

# April Agenda

## Special Meeting of Trustees

A special meeting of the Board of Trustees of School District #35 has been scheduled for **Tuesday, April 21, 2020 at 6:00pm virtually via Zoom.** (All policies can be found at [www.gallatingatewayschool.com](http://www.gallatingatewayschool.com).)

### Call to Order

### Presiding Trustee's explanation of procedures

### Public Comment- Non Agenda Items- Sign in sheet

### Consent Agenda

Finance: Warrants

### Old Business

Discuss and consider continuing distance learning plan through the remainder of the academic year  
Appoint the Building Committee  
Consider Contract with Martel/Cushing Terrell for Pre-Construction Services  
Consider 2020-2021 MUST Renewal

### New Business

#### Action Items:

Consider MOU with Gallatin Gateway School Association related to COVID-19 and Governor mandated school closures (Evaluations)  
Consider Board Policy Additions & Revisions:

- #1110- Taking Office- revision
- #1902- Alternative Grading- new

#### Next Meetings:

Special Committee Meeting- April 22, 2020- 4pm- IBB  
Special Committee Meeting- May 1, 2020- 10am- agenda setting  
Regular Meeting- May 20, 2020 @ 6pm

### Adjournment

*Due to COVID-19 public health concerns and the resulting Governor's emergency declaration, 3/29/30 Stay-At-Home Order, and social distancing restrictions, the public is prohibited from physically attending the meeting. As a result, the meeting will be conducted by electronic means. Members of the public will be able to observe and participate in the meeting by utilizing an online platform. Please use one of the following options if you wish to participate:*

1. Download the mobile Zoom app from Google Play or Apple Store
  - a. Meeting ID: 916 3236 9109
  - b. Password: 9njP9j
2. Use the following link to access online:
  - a. <https://zoom.us/j/91632369109?pwd=b1d2U0F6Zyt1aHFENnYnd2NnRlZmUUT09>
  - b. Meeting ID: 916 3236 9109
  - c. Password: 9njP9j
3. Call in:
  - a. +1 669 900 6833
  - b. Meeting ID: 916 3236 9109
  - c. Password: 9njP9j

### Audience Participation

The Board recognizes the value of public comment on educational issues and the importance of involving members of the public in its meetings. The Board also recognizes the statutory and constitutional rights of the public to participate in governmental operations. To allow fair and orderly expression of public comments, the Board will permit public participation through oral or written comments during the “public comment” section of the Board agenda and prior to a final decision on a matter of significant interest to the public. The Chairperson may control such comment to ensure an orderly progression of the meeting.

Individuals wishing to be heard by the Chairperson shall first be recognized by the Chairperson. Individuals, after identifying themselves, will proceed to make comments as briefly as the subject permits. The Chairperson may interrupt or terminate an individual’s statement when appropriate, including when statements are out of order, too lengthy, personally directed, abusive, obscene, or irrelevant. The Board as a whole shall have the final decision in determining the appropriateness of all such rulings. It is important for all participants to remember that Board meetings are held in public but are not public meetings. Members of the public shall be recognized and allowed input during the meeting, at the discretion of the Chairperson.

Cross Reference: 1420 School Board Meeting Procedure

Legal Reference: Article II, Section 8, Montana Constitution – Right of participation  
Article II, Section 10, Montana Constitution – Right of privacy  
§§ 2-3-101, et seq., MCA Notice and Opportunity to Be Heard

**MINUTES  
SPECIAL MEETING  
BOARD OF TRUSTEES, GALLATIN GATEWAY SCHOOL DISTRICT #35**

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**CALL TO ORDER**

The Board of Trustees of the Gallatin Gateway School District #35 met at 6:00pm on Tuesday, April 21, 2020, virtually via Zoom. Board Chair Aaron Schwieterman presided and called the meeting to order at 6:04pm.

**TRUSTEES PRESENT**

Aaron Schwieterman, Board Chair; Julie Fleury, Vice Chair; Mary Martin, Carissa Paulson, Patti Ringo

**TRUSTEES ABSENT**

None

**STAFF PRESENT**

Theresa Keel, Superintendent; Carrie Fisher, District Clerk; Jamie Hetherington, Teacher; Ashley Davis, Teacher; and Elizabeth Matthews, Teacher

**OTHERS PRESENT**

*No sign-in sheet due to COVID-19 and meeting being held virtually*

Sky Cook, Cushing Terrell; Corey Jonson, Cushing Terrell; Travis Kabalin, Martel; DeAnna Anderson, MUST; Jeff Goody, MUST; Deb Tysse, Cassandra Elwell, George Wintle, Misti Richardson

**PRESIDING TRUSTEE'S EXPLANATION OF PROCEDURES**

Board Chair Aaron Schwieterman explained the public comment process to be followed for addressing the Board in accordance with Gallatin Gateway School policy. He noted: 1) that prior to a vote the public may comment on agenda items; 2) there will be time for public comment on non-agenda items; 3) public comment periods are not intended to be a question and answer session.

**PUBLIC COMMENT ON NON-AGENDA ITEMS**

None

**CONSENT AGENDA**

Motion: Trustee Carissa Paulson to approve accounts payable warrants #36529- 36533.

Seconded: Trustee Mary Martin

Public Comment: None

For: Fleury, Martin, Paulson, Ringo, Schwieterman

Opposed: None

Motion passed unanimously

**OLD BUSINESS**

Discuss and consider continuing distance learning plan through the remainder of the year.

The Board was hoping the Governor would hold a press conference to provide additional guidance, but isn't scheduled until April 22. No new information is currently available; tabled for a future meeting.

#### Appoint Building Committee

Trustee May Martin volunteered to recruit members and will be contacting community members and the top 100 taxpayers list provided by Gallatin County Treasurer's office. No new information is currently available; tabled for a future meeting.

#### Consider Contract with Martel/Cusing Terrell for Pre-Construction services

The Board received an updated contract with all of the recommendations from MTSBA included.

Motion: Trustee Mary Martin to approve the pre-construction/pre-bond contract with the design-build team of Cushing Terrell/Martel.

Seconded: Vice Chair Julie Fleury

Public Comment: None

For: Fleury, Martin, Paulson, Ringo, Schwieterman

Opposed: None

Motion passed unanimously

#### Consider 2020-2021 MUST Renewal

The Board reviewed the renewal rates from MUST for health insurance and new information provided regarding plan options.

Motion: Vice Chair Julie Fleury to offer the following health insurance plans from MUST during 2020-2021 plan year: Basic, Comprehensive Major Medical (4000), Comprehensive Major Medical (2000), HDHP (2800), HDHP (5000), Revised Major Medical (200), and Revised Major Medical (1000).

Seconded: Trustee Patti Ringo

Public Comment: None

For: Fleury, Martin, Paulson, Ringo, Schwieterman

Opposed: None

Motion passed unanimously

Motion: Trustee Mary Martin to approve the MUST renewal rates for the 2020-2021 using the Tier 1 rates for active and retiree members.

Seconded: Trustee Carissa Paulson

Public Comment: DeAnna Anderson, MUST; Jeff Goody, MUST; Ashley Davis, Deb Tysse

For: Fleury, Martin, Paulson, Ringo, Schwieterman

Opposed: None

Motion passed unanimously

#### **NEW BUSINESS**

#### Consider MOU with Gallatin Gateway School Association related to COVID-19 and Governor mandated school closures (Evaluations)

Motion: Trustee Patti Ringo to approve the proposed Memorandum of Understanding as the District and the Association agree that completion of teacher evaluations, as a prerequisite to decisions on the renewal of nontenure teachers, in accordance with Article 11 of the collective bargaining agreement is unrealistic and would be difficult or impossible to achieve under current circumstances.

Seconded: Trustee Mary Martin

Public Comment: None

For: Fleury, Martin, Paulson, Ringo, Schwieterman

Opposed: None

Motion passed unanimously

Consider Board Policy Additions & Revisions

#1110- Taking Office-revision

Motion: Trustee Carrisa Paulson to adopt revisions to GGS Policy #1110- Taking Office

Seconded: Trustee Mary Martin

Public Comment: Corey Johnson

For: Fleury, Martin, Paulson, Ringo, Schwieterman

Opposed: None

Motion passed unanimously.

#1902-Alternative Grading- new


There was no action taken; tabled for a future meeting.

Next Meetings:

- April 22, 2020- 4pm- IBB
- May 1, 2020- 10am- Special Meeting & Agenda Setting
- May 20, 2020- 6pm- Regular Meeting

**ADJOURNMENT**

Board Chair Aaron Schwieterman adjourned the meeting at 7:15pm.

  
\_\_\_\_\_  
Aaron Schwieterman, Board Chair

  
\_\_\_\_\_  
Carrie Fisher, District Clerk

# Gallatin Gateway School

"Educating the Future"

100 Mill Street, PO Box 265, Gallatin Gateway, MT 59730

Phone: (406) 763-4415 Fax: (406) 763-4886

[www.gallatingatewayschool.com](http://www.gallatingatewayschool.com)

## MEMO

TO: Gallatin Gateway Board of Trustees

FROM: Carrie Fisher, Business Manager

SUBJECT: Warrant Register Summary

DATE: April 20, 2020

Warrant Numbers (including Direct Deposit/ACH):

Claim (A/P) Warrants #'s:

#36529 - #36533

Electronic Payment:

None

Voided Claim (A/P) Warrant #'s:

None

Payroll Warrant #'s:

None

Direct Deposits/ACH #'s:

None

Voided Payroll Warrant #'s:

None

Thank you.

04/20/20  
11:51:13

GALLATIN GATEWAY ELEMENTARY  
Claim Details  
For the Accounting Period: 4/20

Page: 1 of 1  
Report ID: AP100

\* ... Over spent expenditure

Claim	Warrant	Vendor #/Name	Amount					
Line #		Invoice #/Inv Date/Description	Line Amount	PO #	Fund Org	Acct/Source/ Prog-Func	Obj	Proj
2205	36529S	228 CENTURYLINK	307.13					
1		04/04/20 MONTHLY PHONE SERVICE	224.21		101 80 100-2300		531	
2		04/04/20 MONTHLY PHONE SERVICE	76.78		110 80 100-2300		531	
3		04/04/20 MONTHLY PHONE SERVICE	6.14		117 80 610-2300		531	
2206	36530S	262 COMMERCIAL ENERGY OF MONTANA INC	524.54					
1		NWE058919 04/03/20 GAS ON NWE SYSTEM	514.05		101 80 100-2600		411	
2		NWE058919 04/03/20 GAS ON NWE SYSTEM	10.49*		117 80 610-2600		411	
2207	36531S	1396 ECKROTH MUSIC	47.55					
1		3676044 04/07/20 SAX & CLARINET REEDS	47.55*		115 81 100-1000		610	194
2208	36532S	577 J&H INC	18.69					
1		582732 04/14/20 COPIER-BUSINESS OFFICE	18.69		101 80 100-2500		550	
2209	36533S	1665 KEEL, THERESA	304.44					
		REIMBURSEMENT FOR COSTCO PURCHASE						
1		04/16/20 CARE PKGS- COVID-19	134.45*		115 80 100-2300		610	110
2		04/16/20 MONITOR FOR OFFICE DESKTOP	169.99*		115 80 100-2300		660	145
# of Claims		5	Total:	1,202.35				

1,202.35

**Agenda Item: Discuss and consider continuing distance learning plan through the remainder of the academic year**

***Background Information:***

On April 9, 2020, the District received a letter from The Office of Public Instruction, The Board of Public Education, and The Montana Public Education Center recommending continuing distance learning plan for the remainder of the academic year. (*Enclosed*)

The Board has many options to discuss and consider.

***Recommended Motion if the Board chooses to follow the recommendation:***

I move Gallatin Gateway School District #35 continues to implement the distance learning plan through the remainder of the academic year in accordance with guidance from The Office of Public Instruction, The Board of Public Education, and The Montana Public Education Center.



