	64		Payroll Expenditure	1,100.00		110	E	80 100-2321	115	
	65		Employer Contributions	19.22		110	E	80 100-2321	250	
	66		Employer Contributions	191.44		110	E	80 100-2321	260	
	67		Payroll Expenditure	4,081.42		110	E	80 100-2500	115	
	68		Employer Contributions	19.02		110	E	80 100-2500	250	
	69		Employer Contributions	130.80		110	E	80 100-2500	260	
	70		Employer Contributions		463.69	110	B	101		
	71		Payroll Expenditure		10,273.66	110	B	101		
	72		Payroll Expenditure	10,078.62		112	E	80 910-3100	116	
	73		Employer Contributions	46.97		112	E	80 910-3100	250	
	74		Employer Contributions	921.20		112	E	80 910-3100	260	
	75		Employer Contributions		968.17	112	B	101		
	76		Payroll Expenditure		10,078.62	112	B	101		
	77		Employer Contributions	380.27		114	E	80 100-1000	210	
	78		Employer Contributions	19.98		114	E	80 100-1000	240	
	79		Employer Contributions	766.54		114	E	80 100-2312	210	
	80		Employer Contributions	871.73		114	E	80 100-2312	230	
	81		Employer Contributions	40.08		114	E	80 100-2312	240	
	82		Employer Contributions	1,675.20		114	E	80 100-2321	210	
	83		Employer Contributions	1,375.26		114	E	80 100-2321	220	
	84		Employer Contributions	631.62		114	E	80 100-2321	230	
	85		Employer Contributions	87.75		114	E	80 100-2321	240	
	86		Employer Contributions	1,030.20		114	E	80 100-2500	210	
	87		Employer Contributions	1,183.61		114	E	80 100-2500	230	
	88		Employer Contributions	54.42		114	E	80 100-2500	240	
	89		Employer Contributions	151.30		114	E	80 100-2580	210	
	90		Employer Contributions	185.76		114	E	80 100-2580	220	
	91		Employer Contributions	7.93		114	E	80 100-2580	240	
	92		Employer Contributions	85.11		114	E	80 100-2600	210	
	93		Employer Contributions	4.45		114	E	80 100-2600	240	
	94		Employer Contributions	11.48		114	E	80 610-1000	210	
	95		Employer Contributions	0.60		114	E	80 610-1000	240	
	96		Employer Contributions	23.70		114	E	80 610-2312	210	
	97		Employer Contributions	26.97		114	E	80 610-2312	230	
	98		Employer Contributions	1.24		114	E	80 610-2312	240	

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Document #	Line #	Posting Date	Description	Debit Amount	Credit Amount	Fund	Org	Acct/Source/ Prog-Func	Obj	Proj
	99		Employer Contributions	40.30		114	E	80 610-2321	210	
	100		Employer Contributions	42.54		114	E	80 610-2321	220	
	101		Employer Contributions	6.38		114	E	80 610-2321	230	
	102		Employer Contributions	2.12		114	E	80 610-2321	240	
	103		Employer Contributions	860.60		114	E	80 910-3100	210	
	104		Employer Contributions	978.69		114	E	80 910-3100	230	
	105		Employer Contributions	44.99		114	E	80 910-3100	240	
	106		Employer Contributions	9,249.58		114	E	81 100-1000	210	
	107		Employer Contributions	12,032.19		114	E	81 100-1000	220	
	108		Employer Contributions	511.90		114	E	81 100-1000	240	
	109		Employer Contributions	58.08		114	E	81 100-2100	210	
	110		Employer Contributions	3.04		114	E	81 100-2100	240	
	111		Employer Contributions	553.41		114	E	81 100-2120	210	
	112		Employer Contributions	679.88		114	E	81 100-2120	220	
	113		Employer Contributions	29.03		114	E	81 100-2120	240	
	114		Employer Contributions	498.23		114	E	81 100-2225	210	
	115		Employer Contributions	492.12		114	E	81 100-2225	220	
	116		Employer Contributions	26.19		114	E	81 100-2225	240	
	117		Employer Contributions	609.75		114	E	81 280-1000	210	
	118		Employer Contributions	747.48		114	E	81 280-1000	220	
	119		Employer Contributions	31.90		114	E	81 280-1000	240	
	120		Employer Contributions	2,465.56		114	E	82 100-1000	210	
	121		Employer Contributions	3,139.85		114	E	82 100-1000	220	
	122		Employer Contributions	130.02		114	E	82 100-1000	240	
	123		Employer Contributions	20.68		114	E	82 100-2100	210	
	124		Employer Contributions	1.07		114	E	82 100-2100	240	
	125		Employer Contributions	174.76		114	E	82 100-2120	210	
	126		Employer Contributions	214.70		114	E	82 100-2120	220	
	127		Employer Contributions	9.16		114	E	82 100-2120	240	
	128		Employer Contributions	179.35		114	E	82 100-2225	210	
	129		Employer Contributions	178.26		114	E	82 100-2225	220	
	130		Employer Contributions	9.43		114	E	82 100-2225	240	
	131		Employer Contributions	214.23		114	E	82 280-1000	210	
	132		Employer Contributions	262.63		114	E	82 280-1000	220	
	133		Employer Contributions	11.22		114	E	82 280-1000	240	
	134		Employer Contributions	7.27		114	E	82 710-3422	210	
	135		Employer Contributions	0.40		114	E	82 710-3422	240	
	136		Employer Contributions		43,132.19	114	B	101		
	137		Payroll Expenditure	5,537.50		115	E	80 787-1000	113	787
	138		Employer Contributions	423.62		115	E	80 787-1000	210	787
	139		Employer Contributions	22.16		115	E	80 787-1000	240	787
	140		Employer Contributions	25.81		115	E	80 787-1000	250	787
	141		Employer Contributions	3,232.50		115	E	80 787-1000	260	787
	142		Payroll Expenditure	3,699.12		115	E	81 420-1000	112	434
	143		Payroll Expenditure	2,068.73		115	E	81 420-1000	117	434
	144		Employer Contributions	438.40		115	E	81 420-1000	210	434
	145		Employer Contributions	683.50		115	E	81 420-1000	220	434
	146		Employer Contributions	23.05		115	E	81 420-1000	240	434
	147		Employer Contributions	26.87		115	E	81 420-1000	250	434
	148		Employer Contributions	679.97		115	E	81 420-1000	260	434
	149		Payroll Expenditure	193.12		115	E	81 776-2100	113	776

Document #	Line #	Posting Date	Description	Debit Amount	Credit Amount	Fund	Org	Acct/Source/ Prog-Func	Obj	Proj
	150		Employer Contributions	14.77		115	E	81 776-2100	210	776
	151		Employer Contributions	0.77		115	E	81 776-2100	240	776
	152		Employer Contributions	0.90		115	E	81 776-2100	250	776
	153		Employer Contributions	0.83		115	E	81 776-2100	260	776
	154		Payroll Expenditure	1,299.69		115	E	82 420-1000	112	434
	155		Payroll Expenditure	752.26		115	E	82 420-1000	117	434
	156		Employer Contributions	156.01		115	E	82 420-1000	210	434
	157		Employer Contributions	244.32		115	E	82 420-1000	220	434
	158		Employer Contributions	8.23		115	E	82 420-1000	240	434
	159		Employer Contributions	9.56		115	E	82 420-1000	250	434
	160		Employer Contributions	244.18		115	E	82 420-1000	260	434
	161		Payroll Expenditure	63.84		115	E	82 776-2100	113	776
	162		Employer Contributions	4.88		115	E	82 776-2100	210	776
	163		Employer Contributions	0.27		115	E	82 776-2100	240	776
	164		Employer Contributions	0.30		115	E	82 776-2100	250	776
	165		Employer Contributions	0.27		115	E	82 776-2100	260	776
	166		Employer Contributions		2,514.09	115	B	101		434
	167		Payroll Expenditure		7,819.80	115	B	101		434
	168		Employer Contributions		22.99	115	B	101		776
	169		Payroll Expenditure		256.96	115	B	101		776
	170		Employer Contributions		3,704.09	115	B	101		787
	171		Payroll Expenditure		5,537.50	115	B	101		787
	172		Payroll Expenditure	150.00		117	E	80 610-1000	124	
	173		Employer Contributions	0.70		117	E	80 610-1000	250	
	174		Payroll Expenditure	309.90		117	E	80 610-2312	111	
	175		Employer Contributions	1.45		117	E	80 610-2312	250	
	176		Employer Contributions	0.33		117	E	80 610-2312	260	
	177		Payroll Expenditure	453.94		117	E	80 610-2321	111	
	178		Payroll Expenditure	73.34		117	E	80 610-2321	115	
	179		Employer Contributions	2.46		117	E	80 610-2321	250	
	180		Employer Contributions	13.70		117	E	80 610-2321	260	
	181		Employer Contributions		18.64	117	B	101		
	182		Payroll Expenditure		987.18	117	B	101		
	183		Payroll Expenditure	1,982.45		128	E	80 100-2580	112	
	184		Employer Contributions	9.24		128	E	80 100-2580	250	
	185		Employer Contributions	380.25		128	E	80 100-2580	260	
	186		Employer Contributions		389.49	128	B	101		
	187		Payroll Expenditure		1,982.45	128	B	101		
	188		Direct Deposit Clearing		189,030.49	186	B	101		
	189		Electronic Check		97,508.30	186	B	101		
	190		Employee Warrants	270,339.73		186	B	101		
	191		Employer Contributions	76,736.29		186	B	101		
	192		Electronic Check	8,073.27		186	B	610		
	193		Employee Deduction		9,600.27	186	B	610		
	194		Employer Contributions		1,081.40	186	B	612		
	195		Warrant for tax/benefit plan	1,347.10		186	B	612		
	196		Electronic Check	14,676.73		186	B	613		
	197		Employee Deduction		16,817.20	186	B	613		
	198		Electronic Check	34,078.98		186	B	614		
	199		Employee Deduction		20,093.28	186	B	614		
	200		Employer Contributions		20,093.28	186	B	614		

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	201		Electronic Check	3,623.10		186	B	615		
	202		Employee Deduction		3,358.86	186	B	615		
	203		Employer Contributions		3,699.00	186	B	615		
	204		Electronic Check	34,796.22		186	B	616		
	205		Employee Deduction		16,443.70	186	B	616		
	206		Employer Contributions		20,278.49	186	B	616		
	207		Employer Contributions		1,259.87	186	B	617		
	208		Warrant for tax/benefit plan	1,569.46		186	B	617		
	209		Employee Deduction		984.82	186	B	618		
	210		Warrant for tax/benefit plan	743.68		186	B	618		
	211		Employee Warrants		3,015.89	186	B	620		
	212		Warrant for tax/benefit plan		35,804.89	186	B	620		
	213		Electronic Check	2,260.00		186	B	676		
	214		Employee Deduction		2,320.00	186	B	676		
	215		Employee Deduction		7,258.72	186	B	677		
	216		Employer Contributions		26,236.00	186	B	677		
	217		Warrant for tax/benefit plan	27,948.90		186	B	677		
	218		Employee Deduction		425.00	186	B	678		
	219		Employer Contributions		4,088.25	186	B	678		
	220		Warrant for tax/benefit plan	3,204.25		186	B	678		
	221		Employee Deduction		991.50	186	B	679		
	222		Warrant for tax/benefit plan	991.50		186	B	679		
PR 230701	7/23	10/12/23								
	1		Electronic Check	663.21		186	B	101		
	2		Electronic Check		663.21	186	B	616		
PR 230800	8/23	10/12/23								
	1		Payroll Expenditure	2,824.08		101	E	80 100-2500		115
	2		Employer Contributions	11.84		101	E	80 100-2500		250
	3		Employer Contributions	3.85		101	E	80 100-2500		260
	4		Employer Contributions	364.46		101	E	81 100-1000		260
	5		Employer Contributions	153.84		101	E	82 100-1000		260
	6		Employer Contributions		533.99	101	B	101		
	7		Payroll Expenditure		2,824.08	101	B	101		
	8		Payroll Expenditure	1,141.04		110	E	80 100-2500		115
	9		Employer Contributions	4.79		110	E	80 100-2500		250
	10		Employer Contributions	1.65		110	E	80 100-2500		260
	11		Employer Contributions		6.44	110	B	101		
	12		Payroll Expenditure		1,141.04	110	B	101		
	13		Payroll Expenditure	2,276.10		112	E	80 910-3100		116
	14		Employer Contributions	9.54		112	E	80 910-3100		250
	15		Employer Contributions	616.00		112	E	80 910-3100		260
	16		Employer Contributions		625.54	112	B	101		
	17		Payroll Expenditure		2,276.10	112	B	101		
	18		Employer Contributions	303.33		114	E	80 100-2500		210
	19		Employer Contributions	98.11		114	E	80 100-2500		230
	20		Employer Contributions	11.89		114	E	80 100-2500		240
	21		Employer Contributions	174.13		114	E	80 910-3100		210
	22		Employer Contributions	121.26		114	E	80 910-3100		230
	23		Employer Contributions	6.83		114	E	80 910-3100		240
	24		Employer Contributions		715.55	114	B	101		
	25		Employer Contributions	128.20		128	E	80 100-2580		260

Document #	Line #	Posting Date	Description	Debit Amount	Credit Amount	Fund	Org	Acct/Source/ Prog-Func	Obj	Proj
	26		Employer Contributions		128.20	128	B	101		
	27		Direct Deposit Clearing		242.10	186	B	101		
	28		Employee Warrants	6,241.22		186	B	101		
	29		Employer Contributions	2,009.72		186	B	101		
	30		Employee Deduction		85.00	186	B	610		
	31		Employer Contributions		18.72	186	B	612		
	32		Employee Deduction		15.97	186	B	613		
	33		Employee Deduction		477.46	186	B	614		
	34		Employer Contributions		477.46	186	B	614		
	35		Employee Deduction		202.82	186	B	615		
	36		Employer Contributions		219.37	186	B	615		
	37		Employer Contributions		26.17	186	B	617		
	38		Employee Deduction		148.06	186	B	618		
	39		Employee Warrants		5,273.48	186	B	620		
	40		Employee Deduction	150.00		186	B	676		
	41		Employer Contributions		1,232.00	186	B	677		
	42		Employer Contributions		36.00	186	B	678		
	43		Employee Deduction	53.67		186	B	679		
PR 230900	9/23	10/12/23								
	1		Payroll Expenditure	1,586.00		101	E	80 100-1000	150	
	2		Employer Contributions	6.65		101	E	80 100-1000	250	
	3		Employer Contributions	5.53		101	E	80 100-1000	260	
	4		Payroll Expenditure	4,527.53		101	E	80 100-2312	111	
	5		Employer Contributions	18.99		101	E	80 100-2312	250	
	6		Employer Contributions	4.23		101	E	80 100-2312	260	
	7		Payroll Expenditure	5,518.34		101	E	80 100-2321	111	
	8		Payroll Expenditure	3,172.40		101	E	80 100-2321	115	
	9		Employer Contributions	36.45		101	E	80 100-2321	250	
	10		Employer Contributions	536.67		101	E	80 100-2321	260	
	11		Payroll Expenditure	7,413.50		101	E	80 100-2600	114	
	12		Employer Contributions	31.10		101	E	80 100-2600	250	
	13		Employer Contributions	616.00		101	E	80 100-2600	260	
	14		Payroll Expenditure	1,040.00		101	E	80 910-3100	116	
	15		Employer Contributions	4.36		101	E	80 910-3100	250	
	16		Employer Contributions	1.65		101	E	80 910-3100	260	
	17		Payroll Expenditure	45,548.55		101	E	81 100-1000	112	
	18		Payroll Expenditure	2,849.88		101	E	81 100-1000	117	
	19		Employer Contributions	202.98		101	E	81 100-1000	250	
	20		Employer Contributions	9,837.78		101	E	81 100-1000	260	
	21		Payroll Expenditure	556.66		101	E	81 100-2100	113	
	22		Employer Contributions	2.34		101	E	81 100-2100	250	
	23		Payroll Expenditure	2,624.03		101	E	81 100-2120	113	
	24		Employer Contributions	11.01		101	E	81 100-2120	250	
	25		Employer Contributions	368.51		101	E	81 100-2120	260	
	26		Payroll Expenditure	2,927.06		101	E	81 280-1000	112	
	27		Employer Contributions	12.28		101	E	81 280-1000	250	
	28		Employer Contributions	478.41		101	E	81 280-1000	260	
	29		Payroll Expenditure	11,281.22		101	E	82 100-1000	112	
	30		Payroll Expenditure	675.60		101	E	82 100-1000	117	
	31		Employer Contributions	50.16		101	E	82 100-1000	250	
	32		Employer Contributions	2,667.10		101	E	82 100-1000	260	

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Document #	Line #	Posting Date	Description	Debit Amount	Credit Amount	Fund	Org	Acct/Source/ Prog-Func	Obj	Proj
	33		Payroll Expenditure	195.59		101	E	82 100-2100		113
	34		Employer Contributions	0.82		101	E	82 100-2100		250
	35		Payroll Expenditure	828.64		101	E	82 100-2120		113
	36		Employer Contributions	3.48		101	E	82 100-2120		250
	37		Employer Contributions	116.37		101	E	82 100-2120		260
	38		Payroll Expenditure	1,028.43		101	E	82 280-1000		112
	39		Employer Contributions	4.31		101	E	82 280-1000		250
	40		Employer Contributions	168.09		101	E	82 280-1000		260
	41		Employer Contributions		15,185.27	101	B	101		
	42		Payroll Expenditure		91,773.43	101	B	101		
	43		Payroll Expenditure	1,175.98		110	E	80 100-2312		111
	44		Employer Contributions	4.93		110	E	80 100-2312		250
	45		Employer Contributions	1.10		110	E	80 100-2312		260
	46		Payroll Expenditure	1,433.33		110	E	80 100-2321		111
	47		Payroll Expenditure	566.50		110	E	80 100-2321		115
	48		Employer Contributions	8.39		110	E	80 100-2321		250
	49		Employer Contributions	97.39		110	E	80 100-2321		260
	50		Employer Contributions		111.81	110	B	101		
	51		Payroll Expenditure		3,175.81	110	B	101		
	52		Payroll Expenditure	2,426.67		112	E	80 910-3100		116
	53		Employer Contributions	10.18		112	E	80 910-3100		250
	54		Employer Contributions	3.85		112	E	80 910-3100		260
	55		Employer Contributions		14.03	112	B	101		
	56		Payroll Expenditure		2,426.67	112	B	101		
	57		Employer Contributions	121.33		114	E	80 100-1000		210
	58		Employer Contributions	4.76		114	E	80 100-1000		240
	59		Employer Contributions	436.31		114	E	80 100-2312		210
	60		Employer Contributions	501.91		114	E	80 100-2312		230
	61		Employer Contributions	17.11		114	E	80 100-2312		240
	62		Employer Contributions	817.82		114	E	80 100-2321		210
	63		Employer Contributions	658.32		114	E	80 100-2321		220
	64		Employer Contributions	329.03		114	E	80 100-2321		230
	65		Employer Contributions	32.07		114	E	80 100-2321		240
	66		Employer Contributions	54.31		114	E	80 100-2580		210
	67		Employer Contributions	67.24		114	E	80 100-2580		220
	68		Employer Contributions	2.13		114	E	80 100-2580		240
	69		Employer Contributions	567.13		114	E	80 100-2600		210
	70		Employer Contributions	457.60		114	E	80 100-2600		230
	71		Employer Contributions	22.24		114	E	80 100-2600		240
	72		Employer Contributions	13.50		114	E	80 610-2312		210
	73		Employer Contributions	15.52		114	E	80 610-2312		230
	74		Employer Contributions	0.53		114	E	80 610-2312		240
	75		Employer Contributions	19.34		114	E	80 610-2321		210
	76		Employer Contributions	20.36		114	E	80 610-2321		220
	77		Employer Contributions	3.32		114	E	80 610-2321		230
	78		Employer Contributions	0.76		114	E	80 610-2321		240
	79		Employer Contributions	265.20		114	E	80 910-3100		210
	80		Employer Contributions	305.07		114	E	80 910-3100		230
	81		Employer Contributions	10.40		114	E	80 910-3100		240
	82		Employer Contributions	3,556.62		114	E	81 100-1000		210
	83		Employer Contributions	4,377.85		114	E	81 100-1000		220

