

# March Agenda Special Meetings

## Design-Build Team Interviews

The Board of Trustees of School District #35 will be conducting interviews for Design-Build Teams on the following day/times:

*Thursday, March 5, 2020 (3:00pm - 6:00pm)*

1. 3:00pm- Jackson Contractors Group/In2itive Architecture
2. 4:30pm- R&R Taylor/Comma-Q

*Friday, March 6, 2020 (11:30am- 1:00pm)*

1. 11:30am- Martel/Cushing Terrell

*Monday, March 9, 2020 (1:30pm - 6:00pm)*

1. 1:30pm- McKinstry
2. 3:00pm- Langlas/SMA Architects
3. 4:30pm- CS Structures/Phog Architecture

The agenda for each day will be as follows:

**Call to Order**

**Presiding Trustee's explanation of procedures**

**Public Comment- Non Agenda Items- Sign in sheet**

**New Business**

Interviews: Interviews will be no more than 1.5 hours (90 minutes) in length, under the following format of maximum time allowed:

- 15 minutes- **Design-Build Team**- introduction
- 50 minutes- **School Board**- conduct interview (see attached questions)
- 15 minutes- **School Board**- follow-up questions based on interview
- 10 minutes- **Design-Build Team**- follow-up questions to the Board

**Adjournment**

*"The Gallatin Gateway School community empowers our students to take responsibility for their learning so they may achieve their individual potential as lifelong learners and productive citizens."*

**MINUTES**  
**SPECIAL COMMITTEE MEETING**  
**BOARD OF TRUSTEES, GALLATIN GATEWAY SCHOOL DISTRICT #35**

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**Call to Order**

The Board of Trustees of the Gallatin Gateway School District #35 met at 11:30am on Friday, March 6, 2020 in the Gallatin Gateway School Board Room. The meeting was called to order at 11:32 am.

**Trustees Present:**

Aaron Schwieterman, Board Chair; Julie Fleury, Board Vice-Chair; Mary Martin, Carissa Paulson, Patti Ringo

**Staff Present:**

Theresa Keel, Superintendent; and Carrie Fisher, District Clerk

**Others Present**

Dick Shockley, Lauri Olsen, Alison Ulrich, Bill Siebrasse

**Presiding Trustee's Explanation of Procedures**

Board Chair Aaron Schwieterman explained the public comment process to be followed for addressing the Board in accordance with Gallatin Gateway School policy. She noted: 1) that prior to a vote the public may comment on agenda items; 2) there will be time for public comment on non-agenda items; and 3) public comment periods are not intended to be a question and answer session.

**Public Comment on Non- Agenda Items**

None

**NEW BUSINESS**

Design-Build Team Interviews

The Board interviewed the following Design-Build teams:

*Martel/Cushing Terrell*

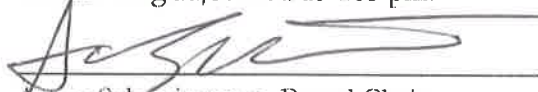
Team members interviewing: Corey Johnson- Principal-in-Charge/Educational Planner; Sky Cook- Project Architect/Designer; Alex Russell- Mechanical Engineer; Travis Kabalin- Project Manager; Tyler Ragan- Estimator


The format of the interview was as follows:

- Maximum time allowed (1.5 hours)
- 15 minutes- Design-Build Team- introduction
- 50 minutes- School Board- conduct interview (12 pre approved questions)
- 15 minutes- School Board- follow-up questions based on interview
- 10 minutes- Design-Build Team- follow-up questions to the Board

**Adjournment**

The meeting adjourned at 1:03 pm.

  
Aaron Schwieterman, Board Chair

  
Carrie Fisher, District Clerk

**MINUTES**  
**SPECIAL COMMITTEE MEETING**  
**BOARD OF TRUSTEES, GALLATIN GATEWAY SCHOOL DISTRICT #35**

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**Call to Order**

The Board of Trustees of the Gallatin Gateway School District #35 met at 1:30pm on Monday, March 9, 2020 in the Gallatin Gateway School Board Room. The meeting was called to order at 1:33 pm.