**DATE: April 9, 2020**

**TO: District and County Superintendents**

**FROM: The Office of Public Instruction  
The Board of Public Education  
The Montana Public Education Center**

**RE: Graduation and School Year-End Recommendations**

Dear District and County Superintendents,

We are writing to offer guidance as you plan for school year-end activities including graduation ceremonies. At this time, the Governor is making public policy decisions in two-week timeframes based on the best available advice from public health officials. As school leaders, we know that you would like additional certainty in planning the rest of your academic year.

At this time, national health authorities are stating that social distancing recommendations will be in place at least through May and possibly into the summer. We can expect that even if the Governor's "Stay At Home" and "School Closure" directives are lifted after April 24<sup>th</sup>, that social distancing guidelines will still be recommended.

Therefore, we advise that you plan to continue your distance learning plans through the remainder of this school year and also plan to not hold large-scale in-person graduation ceremonies. We encourage you to postpone graduation ceremonies until later in the year or come up with alternative plans to honor your graduates, ensuring equity in recognition for all students, including special education students.

If you have any questions, please do not hesitate to reach out.

Sincerely,

Elsie Arntzen, Superintendent of Public Instruction  
Darlene Schottle, Board of Public Education  
Kirk Miller, School Administrators of Montana  
Lance Melton, Montana School Boards Association  
Dennis Parman, Montana Rural Education Association  
Eric Feaver, Montana Federation of Public Employees  
Dianne Burke, Montana Quality Education Coalition  
Denise Williams, Montana Association of School Business Officials

# AIA<sup>®</sup> Document B105<sup>™</sup> – 2017

## Standard Short Form of Agreement Between Owner and Architect

**AGREEMENT** made as of the Tenth (10<sup>th</sup>) day of April in the year 2020  
(In words, indicate day, month and year.)

**BETWEEN** the Owner:

(Name, legal status, address and other information)

Gallatin Gateway School  
100 Mill Street  
Gallatin Gateway, MT 59703

and the Architect:

(Name, legal status, address and other information)

CTA Inc. dba Cushing Terrell  
411 E Main St., Ste. 101  
Bozeman, MT 59715

for the following Project:

(Name, location and detailed description)

Gallatin Gateway School  
Prebond Planning  
100 Mill Street  
Gallatin Gateway, MT 59703

The Owner and Architect agree as follows.

The Martel/Cushing Terrell Design Build Team will work with Gallatin Gateway School and their Planning/Building Committee to perform the following steps to complete the pre-bond planning. The following phases, in order, begin to outline the progression and process each step of the way from the Assess phase through the Bond Campaign; 1) Assess, 2) Explore, 3) Apply, 4) Bond Campaign. These steps and the Prebond Timeline are outlined in detail in the attached Exhibit A document.

### ARTICLE 1 ARCHITECT'S RESPONSIBILITIES

The Architect shall provide architectural services for the Project as described in this Agreement. The Architect shall perform its services consistent with the professional skill and care ordinarily provided by architects practicing in the same or similar locality under the same or similar circumstances. The Architect shall perform its services as expeditiously as is consistent with such professional skill and care and the orderly progress of the Project. The Architect shall assist the Owner in determining consulting services required for the Project. The Architect's services include the following consulting services, if any:

See the attached Exhibit A for scope of both the Architect and Contractor Prebond Planning responsibilities.

During the Design Phase, the Architect shall review the Owner's scope of work, budget and schedule and reach an understanding with the Owner of the Project requirements. Based on the approved Project requirements, the Architect shall develop a Prebond

### ADDITIONS AND DELETIONS:

The author of this document has added information needed for its completion. The author may also have revised the text of the original AIA standard form. An *Additions and Deletions Report* that notes added information as well as revisions to the standard form text is available from the author and should be reviewed. A vertical line in the left margin of this document indicates where the author has added necessary information and where the author has added to or deleted from the original AIA text.

This document has important legal consequences. Consultation with an attorney is encouraged with respect to its completion or modification.

Init.

preliminary design, which shall be set forth in drawings and other documents appropriate for the Project.

## **ARTICLE 2 OWNER'S RESPONSIBILITIES**

The Owner shall provide full information about the objectives, schedule, constraints and existing conditions of the Project, and shall establish a budget that includes reasonable contingencies and meets the Project requirements. The Owner shall provide decisions and furnish required information as expeditiously as necessary for the orderly progress of the Project. The Architect shall be entitled to rely on the accuracy and completeness of the Owner's information. The Owner shall furnish consulting services not provided by the Architect, but required for the Project, such as surveying, which shall include property boundaries, topography, utilities, and wetlands information; geotechnical engineering; environmental testing services, demographic reports, etc..

## **ARTICLE 3 USE OF DOCUMENTS**

Drawings, specifications and other documents prepared by the Architect are the Architect's Instruments of Service, and are for the Owner's use solely with respect to constructing the Project. The Architect shall retain all common law, statutory and other reserved rights, including the copyright. Upon completion of the construction of the Project, provided that the Owner substantially performs its obligations under this Agreement, the Architect grants to the Owner a license to use the Architect's Instruments of Service as a reference for maintaining, altering and adding to the Project. The Owner agrees to indemnify the Architect from all costs and expenses related to claims arising from the Owner's use of the Instruments of Service without retaining the Architect. When transmitting copyright-protected information for use on the Project, the transmitting party represents that it is either the copyright owner of the information, or has permission from the copyright owner to transmit the information for its use on the Project.

## **ARTICLE 4 TERMINATION, SUSPENSION OR ABANDONMENT**

In the event of termination, suspension or abandonment of the Project by the Owner, the Architect shall be compensated for services performed. The Owner's failure to make payments in accordance with this Agreement shall be considered substantial nonperformance and sufficient cause for the Architect to suspend or terminate services. Either the Architect or the Owner may terminate this Agreement after giving no less than seven days' written notice if the Project is suspended for more than 90 days, or if the other party substantially fails to perform in accordance with the terms of this Agreement. Except as otherwise expressly provided herein, this Agreement shall terminate one year from the date of Substantial Completion.

## **ARTICLE 5 MISCELLANEOUS PROVISIONS**

This Agreement shall be governed by the law of the place where the Project is located. Terms in this Agreement shall have the same meaning as those in AIA Document A105-2017, Standard Short Form of Agreement Between Owner and Contractor. Neither party to this Agreement shall assign the contract as a whole without written consent of the other.

Nothing contained in this Agreement shall create a contractual relationship with, or a cause of action in favor of, a third party against either the Owner or the Architect.

The Architect shall have no responsibility for the discovery, presence, handling, removal or disposal of, or exposure of persons to, hazardous materials or toxic substances in any form at the Project site.

Site visits shall be made by representatives of the Architect and its consultants who are professionally licensed architects or engineers, and who are also knowledgeable of the Project requirements and competent in evaluating the trades in progress.

Architect shall promptly notify the Owner of reassignment or replacement of engineers, consultants and experts specified herein. Architect shall also notify the Owner of staff changes of all other key personnel working on the project.

The parties agree that execution and completion of this Agreement in no way creates a partnership between the parties or implies future work or relationship between the parties.

It is specifically agreed that in the making and performance of this contract, Architect is an independent contractor and is not and shall not be construed to be an officer or employee or partner or joint venture of Owner. Nothing contained

in this Agreement or inferable from this Agreement shall be deemed or construed to: 1) make Architect the agent, servant or employee of the Owner; or 2) create any partnership, joint venture, or other association between Owner and Architect. Any direction or instruction by Owner or any of its authorized representatives in respect of the work shall relate to the results the Owner desires to obtain from the work, and shall in no way affect Architect's independent contractor status.

Architect shall assume the defense of, indemnify, and hold harmless the Owner, the Governing Board of the Owner, each member of the Board, and the Owner's officers, agents and employees from all claims of any kind arising out of the intentional or negligent acts, errors, or omissions of the Architect and Architect's agents or employees in the performance of this Contract.

Architect shall enforce the Owner's alcohol-free, drug-free, tobacco-free, harassment-free and weapon-free policies and zones, which will require compliance with those policies and zones by Architect's employees, subcontractors, and all other persons carrying out the Agreement. Architect shall require all workers, whether Architect's own forces or the forces of Architect's subcontractors, while on Owner's property, to refrain from committing any criminal conduct, using tobacco products, possessing or drinking alcoholic beverages, possessing or using illegal drugs or any controlled substance, carrying weapons, speaking profane and/or offensive language, or engaging in any inappropriate interactions of any nature whatsoever with students and employees. Owner prohibits all weapons, alcohol, tobacco, nicotine and forms of discriminatory or harassing behavior on Owner's property. This prohibition extends to Architect's forces, agents, employees, subcontractors and sub-subcontractors. The weapon prohibition applies whether or not the owner thereof has a permit for a concealed weapon. Architect shall enforce the Owner's alcohol-free, drug-free, tobacco-free, harassment-free, discrimination-free and weapon-free policies and zones. Architect shall require all workers, whether Architect's own forces or the forces of Engineer's subcontractors, while on Owner's property, to refrain from committing any criminal conduct, using tobacco products, possessing or drinking alcoholic beverages, possessing or using illegal drugs or any controlled substance, carrying weapons, speaking profane and/or offensive language, or engaging in any inappropriate or discriminatory behavior interactions of any nature whatsoever with students and employees. Owner's designee will make final decisions regarding compliance with these expectations. Any individual found by Owner to have violated these restrictions is subject to permanent removal from the site, at Owner's request. Architect shall place similar language in its subcontract agreements, requiring its Subcontractors and Sub-subcontractors to be responsible for their own forces and Architect shall cooperate with the Owner to ensure Subcontractor and Sub-subcontractor compliance.

All of Architect's covered employees will complete a screening process that includes a criminal history and child protective service background check prior to their employment. Proof of successful completion of background check for each employee that will be present on Owner's property will be provided to the Owner prior to commencement of services. Any covered employee that has not successfully completed a background check will not be permitted on school property. Architect will not assign any covered employee with a disqualifying criminal history work at the school. If Architect receives information that a covered employee has a reported disqualifying criminal history, then Architect will immediately remove the covered employee from the site and notify the Owner in writing within three business days. If the Owner objects to the assignment of any covered employee on the basis of the covered employee's criminal history record information, then Architect agrees to discontinue using that covered employee to provide services as part of this Agreement. Architect will take precautions to ensure that the employees of Architect and any subcontractor with disqualifying criminal history will not be present on Owner's property. Architect will ensure that these precautions or conditions continue throughout the time services are provided.

For the purposes of this subsection, "covered employees" means employees, agents or subcontractors of Architect who has or will have continuing duties related to the services to be performed as part of this Agreement on Owner's property and has or will have direct contact with Owner's students. Owner will decide what constitutes direct contact with Owner's students. "Disqualifying criminal history" means any conviction or other criminal history information designated by the Owner's policy that would normally render a potential Owner employee unfit to work in a public school within the Owner's school district. Copies of written Owner's School District policies are available upon request.

Architect represents and warrants the following to the Owner (in addition to the other representations and warranties contained in the Agreement):

a. that it is financial solvent, able to pay its debts as they mature, and possessed of sufficient working capital to complete the work and perform its obligations under the Agreement;

- b. that it is able to furnish the tools, materials, supplies, equipment and labor required to timely complete the Work and perform its obligations hereunder and has sufficient experience and competence to do so;
- c. that it is authorized to do business in Montana and properly licensed by all necessary governmental, public, and quasi-public authorities having jurisdiction over it, the work, or the site; and
- d. that the execution of the Agreement and its performance thereof are within its duly-authorized powers."

Architect shall not use the image or likeness of Owner's facilities or Owner's official logo or emblem and any other trademark, service mark, or copyrighted or otherwise protected information of Owner, without Owner's prior written consent. Architect shall not have any authority to advertise or claim that Owner endorses Architect's services, without Owner's prior written consent.