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	84		Employer Contributions	109.73		114	E	81 100-1000	230	
	85		Employer Contributions	145.19		114	E	81 100-1000	240	
	86		Employer Contributions	42.58		114	E	81 100-2100	210	
	87		Employer Contributions	1.67		114	E	81 100-2100	240	
	88		Employer Contributions	200.74		114	E	81 100-2120	210	
	89		Employer Contributions	248.50		114	E	81 100-2120	220	
	90		Employer Contributions	7.87		114	E	81 100-2120	240	
	91		Employer Contributions	223.92		114	E	81 280-1000	210	
	92		Employer Contributions	277.19		114	E	81 280-1000	220	
	93		Employer Contributions	8.78		114	E	81 280-1000	240	
	94		Employer Contributions	914.66		114	E	82 100-1000	210	
	95		Employer Contributions	1,090.83		114	E	82 100-1000	220	
	96		Employer Contributions	38.56		114	E	82 100-1000	230	
	97		Employer Contributions	35.88		114	E	82 100-1000	240	
	98		Employer Contributions	14.97		114	E	82 100-2100	210	
	99		Employer Contributions	0.59		114	E	82 100-2100	240	
	100		Employer Contributions	63.39		114	E	82 100-2120	210	
	101		Employer Contributions	78.47		114	E	82 100-2120	220	
	102		Employer Contributions	2.49		114	E	82 100-2120	240	
	103		Employer Contributions	78.67		114	E	82 280-1000	210	
	104		Employer Contributions	97.39		114	E	82 280-1000	220	
	105		Employer Contributions	3.09		114	E	82 280-1000	240	
	106		Employer Contributions		16,362.94	114	B	101		
	107		Payroll Expenditure	15,631.25		115	E	80 787-1000	113	787
	108		Employer Contributions	1,182.44		115	E	80 787-1000	210	787
	109		Employer Contributions	46.90		115	E	80 787-1000	240	787
	110		Employer Contributions	65.57		115	E	80 787-1000	250	787
	111		Employer Contributions	30.50		115	E	80 787-1000	260	787
	112		Payroll Expenditure	118.74		115	E	81 420-1000	117	434
	113		Employer Contributions	9.08		115	E	81 420-1000	210	434
	114		Employer Contributions	11.24		115	E	81 420-1000	220	434
	115		Employer Contributions	0.36		115	E	81 420-1000	240	434
	116		Employer Contributions	0.50		115	E	81 420-1000	250	434
	117		Employer Contributions	23.99		115	E	81 420-1000	260	434
	118		Payroll Expenditure	43.18		115	E	82 420-1000	117	434
	119		Employer Contributions	3.31		115	E	82 420-1000	210	434
	120		Employer Contributions	4.09		115	E	82 420-1000	220	434
	121		Employer Contributions	0.13		115	E	82 420-1000	240	434
	122		Employer Contributions	0.18		115	E	82 420-1000	250	434
	123		Employer Contributions	8.72		115	E	82 420-1000	260	434
	124		Employer Contributions		61.60	115	B	101		434
	125		Payroll Expenditure		161.92	115	B	101		434
	126		Employer Contributions		1,325.41	115	B	101		787
	127		Payroll Expenditure		15,631.25	115	B	101		787
	128		Payroll Expenditure	176.40		117	E	80 610-2312	111	
	129		Employer Contributions	0.74		117	E	80 610-2312	250	
	130		Employer Contributions	0.17		117	E	80 610-2312	260	
	131		Payroll Expenditure	215.00		117	E	80 610-2321	111	
	132		Payroll Expenditure	37.77		117	E	80 610-2321	115	
	133		Employer Contributions	1.06		117	E	80 610-2321	250	
	134		Employer Contributions	6.91		117	E	80 610-2321	260	

Document #	Line #	Posting Date	Description	Debit Amount	Credit Amount	Fund	Org	Acct/Source/ Prog-Func	Obj	Proj
	135		Employer Contributions		8.88	117	B	101		
	136		Payroll Expenditure		429.17	117	B	101		
	137		Payroll Expenditure	710.01		128	E	80 100-2580	112	
	138		Employer Contributions	2.98		128	E	80 100-2580	250	
	139		Employer Contributions	128.75		128	E	80 100-2580	260	
	140		Employer Contributions		131.73	128	B	101		
	141		Payroll Expenditure		710.01	128	B	101		
	142		Electronic Check		58,595.30	186	B	101		
	143		Employee Warrants	114,308.26		186	B	101		
	144		Employer Contributions	33,201.67		186	B	101		
	145		Electronic Check	6,239.00		186	B	610		
	146		Employee Deduction		4,747.00	186	B	610		
	147		Employer Contributions		342.95	186	B	612		
	148		Warrant for tax/benefit plan	447.17		186	B	612		
	149		Electronic Check	8,270.50		186	B	613		
	150		Employee Deduction		6,038.25	186	B	613		
	151		Electronic Check	22,486.98		186	B	614		
	152		Employee Deduction		8,585.32	186	B	614		
	153		Employer Contributions		8,585.32	186	B	614		
	154		Electronic Check	7,362.40		186	B	615		
	155		Employee Deduction		1,580.66	186	B	615		
	156		Employer Contributions		1,760.74	186	B	615		
	157		Electronic Check	13,501.42		186	B	616		
	158		Employee Deduction		5,965.32	186	B	616		
	159		Employer Contributions		6,931.48	186	B	616		
	160		Employer Contributions		479.46	186	B	617		
	161		Warrant for tax/benefit plan	625.19		186	B	617		
	162		Employee Deduction		656.57	186	B	618		
	163		Warrant for tax/benefit plan	1,391.77		186	B	618		
	164		Employee Warrants		83,681.71	186	B	620		
	165		Warrant for tax/benefit plan		29,213.53	186	B	620		
	166		Electronic Check	735.00		186	B	676		
	167		Employee Deduction		710.00	186	B	676		
	168		Employee Deduction		1,856.75	186	B	677		
	169		Employer Contributions		9,856.00	186	B	677		
	170		Warrant for tax/benefit plan	20,954.57		186	B	677		
	171		Employee Deduction		225.00	186	B	678		
	172		Employer Contributions		5,245.72	186	B	678		
	173		Warrant for tax/benefit plan	5,533.15		186	B	678		
	174		Employee Deduction		261.68	186	B	679		
	175		Warrant for tax/benefit plan	261.68		186	B	679		
PR 230901	9/23	10/12/23								
	1		Payroll Expenditure	1,586.00		101	E	80 100-1000	150	
	2		Employer Contributions	6.65		101	E	80 100-1000	250	
	3		Employer Contributions	5.53		101	E	80 100-1000	260	
	4		Payroll Expenditure	4,527.53		101	E	80 100-2312	111	
	5		Employer Contributions	18.99		101	E	80 100-2312	250	
	6		Employer Contributions	171.04		101	E	80 100-2312	260	
	7		Payroll Expenditure	5,518.34		101	E	80 100-2321	111	
	8		Payroll Expenditure	3,172.41		101	E	80 100-2321	115	
	9		Employer Contributions	36.44		101	E	80 100-2321	250	

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	10		Employer Contributions	536.67		101	E	80 100-2321	260	
	11		Payroll Expenditure	75.00		101	E	80 100-2500	111	
	12		Payroll Expenditure		628.72	101	E	80 100-2500	115	
	13		Employer Contributions		2.32	101	E	80 100-2500	250	
	14		Payroll Expenditure	5,200.00		101	E	80 100-2600	114	
	15		Employer Contributions	21.81		101	E	80 100-2600	250	
	16		Employer Contributions	616.00		101	E	80 100-2600	260	
	17		Payroll Expenditure	1,040.00		101	E	80 910-3100	116	
	18		Employer Contributions	4.36		101	E	80 910-3100	250	
	19		Employer Contributions	65.40		101	E	80 910-3100	260	
	20		Payroll Expenditure	45,987.99		101	E	81 100-1000	112	
	21		Payroll Expenditure	5,617.20		101	E	81 100-1000	117	
	22		Payroll Expenditure	401.40		101	E	81 100-1000	122	
	23		Employer Contributions	218.14		101	E	81 100-1000	250	
	24		Employer Contributions	6,586.97		101	E	81 100-1000	260	
	25		Payroll Expenditure	623.46		101	E	81 100-2100	113	
	26		Employer Contributions	2.61		101	E	81 100-2100	250	
	27		Employer Contributions	48.10		101	E	81 100-2100	260	
	28		Payroll Expenditure	2,624.03		101	E	81 100-2120	113	
	29		Employer Contributions	11.00		101	E	81 100-2120	250	
	30		Employer Contributions	368.50		101	E	81 100-2120	260	
	31		Payroll Expenditure	2,993.66		101	E	81 280-1000	112	
	32		Employer Contributions	12.56		101	E	81 280-1000	250	
	33		Employer Contributions	478.41		101	E	81 280-1000	260	
	34		Payroll Expenditure	10,129.68		101	E	82 100-1000	112	
	35		Payroll Expenditure	546.32		101	E	82 100-1000	117	
	36		Payroll Expenditure	138.60		101	E	82 100-1000	122	
	37		Employer Contributions	45.37		101	E	82 100-1000	250	
	38		Employer Contributions	1,323.86		101	E	82 100-1000	260	
	39		Payroll Expenditure	219.06		101	E	82 100-2100	113	
	40		Employer Contributions	0.92		101	E	82 100-2100	250	
	41		Employer Contributions	16.90		101	E	82 100-2100	260	
	42		Payroll Expenditure	828.64		101	E	82 100-2120	113	
	43		Employer Contributions	3.47		101	E	82 100-2120	250	
	44		Employer Contributions	116.37		101	E	82 100-2120	260	
	45		Payroll Expenditure	1,051.83		101	E	82 280-1000	112	
	46		Employer Contributions	4.41		101	E	82 280-1000	250	
	47		Employer Contributions	168.09		101	E	82 280-1000	260	
	48		Payroll Expenditure	100.00		101	E	82 710-3422	150	
	49		Employer Contributions	0.42		101	E	82 710-3422	250	
	50		Employer Contributions		10,886.67	101	B	101		
	51		Payroll Expenditure		91,752.43	101	B	101		
	52		Payroll Expenditure	1,175.98		110	E	80 100-2312	111	
	53		Employer Contributions	4.93		110	E	80 100-2312	250	
	54		Employer Contributions	46.79		110	E	80 100-2312	260	
	55		Payroll Expenditure	1,433.33		110	E	80 100-2321	111	
	56		Payroll Expenditure	566.50		110	E	80 100-2321	115	
	57		Employer Contributions	8.39		110	E	80 100-2321	250	
	58		Employer Contributions	97.39		110	E	80 100-2321	260	
	59		Payroll Expenditure		269.44	110	E	80 100-2500	115	
	60		Employer Contributions		1.13	110	E	80 100-2500	250	

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	61		Employer Contributions		156.37	110	B	101		
	62		Payroll Expenditure		2,906.37	110	B	101		
	63		Payroll Expenditure	2,426.67		112	E	80 910-3100		116
	64		Employer Contributions	10.18		112	E	80 910-3100		250
	65		Employer Contributions	152.60		112	E	80 910-3100		260
	66		Employer Contributions		162.78	112	B	101		
	67		Payroll Expenditure		2,426.67	112	B	101		
	68		Employer Contributions	121.33		114	E	80 100-1000		210
	69		Employer Contributions	4.76		114	E	80 100-1000		240
	70		Employer Contributions	436.31		114	E	80 100-2312		210
	71		Employer Contributions	501.91		114	E	80 100-2312		230
	72		Employer Contributions	17.11		114	E	80 100-2312		240
	73		Employer Contributions	817.81		114	E	80 100-2321		210
	74		Employer Contributions	658.32		114	E	80 100-2321		220
	75		Employer Contributions	329.03		114	E	80 100-2321		230
	76		Employer Contributions	32.07		114	E	80 100-2321		240
	77		Employer Contributions		62.97	114	E	80 100-2500		210
	78		Employer Contributions	6.60		114	E	80 100-2500		230
	79		Employer Contributions		2.46	114	E	80 100-2500		240
	80		Employer Contributions	54.32		114	E	80 100-2580		210
	81		Employer Contributions	67.24		114	E	80 100-2580		220
	82		Employer Contributions	2.13		114	E	80 100-2580		240
	83		Employer Contributions	397.80		114	E	80 100-2600		210
	84		Employer Contributions	457.60		114	E	80 100-2600		230
	85		Employer Contributions	15.60		114	E	80 100-2600		240
	86		Employer Contributions	13.50		114	E	80 610-2312		210
	87		Employer Contributions	15.52		114	E	80 610-2312		230
	88		Employer Contributions	0.53		114	E	80 610-2312		240
	89		Employer Contributions	19.35		114	E	80 610-2321		210
	90		Employer Contributions	20.36		114	E	80 610-2321		220
	91		Employer Contributions	3.32		114	E	80 610-2321		230
	92		Employer Contributions	0.76		114	E	80 610-2321		240
	93		Employer Contributions	265.20		114	E	80 910-3100		210
	94		Employer Contributions	305.07		114	E	80 910-3100		230
	95		Employer Contributions	10.40		114	E	80 910-3100		240
	96		Employer Contributions	3,819.05		114	E	81 100-1000		210
	97		Employer Contributions	4,741.98		114	E	81 100-1000		220
	98		Employer Contributions	156.07		114	E	81 100-1000		240
	99		Employer Contributions	47.70		114	E	81 100-2100		210
	100		Employer Contributions	1.87		114	E	81 100-2100		240
	101		Employer Contributions	200.73		114	E	81 100-2120		210
	102		Employer Contributions	248.50		114	E	81 100-2120		220
	103		Employer Contributions	7.87		114	E	81 100-2120		240
	104		Employer Contributions	229.02		114	E	81 280-1000		210
	105		Employer Contributions	283.50		114	E	81 280-1000		220
	106		Employer Contributions	8.98		114	E	81 280-1000		240
	107		Employer Contributions	823.91		114	E	82 100-1000		210
	108		Employer Contributions	1,003.61		114	E	82 100-1000		220
	109		Employer Contributions	32.42		114	E	82 100-1000		240
	110		Employer Contributions	16.76		114	E	82 100-2100		210
	111		Employer Contributions	0.66		114	E	82 100-2100		240

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	112		Employer Contributions	63.39		114	E	82 100-2120	210	
	113		Employer Contributions	78.47		114	E	82 100-2120	220	
	114		Employer Contributions	2.49		114	E	82 100-2120	240	
	115		Employer Contributions	80.46		114	E	82 280-1000	210	
	116		Employer Contributions	99.61		114	E	82 280-1000	220	
	117		Employer Contributions	3.16		114	E	82 280-1000	240	
	118		Employer Contributions	7.40		114	E	82 710-3422	210	
	119		Employer Contributions	0.30		114	E	82 710-3422	240	
	120		Employer Contributions		16,466.43	114	B	101		
	121		Payroll Expenditure	1,759.06		115	E	81 420-1000	112	434
	122		Payroll Expenditure	271.92		115	E	81 420-1000	117	434
	123		Employer Contributions	155.37		115	E	81 420-1000	210	434
	124		Employer Contributions	192.34		115	E	81 420-1000	220	434
	125		Employer Contributions	6.09		115	E	81 420-1000	240	434
	126		Employer Contributions	8.52		115	E	81 420-1000	250	434
	127		Employer Contributions	347.23		115	E	81 420-1000	260	434
	128		Employer Contributions	106.19		115	E	82 100-1000	210	430
	129		Employer Contributions	131.46		115	E	82 100-1000	220	430
	130		Employer Contributions	4.15		115	E	82 100-1000	240	430
	131		Employer Contributions	5.82		115	E	82 100-1000	250	430
	132		Employer Contributions	203.12		115	E	82 100-1000	260	430
	133		Payroll Expenditure	1,388.19		115	E	82 100-1000	583	430
	134		Payroll Expenditure	98.88		115	E	82 420-1000	117	434
	135		Employer Contributions	7.56		115	E	82 420-1000	210	434
	136		Employer Contributions	9.37		115	E	82 420-1000	220	434
	137		Employer Contributions	0.29		115	E	82 420-1000	240	434
	138		Employer Contributions	0.41		115	E	82 420-1000	250	434
	139		Employer Contributions	8.70		115	E	82 420-1000	260	434
	140		Employer Contributions		450.74	115	B	101		430
	141		Payroll Expenditure		1,388.19	115	B	101		430
	142		Employer Contributions		735.88	115	B	101		434
	143		Payroll Expenditure		2,129.86	115	B	101		434
	144		Payroll Expenditure	176.40		117	E	80 610-2312	111	
	145		Employer Contributions	0.74		117	E	80 610-2312	250	
	146		Employer Contributions	0.17		117	E	80 610-2312	260	
	147		Payroll Expenditure	215.00		117	E	80 610-2321	111	
	148		Payroll Expenditure	37.76		117	E	80 610-2321	115	
	149		Employer Contributions	1.07		117	E	80 610-2321	250	
	150		Employer Contributions	6.91		117	E	80 610-2321	260	
	151		Employer Contributions		8.89	117	B	101		
	152		Payroll Expenditure		429.16	117	B	101		
	153		Payroll Expenditure	710.01		128	E	80 100-2580	112	
	154		Employer Contributions	2.98		128	E	80 100-2580	250	
	155		Employer Contributions	128.75		128	E	80 100-2580	260	
	156		Employer Contributions		131.73	128	B	101		
	157		Payroll Expenditure		710.01	128	B	101		
	158		Direct Deposit Clearing		66,116.38	186	B	101		
	159		Electronic Check		41,914.31	186	B	101		
	160		Employee Warrants	101,742.69		186	B	101		
	161		Employer Contributions	28,999.49		186	B	101		
	162		Electronic Check	4,530.00		186	B	610		

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	163		Employee Deduction		4,504.00	186	B	610		
	164		Employer Contributions		305.25	186	B	612		
	165		Warrant for tax/benefit plan	309.25		186	B	612		
	166		Electronic Check	6,032.48		186	B	613		
	167		Employee Deduction		6,048.44	186	B	613		
	168		Electronic Check	15,445.12		186	B	614		
	169		Employee Deduction		7,620.19	186	B	614		
	170		Employer Contributions		7,620.19	186	B	614		
	171		Electronic Check	3,136.02		186	B	615		
	172		Employee Deduction		1,453.47	186	B	615		
	173		Employer Contributions		1,619.05	186	B	615		
	174		Electronic Check	12,060.69		186	B	616		
	175		Employee Deduction		6,461.56	186	B	616		
	176		Employer Contributions		7,534.76	186	B	616		
	177		Employer Contributions		426.74	186	B	617		
	178		Warrant for tax/benefit plan	432.35		186	B	617		
	179		Employee Deduction		618.14	186	B	618		
	180		Employee Warrants		5,707.27	186	B	620		
	181		Warrant for tax/benefit plan		3,243.59	186	B	620		
	182		Electronic Check	710.00		186	B	676		
	183		Employee Deduction		710.00	186	B	676		
	184		Employee Deduction		1,856.75	186	B	677		
	185		Employer Contributions		9,856.00	186	B	677		
	186		Employee Deduction		275.00	186	B	678		
	187		Employer Contributions		1,637.50	186	B	678		
	188		Warrant for tax/benefit plan	2,130.50		186	B	678		
	189		Employee Deduction		371.49	186	B	679		
	190		Warrant for tax/benefit plan	371.49		186	B	679		
			Total	1,690,181.81	1,690,181.81					

95 Mills Discussion

From: Lance Melton

Subject: Update on 95 Mills Issue

Update on the 95 mills issue for upcoming meetings of your county commissioners:

As we understand it, at a recent meeting of the Montana Association of Counties, most if not all counties were present and discussing the relative merits of disregarding the calculation of the 95 mills reported to them by the Montana Department of Revenue and instead unilaterally imposing approximately 18 mills less than calculated by the Department on a statewide basis. If this happens, collections will drop by \$80 million annually and litigation will likely ensue, as the law does not allow counties to impose these levies at levels contradicting the Department's calculations.

As you saw in the Daily Dispatch today, a news story covering the issue is linked immediately below.

[MT counties buck governor: won't collect full school property tax - Montana Free Press](#)

The following is a written statement I provided to the reporter covering this issue for the Montana Free Press.

"The law clearly specifies the roles of the Department of Revenue and the counties: the Department is charged with calculating the mills, and the counties must impose the calculated mills. The Department has consistently calculated the school equalization mills at 95 for 30 consecutive years and the deadline for the counties' imposition is at hand. The revenue collected from these levies has already been committed to fund the current year's budgets of Montana's public schools and must be used to fund the elementary and high school funding formulas for schools in every county. Our K12 schools will be harmed by a precipitous reduction of \$80 million in those collections.

The counties have already admitted that they are unsure what the law means by virtue of asking for the Attorney General to issue an opinion on the issue. Although we have disagreed with the counties on their newfound interpretation of a law that has been consistently administered and enforced since its passage in 2001, we respected their right to follow established processes specified in law to resolve these issues. However, we strongly disagree with the counties' unilateral decision to ignore the clear language requiring imposition of the number of mills calculated by the Department without following the legal process required to challenge the Department's calculation.

The counties that choose to ignore their statutory duty and impose levies in conflict with the mills calculated by the Department of Revenue will, if they follow this ill-advised strategy, reduce a key source of funding used to equalize school taxes across every community in the state. Critically, they will also be in clear violation of their duty to impose the mills calculated by the Department without a legal justification for doing so due to their failure to seek judicial

review. The Department and the executive branch should stand in defense of the clear mandate of the law as well as the Department's consistent administration of the law for decades."