**Trustees Present:**

Aaron Schwieterman, Board Chair; Julie Fleury, Board Vice-Chair; Mary Martin, Carissa Paulson, Patti Ringo

**Staff Present:**

Theresa Keel, Superintendent; and Carrie Fisher, District Clerk

**Others Present**

Dick Shockley, Lauri Olsen, Jeff Davis, Karen Hedglin, Halvor Kamrud, Tyran Campbell, Scott Hedglin, Alison Ulrich, Bill Siebrasse, Levi Clark, Sam Fox, Kip Weeda, Cassandra Elwell, Martin Weaver, Tammi Kamps, Misti Richardson, Roger Davis, Matt Drake, Klint Fisher, Carly Smith, Steve Langlas

**Presiding Trustee's Explanation of Procedures**

Board Chair Aaron Schwieterman explained the public comment process to be followed for addressing the Board in accordance with Gallatin Gateway School policy. She noted: 1) that prior to a vote the public may comment on agenda items; 2) there will be time for public comment on non-agenda items; and 3) public comment periods are not intended to be a question and answer session.

**Public Comment on Non- Agenda Items**

None

**NEW BUSINESS**

Design-Build Team Interviews

The Board interviewed the following Design-Build teams:

*McKinstry*

Team members interviewing: Halvor Kamrud- Account Executive; Jeff Davis- Project Director; Karen Hedglin- Senior Program Manager; Scott Hedglin- Principal Architect; Tyran Campbell- Superintendent

*Langlas/SMA Architects*

Team members interviewing: Roger Davis- Project Manager; Matt Drake- Assistant Project Manager; Klint Fisher- Architect; Carly Smith- Marketing Coordinator; Steve Langlas- President

*CS Structures/Pbog Architecture*

Team members interviewing: Levi Clark- Principal-in-Charge, Estimator/Project Manager; Cassandra Elwell- Architect; Marty Weaver- Superintendent; Sam Fox- Structural Engineer; Kip Weeda- Mechanical Engineer

# Special Meeting

March 6, 2020

Sign-in Sheet

<u>Name- please print</u>	<u>Signature</u>
1. Dick Shockley	Dick Shockley
2. Lauri Olsen	Lauri Olsen
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**GALLATIN GATEWAY SCHOOL  
PO BOX 265, GALLATIN GATEWAY, MT 59730**

The agenda must also include a "public comment" item in order to allow members of the general public to comment on any public matter under the jurisdiction of the district that is not specifically listed on the agenda, except that no member of the public will be allowed to comment on contested cases, other adjudicative proceedings, or personnel matters. The Board Chairman may place reasonable time limits on any "public comment" item in order to maintain and ensure effective and efficient operations of the Board. The District shall not take any action on any matter discussed, unless the matter is specifically noticed on the agenda, and the public has been allowed the opportunity to comment.

*\* Public comment will be asked on each agenda item. Do not sign below for agenda items.*

# Public Comment Sign-in

## Date: March 6, 2020

*\*Please sign below for non-agenda items to be heard under New business: Public comment.*

NAME (Please Print Clearly)	TOPIC (Please Print Clearly)
1. Bill Siebrasse	WATCH INTERVIEW
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## INTERVIEW QUESTIONS FOR DESIGN-BUILD TEAMS

1. Why are you interested in this project?
2. Describe your philosophy/perspective on community, staff, and student involvement in these types of projects.
3. As you may be aware, our District has many deferred maintenance issues, an aging facility and a bonding capacity of around \$7 million. How will you help the District determine the best approach and project(s) to pursue during this project?
4. What experience do you have with 21st Century & beyond, state-of-the art instructional design that lends itself to the needs of students for years to come?
5. Given the school and/or public work projects you have worked on, how many times have you not worked with a district to a project's completion? Why?
6. What do you consider to be the three most significant challenges/risks to the successful completion of this project, and how will you help to mitigate those challenges?
7. How familiar are you with:
  - a. (1) Montana's bidding laws applicable to public schools;
  - b. (2) School Bonding process and elections,
  - c. (3) Montana's Open meeting laws;
  - d. (4) Design-Build process
8. How would you be a strong advocate and agent for the District, the students served, and the community?
9. Please provide at least one example of a time you had to represent a client's interest in a difficult situation with an architect, contractor, supplier, or other service provider.
10. What communications process do you use to keep clients up-to-date both in the design and construction phases?
11. Tell us about a project you are the most proud of and share with us why this project makes you the most proud.
12. Please explain your fee structure and what the District can expect to pay for the pre-construction phase of the project.