Architect shall not disclose any confidential information which comes into the possession of Architect at any time during the Agreement, including but not limited to, the location and deployment of security devices, security access codes, student likenesses, student record information or employee information.

The parties acknowledge that, as a public entity in the State of Montana, Owner and entities contracting with Owner must comply with the open meetings and open records laws of the State.

Additional compensation shall not be allowed for any services of the Architect in connection with correction of Architect errors or omissions without express written consent of the Owner.

Any Claim arising out of or related to the Agreement shall be subject to mediation at the request of either party. The Parties expressly agree that mediation shall be a condition precedent to the initiation of any litigation arising out of such Claims. Claims for injunctive relief shall not be subject to this Section. Any claim not resolved in mediation shall be subject to litigation in accordance with the laws of the State of Montana. Any litigation shall be conducted in Montana district court. Mandatory and exclusive venue for any disputes shall be in Gallatin County, Montana. Notwithstanding anything to the contrary in the Agreement or in any document forming a part hereof, there shall be no mandatory arbitration for any dispute arising hereunder. The parties may mutually agree in writing to submit a dispute to arbitration but the default dispute resolution shall be litigation. Architect stipulates that Owner is a political subdivision of the State of Montana, and, as such, enjoys immunities from suit and liability provided by the Constitution and laws of the State of Montana. By entering into this Agreement, Owner does not waive any of its immunities from suit and/or liability, except as otherwise specifically provided herein and as specifically authorized by law. In any adjudication under this Agreement, reasonable and necessary attorneys' fees may be awarded to the prevailing party.

Notwithstanding any other provision of this Agreement, the Agreement shall be governed by and construed in accordance with the laws of the State of Montana, and any suit, action or proceeding arising out of or relating to the Agreement shall be governed by the laws of the State of Montana.

## ARTICLE 6 PAYMENTS AND COMPENSATION TO THE ARCHITECT

The Architect's Compensation shall be as follows:

Assess Phase:	\$11,485
Explore Phase:	\$14,515
Apply Phase:	\$14,995
Bond Campaign:	\$ 1,680
Reimbursables:	\$ 2,000
Building Scan:	\$ 2,880
Contractor Estimating:	\$ 2,390

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Total Lump Sum:	\$49,945
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Payments are due and payable upon receipt of the Architect's monthly invoice. Monthly invoicing will be billed at the tasks and design work are incurred. The invoice amounts will be tracked per the phases and tasks listed above. Amounts unpaid Thirty ( 30 ) days after the invoice date shall bear interest from the date payment is due at the rate of One percent ( 1 %) Monthly , or in the absence thereof, at the legal rate prevailing at the principal place of business of the Architect.

At the request of the Owner, the Architect shall provide additional services not included in Article 1 for additional compensation. Such additional services may include, but not be limited to, providing or coordinating services of consultants not identified in Article 1; revisions due to changes in the Project scope, quality or budget, or due to Owner-requested changes in the approved design; evaluating changes in the Work. Any Addition Services deemed necessary will be agreed upon by the Owner in writing, prior to any work commencing

#### ARTICLE 7 OTHER PROVISIONS

*(Insert descriptions of other services and modifications to the terms of this Agreement.)*

The timeline for the Prebond scope of services are also listed in the attached Exhibit A. A site survey, Geotech report, and demographic study are not included as part of this planning agreement. If deemed necessary by the Owner, Gallatin Gateway School would acquire these services directly with these third parties.

This Agreement entered into as of the day and year first written above.

\_\_\_\_\_  
OWNER (Signature)

\_\_\_\_\_  
(Printed name and title)

\_\_\_\_\_  
ARCHITECT (Signature)

\_\_\_\_\_  
Sky Cook, Project Architect, MT ARC LIC #5549  
(Printed name, title, and license number, if required)

## Additions and Deletions Report for AIA® Document B105™ – 2017

This Additions and Deletions Report, as defined on page 1 of the associated document, reproduces below all text the author has added to the standard form AIA document in order to complete it, as well as any text the author may have added to or deleted from the original AIA text. Added text is shown underlined. Deleted text is indicated with a horizontal line through the original AIA text.

Note: This Additions and Deletions Report is provided for information purposes only and is not incorporated into or constitute any part of the associated AIA document. This Additions and Deletions Report and its associated document were generated simultaneously by AIA software at 17:41:52 ET on 04/16/2020.

### PAGE 1

**AGREEMENT** made as of the Tenth (10<sup>th</sup>) day of April in the year 2020

...

Gallatin Gateway School  
100 Mill Street  
Gallatin Gateway, MT 59703

...

CTA Inc. dba Cushing Terrell  
411 E Main St., Ste. 101  
Bozeman, MT 59715

...

Gallatin Gateway School  
Prebond Planning  
100 Mill Street  
Gallatin Gateway, MT 59703

...



The Martel/Cushing Terrell Design Build Team will work with Gallatin Gateway School and their Planning/Building Committee to perform the following steps to complete the pre-bond planning. The following phases, in order, begin to outline the progression and process each step of the way from the Assess phase through the Bond Campaign; 1) Assess, 2) Explore, 3) Apply, 4) Bond Campaign. These steps and the Prebond Timeline are outlined in detail in the attached Exhibit A document.

...

See the attached Exhibit A for scope of both the Architect and Contractor Prebond Planning responsibilities.

During the Design Phase, the Architect shall review the Owner's scope of work, budget and schedule and reach an understanding with the Owner of the Project requirements. Based on the approved Project requirements, the Architect shall develop a Prebond preliminary design, which shall be set forth in drawings and other documents appropriate for the Project. Upon the Owner's approval of the design, the Architect shall prepare Construction Documents indicating requirements for construction of the Project and shall coordinate its services with any consulting services the Owner provides. The Architect shall assist the Owner in filing documents required for the approval of governmental authorities, in obtaining bids or proposals, and in awarding contracts for construction.

During the Construction Phase, the Architect shall act as the Owner's representative and provide administration of the Contract between the Owner and Contractor. The extent of the Architect's authority and responsibility during construction is described in AIA Document A105™ 2017, Standard Short Form of Agreement Between Owner and Contractor. If the Owner and Contractor modify AIA Document A105 2017, those modifications shall not affect the Architect's services under this Agreement, unless the Owner and Architect amend this Agreement.

## **PAGE 2**

The Owner shall provide full information about the objectives, schedule, constraints and existing conditions of the Project, and shall establish a budget that includes reasonable contingencies and meets the Project requirements. The Owner shall provide decisions and furnish required information as expeditiously as necessary for the orderly progress of the Project. The Architect shall be entitled to rely on the accuracy and completeness of the Owner's information. The Owner shall furnish consulting services not provided by the Architect, but required for the Project, such as surveying, which shall include property boundaries, topography, utilities, and wetlands information; geotechnical engineering; and environmental testing services. The Owner shall employ a Contractor, experienced in the type of Project to be constructed, to perform the construction Work and to provide price information: environmental testing services, demographic reports, etc..

...

Site visits shall be made by representatives of the Architect and its consultants who are professionally licensed architects or engineers, and who are also knowledgeable of the Project requirements and competent in evaluating the trades in progress.

Architect shall promptly notify the Owner of reassignment or replacement of engineers, consultants and experts specified herein. Architect shall also notify the Owner of staff changes of all other key personnel working on the project.

The parties agree that execution and completion of this Agreement in no way creates a partnership between the parties or implies future work or relationship between the parties.

It is specifically agreed that in the making and performance of this contract, Architect is an independent contractor and is not and shall not be construed to be an officer or employee or partner or joint venture of Owner. Nothing contained in this Agreement or inferable from this Agreement shall be deemed or construed to: 1) make Architect the agent, servant or employee of the Owner; or 2) create any partnership, joint venture, or other association between Owner and Architect. Any direction or instruction by Owner or any of its authorized representatives in respect of the work shall relate to the results the Owner desires to obtain from the work, and shall in no way affect Architect's independent contractor status.



Architect shall assume the defense of, indemnify, and hold harmless the Owner, the Governing Board of the Owner, each member of the Board, and the Owner's officers, agents and employees from all claims of any kind arising out of the intentional or negligent acts, errors, or omissions of the Architect and Architect's agents or employees in the performance of this Contract.

Architect shall enforce the Owner's alcohol-free, drug-free, tobacco-free, harassment-free and weapon-free policies and zones, which will require compliance with those policies and zones by Architect's employees, subcontractors, and all other persons carrying out the Agreement. Architect shall require all workers, whether Architect's own forces or the forces of Architect's subcontractors, while on Owner's property, to refrain from committing any criminal conduct, using tobacco products, possessing or drinking alcoholic beverages, possessing or using illegal drugs or any controlled substance, carrying weapons, speaking profane and/or offensive language, or engaging in any inappropriate interactions of any nature whatsoever with students and employees. Owner prohibits all weapons, alcohol, tobacco, nicotine and forms of discriminatory or harassing behavior on Owner's property. This prohibition extends to Architect's forces, agents, employees, subcontractors and sub-subcontractors. The weapon prohibition applies whether or not the owner thereof has a permit for a concealed weapon. Architect shall enforce the Owner's alcohol-free, drug-free, tobacco-free, harassment-free, discrimination-free and weapon-free policies and zones. Architect shall require all workers, whether Architect's own forces or the forces of Engineer's subcontractors, while on Owner's property, to refrain from committing any criminal conduct, using tobacco products, possessing or drinking alcoholic beverages, possessing or using illegal drugs or any controlled substance, carrying weapons, speaking profane and/or offensive language, or engaging in any inappropriate or discriminatory behavior interactions of any nature whatsoever with students and employees. Owner's designee will make final decisions regarding compliance with these expectations. Any individual found by Owner to have violated these restrictions is subject to permanent removal from the site, at Owner's request. Architect shall place similar language in its subcontract agreements, requiring its Subcontractors and Sub-subcontractors to be responsible for their own forces and Architect shall cooperate with the Owner to ensure Subcontractor and Sub-subcontractor compliance.

All of Architect's covered employees will complete a screening process that includes a criminal history and child protective service background check prior to their employment. Proof of successful completion of background check for each employee that will be present on Owner's property will be provided to the Owner prior to commencement of services. Any covered employee that has not successfully completed a background check will not be permitted on school property. Architect will not assign any covered employee with a disqualifying criminal history work at the school. If Architect receives information that a covered employee has a reported disqualifying criminal history, then Architect will immediately remove the covered employee from the site and notify the Owner in writing within three business days. If the Owner objects to the assignment of any covered employee on the basis of the covered employee's criminal history record information, then Architect agrees to discontinue using that covered employee to provide services as part of this Agreement. Architect will take precautions to ensure that the employees of Architect and any subcontractor with disqualifying criminal history will not be present on Owner's property. Architect will ensure that these precautions or conditions continue throughout the time services are provided.

For the purposes of this subsection, "covered employees" means employees, agents or subcontractors of Architect who has or will have continuing duties related to the services to be performed as part of this Agreement on Owner's property and has or will have direct contact with Owner's students. Owner will decide what constitutes direct contact with Owner's students. "Disqualifying criminal history" means any conviction or other criminal history information designated by the Owner's policy that would normally render a potential Owner employee unfit to work in a public school within the Owner's school district. Copies of written Owner's School District policies are available upon request.

Architect represents and warrants the following to the Owner (in addition to the other representations and warranties contained in the Agreement):

- a. that it is financial solvent, able to pay its debts as they mature, and possessed of sufficient working capital to complete the work and perform its obligations under the Agreement;
- b. that it is able to furnish the tools, materials, supplies, equipment and labor required to timely complete the Work and perform its obligations hereunder and has sufficient experience and competence to do so;
- c. that it is authorized to do business in Montana and properly licensed by all necessary governmental, public, and quasi-public authorities having jurisdiction over it, the work, or the site; and
- d. that the execution of the Agreement and its performance thereof are within its duly-authorized powers."