Issues to Consider:

1. If the counties can simply disregard a calculation of another governmental entity that is referenced in law and decide on their own how many mills they will impose, what's to stop them at the 95 mills? Schools report their net levy calculations in the same manner the Department of Revenue does, including the mills to be imposed by the county commissioners as specified in law. The mills calculated by school districts for their budgets are no more secure than the 95 mills if county commissioners believe they can disregard such calculations and impose what they want instead of what the law provides.
2. What about the 6-mill university levy and the 1.5 mill community college levy? If their reasoning is correct that they have an obligation and right to reduce the calculations provided by the Department, it applies not only to the 95 school equalization mills but also to the University System 6 mills and the Community College 1.5 mills. Those are all referenced in exactly the same place where the 95 mills are referenced, in 15-10-420(8), where it says the Department of Revenue shall calculate the mills for those purposes. If your county commission is not planning to implement the same scale back for those mills, they should be requested to explain the rationale for treating the 95 mills differently.
3. This reduction in mills is being promoted by the counties as necessary to alleviate rising residential property taxes. To put this in perspective, the annual tax savings from this move for a median priced home in Montana for all counties would be approximately \$70. This is approximately 1/10th of the property tax rebate that homeowners are already currently getting in FY24 and FY25 for primary residences under legislation approved in the 2023 session. Put another way, the tax rebates available for primary residences are enough to pay for 10 years of property tax relief that would arguably be provided by reducing the 95 mills to 77 mills. Large corporations and industrial properties, on the other hand, will see tens of millions of dollars in tax reductions for businesses that already received substantial reductions in taxation in the last legislative session if the 95 mills are reduced to 77 mills. In short, don't expect that this change will significantly help residential property taxpayers with their increased appraised values.
4. In the aggregate, if the counties move forward and reduce the 95 mills and no one challenges the move, schools will be short by \$160 million in the current biennium that was appropriated in House Bill 2 to support K-12 BASE Aid (aka, your general fund budget). Anyone claiming that the state can easily address this by using some other tax revenue is confused. The largest biennial increase that the state of Montana has ever provided to schools was \$105 million in the 2013 Legislature. This move will create a hole in appropriations for schools 1.5 times that amount.
5. The state has used the growth in revenue from the 95 mills over the last few years to reform residential property taxes in school district BASE budgets, impressively increasing the

GTB ratio from 193% in 2017 to 255% today, at an annual cost of \$80 million that brought with it a corresponding reduction in what would have otherwise been funded by local district property taxes. All of those gains, resulting in a state share of school district general fund budgets at over 70%, will become the obvious and inevitable "quid pro quo" source from which the state will generate the savings needed to pay for a precipitous \$80 million annual reduction in revenue from the 95 mills if they are reduced to 77 mills as suggested by some. That in turn will increase BASE general fund levies of your property taxpayers. Residential property taxpayers are the net winners when revenue from the 95 mills is used to expand GTB like it has been used over the last several years. If the 95 mills revenue dries up in part or in whole, you can expect the variable non-voted levies in districts to rise with a corresponding increase in residential property taxes substantially in excess of any reduction in taxes from scaling back the 95 mills.

The bottom line is that our schools and their residential property taxpayers in the large majority of our member districts will be harmed by a reduction in the 95 mills. Don't allow anyone to claim otherwise without challenging them to identify where they think there is \$80 million laying around that will fill this hole.

If injunctive relief is not sought and obtained in relatively short order, it could both be too late. We are hopeful that the Department of Revenue and the Gianforte administration will seek to prevent this harm to our public schools.

Nielson, John

Superintendents,

I wanted to keep you in the loop about action today at the county commission meeting (and in the state). The commission officially fixed all of your levies for next year. They also moved to levy the 95 mills requirement at 77.9 mills instead of 95. I support that position and I wanted you to know why.

First of all, there has been a fair amount of misinformation and disingenuous representation surrounding this whole issue. Some of that comes from organizations that I am a part of and support and people that I historically trust. That made this a more challenging path for me, but here is where I stand.

If the 95 mills levied in Gallatin County were to all go to public school funding, I would have been jumping up and down working the commission to support it. But it does not. 77.89 mills (from the Department of Revenue) is the actual mill levy authority. This year is much messier given that taxable valuation is up so much (about 60% in Gallatin County and about 50% statewide). More taxable valuation means that mill levies can be less and still bring in more money (as most of you know from your budgets this year). So, the 95 mills would have brought in \$12.3 million extra dollars from Gallatin County alone that would go to the general fund of

the state. Gallatin County already heavily subsidizes other school districts in the state (as in our money goes to the state to fund other districts with less means).

A little sidebar here...for a state legislature or governor's office that had a billion+ dollar surplus to ask the counties to bring in more money under the guise of, if-you-don't-you-are-not-supporting-schools, is a hard and illogical pill to swallow while all of you were making hard decisions to cut money last year. Your commissioners in Gallatin County are strong supporters of your needs in the public schools and have asked me multiple times this year already how they can help the schools.

So, it was decided to not levy more than necessary for school funding. This would give taxpayers a bit of a break. And by law, the state has to fund your obligation (from your budget) with or without the 95 mills. So, what they chose to do is to not grant the state \$12.3 million extra dollars to do what they will with (there is no plan or necessity for them to use that for education—again, I wish there were). If this turns out to be a bad idea (likely a lawsuit) the county can always pass a tax bill to add in what was not requested at this date. At this point, all counties (with the exception of maybe one) have passed the 77.89 mill authority. Missoula County was just sued today by the state.

I will add a Q and A from Bob Story of the Montana Taxpayer's Association (an authority on taxation in the state) which seemed useful (and hopefully accurate).

1. *Since school district budgets are already set in statute how will schools be harmed if the State does not collect the additional 80 million dollars the administration wants to levy on all Montana property tax payers?*
 - a. *They won't be. Their budgets will continue regardless of the amount of money collected by the equalization levies.*
2. *Since the 2023 Legislature has already funded the current year and next year's state share of school budgets, how will schools have to reduce spending or raise local taxes?*
 - a. *They won't. The formula that they use to determine their budgets is in law for at least the current year and next year, and continues on at next year's level unless the legislature changes it in its next session.*
3. *Because the State is responsible for funding its share of local school budgets, and the first source of revenue is the Interest and Income from state lands and the trust fund, the second source of money is the School equalization account, which contains the proceeds from the equalization mills, and the final source of money is the general fund, doesn't that mean that any shortage of revenue in either of the first two sources has to be replaced by general fund money as has always been the case?*
 - a. *The state general fund has always been and still will be the final source of funding for the state's share. If either of the other sources falls short, the general fund makes up the shortfall.*
4. *Will the counties' actions create problems with equalization and adequacy?*
 - a. *No. The State will still be required to fund its share through Direct State Aid. Also, the law still sets the same support for local district levies through*

statutory GTB formulas. Those will not change unless the Legislature meets and changes them.

- b. *Total school budgets will remain unchanged also as the building blocks of the school budget are in statute and would need legislation to change them.*

If you have any questions, please ask. I am not an expert on any of this but have truly tried to do my homework. Your teachers, if in the teachers' union, were asked to organize and give feedback to the governor (thanks for supporting public education—a first!), MACo, and the county commissioners. They were basically told that their budgets would not be funded if the 95 mills were not supported. That is not true...and how did the governor's office and the teacher's union ever agree on anything?

From Mike Waterman to John Nielson

Casey shared this message with me. While I appreciate your advocacy on this issue, I do need to correct the highlighted statement below because it is factually incorrect. While it's true that Gallatin County subsidizes the rest of the state in a lot of ways--including through the 95 mills--it's important to note that the 95 mills *in its entirety* is--and always has been--used by the state to fund K-12 "Base Aid" (aka 'state') payments. In fact, as the graph below shows, the 95 mills only generates about 45% of the revenue needed to cover those required payments, up from roughly 34% last year. The increase in value this year only means the state has to provide less of a subsidy from its other sources to fund K-12 schools.

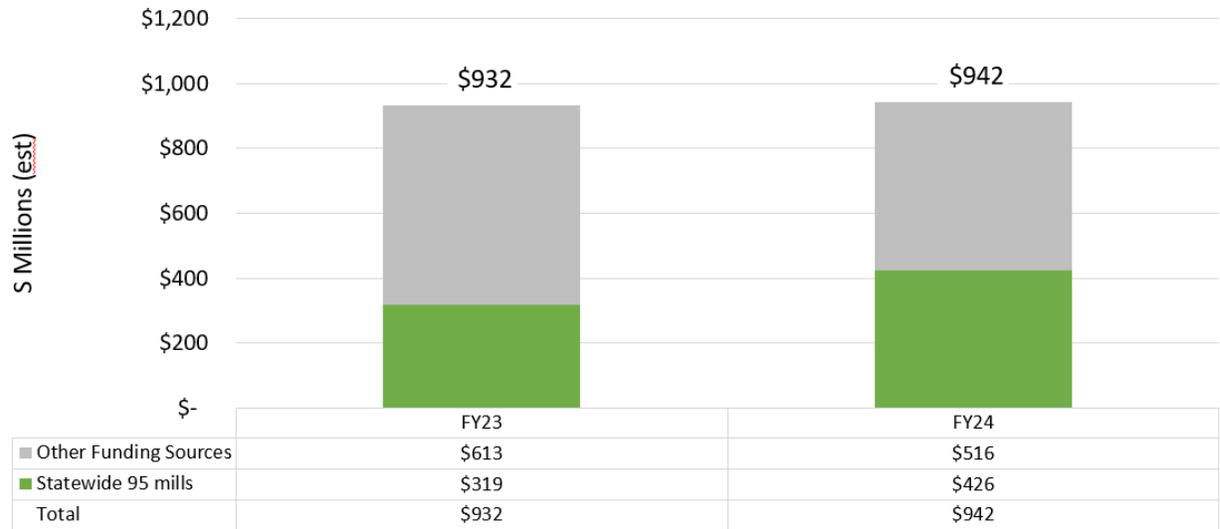
Additionally, under [HB587](#)--approved by the legislature this past session--the revenue from the 95 mills no longer goes into the state General Fund. Instead, it now goes into a special revenue account at the state whose sole purpose is to fund K-12 schools. Furthermore, future growth in the 95-mill revenue is now earmarked for additional state major maintenance aid and GTB in school General Funds, County Retirement levies, and Debt Service Funds. GTB, as you know, is one of the state's primary equalization tools. That mechanism benefits some schools more than others, depending on their relative property wealth.

I'm not challenging your position or that of the Commission--in fact, I very much appreciate the County officials' advocacy for and support of public schools. It's important to keep the facts straight, however, so as to not confuse the matter further or have misstatements distract from your efforts.

Please let me know if you have any questions. Thank you!

Mike Waterman
Executive Director of Business & Operations
Bozeman Public Schools
522-6097

Funding Sources for K-12 Base Aid



Montana Code Annotated 2021

TITLE 20. EDUCATION
CHAPTER 9. FINANCE

Part 1. School Budgets

Definition Of Budget Amendment For Budgeting Purposes

20-9-161. Definition of budget amendment for budgeting purposes. As used in this title, unless the context clearly indicates otherwise, the term "budget amendment" for the purpose of school budgeting means an amendment to an adopted budget of the district for the following reasons:

(1) an increase in the enrollment of an elementary or high school district that is beyond what could reasonably have been anticipated at the time of the adoption of the budget for the current school fiscal year whenever, because of the enrollment increase, the district's budget for any or all of the regularly budgeted funds does not provide sufficient financing to properly maintain and support the district for the entire current school fiscal year;

(2) the destruction or impairment of any school property necessary to the maintenance of the school, by fire, flood, storm, riot, insurrection, or act of God, to an extent rendering school property unfit for its present school use;

(3) a judgment for damages against the district issued by a court after the adoption of the budget for the current year;

(4) an enactment of legislation after the adoption of the budget for the current year that imposes an additional financial obligation on the district;

(5) the receipt of:

(a) a settlement of taxes protested in a prior school fiscal year;

(b) taxes from a prior school fiscal year as the result of a tax audit by the department of revenue or its agents;

(c) delinquent taxes from a prior school fiscal year; and

(d) a determination by the trustees that it is necessary to expend all or a portion of the taxes received under subsection (5)(a), (5)(b), or (5)(c) for a project or projects that were deferred from a previous budget of the district; or

(6) any other unforeseen need of the district that cannot be postponed until the next school year without dire consequences affecting:

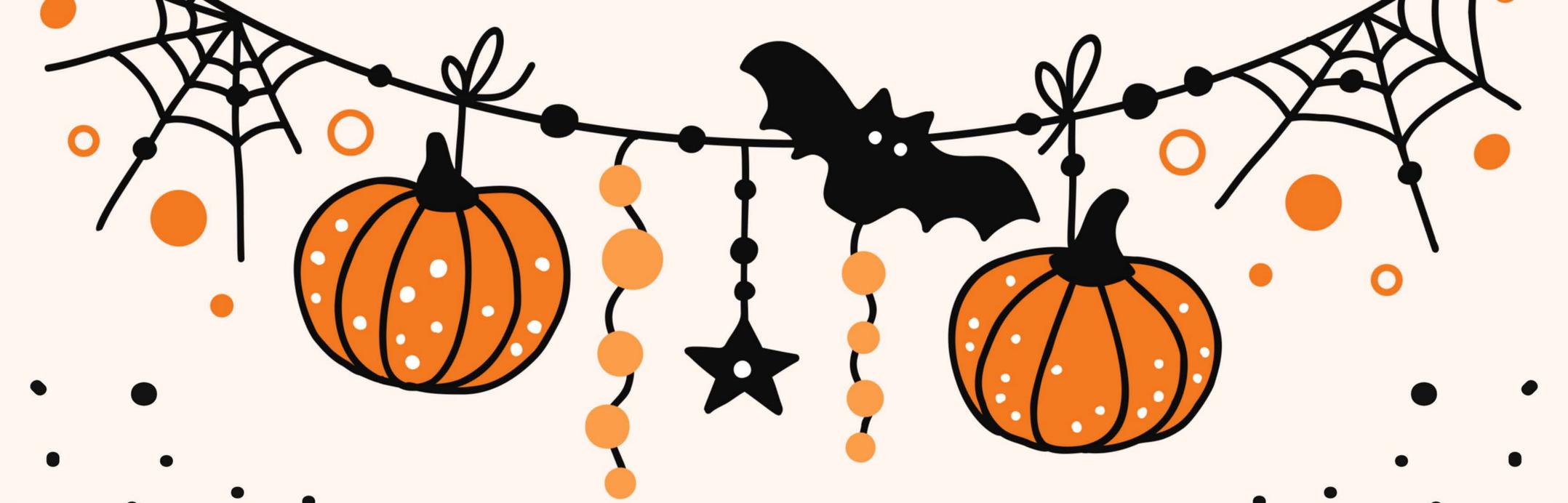
(a) the safety of the students and district employees; or

(b) the educational functions of the district. Any budget amendment adopted pursuant to this subsection (6) that in combination with other budget amendments within the same school fiscal year exceeds 10% of the district's adopted general fund budget must be reported by the school district to the education interim committee

in accordance with **5-11-210** and the board of public education with an explanation of why the budget amendment is necessary.

History: En. 75-6723 by Sec. 229, Ch. 5, L. 1971; R.C.M. 1947, 75-6723; amd. Sec. 19, Ch. 392, L. 1979; amd. Sec. 11, Ch. 767, L. 1991; amd. Sec. 40, Ch. 451, L. 1995; amd. Sec. 16, Ch. 22, L. 1997; amd. Sec. 10, Ch. 554, L. 1999; amd. Sec. 11, Ch. 418, L. 2011; amd. Sec. 53, Ch. 261, L. 2021.

Created by **LAWS**



OCTOBER 2023

Clerk Report

BMS ERRORS:

TRS - FIXED

PERS - FIXED

BCBS - IN PROCESS

THINGS LEARNED THIS MONTH:

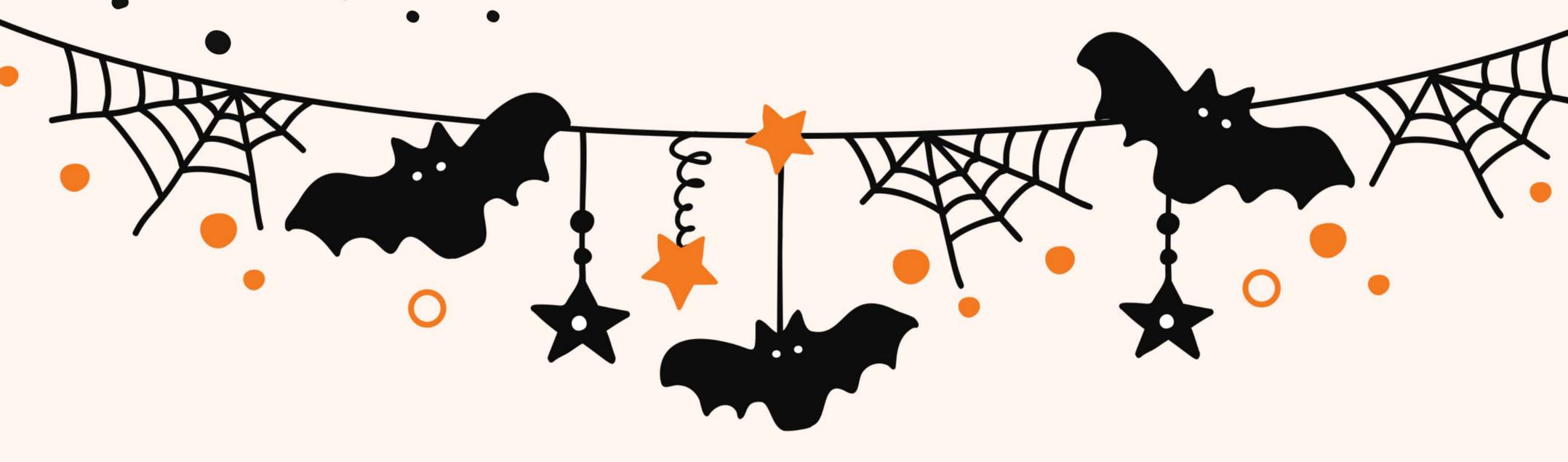
FOOD SERVICE SUMMARY

WARRANTS EVERY TUESDAY

DEPOSITS EVERY THURSDAY

CASH TRANSFER LETTER

CREDIT CARD REVENUE



Food Service Summary

2023-2024

School Year To Date - Daily Averages

Serving	Students	% Students	Adults	Cost/Meal
Breakfast	13.29	9.99%	0.00	\$2.91
Lunch	57.21	43.01%	1.79	\$1.88

Student Meal Prices

Breakfast	\$2.25
Lunch	\$3.90
K-2 SNACKS	\$50.00

August/September - Daily Averages

Serving	Students	% Students	Adults	Cost/Meal
Breakfast	13.29	9.99%	0.00	\$2.91
Lunch	57.21	43.01%	1.79	\$1.88

Adult Meal Prices

Breakfast	\$2.28
Lunch	\$4.68

Enrollment Data:

Total Students	133
K-2 Students (Snacks)	48

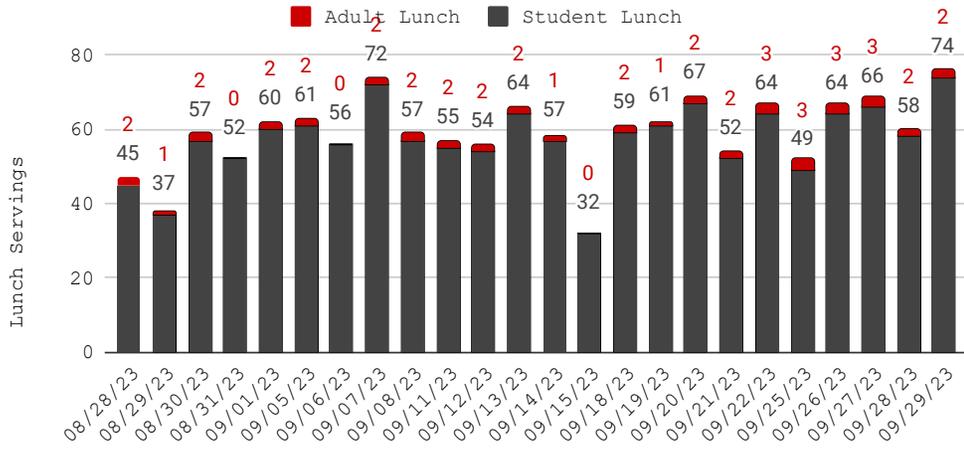
Reimbursement Rates

	Free	Reduced	Paid
Breakfast	\$2.28	\$1.98	\$0.38
Lunch	\$4.25	\$3.85	\$0.40

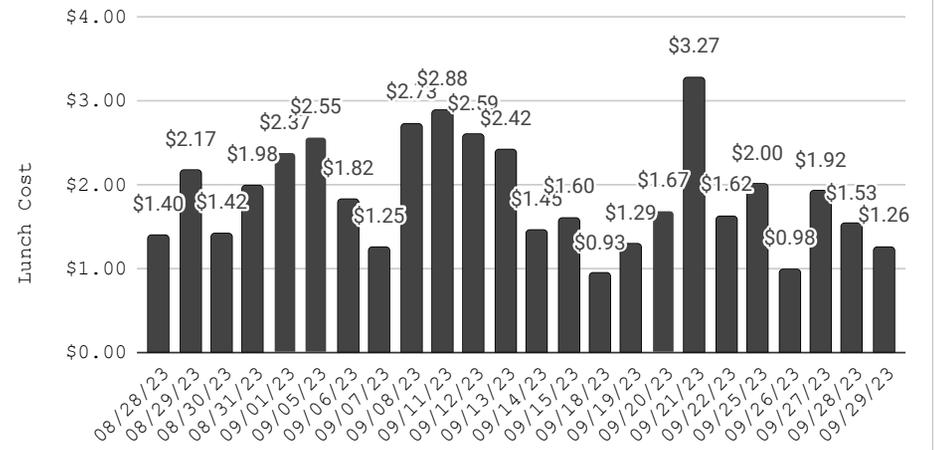
Salaries

Shelby Taylor	\$41,600.00 Per Year
Open Position	\$16.00 Per Hour

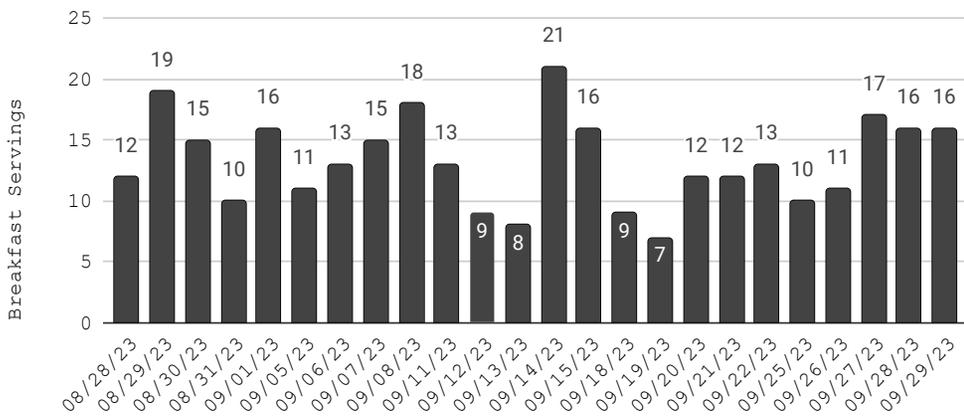
August/September Lunch Counts



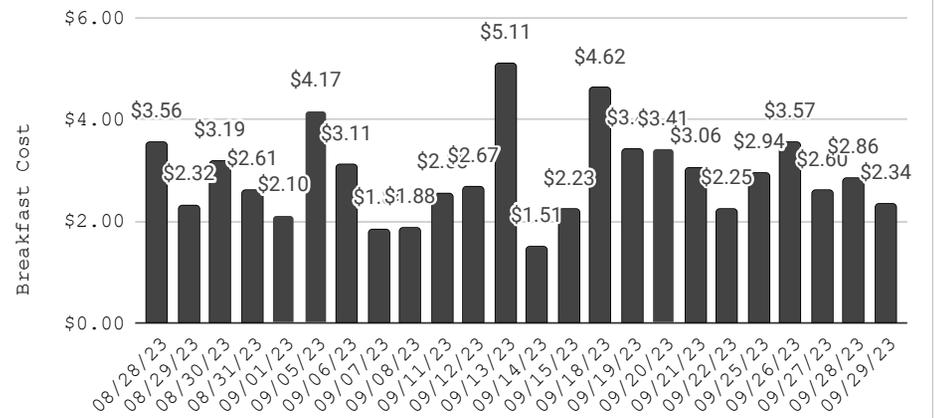
August/September Lunch Cost



August/September Breakfast Counts



August/September Breakfast Cost



Old Business
DISCUSSION ITEM

Old Bell Discussion

Presented by: Kelly Henderson

Background: (Include funding sources as appropriate)

Discuss the progress on the placement of the Old Bell.

Old Business
DISCUSSION ITEM

Facility Walkthrough

Presented by: Kelly Henderson

Background: (Include funding sources as appropriate) The Governing Board completed the annual review of the facilities on October 10, 2023.

Location	22-23 Description/ Issue	23-24 Description/ Issue	Comments
All Rooms	Paint		Classrooms, Hallways, Entry, Commons - only 4 classrooms (1st grade, music, SPED, 4th grade, counseling office, gym, Math) and two common areas need painting and the door jams and metal doors
All Rooms	Security System - alarm, camera		Give to the Safety Committee
All Rooms	New interior vestibule/waiting area with safety features		
Entire Building/Grounds	Camera System		Give to the Safety Committee
Back of School	Investigate options for refrigerator access outside		

Basement - Old Building	Remove all storage and remove access		<p>The plastic sheeting in the crawl space is not a vapor barrier. Should the school want a vapor barrier in the crawl space, Northern recommends retaining the services of a company that specializes in installing vapor barriers to complete the task.</p> <ul style="list-style-type: none">• The organic materials in the crawl space should be removed and disposed of.• The pieces of gypsum board with mold growth and any other organic debris in the basement should be removed and disposed of.• The deteriorating brick chimney which contains the boiler's exhaust should be cleaned and evaluated by a building engineer to determine its integrity.• The air sample collected in the basement contains less than half of the concentrations found in the June 2021 basement air sample. Northern recommends running a HEPA filtered air scrubber in the basement for at least 48 hours after the gypsum board containing mold growth and any other debris is removed from the basement.• Finally, Northern recommends additional air
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			sampling be conducted following the completion of the above recommendations to confirm lower mold concentrations.
All Rooms	HVAC System		
Entire Building/Grounds	Gaps exist under sidewalks leaving holes in the grass		
Entire Building/Grounds	Holes where drainage projects into the grass		
Hallways	Organize plaques and awards		
MS English	Phone System		
Playground	Replace timbers by swings		
Playground	Resurfacing the walking track		
Playground	Repair tire tracks in grass		
Rooftop Area	Roof issues - mold deteriorating roof cover		
Rooftop Area	Areas of standing water/drainage issues		
Gym Area/Locker Rooms	Cap Off two of the shower heads in each locker room.		The showers are being used for storage for PE and athletic equipment. The water could damage the

			equipment stored there.
Cafeteria	Replace hallway doors	Doors open out preventing security needs; hollow core doors with windows - safety issue	
Cafeteria	Replace windows	All the windows in the cafeteria are aging and have gaps that lets in air and insects	
Exterior Walls	Gaps in cinder block		
Cafeteria	Barrier for Kitchen		Garage door? Curtain? Metal Gate?
Cafeteria	Fire suppression hood	Our current hood is no longer working and is so old that the company will no longer service it.	

Question: Does the board have priorities from this list that we should focus on as we continue to make improvements?

Old Business
ACTION ITEM

Policy 7000 Financial Management - 2nd Reading

Presented by: Kelly Henderson

Background: (Include funding sources as appropriate)

The Governing Board has completed a detailed review of the Policy 7000 series - Financial Management. The following items will be completed:

Policy 7216 Fundraising was removed from policy and incorporated into other existing policies.

Policy 7225 Develop procedures for fundraising, to include crowdsourcing, for class and school projects. To include a form that includes all policy information and use/spending of the funds.

Policy 7260 Endowments, Gifts, and Investments - Superintendent to develop procedures for determining the suitability or appropriateness of all gifts received and accepted by the district.

Policy 7425 Extra-Curricular Funds - Establish accounting procedures for Student Activities.

Annual Review Items:

Policy 7008 Tuition Review

Policy 7220-P(1) Review all federal grants focusing on supplement vs. supplanting

Complete an Accounting manual by June 30, 2024.

Recommendation: Administration recommends approval of Policy 7000 series.



Gallatin Gateway Elem
Board Policy Manual

Policy 7008: Nonresident Student Attendance Agreement, Tuition, and Transportation Costs.

Status: ADOPTED

Original Adopted Date: 08/20/2012 | Last Reviewed Date: 06/26/2017

Nonresident Student Attendance Agreement (Tuition/Transportation Costs)

Whenever a nonresident student is to be enrolled in the District, either by choice or by placement, an attendance agreement must be filed with the Board. Terms of the agreement must include tuition rate, the party responsible for paying tuition and the schedule of payment, transportation charges, if any, and the party responsible for paying transportation costs.

Tuition rates shall be determined annually, consistent with Montana law and approved by the Board.

*Charging of tuition
(March)*

Policy 7110: Budget and Program Planning

Status: ADOPTED

Original Adopted Date: 08/20/2012 | **Last Reviewed Date:** 06/26/2017

Budget and Program Planning

The annual budget is evidence of the Board's commitment to the objectives of the instruction programs. The budget supports immediate and long-range goals and established priorities within all areas - instructional, noninstructional, and administrative programs.

Before presentation of a proposed budget for adoption, the Superintendent and district clerk will prepare, for the Board's consideration, recommendations (with supporting documentation) designed to meet the needs of students, within the limits of anticipated revenues.

Policy 7121: Budget Adjustments

Status: ADOPTED

Original Adopted Date: 08/20/2012 | Last Reviewed Date: 06/26/2017

Budget Adjustments

When any budgeted fund line item is in excess of the amount required, the Board may transfer any of the excess appropriation to another line item(s) within the same fund.

The Board authorizes the administration to transfer line items within the same budgeted fund to adjust line item overdrafts or to meet special line item needs. Line item budget transfers to adjust line item overdrafts are at the discretion of the administrators.

Total budget expenditures for each fund as adopted in the final budget shall constitute the appropriations of the District for the ensuing fiscal year. The Board will be limited in the incurring of expenditures to the total of such appropriations.

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With timely notice of a public meeting, trustees, by majority vote of those present, may declare by resolution that a budget amendment (in addition to the final budget) is necessary. Budget amendments are authorized for specified reasons by § 20-9-161, MCA. The resolution must state the facts constituting the need for the budget amendment, the funds affected by the budget amendment, the anticipated source of financing, the estimated amount of money required to finance the budget amendment, and the time and place the trustees will meet for the purpose of considering and adopting the budget amendment for the current school fiscal year.

The meeting to adopt a budget amendment will be open and will provide opportunity for any taxpayer to appear and be heard. Budget procedures will be consistent with statutory requirements. When applicable, the District will apply for state financial aid to supplement the amount to be collected from local taxes.

Policy 7210: Revenues

Status: ADOPTED

Original Adopted Date: 08/20/2012 | **Last Reviewed Date:** 06/26/2017

Revenues

The District will seek and utilize all available sources of revenue for financing its educational programs, including revenues from non-tax, local, state, and federal sources. The District will properly credit all revenues received to appropriate funds and accounts as specified by federal and state statutes and accounting and reporting regulations for Montana school districts.

The District will collect and deposit all direct receipts of revenues as necessary but at least once monthly. The District will make an effort to collect all revenues due from all sources, including but not limited to rental fees, bus fees, fines, tuition fees, other fees and charges. Uncollectible checks may be turned over to the county attorney for collection.

Student Fees mo?

Policy 7215: Obligations and Loans

Status: ADOPTED

Original Adopted Date: 02/19/2020 | **Last Reviewed Date:** 02/19/2020

Obligations and Loans

The District may, without a vote of the electors of the District, secure loans from or issue and sell to the board of investments or a bank, building and loan association, savings and loan association, or credit union that is a regulated lender under Montana law, obligations for the purpose of financing all or a portion of:

- A. the costs of vehicles and equipment and construction of buildings used primarily for the storage and maintenance of vehicles and equipment;
- B. the costs associated with renovating, rehabilitating, and remodeling facilities, including but not limited to roof repairs, heating, plumbing, electrical systems, and cost-saving measures as defined in Montana law;
- C. the costs of nonpermanent modular classrooms necessary for student instruction when existing buildings of the district are determined to be inadequate by the trustees;
- D. any other expenditure that the district is otherwise authorized to make including the payment of settlements of legal claims and judgments; and
- E. the costs associated with the issuance and sale of the obligations.

Before seeking to secure a loan or issue and sell obligations to a regulated lender, the District shall first offer the board of investments a written notice of the board's right of first refusal. If the board of investments accepts the offer to issue a loan or purchase obligations, the board shall provide a written response to the trustees by the later of:

- A. 120 days following delivery of the trustees' offer to the board; or
- B. the day after the next meeting of the board of investments.

If the trustees have not received a written acceptance by the deadline the District may seek to secure a loan or issue and sell an obligation to a regulated lender as outlined in this policy and Montana law.

The District may access its major maintenance aid account for school facility projects, including the payment of principal and interest on obligations issued in accordance with this policy and Montana law for school facility projects,

Gallatin Gateway Elementary

Adopted on: 03/24/2014

Reviewed on: 6/26/17

7216

FINANCIAL MANAGEMENT

Fundraising

The Board recognizes that fundraisers may be conducted by the District or by recognized student body organizations and activities. This policy applies to all fundraising by District staff members and on behalf of recognized student body organizations and activities, including, without limitation, school stores, charitable giving campaigns, and concessions/vending. This policy does not apply to school support organizations that may conduct approved fundraisers.

Any fundraising activity to be conducted must be approved in advance by the superintendent. Students shall not be required to participate in any District-, school-, or student body organization/activity-sponsored fundraiser. No money raised by the fundraiser may be expended without the prior approval of the Superintendent.

The Superintendent or designee shall establish procedures for fundraisers conducted by the District or by recognized student body organizations and activities.

Cross References: Policy 4005 School Support Associations
Policy 7025 Extra and Co-Curricular Funds

? form?

No longer a policy?

Policy 7220: Title I Supplement Supplant

Status: ADOPTED

Original Adopted Date: 04/21/2021 | **Last Reviewed Date:** 04/21/2021

Use of Federal Title I Funds

The School District will ensure that federal Title I funds, are used only to supplement, and not supplant, state and local funds that would, in the absence of federal funds, be spent on Title I programs or services supported by federal funds.

Title I funds will not take the place of funds supporting education services that are to be provided to all students. The School District uses Title I funds only to supplement funds that would, in the absence of Title I funds, be made available from state and local non-Federal sources for the education of children participating in Title I programs.

Procedure 7220-P(1): Title I Supplement Supplant

Status: ADOPTED

Original Adopted Date: 04/21/2021 | **Last Reviewed Date:** 04/21/2021

Use of Federal Title I Funds Methodology

In accordance with the Every Student Succeeds Act (ESSA), Gallatin Gateway Elementary School District has adopted this procedure to ensure that Title I-A federal funds are supplementing District resources and not supplanting District resources. The procedure documents that the School District's neutrally determined distribution of state and local funds to each school within the boundaries of the School District is in compliance with federal law.

Gallatin Gateway Elementary School District is a district with a single school and is exempt from the methodology requirement.

The School District determines the resource allocation on total enrollment for each school as if the state and local funds are the only resources each school is receiving. Each school is given additional allocations for other needs such as technology, supplies, and additional necessary costs.

Policy 7225: Crowdfunding Proposals

Status: ADOPTED

Original Adopted Date: 06/26/2017 | **Last Reviewed Date:** 06/26/2017

Crowdfunding

The District understands that raising funds or acquiring materials via a crowdfunding platform is available to employees through the internet. The Gallatin Gateway School District prohibits employees from raising funds or acquiring materials through crowdfunding platforms.

Any employee found to have used crowdfunding platforms to raise funds or purchase materials for school purposes may result in disciplinary action under policy 5255.

Policy 7251: Disposal of School District Property

Status: ADOPTED

Original Adopted Date: 08/20/2012 | **Last Revised Date:** 10/18/2021 | **Last Reviewed Date:** 10/18/2021

Disposal and Sale of School District Property

Without a Vote

The Board is authorized to dispose of a site, building, or any other real or personal property of the District, that is or is about to become abandoned, obsolete, undesirable, or unsuitable for school purposes.

To effect proper disposal, the trustees shall pass a resolution stating their decision concerning property disposal. The resolution will not become effective until fourteen (14) days after the resolution is published in a newspaper of general circulation in the District.

Should any taxpayer properly protest the resolution during the fourteen (14) days after the date of publication, the trustees shall submit testimony to the court with jurisdiction.

Once the resolution is effective, or if appealed the decision has been upheld by the court, the trustees shall sell or dispose of the real or personal property in a reasonable manner determined to be in the best interests of the District. Proceeds from the sale of fixed assets can be deposited to the general, debt service, building, or any other appropriate fund.

With a Vote

Unless the property can be disposed of without a vote, the Board has the power to dispose of all District property, only when the qualified electors of the District approve of such action at an election called for such approval in accordance with the provisions in Section 20-6-603, MCA.

The money realized from the sale or disposal of real or personal property of the district must be credited to the debt service fund, building fund, general fund, or other appropriate fund, at the discretion of the trustees.

Policy 7260: Endowments, Gifts, and Investments

Status: ADOPTED

Original Adopted Date: 08/20/2012 | **Last Revised Date:** 03/11/2020 | **Last Reviewed Date:** 06/26/2017

Donations, Endowments, Gifts, and Investments

The Board may accept gifts, endowments, legacies, and devises subject to the lawful conditions imposed by the donor or without any conditions imposed. Unless otherwise specified by the donor, when a district receives a donation the trustees may deposit the donation in any budgeted or non-budgeted fund at the discretion of the trustees and may thereafter transfer any portion of the donation to any other fund at the discretion of the trustees. If the trustees accept a donation and the donor specifies the donation for an endowment, the trustees shall deposit the donation in the endowment fund. Neither the Board nor the Superintendent will approve any gifts that are inappropriate.

If the District deposited donated funds in an endowment fund without specific instruction by the donor, the Board may move the donated funds and any accumulated interest to any other budgeted or nonbudgeted fund of the District and may spend donated funds and any accumulated interest unless restricted by condition imposed by the donor.

The Board authorizes the Superintendent to establish procedures for determining the suitability or appropriateness of all gifts received and accepted by the District. Once accepted, donated funds are public funds subject to state law. Donated funds may not be transferred to a private entity. Benefactors may not adjust or add terms or conditions to donated funds after the donation has been accepted.

The Board directs that all school funds be invested in a prudent manner so as to achieve maximum economic benefit to the District. Funds not needed for current obligations may be invested in investment options as set out in Montana statutes, whenever it is deemed advantageous for the District to do so.

Educational Foundations may exist in the community, but are not managed, directed, or approved by the Board of Trustees.

Procedure 7260-P(1): Endowments, Gifts, and Investments - Fundraising

Status: ADOPTED

Original Adopted Date: 03/24/2014 | **Last Reviewed Date:** 06/26/2017

Fundraising

The Board recognizes that fundraisers may be conducted by the District or by recognized student body organizations and activities. This policy applies to all fundraising by District staff members and on behalf of recognized student body organizations and activities, including, without limitation, school stores, charitable giving campaigns, and concessions/vending. This policy does not apply to school support organizations that may conduct approved fundraisers.

Any fundraising activity to be conducted must be approved in advance by the superintendent. Students shall not be required to participate in any District-, school-, or student body organization/activity-sponsored fundraiser. No money raised by the fundraiser may be expended without the prior approval of the Superintendent.

The Superintendent or designee shall establish procedures for fundraisers conducted by the District or by recognized student body organizations and activities.

Policy 7320: Purchasing

Status: ADOPTED

Original Adopted Date: 08/20/2012 | Last Revised Date: 07/08/2013 | Last Reviewed Date: 07/08/2013

Purchasing

The Board adopts all applicable provisions of the Montana Procurement Act.

Authorization and Control

The Superintendent is authorized to direct expenditures and purchases within limits of the detailed annual budget for the school year. The Board must approve purchase of capital outlay items, when the aggregate total of a requisition exceeds \$15,000, except the Superintendent shall have the authority to make capital outlay purchases without advance approval when necessary to protect the interests of the District or the health and safety of staff or students. The Superintendent will establish requisition and purchase order procedures to control and maintain proper accounting of expenditure of funds. Staff who obligate the District without proper authorization may be held personally responsible for payment of such obligations.

Bids and Contracts

Whenever it is in the interest of the District, the District will execute a contract for any building furnishing, repairing, purchasing or other work for the benefit of the District. If the sum of the contract or work exceeds Eighty Thousand Dollars (\$80,000), the District will call for formal bids by issuing public notice as specified in statute. Specifications will be prepared and made available to all vendors interested in submitting a bid. The contract shall be awarded to the lowest responsible bidder, except that the trustees may reject any or all bids as per § 18-4-307, MCA as stated below in the legal reference. The Board, in making a determination as to which vendor is the lowest responsible bidder, will take into consideration not only the amount of each bid, but will also consider the skill, ability, and integrity of a vendor to do faithful, conscientious work and to promptly fulfill the contract according to its letter and spirit. Bidding requirements do not apply to a registered professional engineer, surveyor, real estate appraiser, or registered architect; a physician, dentist, pharmacist, or other medical, dental, or health care provider; an attorney; a consulting actuary; a private investigator licensed by any jurisdiction; a claims adjuster; or an accountant licensed under Title 37, Chapter 50.

Advertisement for bid must be made once each week for two (2) consecutive weeks, and a second (2nd) publication must be made not less than five (5) nor more than twelve (12) days before consideration of bids.

