

March Agenda Special Meetings

Design-Build Team Interviews

The Board of Trustees of School District #35 will be conducting interviews for Design-Build Teams on the following day/times:

Thursday, March 5, 2020 (3:00pm - 6:00pm)

1. 3:00pm- Jackson Contractors Group/In2itive Architecture
2. 4:30pm- R&R Taylor/Comma-Q

Friday, March 6, 2020 (11:30am- 1:00pm)

1. 11:30am- Martel/Cushing Terrell

Monday, March 9, 2020 (1:30pm - 6:00pm)

1. 1:30pm- McKinstry
2. 3:00pm- Langlas/SMA Architects
3. 4:30pm- CS Structures/Phog Architecture

The agenda for each day will be as follows:

Call to Order

Presiding Trustee's explanation of procedures

Public Comment- Non Agenda Items- Sign in sheet

New Business

Interviews: Interviews will be no more than 1.5 hours (90 minutes) in length, under the following format of maximum time allowed:

- 15 minutes- **Design-Build Team**- introduction
- 50 minutes- **School Board**- conduct interview (see attached questions)
- 15 minutes- **School Board**- follow-up questions based on interview
- 10 minutes- **Design-Build Team**- follow-up questions to the Board

Adjournment

"The Gallatin Gateway School community empowers our students to take responsibility for their learning so they may achieve their individual potential as lifelong learners and productive citizens."

**MINUTES
SPECIAL MEETING
BOARD OF TRUSTEES, GALLATIN GATEWAY SCHOOL DISTRICT #35**

Call to Order

The Board of Trustees of the Gallatin Gateway School District #35 met at 3:00pm on Thursday, March 5, 2020 in the Gallatin Gateway School Board Room. The meeting was called to order at 3:01pm.

Trustees Present:

Aaron Schwieterman, Board Chair; Julie Fleury, Board Vice-Chair; Mary Martin, Carissa Paulson, Patti Ringo

Staff Present:

Theresa Keel, Superintendent; and Carrie Fisher, District Clerk

Others Present:

Lauri Olsen, Greg Hebnor, Scott Brothers, Marie Wilson, Tim Lyner, Dick Shockley, Ben Lloyd, Sten Witmer, Erik Renna, Russ Olsen, Kevin Barre, Matt Miller, Alison Totten, Bill Siebrasse

Presiding Trustee's Explanation of Procedures

Board Chair Aaron Schwieterman explained the public comment process to be followed for addressing the Board in accordance with Gallatin Gateway School policy. She noted: 1) that prior to a vote the public may comment on agenda items; 2) there will be time for public comment on non-agenda items; and 3) public comment periods are not intended to be a question and answer session.

Public Comment on Non- Agenda Items

None

NEW BUSINESS

Design-Build Team Interviews

The Board interviewed the following Design-Build teams:

Jackson Contractors Group/In2itive Architecture

Team members interviewing: Greg Hebnor- Project Executive & Preconstruction Manager;
Scott Brothers- Project Manager; Marie Wilson- Lead Designer; Tim Lyner- Superintendent

R&R Taylor/Comma-Q

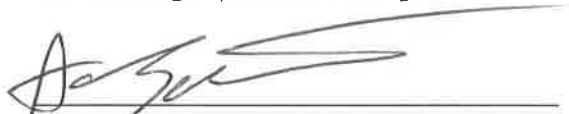
Team members interviewing: Ben Lloyd- Principal Architect; Sten Witmer- Architect; Russ Olsen-Owner; Kevin Barre- Project Facilitator

The format of each interview was as follows:

- Maximum time allowed (1.5 hours)
- 15 minutes- Design-Build Team- introduction
- 50 minutes- School Board- conduct interview (12 pre approved questions)
- 15 minutes- School Board- follow-up questions based on interview
- 10 minutes- Design-Build Team- follow-up questions to the Board

Adjournment

The meeting adjourned at 5:54pm.



Aaron Schweiterman, Board Chair



Carrie Fisher, District Clerk

Special Meeting

March 5, 2020

Sign-in Sheet

<u>Name- please print</u>	<u>Signature</u>
1. Lauri Olsen	Lauri Olsen
2. GIPPO HEDMON	GIPPO HEDMON
3. Scott Brothers	Scott Brothers
4. MARIE WILSON	MARIE WILSON
5. Tim LINDER	Tim LINDER
6. Dick Shrockley	Dick Shrockley
7. Ben Lloyd	Ben Lloyd
8. EYEN WITMER	EYEN WITMER
9. Erik Runna	Erik Runna
10. Russ Olsen	Russ Olsen
11. Kevin Burnie	Kevin Burnie
12. Matt Miller	Matt Miller
13. HIGDON	HIGDON
14. Bill Siebrasse	Bill Siebrasse
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**GALLATIN GATEWAY SCHOOL
PO BOX 265, GALLATIN GATEWAY, MT 59730**

The agenda must also include a "public comment" item in order to allow members of the general public to comment on any public matter under the jurisdiction of the district that is not specifically listed on the agenda, except that no member of the public will be allowed to comment on contested cases, other adjudicative proceedings, or personnel matters. The Board Chairman may place reasonable time limits on any "public comment" item in order to maintain and ensure effective and efficient operations of the Board. The District shall not take any action on any matter discussed, unless the matter is specifically noticed on the agenda, and the public has been allowed the opportunity to comment.

** Public comment will be asked on each agenda item. Do not sign below for agenda items.*

Public Comment Sign-in

Date: March 5, 2020

**Please sign below for non-agenda items to be heard under New business: Public comment.*

NAME (Please Print Clearly)	TOPIC (Please Print Clearly)
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INTERVIEW QUESTIONS FOR DESIGN-BUILD TEAMS

1. Why are you interested in this project?
2. Describe your philosophy/perspective on community, staff, and student involvement in these types of projects.
3. As you may be aware, our District has many deferred maintenance issues, an aging facility and a bonding capacity of around \$7 million. How will you help the District determine the best approach and project(s) to pursue during this project?
4. What experience do you have with 21st Century & beyond, state-of-the art instructional design that lends itself to the needs of students for years to come?
5. Given the school and/or public work projects you have worked on, how many times have you not worked with a district to a project's completion? Why?
6. What do you consider to be the three most significant challenges/risks to the successful completion of this project, and how will you help to mitigate those challenges?
7. How familiar are you with:
 - a. (1) Montana's bidding laws applicable to public schools;
 - b. (2) School Bonding process and elections,
 - c. (3) Montana's Open meeting laws;
 - d. (4) Design-Build process
8. How would you be a strong advocate and agent for the District, the students served, and the community?
9. Please provide at least one example of a time you had to represent a client's interest in a difficult situation with an architect, contractor, supplier, or other service provider.
10. What communications process do you use to keep clients up-to-date both in the design and construction phases?
11. Tell us about a project you are the most proud of and share with us why this project makes you the most proud.
12. Please explain your fee structure and what the District can expect to pay for the pre-construction phase of the project.