Architect shall not use the image or likeness of Owner's facilities or Owner's official logo or emblem and any other trademark, service mark, or copyrighted or otherwise protected information of Owner, without Owner's prior written consent. Architect shall not have any authority to advertise or claim that Owner endorses Architect's services, without Owner's prior written consent.

Architect shall not disclose any confidential information which comes into the possession of Architect at any time during the Agreement, including but not limited to, the location and deployment of security devices, security access codes, student likenesses, student record information or employee information.

The parties acknowledge that, as a public entity in the State of Montana, Owner and entities contracting with Owner must comply with the open meetings and open records laws of the State.

Additional compensation shall not be allowed for any services of the Architect in connection with correction of Architect errors or omissions without express written consent of the Owner.

Any Claim arising out of or related to the Agreement shall be subject to mediation at the request of either party. The Parties expressly agree that mediation shall be a condition precedent to the initiation of any litigation arising out of such Claims. Claims for injunctive relief shall not be subject to this Section. Any claim not resolved in mediation shall be subject to litigation in accordance with the laws of the State of Montana. Any litigation shall be conducted in Montana district court. Mandatory and exclusive venue for any disputes shall be in Gallatin County, Montana. Notwithstanding anything to the contrary in the Agreement or in any document forming a part hereof, there shall be no mandatory arbitration for any dispute arising hereunder. The parties may mutually agree in writing to submit a dispute to arbitration but the default dispute resolution shall be litigation. Architect stipulates that Owner is a political subdivision of the State of Montana, and, as such, enjoys immunities from suit and liability provided by the Constitution and laws of the State of Montana. By entering into this Agreement, Owner does not waive any of its immunities from suit and/or liability, except as otherwise specifically provided herein and as specifically authorized by law. In any adjudication under this Agreement, reasonable and necessary attorneys' fees may be awarded to the prevailing party.

Notwithstanding any other provision of this Agreement, the Agreement shall be governed by and construed in accordance with the laws of the State of Montana, and any suit, action or proceeding arising out of or relating to the Agreement shall be governed by the laws of the State of Montana.

The Architect's Compensation shall be as follows:

<u>Assess Phase:</u>	<u>\$11,485</u>
<u>Explore Phase:</u>	<u>\$14,515</u>
<u>Apply Phase:</u>	<u>\$14,995</u>
<u>Bond Campaign:</u>	<u>\$ 1,680</u>
<u>Reimbursables:</u>	<u>\$ 2,000</u>
<u>Building Scan:</u>	<u>\$ 2,880</u>
<u>Contractor Estimating:</u>	<u>\$ 2,390</u>
<u>Total Lump Sum:</u>	<u>\$49,945</u>

The Owner shall pay the Architect an initial payment of (\$ ) as a minimum payment under this Agreement. The initial payment shall be credited to the final invoice.

The Owner shall reimburse the Architect for expenses incurred in the interest of the Project, plus percent ( %).

Payments are due and payable upon receipt of the Architect's monthly invoice. Monthly invoicing will be billed at the tasks and design work are incurred. The invoice amounts will be tracked per the phases and tasks listed above. Amounts unpaid Thirty ( 30 ) days after the invoice date shall bear interest from the date payment is due at the rate of One percent ( 1 %) Monthly, or in the absence thereof, at the legal rate prevailing at the principal place of business of the Architect.

At the request of the Owner, the Architect shall provide additional services not included in Article 1 for additional compensation. Such additional services may include, but not be limited to, providing or coordinating services of consultants not identified in Article 1; revisions due to changes in the Project scope, quality or budget, or due to Owner-requested changes in the approved design; evaluating changes in the Work and Contractors' requests for substitutions of materials or systems; providing services necessitated by the Contractor's failure to perform; and the extension of the Architect's Article 1 services beyond ( ) months of the date of this Agreement through no fault of the Architect. Work. Any Addition Services deemed necessary will be agreed upon by the Owner in writing, prior to any work commencing

PAGE 5

The timeline for the Prebond scope of services are also listed in the attached Exhibit A. A site survey, Geotech report, and demographic study are not included as part of this planning agreement. If deemed necessary by the Owner, Gallatin Gateway School would acquire these services directly with these third parties.

...

Sky Cook, Project Architect, MT ARC LIC #5549

## ***Certification of Document's Authenticity***

***AIA® Document D401™ – 2003***

I, \_\_\_\_\_, hereby certify, to the best of my knowledge, information and belief, that I created the attached final document simultaneously with its associated Additions and Deletions Report and this certification at 17:41:52 ET on 04/16/2020 under Order No. 3132341331 from AIA Contract Documents software and that in preparing the attached final document I made no changes to the original text of AIA® Document B105™ – 2017, Standard Short Form of Agreement Between Owner and Architect, as published by the AIA in its software, other than those additions and deletions shown in the associated Additions and Deletions Report.

\_\_\_\_\_  
*(Signed)*

\_\_\_\_\_  
*(Title)*

\_\_\_\_\_  
*(Dated)*

## Exhibit A:

# PRE-BOND PLANNING APPROACH

The Martel/Cushing Terrell Team will work with Gallatin Gateway Schools and the Building Committee to perform the following steps to complete the pre-bond planning. The following phases, in order, begin to outline the progression and process each step of the way from the Assess phase through the Bond Campaign.

## ASSESS

- **Establish a Building Committee** – assembly generally guided by the school board.
  - Consists of approx. 6-8 members: Board member, community members, educator, student, Superintendent, & Business Manager.
- **Develop a General Project Timeline**
  - Start – April 2020
  - **Assess** phase: April 2020 – June 2020
  - **Explore** phase: July 2020 – August 2020
  - **Apply** phase: September 2020 – October 2020
  - **Bond Campaign**: November 2020 - January 2021
    - Election official, 90 day notice required
  - Election timeframe: special election February 2021,(or May 2021 election)
    - Construction timing and escalation factor for discussion
    - Grants or stimulus packages potentially this fall 2020 to consider
  - **Detailed Design** phase: March 2021 – May 2021...
    - Multiple packages for phases – i.e. abatement, utilities, building systems...
  - **Build/ Construction** potential start: June 2021
- **Gather Information**
  - **Building Assessment / Programming & Planning**
    - Compile and review existing building information provided by the School District. Update/verify the building facility assessments completed previously by this team to address the district's aging facilities. Integrate any new facility assessments that are applicable. Meet with facility and maintenance staff to review facility deficiencies on site, discuss needs, and scheduled repairs/replacements. Analyze and determine the District's future education planning and programming needs for the K-8 facilities. Meet with administrators / principles to discuss program needs and spaces.
      - Outline all applicable codes, zoning, & covenances for site

- Review assessments completed: structural, architectural, mechanical, plumbing...
- Identify new assessments needed: electrical, site, environmental...
- Review School District data with baseline information.
- 3D existing building scan/ matter port model – online access with this visual aide. Use for existing conditions review throughout project duration – (additional service to complete).
- Site survey - (additional service to complete).
- **Research & Collect District Data & Demographic Information**
  - Collect and gather all pertinent district information (see enclosed list). Look at demographic information (use reliable district or demographer provided information and projections), along with the best available real estate development information (use reliable district or broker information).
    - Third party scope to consider: (additional costs beyond assessment work)
      - use reliable district or demographer provided information and projections
- **Assess Workshop - Listening and Visioning (date TBD)**
  - We will conduct in initial interactive assessment workshop with the Building Committee to go over the assessment materials looking into current needs and the next 20-years of needs for the district. This will include financial bonding capacity segment with the district's bonding agent. We will then schedule school stakeholder & community listening sessions in the form of informational meetings, open houses and online surveys.
    - Workshop to engage building committee, then use findings of that group to host the community listening sessions
      - Starts to outline priorities for district and community perspectives
    - Community listening session – present/engage activity for community input

### **Assess Preliminary Report**

All assessment information and workshop activities will be recorded, documented and summarized in a preliminary report to be presented to the Board.

- Martel/Cushing Terrell attend/ present at board meeting

## **EXPLORE**

- **Establish Specific Needs & Explore Options**
  - Multiple concepts and options will be generated looking at district wide long range. Martel will assist with rough magnitude of costs for options.

- **Explore Workshop - Develop Priorities & Identify Available Options (TBD)**
  - We will conduct an interactive workshop with the Building Committee to go over concepts and evaluate the options. We will then schedule school stakeholder input and feedback sessions in the form of informational meetings, open houses and online surveys.
    - Workshop to engage building committee, then use findings of that group to host the community listening sessions
      - Narrow down priorities for district and community perspectives
      - Martel/Cushing Terrell Analyze options and associated ROM costs
    - Community listening session – present/engage activity for community input

### **Explore Preliminary Report**

All explore information and workshop activities will be recorded, documented and summarized in a preliminary report to be presented to the Board.

- Martel/Cushing Terrell attend/ present at board meeting

## **APPLY**

- **Concept Refinement – getting to the preferred concept**
  - Refine options explored and stakeholder feedback down to the preferred school concept through the apply workshop.
- **Apply Workshop - Develop a Plan of Action (TBD)**
  - Martel / Cushing Terrell will conduct an interactive workshop, with the Building Committee and various stakeholders to go over the preferred school concept, costs and final refinement.
    - Workshop to engage building committee, then use findings of that group to host the community listening sessions
      - Narrow down to 1 preferred concept to take out to bond
      - Martel/Cushing Terrell Analyze options and associated ROM costs
    - Community listening session – present/engage activity for community input
- **Develop Preferred Concept for Bond Campaign**
  - Martel / Cushing Terrell will work on light schematic design drawings and narratives for final estimated project and construction costs, schedule, constructability and phasing of the preferred concept derived upon.

### **Apply Preferred Concept Report**

All apply information & preferred concept will be recorded, documented and summarized in a preliminary report to be presented to the Board.





Cushing  
Terrell.

Gallatin Gateway Schools  
Pre-bond Planning  
April, 2020  
Exhibit A

- Martel/Cushing Terrell attend/ present at board meeting. This board presentation is for approval of the preferred concept and the bond election (steps below).