The Superintendent will establish bidding and contract-awarding procedures. Bid procedures will be waived only as specified in statute. Any contract required to be let for bid shall contain language to the following effect:

In making a determination as to which vendor is the lowest responsible bidder, if any, the District will take into consideration not only the pecuniary ability of a vendor to perform the contract, but will also consider the skill, ability, and integrity of a vendor to do faithful, conscientious work and promptly fulfill the contract

Policy 7310: Budget Implementation and Execution

Status: ADOPTED

Original Adopted Date: 08/20/2012 | **Last Revised Date:** 12/06/2022 | **Last Reviewed Date:** 06/26/2017

Budget Implementation and Execution

Once adopted by the Board, the operating budget shall be administered by the Superintendent's designees. All actions of the Superintendent/designees in executing programs and/or activities delineated in that budget are authorized according to these provisions:

1. Expenditure of funds for employment and assignment of staff shall meet legal requirements of the state of Montana and adopted Board policies.
 2. Funds held for contingencies may not be expended without Board approval.
 3. A listing of warrants describing goods and/or services for which payment has been made must be presented for Board ratification each month.
 4. Purchases will be made according to the legal requirements of the state of Montana and adopted Board policy.
 5. The Board grants the Superintendent the authority to pay outstanding expenses of less than \$15,000 consistent with Policy 7320 to previously approved list of vendors working with the School District.
-

according to its letter and spirit. References must be provided and will be contacted. The District further reserves the right to contact others with whom a vendor has conducted business, in addition to those listed as references, in determining whether a vendor is the lowest responsible bidder. Additional information and/or inquiries into a vendor's skill, ability, and integrity are set forth in the bid specifications.

Cooperative Purchasing

The District may enter into cooperative purchasing contracts with one or more districts for procurement of supplies or services. A district participating in a cooperative purchasing group may purchase supplies and services through the group without complying with the provisions of 20-9-204(3), MCA if the cooperative purchasing group has a publicly available master list of items available with pricing included and provides an opportunity at least twice yearly for any vendor, including a Montana vendor, to compete, based on a lowest responsible bidder standard, for inclusion of the vendor's supplies and services on the cooperative purchasing group's master list.

Policy 7330: Payroll Procedures

Status: ADOPTED

Original Adopted Date: 06/26/2017 | **Last Reviewed Date:** 06/26/2017

Payroll Procedures/Schedules

The District will establish one (1) or more days in each month as fixed paydays for payment of wages in accord with the current collective bargaining agreement or District practice. Employees may choose to have their salaries paid in full upon the last pay date following completion of their assignments or may annualize their pay. Employees who choose to receive payment of wages beyond the period in which the wages were earned (deferred payment) will be subject to Internal Revenue Service (IRS) penalties, unless they provide a written election of such deferral prior to (the first (1st) duty day) (July 1)¹ of the year of deferral. Forms for such deferral shall be made available. Any change to the election must be made prior to the first (1st) duty day of the fiscal year of the deferment.

When a District employee quits, is laid off, or is discharged, wages owed will be paid on the next regular payday for the pay period in which the employee left employment or within fifteen (15) days, whichever occurs first.

Policy 7332: Advertising in Schools

Status: ADOPTED

Original Adopted Date: 08/20/2012 | Last Revised Date: 06/27/2018 | Last Reviewed Date: 06/26/2017

Advertising in Schools/Revenue Enhancement

Revenue enhancement through a variety of District-wide and District-approved marketing activities, including but not limited to advertising, corporate sponsorship, signage in or on District facilities, is a Board-approved venture. The Board may approve such opportunities subject to certain restrictions in keeping with the community standards of good taste. Advertising will model and promote positive values for District students through proactive educational messages and not be simply traditional advertising of a product. Preferred advertising includes messages encouraging student achievement and establishment of high standards of personal conduct.

All sponsorship contracts will allow the District to terminate the contract on at least an annual basis, if it is determined that it will have an adverse impact on implementation of curriculum or the educational experience of students.

The revenue derived should:

- Enhance student achievement;
- Assist in maintenance of existing District athletic and activity programs; and
- Provide scholarships for students participating in athletic, academic, and activity programs, who demonstrate financial need and merit.

Appropriate opportunities for marketing activities include but are not limited to:

1. Fixed signage.
2. Banners.
3. District-level publications.
4. Television and radio broadcasts.
5. Athletic facilities, including stadiums, high school baseball fields, and high school gymnasiums.
6. District-level projects.
7. Expanded usage of facilities beyond traditional uses (i.e., concerts, rallies, etc.).
8. The interior and exterior of a limited number of District buses, if the advertising is associated with student art selected by the District. The only advertising information allowed will note sponsorship of the student art by the participant. Maintenance for these buses will include but not exceed normal maintenance costs.
9. Individual school publications (when not in conflict with current contracts).

Advertising will not be allowed in classrooms, other than corporate-sponsored curriculum materials approved subject

to Board policy.

The following restrictions will be in place when seeking revenue enhancement. Revenue enhancement activities will not:

1. Promote hostility, disorder, or violence;
 1. Attack ethnic, racial, or religious groups;
 3. Discriminate, demean, harass, or ridicule any person or group of persons on the basis of gender;
 4. Be libelous;
 5. Inhibit the functioning of the school and/or District;
 6. Promote, favor, or oppose the candidacy of any candidate for election, adoption of any bond/budget issues, or any public question submitted at any general, county, municipal, or school election;
 7. Be obscene or pornographic, as defined by prevailing community standards throughout the District;
 8. Promote the use of drugs, alcohol, tobacco, firearms, or certain products that create community concerns;
 9. Promote any religious or political organization;
 10. Use any District or school logo without prior approval.
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Policy 7336: Travel Allowances and Expenses

Status: ADOPTED

Original Adopted Date: 08/20/2012 | **Last Reviewed Date:** 06/26/2017

Travel Allowances and Expenses

The District will reimburse employees and trustees for travel expenses while traveling outside the District and engaged in official District business. District employees who are not exempted by another policy will be reimbursed according to the current state levels pursuant to Montana law. All travel expenses must be reported on the established travel expense and approved by the employee's supervisor and the Superintendent.

The District business office is responsible for development of procedures and forms to be used in connection with travel expense claims and reimbursements.

Personal Reimbursements

While it is recommended that all purchases of goods or services be made within established purchasing procedures, there may be an occasional need for an employee to make a purchase for the benefit of the District from personal funds. In that event, an employee will be reimbursed for a personal purchase under the following criteria:

1. It is clearly demonstrated that the purchase is of benefit to the District;
2. The purchase was made with the prior approval of an authorized administrator;
3. The item purchased was not available from District resources; and
4. The claim for personal reimbursement is properly accounted for and documented with an invoice or receipt.

The District business office is responsible for developing procedures and forms to be used in processing claims for personal reimbursements.

Policy 7405: Procurement Cards

Status: ADOPTED

Original Adopted Date: 06/26/2017 | **Last Reviewed Date:** 06/26/2017

Procurement Card Use

The Board of Trustees permits the use of procurement cards for actual and necessary expenses incurred in the performance of work-related duties for the District. A list of those individuals that will be issued a District procurement card will be maintained in the business office and reported to the Board each year at its meeting in June.

The District has procurement cards, with a District limit not to exceed \$30,000 per month on an average.

Procurement cards may only be used for legitimate District business expenditures. The use of procurement cards is not intended to circumvent the District's policy on purchasing.

Users must take proper care of District credit cards and take all reasonable precautions against damage, loss, or theft. Any damage, loss, or theft must immediately be reported to the business office and to the appropriate financial institution. Failure to take proper care of credit cards or failure to report damage, loss, or theft may subject the employee to financial liability.

Purchases that are unauthorized, illegal, represent a conflict of interest, are personal in nature, or violate the intent of this policy may result in procurement card revocation and discipline of the employee.

Users must submit detailed documentation, including itemized receipts for commodities, services, travel, and/or other actual and necessary expenses which have been incurred in connection with school-related business for which the procurement card has been used.

The Superintendent shall establish regulations governing the issuance and use of procurement cards. Each cardholder shall be apprised of the procedures governing the use of the procurement card, and a copy of this policy and accompanying regulations shall be given to each cardholder.

The District Clerk shall monitor the use of each procurement card every month and report any serious problems and/or discrepancies directly to the Superintendent and the Board.

Policy 7425: Extra-Curricular Funds

Status: ADOPTED

Original Adopted Date: 08/20/2012 | **Last Reviewed Date:** 06/26/2017

Extra- and Co-Curricular Funds

The Board is responsible for establishment and management of student extra- and co-curricular funds. The purpose of student extra- and co-curricular funds is to account for revenues and disbursements of those funds raised by students through recognized student body organizations and activities. The funds shall be deposited and expended by check, in a bank account maintained by the District for student extra- and co-curricular funds. The use of the student extra- and co-curricular funds is limited to the benefit of the students.

The Board shall follow the Student Activity Fund Accounting (published by the Montana Association of School Business Officials (MASBO)) in establishing accounting procedures for administration of student extra- and co-curricular funds and will appoint a fund administrator.

Specific procedures are available in the Clerk's office.

Notice Form 7425-NF(1): Extra-Curricular Funds

Status: ADOPTED

Original Adopted Date: 10/21/2020 | **Last Reviewed Date:** 10/21/2020

Class Fundraising Notice

The class of _____ is raising funds for their class operations, projects, and trips. The school district is sponsoring that effort through coordination of donations and the sale of goods, with the portion of the sales price above cost being treated as a donation. In order to ensure that your contribution to this effort is spent as intended and to provide you with information regarding how the funds will be spent, please know:

1. The funds raised through donations will be public funds in accordance with Policy 7260 and Section 20-6-604, MCA. The funds will be deposited in the class's account as part of the School District's Extra- and Curricular Fund procedure outlined in Policy and Section 20-9-504, MCA. Funds will be spent in accordance with the authority of the Board of Trustees.
 2. Class operations and projects that will be funded through these fundraising efforts include decorating and hosting class events that include but are not limited to the commencement ceremony, dances and prom, awards ceremonies, and graduation gatherings. Other projects may include but are not limited to class memorials, school spirit campaigns, parade floats, or support for class service projects in the community. Excess funds may be donated to another class in the district to help support events or projects in accordance with this form, School District policy and Montana law.
 3. Class trips supported through this fundraising effort will include but are not limited to a school sponsored educationally focused senior trip for the class of _____ as approved by the Board of Trustees in accordance with Policy 2320. The trip is currently planned for _____ (insert description of the trip if one has been identified, or, if the details have not been mapped out, "a senior trip, the details of which have not yet been finalized and which will depend on the amount of funds raised.")
 4. There are events, unanticipated at this time, that could render the planned senior trip infeasible, inadvisable, commercially impracticable, illegal, or impossible. Illustrative examples include but are not limited to terrorism or threats of terrorism, a pandemic, weather events, other acts of God, or any other unforeseen event beyond the control of the school district.
 5. If the school board determines that the primary purpose for this fundraising effort meets one or more of the contingencies in (4) above, the funds donated will be used for one or more of the following purposes authorized in or consistent with (2) above. Funds will not be used for cash payments or other gifts to students.
 6. By donating funds and/or purchasing goods for the purpose of fundraising, those contributing to this fundraising effort acknowledge that their contribution will be treated as including the donor's direction to spend the funds according to the conditions specified in paragraphs 1 through 5 above, with the school board directed to exercise its full discretion regarding these matters in determining the best use of contributed funds consistent with any of the purposes specified above.
-

Policy 7430: Financial Reporting and Audits

Status: ADOPTED

Original Adopted Date: 08/20/2012 | **Last Revised Date:** 06/26/2017 | **Last Reviewed Date:** 06/26/2017

Financial Reporting and Audits

The Board directs that financial reports of all District funds be prepared in compliance with statutory provisions and generally accepted accounting and financial reporting standards. In addition to reports required for local, state, and federal agencies, financial reports will be prepared monthly and annually and presented to the Board. Financial reports shall reflect financial activity and status of District funds.

Appropriate interim financial statements and reports of financial position, operating results, and other pertinent information will be prepared to facilitate management and control of financial operations.

The Board directs that District audits be conducted in accordance with Montana law. Each audit shall be a comprehensive audit of the affairs of the District and District funds. The audits shall comply with all statutory provisions and generally accepted governmental auditing standards. Each audit may be made every year and cover the immediately preceding fiscal year.

Policy 7500: Property Records

Status: ADOPTED

Original Adopted Date: 08/20/2012 | **Last Revised Date:** 06/26/2017 | **Last Reviewed Date:** 06/26/2017

Property Records

Property and inventory records will be maintained for all land, buildings, and physical property under District control and will be updated annually.

For purposes of this policy, "equipment" means a unit of furniture or furnishings, an instrument, a machine, an apparatus or a set of articles which retains its shape and appearance with use, is nonexpendable, and does not lose its identity when incorporated into a more complex unit. The Superintendent will ensure inventories of equipment are systematically and accurately recorded and updated annually. Property records of facilities and other fixed assets will be maintained on an ongoing basis. No equipment will be removed for personal or non-school use except in accordance with Board policy.

Property records will show, appropriate to the item recorded, the:

1. Description and identification
2. Manufacturer
3. Date of purchase
4. Initial cost
5. Location
6. Serial number, if available
7. Model number, if available

Equipment may be identified with a permanent tag providing appropriate District and equipment identification.

Policy 7510: Capitalization Policy for Fixed Assets

Status: ADOPTED

Original Adopted Date: 06/26/2017 | **Last Reviewed Date:** 06/26/2017

Capitalization Policy for Fixed Assets

A fixed asset is a property that meets all the following requirements:

1. Must be tangible in nature;
2. Must have a useful life of longer than the current fiscal year; and
3. Must be of significant value.

Fixed assets may be acquired through donation, purchase, or may be self-constructed. The asset value for a donation will be the fair market value at the time of donation. The asset value for purchases will be the initial cost plus the trade-in value of any old asset given up, plus all costs related to placing the asset into operation. The cost of self-constructed assets will include both the cost of materials used and the cost of labor involved in construction of the asset.

The following significant values will be used for different classes of assets:

Class of Fixed Asset Significant Value

Equipment and machinery \$5000.00 or more

Buildings - improvements \$5000.00 or more

Improvements other than to buildings \$5000.00 or more

Land Any amount

Policy 7515: GASB 54

Status: ADOPTED

Original Adopted Date: 08/20/2012 | Last Reviewed Date: 06/26/2017

Fund Balances

I. PURPOSE

The fund balance policy establishes a framework for the management of all excess funds managed by the Gallatin Gateway Elementary School District. The policy is in accordance with GASB Statement 54; management of fund balance. It also provides guidance and direction for elected and appointed officials as well as staff in the use of excess funds at year-end.

II. SCOPE

This fund balance policy applies to all funds in the custody of the School District Business Manager/Clerk of the Gallatin Gateway Elementary School District, Gallatin Gateway, Montana. These funds are accounted for in the District's annual audited financial reports and include, but are not limited to, the following:

- General Fund
- Special Revenue Funds
- Capital Project Funds
- Enterprise Funds
- Any new funds created by the District, unless specifically exempted by the governing body; in accordance with state law or GASB pronouncements.

III. CLASSIFICATION OF FUND BALANCES

The school district shall classify its fund balances in its various funds in one or more of the following five classifications: nonspendable, restricted, committed, assigned, and unassigned.

IV. DEFINITIONS

A. *Fund balance*---means the arithmetic difference between the assets and liabilities reported in a school district fund.

B. *Committed fund balance*—amounts constrained to specific purposes by the District itself, using its highest level of decision-making authority; to be reported as committed, amounts cannot be used for any other purpose unless the District takes the same highest-level action to remove or change the constraint

C. *Assigned fund balance*—amounts a school district *intends* to use for a specific purpose; intent can be expressed by the District or by an official to which the Board of Trustees delegates the authority

D. *Nonspendable fund balance*—amounts that are not in a spendable form (such as inventory) or are required to be maintained intact (such as the corpus of an endowment fund)

E. *Restricted fund balance*—amounts constrained to specific purposes by their providers (such as grantors, bondholders, and higher levels of government), through constitutional provisions, or by enabling legislation

F. *Unassigned fund balance*—amounts that are available for any purpose; these amounts are reported only in the general fund.

V. MINIMUM FUND BALANCE

The school district will strive to maintain a minimum unassigned general fund balance of 10% of the District's general fund operating expenditures. If the fund balance drops below 10% the Superintendent shall promptly notify the Board of Trustees to take additional action.

VI. ORDER OF RESOURCE USE

If resources from more than one fund balance classification could be spent, the school district will strive to spend resources from fund balance classifications in the following order (first to last): restricted, committed, assigned, and unassigned.

VII. COMMITTING FUND BALANCE

A majority vote of the school board is required to commit a fund balance to a specific purpose and subsequently to remove or change any constraint so adopted by the board.

VIII. ASSIGNING FUND BALANCE

The school board, by majority vote, may assign fund balances to be used for specific purposes when appropriate. The board also delegates the power to assign fund balances to the Superintendent of the District.

Assignments so made shall be reported to the school board on a monthly basis, either separately or as part of ongoing reporting by the assigning party if other than the school board.

An appropriation of an existing fund balance to eliminate a projected budgetary deficit in the subsequent year's budget in an amount no greater than the projected excess of expected expenditures over expected revenues

satisfies the criteria to be classified as an assignment of fund balance.

IX. REVIEW

The school board will conduct, at a minimum, an annual review of the sufficiency of the minimum unassigned general fund balance level.

Policy 7520: Independent Investment Accounts

Status: ADOPTED

Original Adopted Date: 03/11/2020 | **Last Reviewed Date:** 06/26/2017

Independent Investment Accounts

The Board may establish independent investment accounts separate and apart from those funds maintained by the county treasurer. The Board may transfer cash into an independent investment account from any budgeted or non-budgeted funds. A separate account shall be established for each fund from which transfers are made. The principal and any interest earned must be reallocated to the fund from which the deposit was originally made. Unless otherwise provided by law, all other revenue may be sent directly to a participating district's investment account.

The District may either:

- Establish and use the account as a non-spending account, returning sufficient funds to the county treasurer in time to pay all claims against the applicable fund; or
 - Establish a subsidiary checking account and make expenditures from the investment account, provided all transactions are accounted for and reported, as required by applicable accounting principles. If the District desires to establish a subsidiary checking account for purposes of paying for expenditures directly from an investment account, the District must enter into a written agreement with the county treasurer, in accordance with § 20-9-235, MCA.
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Policy 7525: Lease-Purchase Agreement

Status: ADOPTED

Original Adopted Date: 06/26/2017 | **Last Reviewed Date:** 06/26/2017

Lease-Purchase Agreement

The trustees of a district can lease property with an option to purchase.

Personal property -- the lease cannot be more than seven (7) years.

Real property -- the lease cannot be more than fifteen (15) years.

The terms of the lease must comply with 20-6-625, MCA. If real property is acquired, the trustees shall comply with 20-6-603, MCA.

The trustees of any district may lease buildings or land suitable for school purposes when it is within the best interests of the district to lease the buildings or land from the county, municipality, another district, or any person. The term of the lease may not be for more than fifteen (15) years unless prior approval of the qualified electors of the district is obtained in the manner prescribed by law for school elections, in which case the lease may be for a term approved by the qualified electors, but not exceeding ninety-nine (99) years. Whenever the lease is for a period of time that is longer than the current school fiscal year, the lease requirements for the succeeding school fiscal years shall be an obligation of the final budgets for such years.

Policy 7535: Electronic Signatures

Status: ADOPTED

Original Adopted Date: 06/26/2017 | **Last Reviewed Date:** 06/26/2017

Electronic Signatures

“Electronic signature” means an electronic sound, symbol, or process attached to or logically associated with a record and executed or adopted by a person with the intent to sign the record.

Electronic signatures or digital signatures can take many forms and can be created using many different types of technology. For the purpose of this policy an electronic signature means any electronic identifier intended by the person using it to have the same force and effect as a manual signature.

District Use of Electronic Signatures

When not practical or possible to have an approved individual physically sign a document, and not otherwise prohibited by applicable laws, electronic signatures may satisfy the requirement of a written signature when transacting business with and/or for the District and/or with parents/guardians when the authenticity and reliability of such electronic signature(s) meets the provisions of this policy. In such instances, the electronic signature shall have the full force and effect of a manual signature.

In order to qualify for acceptance of an electronic signature the following additional requirements are applicable:

1. The electronic signature identifies the individual signing the document by his/her name and title;
2. The identity of the individual signing the document with an electronic signature is capable of being validated through the use of an audit trail;
3. The electronic signature, as well as the documents to which it is affixed, cannot be altered once the electronic signature is affixed. If the document needs to be altered, a new electronic signature must be obtained; and
4. The electronic signature conforms to all other provisions of this policy.

The District shall maintain District electronically signed records in a manner consistent with the District’s document retention policies yet also capable of accurate and complete reproduction of the electronic records and signatures in their original form. Such retention should include a process whereby the District can verify the attribution of a signature to a specific individual, detect changes or errors in the information contained in the record submitted electronically and protect and prevent access and/or manipulation or use access/use by an unauthorized person.

The District shall maintain a hardcopy of the actual signature of any District employee authorized to provide an electronic signature in connection with school board business.

Abuse of the electronic signature protocols by any District employee serves as grounds for disciplinary action up to and including termination.

Parent/Student Use of Electronic Signatures

With regard to documentation received by the District with an electronic signature from a parent/legal guardian, so long as the following provisions are met, the District may receive and accept such electronic signature as an original document:

1. Such communication with signature, of its face, appears to be authentic and unique to the person using such signature;
2. The District is unaware of any specific individualized reason to believe that the signature has been forged;
3. The District is unaware of any specific reason to believe the document has been altered subsequent to the electronic signature; and
4. The signature is capable of verification.