**Approval of Preferred Concept and Bond Election:**

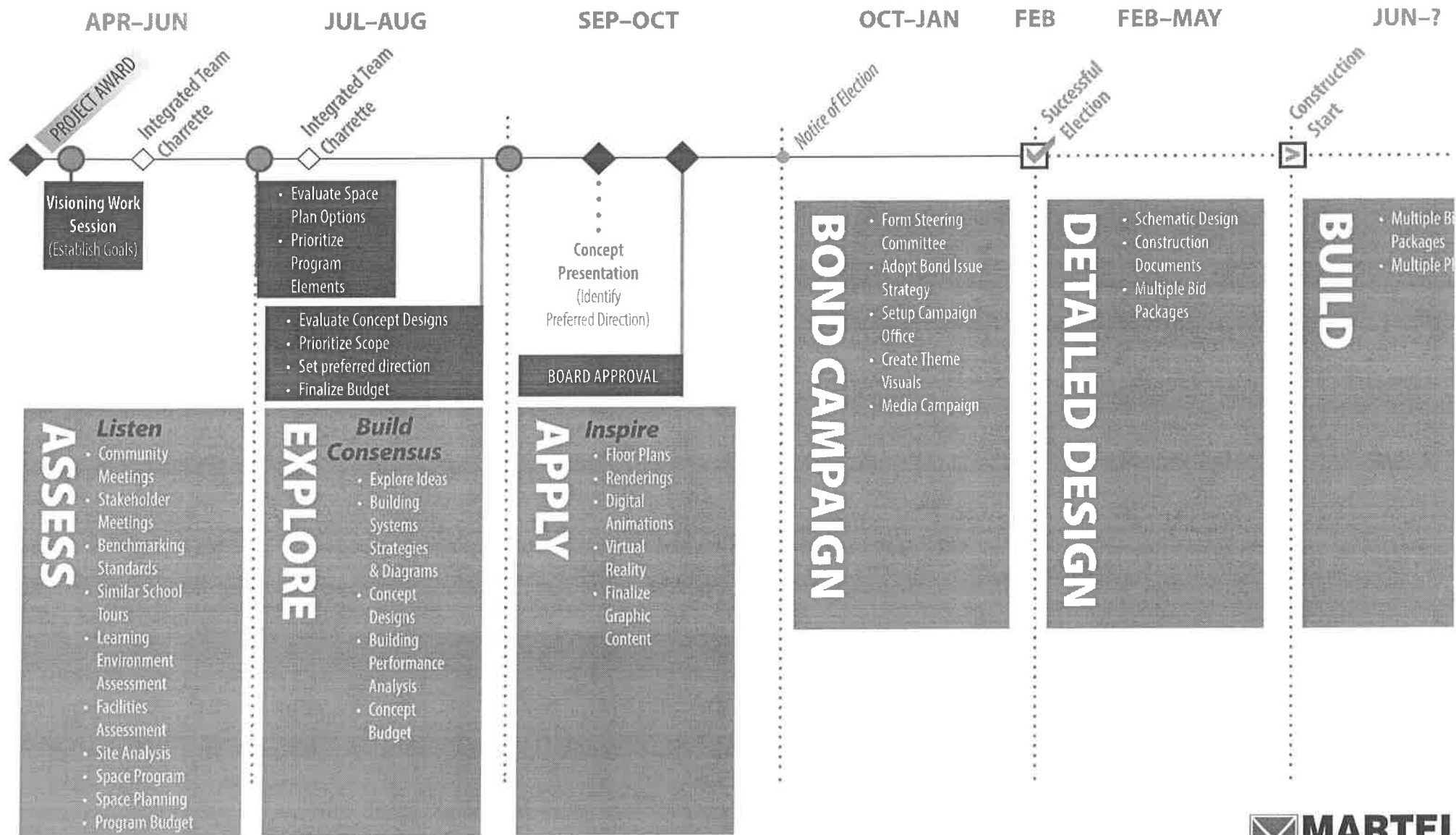
- **Board Presentation (TBD)**
  - Martel / Cushing Terrell to present the final concept and present to the School Board for approval.
- **Board Approval & Election Notice**
  - Gallatin Gateway Schools to provide authorization and direction.

**BOND CAMPAIGN AWARENESS**

- **Bond Campaign Prep**
  - Gallatin Gateway Schools and friends of the school to organize and prep for bond awareness and campaign.
    - Use Apply phase Preferred Concept content to integrate into bond awareness language.
    - Identify school and community events to enhance awareness
- **Open House / Presentation(s)**
  - Martel / Cushing Terrell representatives will be on hand for miscellaneous bond election and campaign support.
- **Election**
  - TBD - Special election February 2021



# Project Approach Timeline



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## MUST Rate Options for the 2020-21 Plan Year

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Laura Nelson <lnelson@ms-sf.org>  
Reply-To: Laura Nelson <lnelson@ms-sf.org>  
To: fisher@gallatingatewayschool.com

Thu, Apr 16, 2020 at 4:42 PM



## YOUR MUST RATE OPTIONS FOR THE 2020-21 PLAN YEAR

As a valued member of MUST, we want to take this opportunity to remind all districts – as you evaluate your plans and rates—***you have choices.***

You can—

- **Option 1:** Keep current rate tiering for 2020-21

- **Option 2:** Use the updated 2020-21 tiering (which adjusts retiree rates)
- **Option 3:** Use an adjusted retiree tiering factor for a phased-in approach (e.g. active rate + % for pre/post 65 retirees). For this option, contact your MUST Marketing Representative.

***IN REMINDER: It is important for districts to work in accordance with their collective bargaining unit, as applicable.***

Thank you—and you matter to us.  
Be safe and well.

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***Please let us know if you have any questions and how we can help!***

**(Toll Free) 1.800.845.7283**

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Montana Unified School Trust  
725 North Montana, Helena Montana 59601

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## MUST Insurance Rates 2019-2020

CURRENT YEAR	Basic Plan	Comprehensive Major Medical	HDHP	Revised Major Medical (200)	Revised Major Medical (500)	Revised Major Medical (1000)
	19-20	19-20	19-20	19-20	19-20	19-20
Single	\$517.00	\$578.00	\$593.00	\$715.00	\$698.00	\$678.00
Two Party	\$1,034.00	\$1,156.00	\$1,186.00	\$1,430.00	\$1,396.00	\$1,356.00
Parent/Children	\$853.00	\$954.00	\$978.00	\$1,180.00	\$1,152.00	\$1,119.00
Family	\$1,396.00	\$1,561.00	\$1,601.00	\$1,931.00	\$1,885.00	\$1,831.00
Single Retiree	\$517.00	\$578.00	\$593.00	\$715.00	\$698.00	\$678.00
Two Party Retiree	\$1,034.00	\$1,156.00	\$1,186.00	\$1,430.00	\$1,396.00	\$1,356.00
Single Medicare	\$284.00	\$318.00	\$326.00	\$393.00	\$384.00	\$373.00
Two-Party Medicare	\$569.00	\$636.00	\$652.00	\$787.00	\$768.00	\$746.00
1+/- Age 65	\$801.00	\$896.00	\$919.00	\$1,108.00	\$1,082.00	\$1,051.00

District Contribution: \$584

## MUST Insurance Rates 2020-2021

RENEWAL RATES	Basic Plan	Comprehensive Major Medical	HDHP	Revised Major Medical (200)	Revised Major Medical (500)	Revised Major Medical (1000)
	20-21	20-21	20-21	20-21	20-21	20-21
Single	\$558.00	\$624.00	\$640.00	\$772.00	\$754.00	\$732.00
Two Party	\$1,117.00	\$1,248.00	\$1,281.00	\$1,544.00	\$1,508.00	\$1,464.00
Parent/Children	\$921.00	\$1,030.00	\$1,056.00	\$1,274.00	\$1,244.00	\$1,209.00
Family	\$1,508.00	\$1,686.00	\$1,729.00	\$2,085.00	\$2,036.00	\$1,977.00
Single Retiree	\$558.00	\$624.00	\$640.00	\$772.00	\$754.00	\$732.00
Two Party Retiree	\$1,117.00	\$1,248.00	\$1,281.00	\$1,544.00	\$1,508.00	\$1,464.00
Single Medicare	\$307.00	\$343.00	\$352.00	\$424.00	\$415.00	\$403.00
Two-Party Medicare	\$615.00	\$687.00	\$704.00	\$850.00	\$829.00	\$806.00
1+/- Age 65	\$865.00	\$968.00	\$993.00	\$1,197.00	\$1,169.00	\$1,135.00

Current District Contribution: \$584

\$ amount changes:	Basic Plan	Comprehensive Major Medical	HDHP	Revised Major Medical (200)	Revised Major Medical (500)	Revised Major Medical (1000)
	\$ Increase	\$ Increase	\$ Increase	\$ Increase	\$ Increase	\$ Increase
Single	\$41.00	\$46.00	\$47.00	\$57.00	\$56.00	\$54.00
Two Party	\$83.00	\$92.00	\$95.00	\$114.00	\$112.00	\$108.00
Parent/Children	\$68.00	\$76.00	\$78.00	\$94.00	\$92.00	\$90.00
Family	\$112.00	\$125.00	\$128.00	\$154.00	\$151.00	\$146.00
Single Retiree	\$41.00	\$46.00	\$47.00	\$57.00	\$56.00	\$54.00
Two Party Retiree	\$83.00	\$92.00	\$95.00	\$114.00	\$112.00	\$108.00
Single Medicare	\$23.00	\$25.00	\$26.00	\$31.00	\$31.00	\$30.00
Two-Party Medicare	\$46.00	\$51.00	\$52.00	\$63.00	\$61.00	\$60.00
1+/- Age 65	\$64.00	\$72.00	\$74.00	\$89.00	\$87.00	\$84.00

% changes:	Basic Plan	Comprehensive Major Medical	HDHP	Revised Major Medical (200)	Revised Major Medical (500)	Revised Major Medical (1000)
	% Increase	% Increase	% Increase	% Increase	% Increase	% Increase
Single	7.9%	8.0%	7.9%	8.0%	8.0%	8.0%
Two Party	8.0%	8.0%	8.0%	8.0%	8.0%	8.0%
Parent/Children	8.0%	8.0%	8.0%	8.0%	8.0%	8.0%
Family	8.0%	8.0%	8.0%	8.0%	8.0%	8.0%
Single Retiree	7.9%	8.0%	7.9%	8.0%	8.0%	8.0%
Two Party Retiree	8.0%	8.0%	8.0%	8.0%	8.0%	8.0%
Single Medicare	8.1%	7.9%	8.0%	7.9%	8.1%	8.0%
Two-Party Medicare	8.1%	8.0%	8.0%	8.0%	7.9%	8.0%
1+/- Age 65	8.0%	8.0%	8.1%	8.0%	8.0%	8.0%

## MUST Insurance Rates 2019-2020- New Tier

CURRENT YEAR	Basic Plan	Comprehensive Major Medical	HDHP	Revised Major Medical (200)	Revised Major Medical (500)	Revised Major Medical (1000)
	19-20	19-20	19-20	19-20	19-20	19-20
Single	\$517.00	\$578.00	\$593.00	\$715.00	\$698.00	\$678.00
Two Party	\$1,034.00	\$1,156.00	\$1,186.00	\$1,430.00	\$1,396.00	\$1,356.00
Parent/Children	\$853.00	\$954.00	\$978.00	\$1,180.00	\$1,152.00	\$1,119.00
Family	\$1,396.00	\$1,561.00	\$1,601.00	\$1,931.00	\$1,885.00	\$1,831.00
Single Retiree	\$517.00	\$578.00	\$593.00	\$715.00	\$698.00	\$678.00
Two Party Retiree	\$1,034.00	\$1,156.00	\$1,186.00	\$1,430.00	\$1,396.00	\$1,356.00
Single Medicare	\$284.00	\$318.00	\$326.00	\$393.00	\$384.00	\$373.00
Two-Party Medicare	\$569.00	\$636.00	\$652.00	\$787.00	\$768.00	\$746.00
1+/- Age 65	\$801.00	\$896.00	\$919.00	\$1,108.00	\$1,082.00	\$1,051.00
District Contribution:	\$584					

## MUST Insurance Rates 2020-2021

RENEWAL RATES- New Tier	Basic Plan	Comprehensive Major Medical	HDHP	Revised Major Medical (200)	Revised Major Medical (500)	Revised Major Medical (1000)
	20-21	20-21	20-21	20-21	20-21	20-21
Single	\$531.00	\$593.00	\$609.00	\$734.00	\$717.00	\$696.00
Two Party	\$1,061.00	\$1,187.00	\$1,217.00	\$1,468.00	\$1,433.00	\$1,392.00
Parent/Children	\$876.00	\$979.00	\$1,004.00	\$1,211.00	\$1,182.00	\$1,148.00
Family	\$1,433.00	\$1,602.00	\$1,644.00	\$1,982.00	\$1,935.00	\$1,879.00
Single Retiree	\$1,061.00	\$1,187.00	\$1,217.00	\$1,468.00	\$1,433.00	\$1,392.00
Two Party Retiree	\$2,123.00	\$2,373.00	\$2,435.00	\$2,936.00	\$2,866.00	\$2,784.00
Single Medicare	\$531.00	\$593.00	\$609.00	\$734.00	\$717.00	\$696.00
Two-Party Medicare	\$1,061.00	\$1,187.00	\$1,217.00	\$1,468.00	\$1,433.00	\$1,392.00
1+/- Age 65	\$1,592.00	\$1,780.00	\$1,826.00	\$2,202.00	\$2,150.00	\$2,088.00
Current District Contribution:		\$584				

<u>\$ amount changes:</u>	Basic Plan	Comprehensive Major Medical	HDHP	Revised Major Medical (200)	Revised Major Medical (500)	Revised Major Medical (1000)
	\$ Increase	\$ Increase	\$ Increase	\$ Increase	\$ Increase	\$ Increase
Single	\$14.00	\$15.00	\$16.00	\$19.00	\$19.00	\$18.00
Two Party	\$27.00	\$31.00	\$31.00	\$38.00	\$37.00	\$36.00
Parent/Children	\$23.00	\$25.00	\$26.00	\$31.00	\$30.00	\$29.00
Family	\$37.00	\$41.00	\$43.00	\$51.00	\$50.00	\$48.00
Single Retiree	\$544.00	\$609.00	\$624.00	\$753.00	\$735.00	\$714.00
Two Party Retiree	\$1,089.00	\$1,217.00	\$1,249.00	\$1,506.00	\$1,470.00	\$1,428.00
Single Medicare	\$247.00	\$275.00	\$283.00	\$341.00	\$333.00	\$323.00
Two-Party Medicare	\$492.00	\$551.00	\$565.00	\$681.00	\$665.00	\$646.00
1+/- Age 65	\$791.00	\$884.00	\$907.00	\$1,094.00	\$1,068.00	\$1,037.00

<u>% changes:</u>	Basic Plan	Comprehensive Major Medical	HDHP	Revised Major Medical (200)	Revised Major Medical (500)	Revised Major Medical (1000)
	% Increase	% Increase	% Increase	% Increase	% Increase	% Increase
Single	2.7%	2.6%	2.7%	2.7%	2.7%	2.7%
Two Party	2.6%	2.7%	2.6%	2.7%	2.7%	2.7%
Parent/Children	2.7%	2.6%	2.7%	2.6%	2.6%	2.6%
Family	2.7%	2.6%	2.7%	2.6%	2.7%	2.6%
Single Retiree	105.2%	105.4%	105.2%	105.3%	105.3%	105.3%
Two Party Retiree	105.3%	105.3%	105.3%	105.3%	105.3%	105.3%
Single Medicare	87.0%	86.5%	86.8%	86.8%	86.7%	86.6%
Two-Party Medicare	86.5%	86.6%	86.7%	86.5%	86.6%	86.6%
1+/- Age 65	98.8%	98.7%	98.7%	98.7%	98.7%	98.7%



**MONTANA UNIFIED SCHOOL TRUST**  
**Current Plan(s) and Rates 2019-20**

**District Name:** GALLATIN GATEWAY ELEMENTARY  
**Co-op Code:**  
**District Number(s):** 9210  
**Renewal Date:** September 1, 2019  
**Current Enrollment:** 27 Members

MEDICAL	Current Medical/Rx Rates for the 2019-20 Plan Year						
	Revised Major Medical RM 500-80-1500	Revised Major Medical RM 200-80-1200	Revised Major Medical RM 1000-80-2000	HDHP (HSA- Qualified) HE 2700-100-2700	Comprehensive Major Medical CM 4000-80-4950	Basic Plan BP 2000-70-4000	
Plan Type							
Plan Code							
Deductible	\$500	\$200	\$1,000	\$2,700	\$4,000	\$2,000	
Coinsurance	80%	80%	80%	100%	80%	70%	
Out-of-Pocket	\$1,500	\$1,200	\$2,000	\$2,700	\$4,950	\$4,000	
Single	\$698	\$715	\$678	\$593	\$578	\$517	
Two Party	\$1,396	\$1,430	\$1,356	\$1,186	\$1,156	\$1,034	
Parent/Child(ren)	\$1,152	\$1,180	\$1,119	\$978	\$954	\$853	
Family	\$1,885	\$1,931	\$1,831	\$1,601	\$1,561	\$1,396	
Single Retiree	\$698	\$715	\$678	\$593	\$578	\$517	
Two Party Retiree	\$1,396	\$1,430	\$1,356	\$1,186	\$1,156	\$1,034	
Single Medicare	\$384	\$393	\$373	\$326	\$318	\$284	
Two Party Medicare	\$768	\$787	\$746	\$652	\$636	\$569	
1+/1- Age 65	\$1,082	\$1,108	\$1,051	\$919	\$896	\$801	

ANCILLARY BENEFITS	DENTAL	VISION
Single	\$38	\$9
Two Party	\$75	\$18
Parent/Child(ren)	\$78	\$12
Family	\$116	\$19
Single Retiree	\$38	\$9
Two Party Retiree	\$75	\$18
Single Medicare	\$38	\$9
Two Party Medicare	\$75	\$18
1+/1- Age 65	\$75	\$18



**MONTANA UNIFIED SCHOOL TRUST**  
Group Renewal Plan(s) and Rates 2020-21 • New Tier Factors

District Name: GALLATIN GATEWAY ELEMENTARY

Co-op Code:

District Number(s): 9210

Renewal Date: September 1, 2020

Current Enrollment: 27 Members

**Please select plans, complete highlighted boxes, sign, date, and return to MUST**

MEDICAL		Renewal Medical/Rx Rates for the 2020-21 Plan Year								
Plan Type	Plan Code	Revised Major Medical RM 500-80-1500	Revised Major Medical RM 200-80-1200	Revised Major Medical RM 1000-80-2000	HDHP (HSA- Qualified) HE2800-100-2800	Comprehensive Major Medical CM 4000-80-4950	Basic Plan BP 2000-70-4000			
Deductible		\$500	\$200	\$1,000	\$2,800	\$4,000	\$2,000			
Coinsurance		80%	80%	80%	100%	80%	70%			
Out-of-Pocket		\$1,500	\$1,200	\$2,000	\$2,800	\$4,950	\$4,000			
Single		\$717	\$734	\$696	\$609	\$593	\$531			
Two Party		\$1,433	\$1,468	\$1,392	\$1,217	\$1,187	\$1,061			
Parent/Child(ren)		\$1,182	\$1,211	\$1,148	\$1,004	\$979	\$876			
Family		\$1,935	\$1,982	\$1,879	\$1,644	\$1,602	\$1,433			
Single Retiree		\$1,433	\$1,468	\$1,392	\$1,217	\$1,187	\$1,061			
Two Party Retiree		\$2,866	\$2,936	\$2,784	\$2,435	\$2,373	\$2,123			
Single Medicare		\$717	\$734	\$696	\$609	\$593	\$531			
Two Party Medicare		\$1,433	\$1,468	\$1,392	\$1,217	\$1,187	\$1,061			
1+/1- Age 65		\$2,150	\$2,202	\$2,088	\$1,826	\$1,780	\$1,592			
Mark Plan Selection										

ANCILLARY BENEFITS	DENTAL	VISION: Hardware Only	Vision: Exam + Hardware	Select Enrollment Option Below	Participation Levels
Single	\$38	\$7	\$10	<input type="checkbox"/> MUST Online	a) Current Number of Active Employees: _____
Two Party	\$75	\$15	\$21		b) # Ineligible for Medical Coverage: _____
Parent/Child(ren)	\$78	\$10	\$14		c) # Eligible Employees Waiving: _____
Family	\$116	\$16	\$22		
Single Retiree	\$38	\$7	\$10	<input type="checkbox"/> Or Paper Enrollment	School's Eligibility Requirement for Coverage
Two Party Retiree	\$75	\$15	\$21		Hours per Week: _____
Single Medicare	\$38	\$7	\$10		Dental Eligibility Requirement
Two Party Medicare	\$75	\$15	\$21		<input type="checkbox"/> All employees <input type="checkbox"/> Medical enrollees only
1+/1- Age 65	\$75	\$15	\$21		Vision Eligibility Requirement
					<input type="checkbox"/> All employees <input type="checkbox"/> Medical enrollees only
Mark Plan Selection					

Sign  
Here

Authorized Signature

Date



## MONTANA UNIFIED SCHOOL TRUST

### Alternate Plan(s) and Rates 2020-21 - New Tier Factors

**District Name:** GALLATIN GATEWAY ELEMENTARY  
**Co-op Code:**  
**District Number(s):** 9210  
**Renewal Date:** September 1, 2020  
**Current Enrollment:** 27 Members

Please select plans, complete highlighted boxes, sign, date, and return to MUST

Alternate Plan(s) for the 2020-21 Plan Year						
Comprehensive Major Medical <b>CM 2000-80-4000</b>	Revised Major Medical <b>RM 4000-80-4950</b>	HDHP (HSA- Qualified) <b>HE 5000-100-5000</b>				
<b>Deductible</b>	\$2,000	\$4,000	\$5,000			
<b>Coinsurance</b>	80%	80%	100%			
<b>Out-of-Pocket</b>	\$4,000	\$4,950	\$5,000			
Single	\$603	\$596	\$461			
Two Party	\$1,205	\$1,193	\$921			
Parent/Child(ren)	\$994	\$984	\$761			
Family	\$1,628	\$1,610	\$1,244			
Single Retiree	\$1,205	\$1,193	\$921			
Two Party Retiree	\$2,411	\$2,385	\$1,843			
Single Medicare	\$603	\$596	\$461			
Two Party Medicare	\$1,205	\$1,193	\$921			
1+/1- Age 65	\$1,808	\$1,789	\$1,382			
<div style="display: flex; justify-content: space-between; align-items: center;"> <div style="border: 1px solid black; padding: 2px;">Mark Plan Selection</div> <div style="border: 1px solid black; padding: 2px;">Mark Plan Selection</div> </div>						

ANCILLARY BENEFITS	DENTAL	VISION: Hardware Only	VISION: Exam + Hardware	Select Enrollment Option Below	Participation Levels
Single	\$38	\$7	\$10	<b>MUST Online</b> <input style="width: 50px; height: 20px;" type="text"/>	a) Current Number of Active Employees: _____
Two Party	\$75	\$15	\$21		b) # Ineligible for Medical Coverage: _____
Parent/Child(ren)	\$78	\$10	\$14	<b>Or</b> <b>Paper Enrollment</b> <input style="width: 50px; height: 20px;" type="text"/>	c) # Eligible Employees Waiving: _____
Family	\$116	\$16	\$22		
Single Retiree	\$38	\$7	\$10		
Two Party Retiree	\$75	\$15	\$21		
Single Medicare	\$38	\$7	\$10		
Two Party Medicare	\$75	\$15	\$21		
1+/1- Age 65	\$75	\$15	\$21		
<div style="display: flex; justify-content: space-between; align-items: center;"> <div style="border: 1px solid black; padding: 2px;">Mark Plan Selection</div> <div style="border: 1px solid black; padding: 2px;">Mark Plan Selection</div> </div>					<b>School's Eligibility Requirement for Coverage</b> Hours per Week: _____
<div style="display: flex; justify-content: space-between; align-items: center;"> <div style="border: 1px solid black; padding: 2px;">Mark Plan Selection</div> <div style="border: 1px solid black; padding: 2px;">Mark Plan Selection</div> </div>					<b>Dental Eligibility Requirement</b> <input type="checkbox"/> All employees <input type="checkbox"/> Medical enrollees only
					<b>Vision Eligibility Requirement</b> <input type="checkbox"/> All employees <input type="checkbox"/> Medical enrollees only
<div style="display: flex; justify-content: space-between; align-items: center;"> <div style="border: 1px solid black; padding: 2px;">Mark Plan Selection</div> <div style="border: 1px solid black; padding: 2px;">Mark Plan Selection</div> </div>					

Sign Here!