The District's Superintendent or designee may, at his or her discretion, request that an original of the electronic communication, signed manually by hand, be forwarded to the District in a timely manner.

District personnel may periodically audit the authenticity of such signature via a security procedure including such acts as making follow-up inquiry to the individual/entity who has submitted such electronic signature.

Should it be discovered that a student has falsified a parent's electronic signature on an official District document, the student may be subjected to discipline and the Administrators of the District are authorized, at their discretion, to thereafter only accept manual signatures associated with any submitted school document.

Policy 7625: Enhanced Tax Credits

Status: ADOPTED

Original Adopted Date: 04/20/2022 | **Last Reviewed Date:** 04/20/2022

Use of Enhanced Tax Credit Receipts

On receiving a donation from an enhanced tax credit, the District shall seek preapproval, in a manner prescribed by the Department of Revenue (DOR), that the amount of tax credit sought by the taxpayer is available under the aggregate limit set in statute. Upon preapproval by the DOR, the District shall issue a receipt, in a form prescribed by the DOR, to each contributing taxpayer indicating the value of the donation received and documenting the preapproval of the credit.

The District shall use the funds received from an enhanced tax credit for innovative educational programs specified in law which are defined as:

- (a) transformational learning as defined in Section 20-7-1602, MCA;
 - (b) advanced opportunity as defined in Section 20-7-1503, MCA;
 - (c) any program, service, instructional methodology, or adaptive equipment used to expand opportunity for a child with a disability as defined in Section 20-7-401, MCA;
 - (d) any courses provided through work-based learning partnerships or for postsecondary credit or career certification under Policy 2600; and
 - (e) technology enhancements, including but not limited to any expenditure incurred for purposes specified in Section 20-9-533, MCA.
-

New Business
DISCUSSION ITEM

TEST QUOTES

Presented by: Kelly Henderson

Background: (Include funding sources as appropriate)

At the September Board meeting, the Board requested additional quotes from TEST on the Bell/Clock system and the ACCESS point control system.



October 13, 2023

Avigilon Access Control

T.E.S.T. Inc.

CELEBRATING 20 YEARS OF SERVICE

Liz Cunningham
liz@testenterprise.com
(888) 401-6950
PO Box 2900
Missoula, MT 59806

Tiffani Anderson
tiffani@testenterprise.com
(406) 480-0260
1633 Main St. Suite A Box 340
Billings, MT 59105

Authorized Reseller

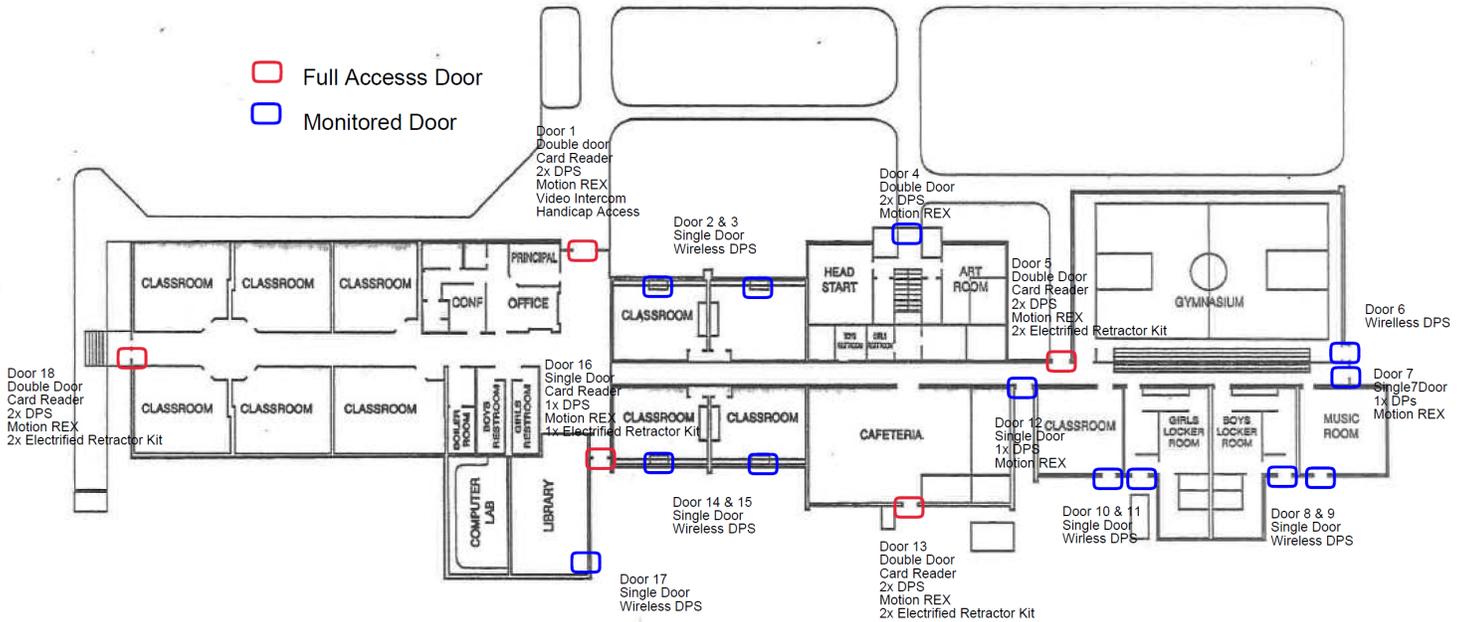
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PO Box 2900, Missoula, MT 59806 • **1-888-401-6950** or (406) 541-6950 • FAX: (406) 541-6949 • www.testenterprise.com



Our commitment to Montana: SMART SAFE SECURE SCHOOLS



Notes & Special Instructions:

- POE Network switches provided by district.
- District to set up V-Lan dedicated to this project.
- District to provide rack space for server.
- District to provide power for server.





Our commitment to Montana:
SMART SAFE SECURE SCHOOLS



840 Shoreline Dr., Suite C | PO Box 1075 Polson, MT 59860
P 888-401-6950 | F 406-541-6950 | sales@testenterprise.com

This quote is prepared for:

Gallatin Gateway School District

Access Control - Exterior Doors

10/13/2023



HEAD-END

Qty Product Name

Head End Includes:

- 1 Avigilon 32 Door Enterprise Server & Programming
- 1 LifeSafety Cabinet - 16 door
- 4 Batteries
- 1 AC Control Panels - Two Doors
- 2 AC Sub-Control Panels
- 1 IO Controller
- 1 Front Door Release Buttons (wired & installed)
- 1 Lock Down Button (wired & installed)
- 200 Encrypted Cards
- 1 Basic Training
- Travel - travel time/mileage/lodging/per diem
- Installation Labor
- Project Management

ACCESS CONTROL DOORS

Product Name

- 1 Video Intercom Full Access Control Doors w/Auto Operator Integration-Double Door
[1-VI, 1-CR, 2-DPS & 1-REX, 2 Elec Door Latch]
- 1 Full Access Control Doors - NO Auto Operator Integration - Single Door
[1-CR, 1-DPS & 1-REX, 1 Elec Door Latch]
- 3 Full Access Control Doors - NO Auto Operator Integration - Double Door
[1-CR, 2-DPS & 1-REX, 2 Elec Door Latch]
- 13 Advanced Monitored -Double [2-DPS & 1-REX] w/conduit

\$ 57,461.58 TOTAL

Quote valid for 30 days.



October 13, 2023

EPIC System w/Audio in Classrooms & EverAlert Clocks

T.E.S.T. Inc.

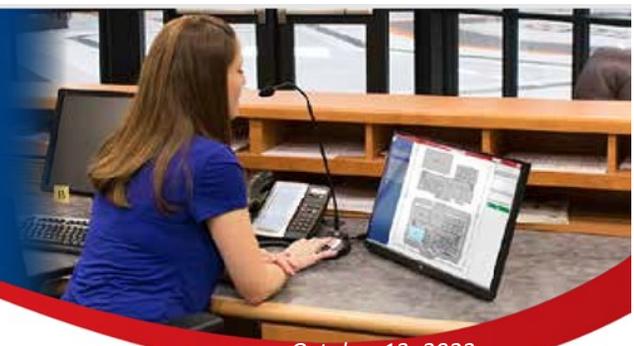
CELEBRATING 20 YEARS OF SERVICE

Liz Cunningham liz@testenterprise.com (888) 401-6950 PO Box 2900 Missoula, MT 59806	Tiffani Anderson tiffani@testenterprise.com (406) 480-0260 1633 Main St. Suite A Box 340 Billings, MT 59105
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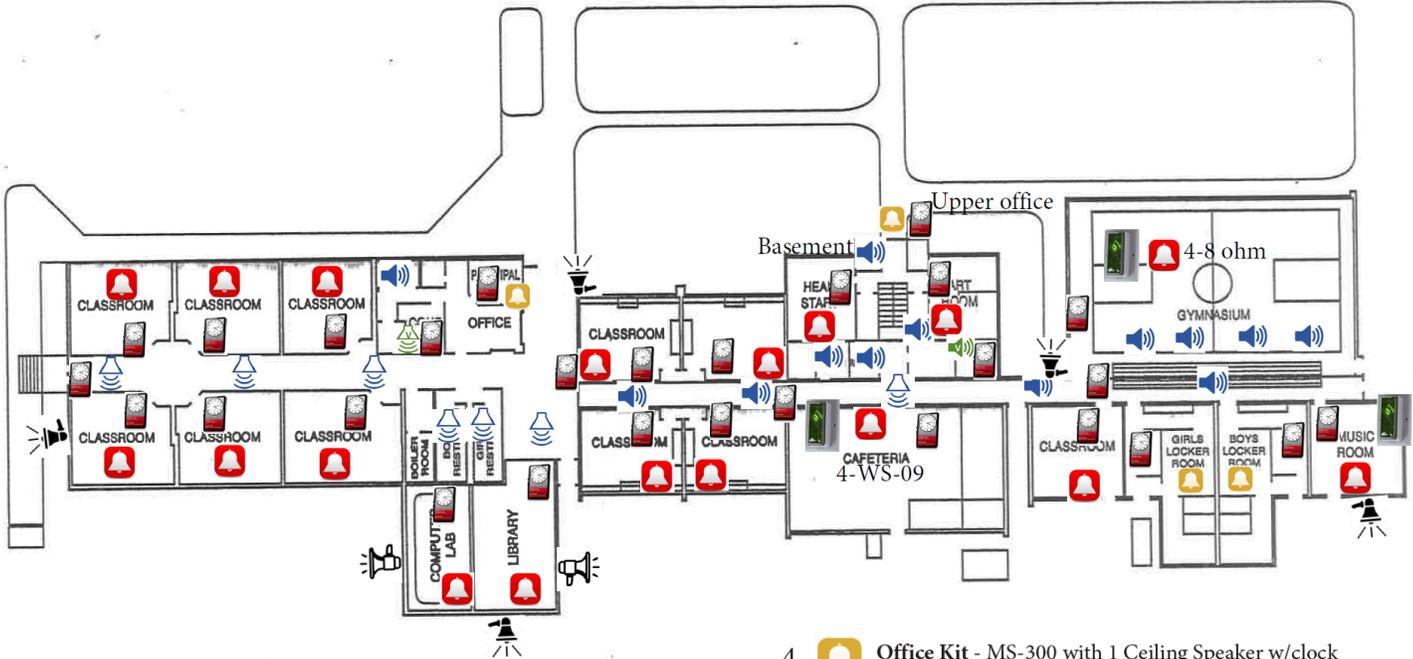
Authorized Reseller



PO Box 2900, Missoula, MT 59806 • **1-888-401-6950** or (406) 541-6950 • FAX: (406) 541-6949 • www.testenterprise.com



October 13, 2023



- 4  **Office Kit** - MS-300 with 1 Ceiling Speaker w/clock Call Button (Mic w/ Intercom & Emergency Button)
- 18  **Classroom Kit** - MS-500 with 4 Wall Speakers w/clock Includes Receiver, Teacher Mic & Student Mic Call Button (Mic w/ Intercom & Emergency Button)
- 3  Strobe Connected to MS-500
- 28  Common/Office Clock
- 7  Common Area Ceiling Speaker Wired to 2.5W
- 13  Common Area Wall Speaker Wired to 2.5W
- 1  Common Area Ceiling Volume Control Speaker
- 1  Common Area Wall Volume Control Speaker Wired to 2.5W
- 5  15W Exterior Horn
- 2  30W Exterior Horn
- 1  Office Console w/Safe System
- 1  Office SAFE Button
-  Server
-  **2-Zone** 2-Zone Amp (Interior and Exterior)

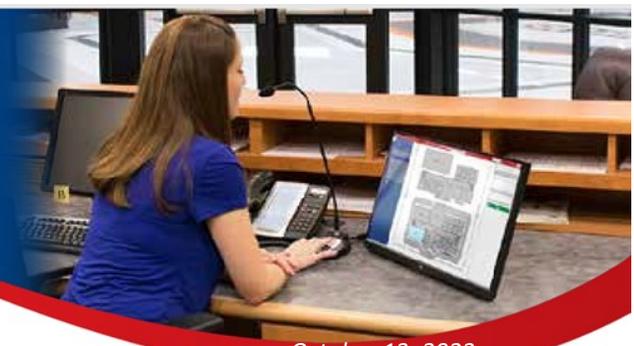
Notes & Special Instructions:

- POE Network switches provided by district.
- District to set up V-Lan dedicated to this project.
- District to provide rack space for server and amps.
- District to provide power for server.



QUOTE

For communication & safety solutions by:



October 13, 2023

SMART SAFE SECURE SCHOOLS



840 Shoreline Dr., Suite C | PO Box 1075 Polson, MT 59860
P 888-401-6950 | F 406-541-6950 | sales@testenterprise.com

This quote is prepared for:

Gallatin Gateway School District



Bells, Paging & Intercom + Clocks
10/13/2023

HEAD END | FRONT OFFICE

Qty	Product Name
1	EPIC Head End w/ Battery Backup w/Programming
1	SMART-UPS Battery Backup for EPIC Appliance
1	EPIC Kiosk w/Programming
1	SMART-UPS Battery Backup for EPIC Kiosk
1	SAFE OFFICE MS-300 - Network Interface w/Programming
1	SAFE OFFICE Call Button - WPA-505

SERVER ROOM/COMMONS

1	EPIC Common Zone Amplifier 2 X 300W
2	MS-300 - Network Interface w/Programming
2	Patch Cables
7	70V Ceiling Speaker
1	70V Ceiling Speaker - VC
13	70V Wall Speaker
1	70V Wall Speaker - VC
5	15W Paging Horn
2	30W Paging Horn
2900	Speaker Cable
6	EverAlert Display - 4YR
6	EverAlert Mount
1	Guard for EverAlert Display
1	EverAlert Integrator - 4YR

OFFICES

4	MS-320 PDE+ Network Interface w/Programming
4	Patch Cables
4	Call/Emerg/Mic Wall Button: WPA-702
4	Speaker - CS-09
200	Speaker Cable
4	EverAlert Display - 4YR
4	EverAlert Mount

CLASSROOMS/OFFICES

18	MS-500 PDE+ Network Classroom Amp w/Programming
18	XD Receiver w/3' CAT6
18	Patch Cables
18	Audio Cables
18	Call/Emerg/Mic Wall Button: WPA-702
64	Speakers
8	Gym & Cafeteria Speakers: Quam System 3VC wired to 8 Ohms
3600	Speaker Cable
18	XD Teacher Pendant Microphone
18	XD Student Handheld Microphone
3	Indoor Flush Mount Strobe - Green
2	Gym/Aud - raceway
18	EverAlert Display - 4YR
18	EverAlert Mount

LABOR

Building Walk-thru
Installation, Termination & Certification of CAT6 Cabling
Installation of EPIC System
Programming Equipment
Travel - includes travel time, mileage, lodging, & Per Diem

MANAGEMENT/SERVICES

Project Management
Training
Support - 1 year
Shipping

\$ 171,922.80 TOTAL

BreakDown:

\$ 79,992.34	Bells Paging & Intercom (MS-500 Amp)
16,974.36	Classroom Audio Enhancement (receiver & mics)
24,557.10	EverAlert Clocks
37,149.00	Installation & Programming
13,250.00	CAT6 Cabling Installation, Termination & Certification
\$ 171,922.80	

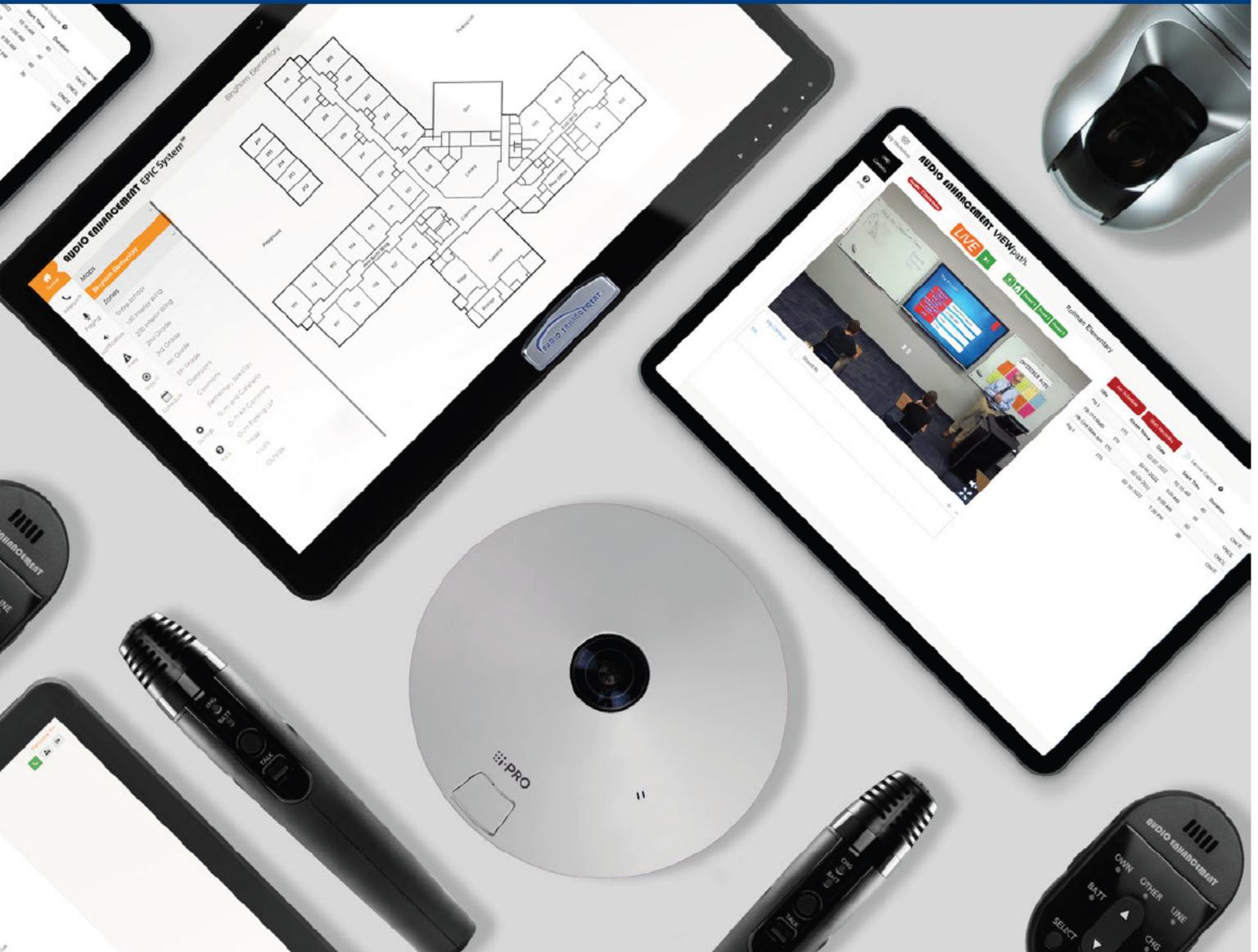
*** ALL NEW EQUIPMENT:
TESTED, CERTIFIED, & COMMISSIONED**

Quote valid for 30 days.



PRODUCTS QUOTED

MAKING A **DIFFERENCE** IN EDUCATION



45
YEARS
MAKING A DIFFERENCE
IN EDUCATION
1978 - 2023

AUDIO ENHANCEMENT®



 **CLASSROOM AUDIO**

MICROPHONES

***XD TEACHER
PENDANT
MICROPHONE**
ST-XD-9060



**XD STUDENT
HANDHELD
MICROPHONE ADD ON**
ST-XD-9050

INSTALLED AMPLIFIERS & RECEIVERS



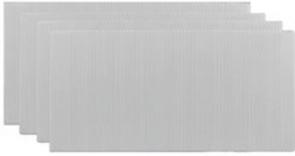
***OPTIMUM SYSTEM
WITH INTEGRATED XD RECEIVER**
- PoE+ WITH PROGRAMMING
AM-3230.P

The Optimum System with Integrated XD Receiver is a PoE+ amplifier allowing communication over a district's network via EPIC System™. The Optimum System simplifies a campus's communications by consolidating Classroom Audio, Intercom, Paging, and Bell systems into a single integrated solution. Elevating a speaker's voice throughout the learning environment utilizing XD Microphones, ultimately impacting student equity and engagement.

Compatible with



CLASSROOM SPEAKERS



***CLASSROOM SPEAKER,
CEILING, 1X2 TILE
REPLACEMENT, PLENUM RATED,
SET OF 4**

ST-SP-0211



***CLASSROOM SPEAKER,
WALL, SET OF 4**

ST-SP-0100



**CLASSROOM SPEAKER, CEILING,
2X2 TILE REPLACEMENT,
PLENUM RATED, SET OF 4**

ST-SP-9224



**COMPACT FULL-RANGE
PENDANT SPEAKER, SET OF 4**

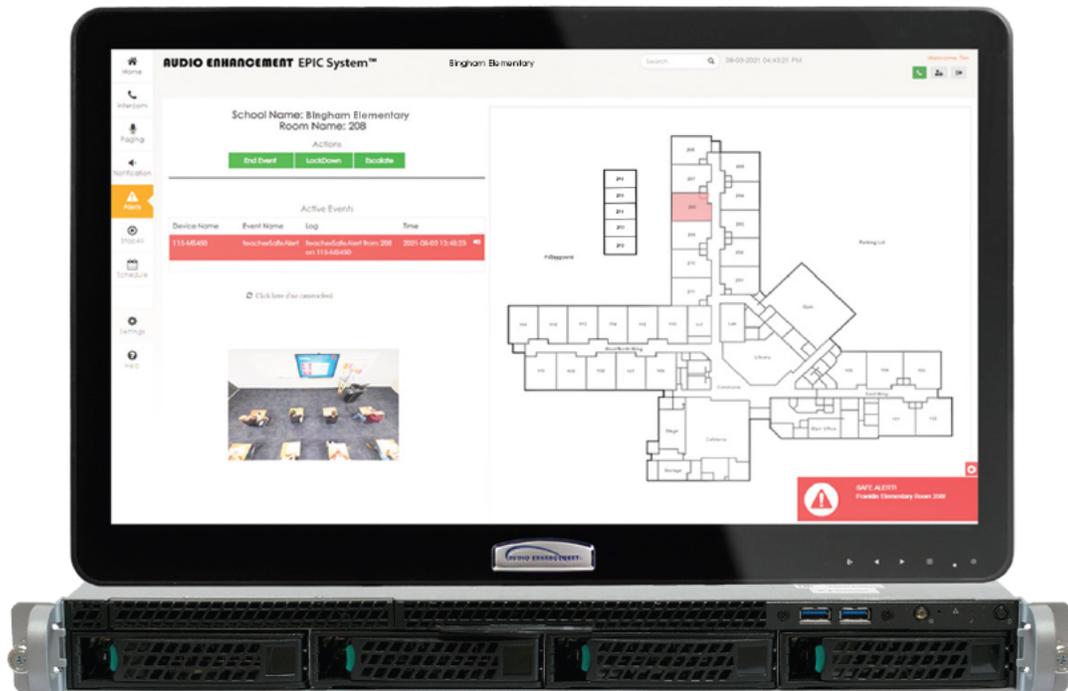
ST-SP-1030



SAFE System™

Signal Alert for Education

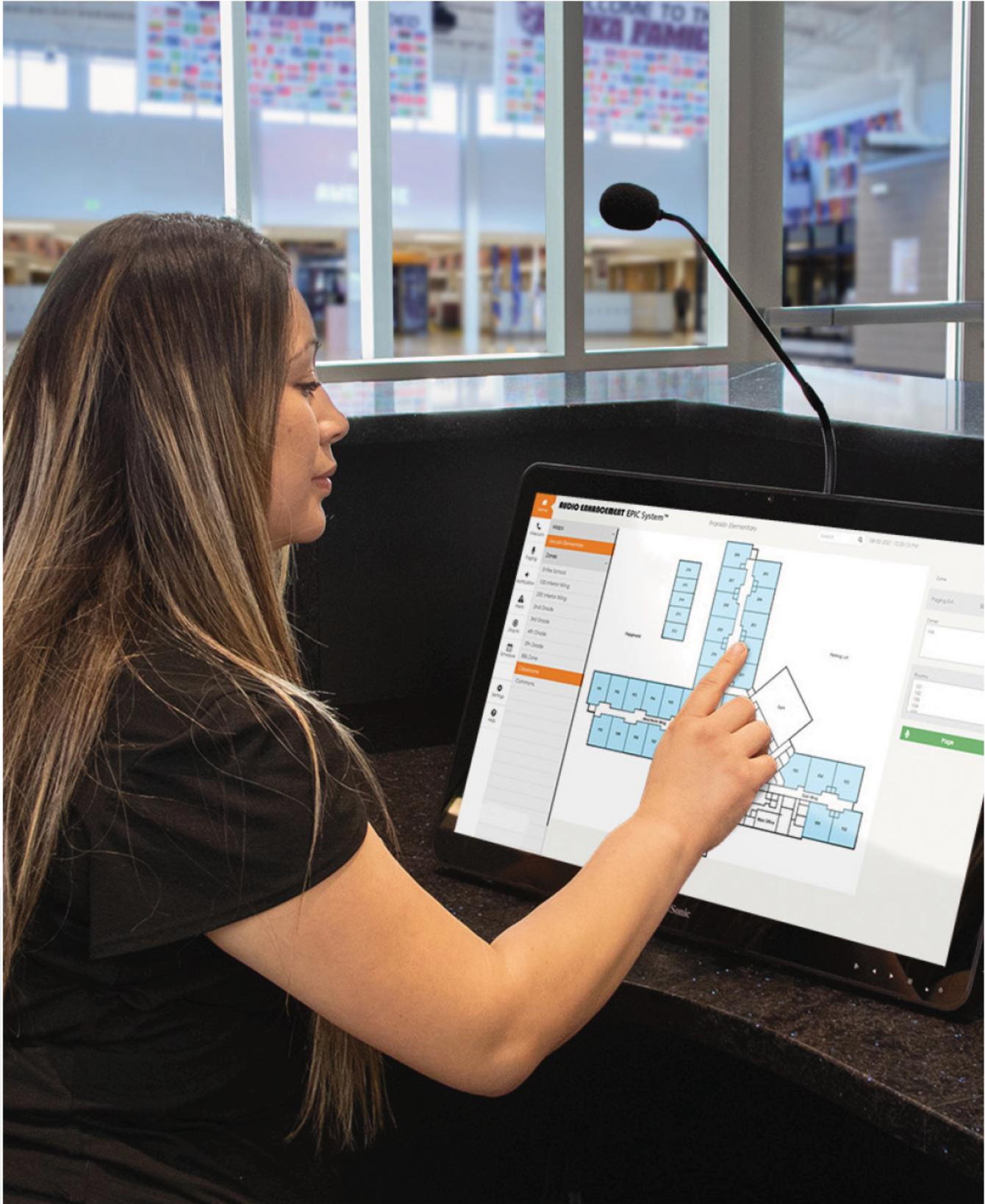
SAFE System™



SAFE (Signal Alert For Education) System™ is a crucial tool for School Districts. SAFE System™ provides a timely response to any crisis while displaying an interactive map. This map allows faculty to gain an inside look of when and where a SAFE Alert has occurred. **SAFE System™** empowers faculty and staff to focus on their students while providing the assurance that when an alert is signaled, assistance is on the way. Campuses are equipped with Personal Duress Transmitters that send a signal indicating their location to designated networked devices. Every Student matters and every moment counts. With the **SAFE System™** customizable emails, texts, and notifications get sent to predetermined personnel.

EPIC SAFE ONLY HEAD END SYSTEM WITH PROGRAMMING

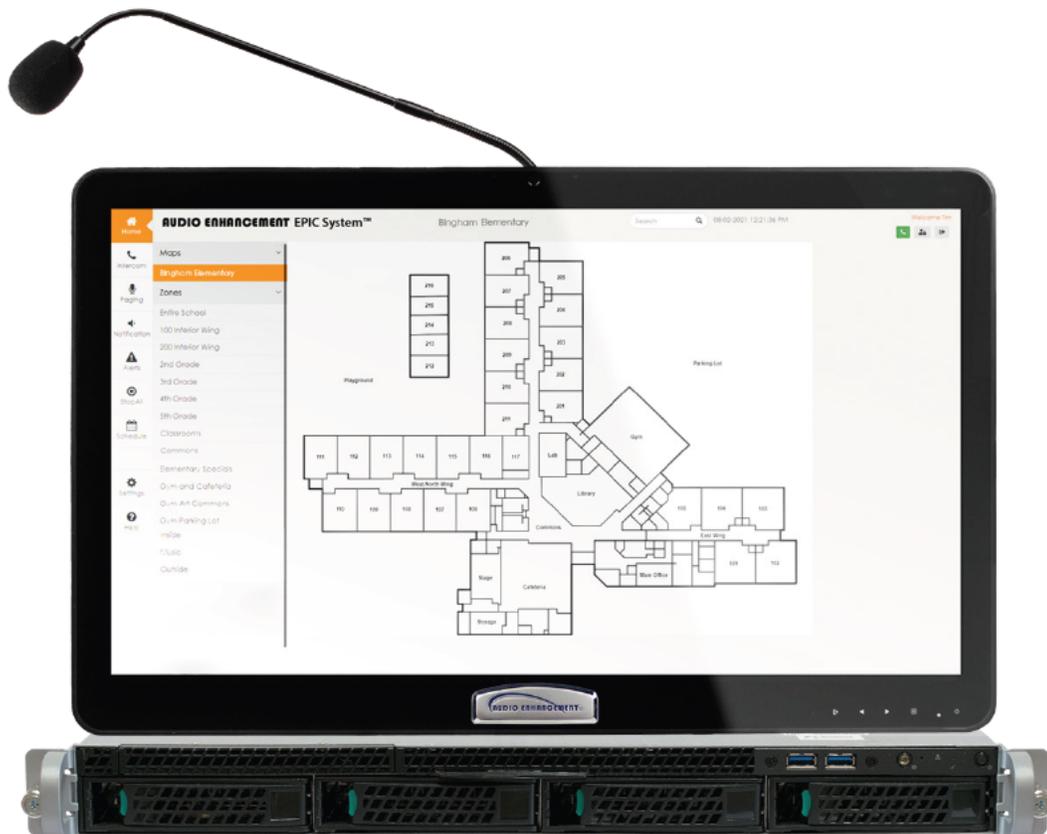
SB-EP-8108.P



EPIC System™

Education Paging & Intercom Communications

EPIC System™



EPIC (Education Paging & Intercom Communications) System™ is a foundational solution built specifically for Education. **EPIC System™** provides an inside look into campuses leveraging an interactive platform accessible via a web browser and mobile app. Using EPIC System™ to intercom, page, and create customizable notifications/bells, faculty can make changes on the fly minimizing campus interruptions. With **EPIC System™**, campuses are empowered to adapt to the ever-changing educational environment.

**EPIC HEAD END
INCLUDING BATTERY
BACKUP
WITH PROGRAMMING**

SB-EP-8106.P

**EPIC KIOSK
WITH PROGRAMMING**

EP-0020.P

OFFICES



MS-320 PoE+ NETWORK INTERFACE WITH PROGRAMMING

AM-3244.P

The MS-320 Network Interface is a PoE+ device intended to be placed in smaller areas throughout the campus to extend intercom, paging, and bell notifications.

Compatible with



Faster, clearer, customizable communications and emergency notifications for schools



In most areas of our lives, communications are getting faster and more effective. **Your school should be no exception.**

EverAlert by American Time[®] is an innovative, easy to use, and cost-effective visual display and campus-wide notification system that bolsters and extends routine institutional messaging and emergency communications.

EverAlert delivers the functions of **three systems in one**, keeping students, faculty and staff safe, informed, and on-time.

1	 Emergency/Safety Notification System	Keep critical communications clear and timely during threats. <ul style="list-style-type: none"> • Displays alerts following alarm activation or NOAA severe weather notifications. • Delivers customized messages with tones. • Automatically alerts campus or authorities for rapid response. 	  
2	 Digital Signage System	Improve communications and tailor messages by audience. <ul style="list-style-type: none"> • Displays custom messages district-wide, by building or by individual classroom. • Delivers current weather conditions. • Variety of screen layouts, customized to your school colors. 	 
3	 Synchronized Clock System	Ensure everyone is on the same, precise time. <ul style="list-style-type: none"> • Includes a large analog or digital clock image. • Synchronizes time with other EverAlert displays, school computers and clocks. • Configurable features include hallway and classroom countdown timer with bell scheduler. 	

Join schools around the country that have improved daily and emergency communications, and strengthened their safety protocols with EverAlert.

"The fact that EverAlert can serve multiple functions really impressed me, from displaying news and lunch menus to alerts and emergency information...it's really unlimited."

- Chuck Ehler, Superintendent, Rushford-Peterson Schools.

A comprehensive, visual messaging and notification system for schools

How many systems and vendors do you rely on to communicate daily announcements, messages, emergency notifications and even the time of day throughout your school or campus? You may have multiple vendors and systems for clocks, bells and digital signage; severe weather alerts; and others for fire alarms or lockdown notification.

The complexity and cost of managing so many systems can slow down communication of critical information and prolong the time to initiate an emergency response.

"We liked the fact that the time display could link with other school systems and that we could send out announcements through it...it really resolved our problems of integrating a time panel, announcements and other building systems."

- Mike Adams, Director of Technology,
Northlake Christian School



A closer look

With the choice of wired Ethernet or Wi-Fi connectivity, the 22-inch high definition EverAlert displays are easy to install wherever 110 VAC is available. And as a cloud-based solution, you'll always have the latest EverAlert features and updates without the cost and hassle of onsite server maintenance.

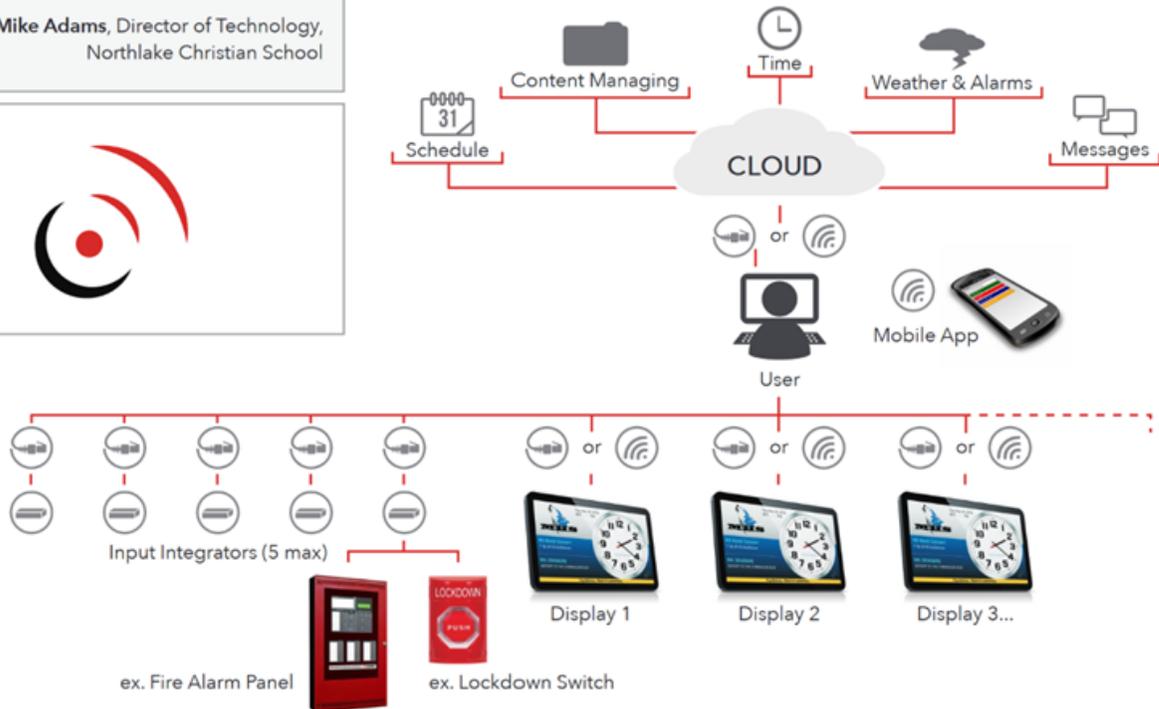
The management portal is a flexible tool for your school communications.

- Management portal accessible from any desktop or mobile device
- Templates for easy message development and content layout
- Intuitive scheduler to easily create time-synchronized messages



- Attractive, graphical displays ensure timely reaction to important content.
- Integration with existing alarm systems enables instant communication within your school and to local authorities.
- Scheduled and instant messages, tailored to deliver daily school news as well as emergency information to the right audience at the right time.

The EverAlert system streamlines the functions of disparate systems to improve communication efficiency throughout your school.



From half of the K-12 school districts in the U.S., to the largest corporations in the world, American Time is the recognized leader in integrated, custom timekeeping and notification systems.

August 2018

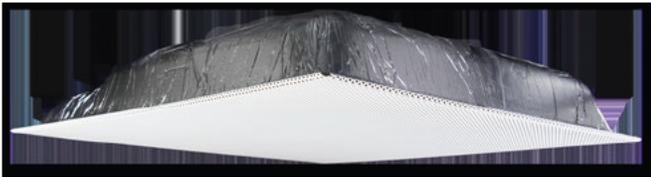
american  time.

american-time.com/everalert



PO Box 2900, Missoula, MT 59806 • 1-888-401-6950 or (406) 541-6950 • FAX: (406) 541-6949 • www.testenterprise.com

SPEAKERS & HORNS



2X2 TILE REPLACEMENT 70V LOUDSPEAKER
SP-1095



EXTERNAL 70V HORN SPEAKER AND ENCLOSURE
SP-1091



INTERNAL ANGLED 70V HORN SPEAKER AND ENCLOSURE
SP-1094



CIRCLE CUT IN 70V LOUDSPEAKER
SP-0300

WALL PLATES



WALL PLATE, WPA-701, AMBIENT MIC WITH DECORA PLATE

WP-0001



WALL PLATE, WPA-702, CALL BUTTON, EMERGENCY BUTTON, AMBIENT MIC WITH DECORA PLATE

WP-0002



WALL PLATE, WPA-704, CALL BUTTON, AMBIENT MIC WITH DECORA PLATE

WP-0004



WALL PLATE, WPA-705, EMERGENCY BUTTON, AMBIENT MIC WITH DECORA PLATE

WP-0005

EPIC SYSTEMS COMPONENTS

AM-1001



EPIC Common Zone Amplifier 2 X
80W 70V, 1U HALF-RACK

AM-1003



EPIC Common Zone Amplifier 1 X
80W 70V, 1U HALF-RACK

AM-1010



EPIC Common Zone Amplifier 1 X
120W 70V, 1U HALF-RACK

AM-1011



EPIC Common Zone Amplifier 2 X
120W 70V, 1U HALF-RACK

AM-1012



EPIC Common Zone Amplifier 1 X
300W 70V, 2U

AM-1013



EPIC Common Zone Amplifier 2 X
300W 70V, 2U

ST-AM-1025



EPIC Common Zone Amplifier 4 X
250W 70V - 1U

AC-2083



Indoor Flush Mount Strobe, 2-
Gang Wall Plate Style, Green

AC-2113



Indoor Flush Mount Strobe, 2-Gang
Wall Plate Style, Blue

AC-2133



Indoor Flush Mount Strobe, 2-Gang
Wall Plate Style, Amber

ST-AC-2102.P



Indoor/Outdoor Multi-Color Strobe
PoE with Programming

ST-PA-9005



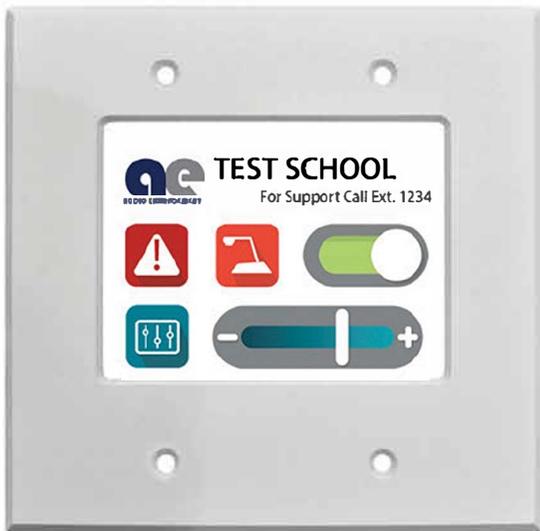
EPIC 70V Volume Control Assembly



COMPONENTS

COMPONENTS

OPTIONS (not included in quote):



**INTERACTIVE TOUCH
CONTROLLER KIT
WITH PROGRAMMING**
ST-PA-8010.P

AVCONNECT KIT
ST-PA-9003





45 years ago, Claudia Anderson needed a solution to an important problem: her two hard-of-hearing sons couldn't hear their teachers.

She wanted to maximize their learning and give them every educational opportunity they deserved. She designed a sound system for their classrooms, since a product was not available on the market at the time. What started out as an effort to help her own children quickly became something much bigger.