Authorized Signature

Date





**MONTANA UNIFIED SCHOOL TRUST**  
Life and Long Term Disability Benefit Election Form 2020-2021

District Name: **GALLATIN GATEWAY ELEM**

District Number: **9210**

Renewal Date: **SEPTEMBER 1, 2020**

**This is a required form. Please review, sign and return with renewal. Note any coverage changes below.**

BENEFITS	FUNDING	COVERAGE OPTIONS	CURRENT	ADD	DROP
<b>Plan Paid Basic Life</b>	Plan Provided	Does provide a Term life and AD&D benefit of \$10,000. Basic coverage is for active employees enrolled in the group medical plan.	Y		
<b>Plan Paid Basic Long Term Disability</b>	Plan Provided	Base monthly benefit does pay 50% of pre-disability earnings to a maximum of \$5,000 per month; benefit begins after 180 days of disability. Basic coverage is for active employees enrolled in the group medical plan.	Y		
<b>Employer Paid Group Life</b>	Employer Paid	Any multiple of \$10,000, not to exceed \$150,000. Available if your group offers this coverage for eligible employees.	N		
<b>Employer Paid Long Term Disability Buy-Up</b>	Employer Paid	Buy-up monthly benefit pays 60% of pre-disability earnings to a maximum of \$6,000 per month; benefit begins after 90 days of disability. Available if your group offers this coverage for active employees enrolled in the group medical plan.	N		
<b>Employee Paid Voluntary Life</b>	Employee Paid	Apply for up to 4 times your annual salary (any multiple of \$10,000) to a maximum of \$500,000; dependent coverage of \$5,000 or \$10,000 available for spouse and eligible children. Available if your group offers this coverage for active employees, their spouse and children.	Y		
<b>Employer Paid Long Term Disability (non-medical)</b>	Employer Paid	Same as Basic Long Term Disability provided by MUST. 50% of pre-disability earnings with a \$5,000 monthly maximum. Has a 180-day waiting period, and is provided to all district employees, <b>not</b> enrolled in a MUST medical plan.	N		

Authorized Signature \_\_\_\_\_

Date \_\_\_\_\_

## NEW RATE INFORMATION FROM MUST

*\*Using the RM-1000 Plan*

Current Year- Active	\$678.00
Current Year- Retiree	\$678.00

<b>Tier 1- Active</b>	<b>\$732.00</b>
% increase	8.0%
\$ increase/month	\$54.00
<b>Tier 1- Retiree</b>	<b>\$732.00</b>
% increase	8.0%
\$ increase/month	\$54.00

<b>Option 1.5- Active</b>	<b>\$714.00</b>
% increase	5.3%
\$ increase/month	\$36.00
<b>Option 1.5- Retiree</b>	<b>\$1,070.00</b>
% increase	57.82%
\$ increase/month	\$392.00

<b>Tier 2- Active</b>	<b>\$696.00</b>
% increase	2.7%
\$ increase/month	\$18.00
<b>Tier 2- Retiree</b>	<b>\$1,392.00</b>
% increase	105.3%
\$ increase/month	\$714.00

<b>Option 1.7- Active</b>	<b>\$706.00</b>
% increase	4.1%
\$ increase/month	\$28.00
<b>Option 1.7- Retiree</b>	<b>\$1,201.00</b>
% increase	77.1%
\$ increase/month	\$523.00

<b>Option 1.3- Active</b>	<b>\$721.00</b>
% increase	6.3%
\$ increase/month	\$43.00
<b>Option 1.3- Retiree</b>	<b>\$937.00</b>
% increase	38.2%
\$ increase/month	\$259.00



**MONTANA UNIFIED SCHOOL TRUST**  
Group Renewal Plan(s) and Rates 2020-21 - 1.3 Retiree Factor

**District Name:** GALLATIN GATEWAY ELEMENTARY  
**Co-op Code:**  
**District Number(s):** 9210  
**Renewal Date:** September 1, 2020  
**Current Enrollment:** 27 Members

Please select plans, complete highlighted boxes, sign, date, and return to MUST

Renewal Medical/Rx Rates for the 2020-21 Plan Year									
MEDICAL	Revised Major Medical RM 500-80-1500	Revised Major Medical RM 200-80-1200	Revised Major Medical RM 1000-80-2000	HDHP (HSA- Qualified) HE 2800-100-2800	Comprehensive Major Medical CM 4000-80-4950	Basic Plan BP 2000-70-4000	Comprehensive Major Medical CM 2000-80-4000	Revised Major Medical RM 4000-80-4950	HDHP (HSA- Qualified) HE 5000-100-5000
<b>Plan Type</b>									
<b>Plan Code</b>									
<b>Deductible</b>	\$500	\$200	\$1,000	\$2,800	\$4,000	\$2,000	\$2,000	\$4,000	\$5,000
<b>Coinsurance</b>	80%	80%	80%	100%	80%	70%	80%	80%	100%
<b>Out-of-Pocket</b>	\$1,500	\$1,200	\$2,000	\$2,800	\$4,950	\$4,000	\$4,000	\$4,950	\$5,000
Single	\$742	\$760	\$721	\$630	\$614	\$549	\$624	\$617	\$478
Two Party	\$1,485	\$1,520	\$1,442	\$1,260	\$1,229	\$1,099	\$1,249	\$1,235	\$955
Parent/Child(ren)	\$1,225	\$1,254	\$1,189	\$1,040	\$1,014	\$907	\$1,030	\$1,019	\$788
Family	\$2,005	\$2,053	\$1,946	\$1,702	\$1,659	\$1,484	\$1,686	\$1,667	\$1,290
Single Retiree	\$965	\$988	\$937	\$819	\$799	\$714	\$812	\$803	\$621
Two Party Retiree	\$1,930	\$1,977	\$1,874	\$1,639	\$1,598	\$1,429	\$1,623	\$1,605	\$1,242
Single Medicare	\$742	\$760	\$721	\$630	\$614	\$549	\$624	\$617	\$478
Two Party Medicare	\$1,485	\$1,520	\$1,442	\$1,260	\$1,229	\$1,099	\$1,249	\$1,235	\$955
1+/- Age 65	\$1,708	\$1,749	\$1,658	\$1,450	\$1,413	\$1,264	\$1,436	\$1,420	\$1,098
Mark Plan Selection									

ANCILLARY BENEFITS	DENTAL	VISION: Hardware Only	Vision: Exam + Hardware	Select Enrollment Option Below	Participation Levels
Single	\$38	\$7	\$10	MUST Online <input type="checkbox"/>	a) Current Number of Active Employees: _____
Two Party	\$75	\$15	\$21		b) # Ineligible for Medical Coverage: _____
Parent/Child(ren)	\$78	\$10	\$14	Or Paper Enrollment <input type="checkbox"/>	c) # Eligible Employees Waiving: _____
Family	\$116	\$16	\$22		
Single Retiree	\$38	\$7	\$10		
Two Party Retiree	\$75	\$15	\$21		School's Eligibility Requirement for Coverage
Single Medicare	\$38	\$7	\$10		Hours per Week: _____
Two Party Medicare	\$75	\$15	\$21		
1+/- Age 65	\$75	\$15	\$21		Dental Eligibility Requirement
Mark Plan Selection					<input type="checkbox"/> All employees <input type="checkbox"/> Medical enrollees only
					Vision Eligibility Requirement
					<input type="checkbox"/> All employees <input type="checkbox"/> Medical enrollees only

Sign  
Here!

Authorized Signature

Date



**MONTANA UNIFIED SCHOOL TRUST**  
Group Renewal Plan(s) and Rates 2020-21 - 1.5 Retiree Factor

**District Name:** GALLATIN GATEWAY ELEMENTARY  
**Co-op Code:**  
**District Number(s):** 9210  
**Renewal Date:** September 1, 2020  
**Current Enrollment:** 27 Members

Please select plans, complete highlighted boxes, sign, date, and return to MUST

Renewal Medical/Rx Rates for the 2020-21 Plan Year									
Plan Type	Revised Major Medical RM 500-80-1500	Revised Major Medical RM 200-80-1200	Revised Major Medical RM 1000-80-2000	HDHP (HSA- Qualified) HE 2800-100-2800	Comprehensive Major Medical CM 4000-80-4950	Basic Plan BP 2000-70-4000	Comprehensive Major Medical CM 2000-80-4000	Revised Major Medical RM 4000-80-4950	HDHP (HSA- Qualified) HE 5000-100-5000
<b>Deductible</b>	\$500	\$200	\$1,000	\$2,800	\$4,000	\$2,000	\$2,000	\$4,000	\$5,000
<b>Coinsurance</b>	80%	80%	80%	100%	80%	70%	80%	80%	100%
<b>Out-of-Pocket</b>	\$1,500	\$1,200	\$2,000	\$2,800	\$4,950	\$4,000	\$4,000	\$4,950	\$5,000
Single	\$735	\$753	\$714	\$624	\$608	\$544	\$618	\$611	\$473
Two Party	\$1,470	\$1,505	\$1,427	\$1,248	\$1,216	\$1,088	\$1,236	\$1,222	\$946
Parent/Child(ren)	\$1,213	\$1,242	\$1,177	\$1,029	\$1,004	\$897	\$1,020	\$1,008	\$780
Family	\$1,985	\$2,032	\$1,927	\$1,685	\$1,642	\$1,469	\$1,669	\$1,650	\$1,277
Single Retiree	\$1,102	\$1,129	\$1,070	\$936	\$912	\$816	\$927	\$917	\$709
Two Party Retiree	\$2,205	\$2,258	\$2,141	\$1,872	\$1,825	\$1,632	\$1,854	\$1,834	\$1,418
Single Medicare	\$735	\$753	\$714	\$624	\$608	\$544	\$618	\$611	\$473
Two Party Medicare	\$1,470	\$1,505	\$1,427	\$1,248	\$1,216	\$1,088	\$1,236	\$1,222	\$946
1+/1- Age 65	\$1,837	\$1,881	\$1,784	\$1,560	\$1,521	\$1,360	\$1,545	\$1,528	\$1,182
Mark Plan Selection									

ANCILLARY BENEFITS	DENTAL	VISION: Hardware Only	Vision: Exam + Hardware	Select Enrollment Option Below	Participation Levels
Single	\$38	\$7	\$10	<input type="checkbox"/> MUST Online <input type="checkbox"/>	a) Current Number of Active Employees: _____
Two Party	\$75	\$15	\$21		b) # Ineligible for Medical Coverage: _____
Parent/Child(ren)	\$78	\$10	\$14	Or <input type="checkbox"/> Paper Enrollment <input type="checkbox"/>	c) # Eligible Employees Waiving: _____
Family	\$116	\$16	\$22		
Single Retiree	\$38	\$7	\$10		
Two Party Retiree	\$75	\$15	\$21		
Single Medicare	\$38	\$7	\$10		
Two Party Medicare	\$75	\$15	\$21		
1+/1- Age 65	\$75	\$15	\$21		
Mark Plan Selection					

School's Eligibility Requirement for Coverage	
Hours per Week:	_____
<b>Dental Eligibility Requirement</b>	
<input type="checkbox"/> All employees	<input type="checkbox"/> Medical enrollees only
<b>Vision Eligibility Requirement</b>	
<input type="checkbox"/> All employees	<input type="checkbox"/> Medical enrollees only



Authorized Signature \_\_\_\_\_

Date \_\_\_\_\_



**MONTANA UNIFIED SCHOOL TRUST**  
Group Renewal Plan(s) and Rates 2020-21 - 1.7 Retiree Factor

**District Name:** GALLATIN GATEWAY ELEMENTARY  
**Co-op Code:**  
**District Number(s):** 9210  
**Renewal Date:** September 1, 2020  
**Current Enrollment:** 27 Members