New Business
ACTION ITEM

Superintendent Evaluation Tool and Survey

Presented by: Aaron Schwieterman

Background: (Include funding sources as appropriate)

The Board is required annually to provide the superintendent with an evaluation of performance. The Board sends out staff and community/parent surveys for feedback. The concerns voiced by the community members that did complete the survey was that it was too long and asked for feedback that they did not have information on.

Recommendation: Administration recommends approval of the Superintendent evaluation document and surveys with the noted changes:

Gallatin Gateway Superintendent Evaluation

2023-2024

* Required

1. Date *

Example: December 15, 2012

2. Trustee Name *

Purpose

This evaluation is conducted to provide the superintendent with the trustee's assessment of work for the school district. As well, it is conducted to provide the trustees with the superintendent's self-evaluation and goals for the future. A further intent of the evaluation is to strengthen the working relationship between the trustees and the superintendent for the achievement of their Core Purpose:

To embrace an engaging learning culture in a safe, nurturing environment where each student thrives now and into the future.

Process

Each trustee shall complete their part of this evaluation form individually, and each form shall be electronically submitted. After the public discussion and evaluation of the Superintendent, the trustee chair or designee shall prepare a composite evaluation form. This evaluation form, after being signed by the superintendent and the trustees, shall be placed in the personnel file of the superintendent. Each trustee's evaluation responses will be used as the source documents for the composite and shall be given to the superintendent for information and use toward continual improvement.

Performance Standards

The ten performance standards are the Professional Standards for Educational Leaders.

Standard 1. Mission, Vision, and Core Values

Effective educational leaders develop, advocate, and enact a shared mission, vision, and core values of high-quality education and academic success and well-being of each student.

Goal Area 1: Individual Student Success

Statement of Intended Outcome, Five years: We have successfully enhanced our expectations of students, the exposure of our students to learning opportunities, and our individualized approach to education. As a result, our students are literate and enthused about their education, are enjoying their experiences, and are thriving.

3. Reflecting on the Superintendent's strengths and weaknesses, rank the progress toward the Five Year Outcome: *

Mark only one oval.

1 2 3 4 5

Does not meet expectations Exceeds expectations 4. **Please provide comments/goals for**

Superintendent in relation to Goal Area 1:

Goal Area 2: Staff and Volunteers

Statement of Intended Outcome, Five years: Our staff are highly valued and supported and because of our positive work environment, our staff flourish in their respective positions. Our staff, with our volunteers, collaborate in a cohesive manner that fully supports the individual needs of our students. Our staff and volunteers have positively impacted each student enrolled in our school.

5. Reflecting on the Superintendent's strengths and weaknesses, rank the progress toward the Five Year Outcome: *

Mark only one oval.

1 2 3 4 5

Does not meet expectations Exceeds expectations 6. **Please provide comments/goals for**

Superintendent in relation to Goal Area 2:

Goal Area 3: Facilities

Statement of Intended Outcome, Five Years: We have successfully integrated environmentally friendly initiatives into our school and enhanced the current and future use and efficiency of our facilities to ensure that our school meets the contemporary needs of our students, staff and the community we serve.

7. Reflecting on the Superintendent's strengths and weaknesses, rank the progress toward the Five Year Outcome: *

Mark only one oval.

1 2 3 4 5

Does not meet expectations Exceeds expectations 8. **Please provide comments/goals for**

Superintendent in relation to Goal Area 3:

Goal Area 4: Leadership, Communication and Collaboration

Statement of Intended Outcome, Five Years: Through our efforts in enhancing our leadership roles, the quality and effectiveness of our communications and collaboration with parents, staff and the community, we operate in a cohesive manner that has significantly improved our District operations, programs and services and enhanced individual student success.

9. Reflecting on the Superintendent's strengths and weaknesses, rank the progress toward the Five Year Outcome: *

Mark only one oval.

1 2 3 4 5

Does not meet expectations Exceeds expectations 10. **Please provide comments/goals for**

Superintendent in relation to Goal Area 4:

Goal Area 5: Safety

Statement of Intended Outcome, Five Years: We have enhanced the safety and security of our facilities to minimize the risk and harm to our students and staff in the event of a safety or security breach. We have

effectively enhanced our emotional support services for students. We have further experienced a significant decline in student discipline as a result of our restorative justice initiative.

<https://docs.google.com/forms/d/1OILikPcL2zvoSqVWOzppAhnPGTIBkEwIYRsNHTI8S3E/edit> 3/10

11/17/2019 Gallatin Gateway Superintendent Evaluation

11. Reflecting on the Superintendent's strengths and weaknesses, rank the progress toward the Five Year Outcome: *

Mark only one oval.

1 2 3 4 5

Does not meet expectations Exceeds expectations 12. **Please provide comments/goals for**

Superintendent in relation to Goal Area 5:

Standard 2. Ethics and Professional Norms

Effective educational leaders act ethically and according to professional norms to promote each student's academic success and well-being.

13. Reflecting on the Superintendent's strengths and weaknesses, provide feedback regarding Ethics and Professional Norms *

Mark only one oval.

1 2 3 4 5

Does not meet expectations Exceeds expectations

14. Please provide comments/goals for Superintendent in relation to Ethics and Professional Norms:

Standard 3. Equity and Cultural Responsiveness

Effective educational leaders strive for equity of educational opportunity and culturally responsive

practices to promote each student's academic success and well-being.

<https://docs.google.com/forms/d/1OILikPcL2zvoSqWVOzppAhnPGTIBkEwIYRsNHTI8S3E/edit> 4/10

11/17/2019 Gallatin Gateway Superintendent Evaluation

15. Reflecting on the Superintendent's strengths and weaknesses, provide feedback regarding Equity and Cultural Responsiveness *

Mark only one oval.

1 2 3 4 5

Does not meet expectations Exceeds expectations

16. Please provide comments/goals for Superintendent in relation to Equity and Cultural Responsiveness:

Standard 4. Curriculum, Instruction, and Assessment

Effective educational leaders develop and support intellectually rigorous and coherent systems of curriculum, instruction, and assessment to promote each student's academic success and well-being.

17. Reflecting on the Superintendent's strengths and weaknesses, provide feedback regarding Curriculum, Instruction, and Assessment *

Mark only one oval.

1 2 3 4 5

Does not meet expectations Exceeds expectations

18. Please provide comments/goals for Superintendent in relation to Curriculum, Instruction, and Assessment

Standard 5. Community of Care and Support for Students

Effective educational leaders cultivate an inclusive, caring, and supportive school community that promotes the academic success and well-being of each student.

<https://docs.google.com/forms/d/1OILikPcL2zvoSqVWVOzppAhnPGTIBkEwIYRsNHTI8S3E/edit> 5/10

11/17/2019 Gallatin Gateway Superintendent Evaluation

19. Reflecting on the Superintendent's strengths and weaknesses, provide feedback regarding Community of Care and Support for Students *

Mark only one oval.

1 2 3 4 5

Does not meet expectations Exceeds expectations

20. Please provide comments/goals for Superintendent in relation to Community of Care and Support for Students

Standard 6. Professional Capacity of School Personnel

Effective educational leaders develop the professional capacity and practice of school personnel to promote each student's academic success and well-being.

21. Reflecting on the Superintendent's strengths and weaknesses, provide feedback regarding Professional Capacity of School Personnel *

Mark only one oval.

1 2 3 4 5

Does not meet expectations Exceeds expectations

22. Please provide comments/goals for Superintendent in relation to Professional Capacity of School Personnel

Standard 7. Professional Community for Teachers and Staff

Effective educational leaders foster a professional community of teachers and other professional staff to promote each student's academic success and well-being.

<https://docs.google.com/forms/d/1OILikPcL2zvoSqVWOzppAhnPGTIBkEwIYRsNHTI8S3E/edit> 6/10

11/17/2019 Gallatin Gateway Superintendent Evaluation

23. Reflecting on the Superintendent's strengths and weaknesses, provide feedback regarding Professional Community for Teachers and Staff *

Mark only one oval.

1 2 3 4 5

Does not meet expectations Exceeds expectations

24. Please provide comments/goals for Superintendent in relation to Professional Community for Teachers and Staff

Standard 8. Meaningful Engagement of Families and Community

Effective educational leaders engage families and the community in meaningful, reciprocal, and mutually beneficial ways to promote each student's academic success and well-being.

25. Reflecting on the Superintendent's strengths and weaknesses, provide feedback regarding Meaningful Engagement of Families and Community *

Mark only one oval.

1 2 3 4 5

Does not meet expectations Exceeds expectations

26. Please provide comments/goals for Superintendent in relation to Meaningful Engagement

Standard 9. Operations and Management

Effective educational leaders manage school operations and resources to promote each student's academic success and well-being.

<https://docs.google.com/forms/d/1OILikPcL2zvoSqVWOzppAhnPGTIBkEwIYRsNHTI8S3E/edit> 7/10

11/17/2019 Gallatin Gateway Superintendent Evaluation

27. Reflecting on the Superintendent's strengths and weaknesses, provide feedback regarding Operations and Management *

Mark only one oval.

1 2 3 4 5

Does not meet expectations Exceeds expectations 28. **Please provide comments/goals for**

Superintendent in relation to Operations and Management

Standard 10. School Improvement

Effective educational leaders act as agents of continuous improvement to promote each student's academic success and well-being

29. Reflecting on the Superintendent's strengths and weaknesses, provide feedback regarding School Improvement *

Mark only one oval.

1 2 3 4 5

Does not meet expectations Exceeds expectations 30. **Please provide comments/goals for**

Relationship with Trustees

The following items serve as examples to illustrate our collective understanding of the superintendent's responsibilities in relation to the Board of Trustees.

31. Proposes and implements policies of the school board. *

Mark only one oval.

1 2 3 4 5

Does not meet expectations Exceeds expectations

<https://docs.google.com/forms/d/1OILikPcL2zvoSqVWOzppAhnPGTIBkEwIYRsNHTI8S3E/edit> 8/10

11/17/2019 Gallatin Gateway Superintendent Evaluation

32. Reports to the school board about the status of programs, personnel, and operations of the district. *

Mark only one oval.

1 2 3 4 5

Does not meet expectations Exceeds expectations

33. Facilitates the decision-making process for the board by making sound recommendations for board action which are consistent with the district's vision, mission statements, and board goals. *

Mark only one oval.

1 2 3 4 5

Does not meet expectations Exceeds expectations

34. Communicates as liaison between the school board and school personnel. *

Mark only one oval.

1 2 3 4 5

Does not meet expectations Exceeds expectations

35. Informs the school board about statutes and rules of the State of Montana, federal laws, and current trends and developments in education. *

Mark only one oval.

1 2 3 4 5

Does not meet expectations Exceeds expectations

36. Collaboratively prepares agendas of meetings to the school board. *

Mark only one oval.

1 2 3 4 5

Does not meet expectations Exceeds expectations

37. Keeps school board adequately informed of the superintendent's activities, particularly those activities affecting the functioning of the school district. *

Mark only one oval.

1 2 3 4 5

Does not meet expectations Exceeds expectations

<https://docs.google.com/forms/d/1OILikPcL2zvoSqVWOzppAhnPGTIBkEwIYRsNHTI8S3E/edit> 9/10

11/17/2019 Gallatin Gateway Superintendent Evaluation

38. Attends meetings of the board and takes part in deliberations, but does not vote. *

Mark only one oval.

1 2 3 4 5

Does not meet expectations Exceeds expectations

39. Ensures the filing of all reports required by statute or regulation. *

Mark only one oval.

1 2 3 4 5

Does not meet expectations Exceeds expectations

40. Please provide comments/goals for Superintendent in relation to Board/Superintendent Relationship

<https://docs.google.com/forms/d/1OILikPcL2zvoSqWWOzppAhnPGTIBkEwIYRsNHTI8S3E/edit> 10/10

Gallatin Gateway Superintendent Evaluation - Community Form

2022-2023

* Indicates required question

1. Superintendent Name *

Purpose

This evaluation is conducted to provide the superintendent with the trustee's assessment of work done for the school district. As well, it is conducted to provide the trustees with the superintendent's self-evaluation and goals for the future. A further intent of the evaluation is to strengthen the working relationship between the trustees and the superintendent for the achievement of their Core Purpose:

To embrace an engaging learning culture in a safe, nurturing environment where each student thrives now and into the future.

To best inform the trustees, the Board also garners feedback from stockholders whose working relationship with the superintendent is critical to the District's success - staff, parents, community members.

Thank you for your participation!

Performance Standards

The ten performance standards are the Professional Standards for Educational Leaders.

Standard 1. Mission, Vision, and Core Values

Effective educational leaders develop, advocate, and enact a shared mission, vision, and core values of high-quality education and academic success and well-being of each student.

Goal Area 1: Individual Student Success

Statement of Intended Outcome, Five years: We have successfully enhanced our expectations of students, the exposure of our students to learning opportunities, and our individualized approach to education. As a result, our students are literate and enthused about their education, are enjoying their experiences, and are thriving.

- 2. Reflecting on the Superintendent's strengths and weaknesses, rank the progress toward the Five Year Outcome:

Mark only one oval.

1 2 3 4 5

Doe Exceeds expectations

- 3. Please provide comments/goals in relation to Goal Area 1:

Goal Area 2: Staff and Volunteers

Statement of Intended Outcome, Five years: Our staff are highly valued and supported and because of our positive work environment, our staff flourish in their respective positions. Our staff, with our volunteers, collaborate in a cohesive manner that fully supports the individual needs of our students. Our staff and volunteers have positively impacted each student enrolled in our school.

4. Reflecting on the Superintendent's strengths and weaknesses, rank the progress toward the Five Year Outcome:

Mark only one oval.

1 2 3 4 5

Doe Exceeds expectations

5. Please provide comments/goals in relation to Goal Area 2:

Goal Area 3: Facilities

Statement of Intended Outcome, Five Years: We have successfully integrated environmentally friendly initiatives into our school and enhanced the current and future use and efficiency of our facilities to ensure that our school meets the contemporary needs of our students, staff and the community we serve.

6. Reflecting on the Superintendent's strengths and weaknesses, rank the progress toward the Five Year Outcome:

Mark only one oval.

1 2 3 4 5

Doe Exceeds expectations

7. Please provide comments/goals in relation to Goal Area 3:

Goal Area 4: Leadership, Communication and Collaboration

Statement of Intended Outcome, Five Years: Through our efforts in enhancing our leadership roles, the quality and effectiveness of our communications and collaboration with parents, staff and the community, we operate in a cohesive manner that has significantly improved our District operations, programs and services and enhanced individual student success.

8. Reflecting on the Superintendent's strengths and weaknesses, rank the progress toward the Five Year Outcome:

Mark only one oval.

1 2 3 4 5

Doe Exceeds expectations

9. Please provide comments/goals in relation to Goal Area 4:

Goal Area 5: Safety

Statement of Intended Outcome, Five Years: We have enhanced the safety and security of our facilities to minimize the risk and harm to our students and staff in the event of a safety or security breach. We have effectively enhanced our emotional support services for students. We have further experienced a significant decline in student discipline as a result of our restorative justice initiative.

10. Reflecting on the Superintendent's strengths and weaknesses, rank the progress toward the Five Year Outcome:

Mark only one oval.

1 2 3 4 5

Doe Exceeds expectations

11. Please provide comments/goals in relation to Goal Area 5:

Standard 2. Ethics and Professional Norms

Effective educational leaders act ethically and according to professional norms to promote each student's academic success and well-being.

12. Reflecting on the Superintendent's strengths and weaknesses, provide feedback regarding Ethics and Professional Norms

Mark only one oval.

1 2 3 4 5

Doe Exceeds expectations

13. Please provide comments/goals in relation to Ethics and Professional Norms:

Standard 3. Equity and Cultural Responsiveness

Effective educational leaders strive for equity of educational opportunity and culturally responsive practices to promote each student’s academic success and well-being.

14. Reflecting on the Superintendent's strengths and weaknesses, provide feedback regarding Equity and Cultural Responsiveness

Mark only one oval.

1 2 3 4 5

Doe Exceeds expectations

15. Please provide comments/goals in relation to Equity and Cultural Responsiveness:

Standard 4. Curriculum, Instruction, and Assessment

Effective educational leaders develop and support intellectually rigorous and coherent systems of curriculum, instruction, and assessment to promote each student’s academic success and well-being.

16. Reflecting on the Superintendent's strengths and weaknesses, provide feedback regarding Curriculum, Instruction, and Assessment

Mark only one oval.

1 2 3 4 5

Doe Exceeds expectations

17. Please provide comments/goals in relation to Curriculum, Instruction, and Assessment

Standard 5. Community of Care and Support for Students

Effective educational leaders cultivate an inclusive, caring, and supportive school community that promotes the academic success and well-being of each student.

18. Reflecting on the Superintendent's strengths and weaknesses, provide feedback regarding Community of Care and Support for Students

Mark only one oval.

1 2 3 4 5

Doe Exceeds expectations

19. Please provide comments/goals in relation to Community of Care and Support for Students

Standard 6. Professional Capacity of School Personnel

Effective educational leaders develop the professional capacity and practice of school personnel to promote each student’s academic success and well-being.

20. Reflecting on the Superintendent's strengths and weaknesses, provide feedback regarding Professional Capacity of School Personnel

Mark only one oval.

1 2 3 4 5

Doe Exceeds expectations

21. Please provide comments/goals in relation to Professional Capacity of School Personnel

Standard 7. Professional Community for Teachers and Staff

Effective educational leaders foster a professional community of teachers and other professional staff to promote each student’s academic success and well-being.

22. Reflecting on the Superintendent's strengths and weaknesses, provide feedback regarding Professional Community for Teachers and Staff

Mark only one oval.

1 2 3 4 5

Doe Exceeds expectations

23. Please provide comments/goals in relation to Professional Community for Teachers and Staff

Standard 8. Meaningful Engagement of Families and Community

Effective educational leaders engage families and the community in meaningful, reciprocal, and mutually beneficial ways to promote each student's academic success and well-being.

24. Reflecting on the Superintendent's strengths and weaknesses, provide feedback regarding Meaningful Engagement of Families and Community

Mark only one oval.

1 2 3 4 5

Doe Exceeds expectations

25. Please provide comments/goals in relation to Meaningful Engagement of Families and Community

Standard 9. Operations and Management

Effective educational leaders manage school operations and resources to promote each student's academic success and well-being.

26. Reflecting on the Superintendent's strengths and weaknesses, provide feedback regarding Operations and Management

Mark only one oval.

1 2 3 4 5

Doe Exceeds expectations

27. Please provide comments/goals in relation to Operations and Management

Standard 10. School Improvement

Effective educational leaders act as agents of continuous improvement to promote each student's academic success and well-being

28. Reflecting on the Superintendent's strengths and weaknesses, provide feedback regarding School Improvement

Mark only one oval.

1 2 3 4 5

Doe Exceeds expectations

29. Please provide comments/goals in relation to School Improvement

Relationship with Trustees

The following items serve as examples to illustrate our collective understanding of the superintendent's responsibilities in relation to the Board of Trustees.

30. Proposes and implements policies of the school board.

Mark only one oval.

1 2 3 4 5

Doe Exceeds expectations

31. Reports to the school board about the status of programs, personnel, and operations of the district.

Mark only one oval.

1 2 3 4 5

Doe Exceeds expectations

32. Facilitates the decision-making process for the board by making sound recommendations for board action which are consistent with the district’s vision, mission statements, and board goals.

Mark only one oval.

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33. Ensures the filing of all reports required by statute or regulation.

Mark only one oval.

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34. Please provide comments/goals in relation to Board/Superintendent Relationship

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Google Forms

Gallatin Gateway Superintendent Evaluation - Staff Form

2022-2023

* Indicates required question

1. Superintendent Name *

Purpose

This evaluation is conducted to provide the superintendent with the trustee's assessment of work done for the school district. As well, it is conducted to provide the trustees with the superintendent's self-evaluation and goals for the future. A further intent of the evaluation is to strengthen the working relationship between the trustees and the superintendent for the achievement of their Core Purpose:

To embrace an engaging learning culture in a safe, nurturing environment where each student thrives now and into the future.

To best inform the trustees, the Board also garners feedback from stockholders whose working relationship with the superintendent is critical to the District's success - staff, parents, community members.

Thank you for your participation!

Performance Standards

The ten performance standards are the Professional Standards for Educational Leaders.

Standard 1. Mission, Vision, and Core Values

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Goal Area 1: Individual Student Success

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Mark only one oval.

1 2 3 4 5

Doe Exceeds expectations

32. Facilitates the decision-making process for the board by making sound recommendations for board action which are consistent with the district's vision, mission statements, and board goals.

Mark only one oval.

1 2 3 4 5

Doe Exceeds expectations

33. Communicates as liaison between the school board and school personnel.

Mark only one oval.

1 2 3 4 5

Doe Exceeds expectations

34. Keeps school board adequately informed of the superintendent's activities, particularly those activities affecting the functioning of the school district.

Mark only one oval.

1 2 3 4 5

Doe Exceeds expectations

35. Ensures the filing of all reports required by statute or regulation.

Mark only one oval.

1 2 3 4 5

Doe Exceeds expectations

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