Please select plans, complete highlighted boxes, sign, date, and return to MUST

MEDICAL Plan Type Plan Code Deductible Coinsurance Out-of-Pocket	Renewal Medical/Rx Rates for the 2020-21 Plan Year								
	Revised Major Medical RM 500-80-1500	Revised Major Medical RM 200-80-1200	Revised Major Medical RM 1000-80-2000	HDHP (HSA- Qualified) HE 2800-100-2800	Comprehensive Major Medical CM 4000-80-4950	Basic Plan BP 2000-70-4000	Comprehensive Major Medical CM 2000-80-4000	Revised Major Medical RM 4000-80-4950	HDHP (HSA- Qualified) HE 5000-100-5000
Single	\$728	\$745	\$706	\$618	\$602	\$538	\$612	\$605	\$468
Two Party	\$1,455	\$1,490	\$1,413	\$1,235	\$1,204	\$1,077	\$1,224	\$1,210	\$936
Parent/Child(ren)	\$1,200	\$1,229	\$1,165	\$1,019	\$993	\$888	\$1,009	\$998	\$772
Family	\$1,965	\$2,012	\$1,907	\$1,668	\$1,626	\$1,454	\$1,652	\$1,634	\$1,264
Single Retiree	\$1,237	\$1,266	\$1,201	\$1,050	\$1,024	\$915	\$1,040	\$1,029	\$796
Two Party Retiree	\$2,474	\$2,533	\$2,402	\$2,100	\$2,047	\$1,831	\$2,080	\$2,057	\$1,591
Single Medicare	\$728	\$745	\$706	\$618	\$602	\$538	\$612	\$605	\$468
Two Party Medicare	\$1,455	\$1,490	\$1,413	\$1,235	\$1,204	\$1,077	\$1,224	\$1,210	\$936
1+/1- Age 65	\$1,964	\$2,011	\$1,907	\$1,667	\$1,626	\$1,454	\$1,652	\$1,634	\$1,264
Mark Plan Selection									

ANCILLARY BENEFITS	DENTAL	VISION: Hardware Only	Vision: Exam + Hardware	Select Enrollment Option Below	Participation Levels
Single	\$38	\$7	\$10	<input type="checkbox"/> MUST Online <input type="checkbox"/> Or Paper Enrollment	a) Current Number of Active Employees: _____
Two Party	\$75	\$15	\$21		b) # Ineligible for Medical Coverage: _____
Parent/Child(ren)	\$78	\$10	\$14		c) # Eligible Employees Waiving: _____
Family	\$116	\$16	\$22		
Single Retiree	\$38	\$7	\$10		
Two Party Retiree	\$75	\$15	\$21		
Single Medicare	\$38	\$7	\$10		
Two Party Medicare	\$75	\$15	\$21		
1+/1- Age 65	\$75	\$15	\$21		
Mark Plan Selection					
					<b>School's Eligibility Requirement for Coverage</b> Hours per Week: _____
					<b>Dental Eligibility Requirement</b> <input type="checkbox"/> All employees <input type="checkbox"/> Medical enrollees only
					<b>Vision Eligibility Requirement</b> <input type="checkbox"/> All employees <input type="checkbox"/> Medical enrollees only

Sign Here!

Authorized Signature

Date

Proposed MOU:

4/17/2020

Due to the current state of national emergency and the order of the Governor of the State of Montana closing all Montana public schools, and given the likelihood that the schools will remain closed for the remainder of the current school year, the District and the Association agree that completion of teacher evaluations, as a prerequisite to decisions on the renewal of nontenure teachers, in accordance with Article 11 of the collective bargaining agreement is unrealistic and would be difficult or impossible to achieve under current circumstances. On that basis, the parties agree as follows:

1. All requirements of Article 11 of the collective bargaining agreement are hereby waived for the remainder of the current school year, concluding on June 12, 2020.
2. The parties specifically agree that no formal teacher evaluations will be conducted for the remainder of the current school year.
3. Partially completed evaluations will be placed on hold until the next school year.
4. Fully completed evaluations completed during the current school year may be retained in the personnel file or removed at the option of the teacher.
5. Nothing in this agreement shall be construed as a limitation on the District's authority to nonrenew a nontenured teacher without cause in accordance with Sec. 20-4-206, MCA.
6. All provisions of the collective bargaining agreement other than Article 11 shall remain in full force and effect unless otherwise agreed in writing by the parties.



Carrie Fisher &lt;fisher@gallatingatewayschool.com&gt;

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**Fwd: Proposed MOU**

---

**Theresa Keel** <keel@gallatingatewayschool.com>  
To: Carrie Fisher <fisher@gallatingatewayschool.com>

Mon, Apr 20, 2020 at 12:15 PM

----- Forwarded message -----

From: **Theresa Keel** <keel@gallatingatewayschool.com>

Date: Fri, Apr 17, 2020 at 1:17 PM

Subject: Proposed MOU

To: Elizabeth Matthews &lt;matthews@gallatingatewayschool.com&gt;, Mike Coon &lt;coon@gallatingatewayschool.com&gt;, Ashley Davis &lt;davis@gallatingatewayschool.com&gt;, Julie Fleury &lt;fleury@gallatingatewayschool.com&gt;, Aaron Schwieterman &lt;schwieterman@gallatingatewayschool.com&gt;

Good Afternoon,

Liz and I had spoken previously regarding needing an MOU about the EPAS process and how I will not be able to complete the provisions in our Master Agreement. Liz had spoken to Brian, and she indicated that it would not be an issue. Even with that, I feel uneasy, as I would be violating the agreement if I didn't complete the EPAS cycle, and I don't feel it is fair to teachers to do "virtual evaluations," so I got some guidance from MTSBA.

MTSBA has given us language to ensure that both teachers and I are protected regarding EPAS during this crisis. I've attached a proposal, and if you all are okay with it, maybe we can put this into place when we meet next for IBB.

Thanks  
TK

--  
**Theresa Keel**

Superintendent

Gallatin Gateway School

PO Box 265

Gallatin Gateway, MT 59730

406.763.4415-phone

406-.763-4886-fax

[www.gallatingatewayschool.com](http://www.gallatingatewayschool.com)--  
**Theresa Keel**

Superintendent

Gallatin Gateway School

PO Box 265

Gallatin Gateway, MT 59730



Carrie Fisher <fisher@gallatingatewayschool.com>

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## MTSBA Policy 1110 - Special Update

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Kris Goss <kgoss@mtsba.org>  
To: Kris Goss <kgoss@mtsba.org>

Fri, Apr 17, 2020 at 2:33 PM

MTSBA Policy Maintenance Service Program Members,

This update addresses an error in Policy 1110 – Taking Office.

The version of the policy distributed in October 2019 changed the number of days to complete the oath of office from 15 to 25 days after receipt of the certificate of election. This change should not have been included in the policy. The attached version of the policy includes the correct deadline to complete the oath of office as 15 days after receipt of the certificate of election.

This error and necessary change to Policy 1110 does not affect the October 2019 update to Policy 1120 – Annual Organization Meeting which correctly changes the deadline to issue certificates of election from 15 to 25 days after the election based on legislation approved in 2019.

The corrected version of Policy 1110 is found here, is attached and available in the MTSBA Model Policy Manuals on MTSBA.org.

If your board has updated the policy to reflect the change provided in October 2019, the policy will have to be changed again. Once you board approves the policy change, please contact me and we will finalize the update in the manual. This is a required change under state law. Even if the policy is not changed prior to this year's election, the statute will still govern and the oath office will be administered 15 days after the certificate of election is issued.

I regret the error and apologize for any confusion caused by the mistake in the policy.

Please contact me if you have any questions about this or other policy matters.

Thank you,

Kris Goss  
Director of Policy Services/Senior Counsel  
Montana School Boards Association



## Gallatin Gateway School District

### THE BOARD OF TRUSTEES

1110

#### Taking Office

A newly elected trustee shall take office as soon as election results have been certified and the newly elected trustee has taken and subscribed to an oath to faithfully and impartially discharge the duties of the office to the best of his/her ability.

A newly appointed trustee shall take office, after the trustee has taken and subscribed to an oath to faithfully and impartially discharge the duties of the office to the best of his/her ability.

The person shall qualify by taking an oath of office administered by the county superintendent, the superintendent's designee, or any officer provided for in 1-6-101, MCA or 2-16-116, MCA. Such oath must be filed with the county superintendent not more than fifteen (15) ~~twenty-five (25)~~ days after the receipt of the certificate of election or the appointment.

Cross Reference: 1113

Vacancies

Legal References:

§ 1-6-101, MCA  
§ 2-16-116, MCA  
§ 20-1-202, MCA  
§ 20-3-307, MCA

Officers who may administer oaths  
Power to administer oaths  
Oath of office  
Qualification and oath

#### Policy History:

Adopted on:

Reviewed on:

Revised on:

Apr 14, 2020 2:57 PM

Kris Goss

The second MTSBA Model Temporary Covid-19 Policy is Model Policy 1902 – Alternative Grading. This Model Policy recognizes the impacts of remote, off-site, or virtual learning on students and provides an alternative grading process consistent with existing policies, proficiency-based learning, and the district's Plan of Action. The policy outlines a process by which Boards of Trustees can permit students and parents in the school district to request a Proficient/Fail designation on the student's report card or transcript instead the grade assigned through the usual grading process. The policy states how "Proficient" designations will be considered for graduation or promotion, extra-curricular eligibility, and class honors and ranking. The model grading policy is available at this link.

On March 25, 2020, MTSBA released Model Policy 1900 – Temporary Covid-19 Policies to establish a framework for temporary policies required to address the Covid-19 emergency. This framework is intended to help school districts in keeping these temporary policies organized and segregated in a manner that will allow for easy adoption and self-executing dissolution once the emergency is dissolved/resolved.

Please review Model Policy 1902 – Alternative Grading and contact MTSBA if you have any questions about adopting or implementing it or other emergency policies.

Thank you.

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Kris Goss  
Director of Policy Services/Senior Counsel  
Montana School Boards Association

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# Gallatin Gateway School District

## COVID-19 Emergency Measures

1902

### Alternative Grading

This policy is adopted as a temporary policy in accordance with the framework set by District Policy 1900 – Temporary COVID-19 Policies and is intended to govern School District operations for the period affected by the COVID-19 health and safety measures implemented by the School District in response to federal, state or local authorities.

Teachers will grade students as usual in accordance with established classroom or course practices during the grading period in accordance with District Policy 2420 and the Employee Handbook.

The default option for students and parents is the grade typically assigned for students in the grade level or class which may include an A-F letter grade. Students and parents may choose to receive a Proficient/Fail or P/F grade in place of a grade typically assigned for the student's courses. The P/F grade option can be requested by a student and parents no later than \_\_\_\_\_ calendar days after report cards have been sent to parents by submitting a written request to \_\_\_\_\_ the School District's custodian of records.

For students or parents who request a P/F grade, the School District will record the P/F designation using a rubric in which all grades of \_\_\_\_\_ or higher earn a Proficient in accordance with District Policy 1005FE and the School District's COVID-19 Plan of Action as submitted to the Office of the Governor.

Students earning course grades converted to a Proficient grade in this temporary P/F option for grading periods affected by COVID-19 health and safety measures will be granted credit for the course and the credit will count towards promotion or graduation requirements and extra-curricular eligibility. Students earning a Fail designation in a course will not earn credit, will be subject to retention consideration, and, if applicable, will be subject to extra-curricular eligibility consequences.

Grades converted to P/F will not be counted toward or against class honors or valedictorian status as outlined in Policy 2410P for classes of students graduating during or after 2020.

The School District will include a designation on the students' transcripts indicating the extraordinary circumstances for any grading period affected by COVID-19 health and safety measures.

Cross Reference:      Policy 1005FE – Proficiency Based Learning  
Policy 2410-2410P – Graduation Requirements  
Policy 2420 – Grading and Progress Reports  
Policy 2168 – Distance Learning  
Policy 2421 - Promotion and Retention

1  
2 Legal Reference: Section 20-1-301, MCA School fiscal year  
3 Section 20-9-311(4)(a)(b)(d), MCA Calculation of average number  
4 belonging  
5 Section 20-3-324, MCA Powers and duties  
6 Section 20-7-1601. Transformational learning  
7 10.55.906 ARM High School Credit  
8  
9

10 Policy History:

11 Adopted on:

12 Reviewed on:

13 Revised on:

14 Terminated on: