

# November Agenda

## Regular Meeting of Trustees

The regular meeting of the Board of Trustees of School District #35 has been scheduled for **Wednesday, November 18, 2020 at 6:00pm via Zoom.** (All policies can be found at [www.gallatingatewayschool.com](http://www.gallatingatewayschool.com).)

**Call to Order**

**Pledge of Allegiance**

**Presiding Trustee's explanation of procedures**

**Public Comment- Non Agenda Items-** Sign in sheet

**GUEST:** Mike DuCuennois- CrossHarbor Capital Informational Presentation

**Consent Agenda**

**Minutes:** October 21, 2020- regular meeting; November 6, 2020-special meeting; **Finance:** Warrants; Cash Reconciliation- July 2020, August 2020, and September 2020; **Personnel:** Hire: Classified/Certified Substitutes

**Superintendent's Report**

**District Clerk's Report**

**Old Business**

Discuss and Consider Board Communications and Standard Operating Procedures

- Community email correspondence- how to include in public comment
- Email disclaimer statement
- Board email addresses- one email vs. individual emails
- In-person vs. virtual meetings- how to move forward
- Posting virtual meeting procedures- calendar vs. agenda
- Zoom meeting procedures and script for presiding officer

Revise 2020-2021- Action Plan for Strategic Plan

**New Business**

Action Items:

Consider Remote Learning Curriculum & Plan

Rescind Motion for Assistant Cook offer of Employment

Hire: Assistant Cook

2020-2021 General Fund Line-item Budget Adoption

Review and Consider Revisions to District Clerk Evaluation Tool

Voting on MTSBA FY22 Dues Revenue Estimate

Set Date for Special Meeting- to consider Building Committee Recommendation

Consider date change for December regular meeting

**Committee Reports**

Building Committee

- Open the Apply Phase- request from Cushing Terrell/Martel

Next Meetings:

Special Meeting- TBD- building committee recommendation

Special Meeting- December 4, 2020 @ 10am- agenda setting

Regular Meeting- December 16, 2020 @ 6pm

**Adjournment**

*"The Gallatin Gateway School community empowers our students to take responsibility for their learning so they may achieve their individual potentials as lifelong learners and productive citizens."*

Excerpt from GGS Policy #1441- Audience Participation

### Audience Participation

The Board recognizes the value of public comment on educational issues and the importance of involving members of the public in its meetings. The Board also recognizes the statutory and constitutional rights of the public to participate in governmental operations. To allow fair and orderly expression of public comments, the Board will permit public participation through oral or written comments during the "public comment" section of the Board agenda and prior to a final decision on a matter of significant interest to the public. The Chairperson may control such comments to ensure an orderly progression of the meeting.

Individuals wishing to be heard by the Chairperson shall first be recognized by the Chairperson. Individuals, after identifying themselves, will proceed to make comments as briefly as the subject permits. The Chairperson may interrupt or terminate an individual's statement when appropriate, including when statements are out of order, too lengthy, personally directed, abusive, obscene, or irrelevant. The Board as a whole shall have the final decision in determining the appropriateness of all such rulings. It is important for all participants to remember that Board meetings are held in public but are not public meetings. Members of the public shall be recognized and allowed input during the meeting, at the discretion of the Chairperson.

Cross Reference: 1420 School Board Meeting Procedure

Legal Reference: Article II, Section 8, Montana Constitution – Right of participation  
Article II, Section 10, Montana Constitution – Right of privacy  
§§ 2-3-101, et seq., MCA Notice and Opportunity to Be Heard

### ***Zoom procedures:***

1. Please ensure your mic is muted until called upon by the Board Chair
2. Public Comment is accepted two times during the meeting:
  - a. During non-agenda public comment for items not on the agenda
  - b. After the Board motion and discussion on an agenda item.
3. To participate from a mobile device or computer:
  - a. Please use the "Raise Hand" button under "Participants" button at the bottom of your screen
  - b. Once called on please unmute yourself to provide comments
4. To participate from a phone when dialed in:
  - a. \*9 to raise and lower hand for public comment

Once called on please press \*6 to unmute yourself to provide comments

### **Join Zoom Meeting**

Please click this URL to join. <https://us02web.zoom.us/j/81288720227?pwd=aGQreUdyY1VGWDhFeXNMa0FwN01adz09>

Passcode: 64LhKn

Description: The regular meeting of the Board of Trustees of School District #35 has been scheduled for Wednesday, November 18, 2020 at 6:00pm

Or join by phone:

Dial(for higher quality, dial a number based on your current location):

US: +1 346 248 7799 or +1 669 900 6833 or +1 253 215 8782 or +1 312 626 6799 or +1 929 205 6099 or +1 301 715 8592

Webinar ID: 812 8872 0227

Passcode: 823751

International numbers available: <https://us02web.zoom.us/j/keRLX9PLd>

*"The Gallatin Gateway School community empowers our students to take responsibility for their learning so they may achieve their individual potentials as lifelong learners and productive citizens."*

**MINUTES  
REGULAR MEETING  
BOARD OF TRUSTEES, GALLATIN GATEWAY SCHOOL DISTRICT #35**

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**CALL TO ORDER**

The Board of Trustees of the Gallatin Gateway School District #35 met at 6:00 pm on Wednesday, November 18, 2020 via Zoom. Board Chair Aaron Schwieterman presided and called the meeting to order at 6:02pm.

**TRUSTEES PRESENT**

Aaron Schwieterman, Board Chair; Julie Fleury, Vice Chair; Mary Martin, Carissa Paulson, Patti Ringo

**TRUSTEES ABSENT**

None

**STAFF PRESENT**

Theresa Keel, Superintendent, Carrie Fisher, District Clerk; Ashley Davis, Teacher; Alixa Davis, Teacher; Hailee Olsen, Teacher; Jamie Hetherington, Teacher; Rochelle Dierenfeldt, Teacher; Jacki Yager, Teacher; Bobbie Jo McClure, Kitchen Manager; Mike Coon, Teacher; Sarah Malott, Teacher.

**OTHERS PRESENT**

*No sign-in sheet due to COVID-19 and meeting being held virtually*

Morgan Stuart, George Wintle, Mike DuCuennois, Cassandra Elwell, Lesley Gilmore, Ann Prescott

**PLEDGE OF ALLEGIANCE**

The meeting attendees recited the *Pledge of Allegiance*.

**PRESIDING TRUSTEE'S EXPLANATION OF PROCEDURES**

Board Chair Aaron Schwieterman explained the public comment process to be followed for addressing the Board in accordance with Gallatin Gateway School policy. He noted: 1) that prior to a vote the public may comment on agenda items; 2) there will be time for public comment on non-agenda items; 3) public comment periods are not intended to be a question and answer session.

**PUBLIC COMMENT ON NON-AGENDA ITEMS**

None

**GUEST:** Mike DuCuennois of CrossHarbor Capital provided information regarding the status of the Gateway Village development at the corner of Highway 191 and Cottonwood Road. He noted that the project is moving forward and on schedule to begin building soon. He noted that the majority of the development will be long-term rentals for the workforce under his company's umbrella. In addition, he noted that there will be approximately 30 homes that will be sold to employees at below market. Mr. DuCuennois also noted that his company also purchased the Gateway Inn and will begin some renovations/additions there as well. He extended an offer to provide the Board with monthly updates regarding the project.

**CONSENT AGENDA**

Motion: Trustee Patti Ringo to approve the consent agenda as presented. Minutes for October 21, 2020-regular meeting and November 6, 2020-special meeting; Warrants; Cash Reconciliations for July 2020,

August 2020, and September 2020; **and Hire:** Classified/Certified Substitutes: Maxine Daniel, Connie Evenson, Brooke Savage, Dayna Bergin, Diane Belcourt, April Bettilyon, Cyndee Bishop, Cynthia Corliss, Jason Fischer, Kevin Germann, Mary Jo Haberman, Kimberli Jones, Cheryl Juergens, David Keightley, Kris Keller, Rebecca Lieurance, Brad Parsch, Teresa Ann Quatraro, Leigh Strohn, Barry Sulam, and Debra Tysse.

Seconded: Trustee Mary Martin

Public Comment: None

For: Fleury, Martin, Paulson, Ringo, Schwieterman

Opposed: None

Motion passed unanimously.

## **SUPERINTENDENT REPORT**

Superintendent Keel shared the following with the Board: 1) Enrollment: 153; 2) Weekly PLC's; 3) G/T testing; 4) Veteran's Day video/presentation; 5) Remote learning curriculum vetting; 6) Substitute shortage; 7) EPAS observations; 8) Fall Festival Day/Literary Character Day; 9) Building committee workshops; 10) Gateway Village update and anticipated impact fees; 11) Covid-19 update/status; 12) Fire Drills; 13) Project Child Safe; 14) 4-rivers MASS meeting; 15) BISD Rural Superintendent Meeting; and 16) RtI interventions. Public Comment: Morgan Stuart

## **DISTRICT CLERK REPORT**

District Clerk Carrie Fisher reviewed the following with the Board: 1) Cash reconciliations; 2) Zoom webinar edition; 3) BMS & MASBO training; 4) Tax Calculator for bond election impact; 5) District Clerk leave; 6) Building Committee workshops/updates; 7) Heating & plumbing repairs; 8) TR-1 & TR-2 forms submitted to OPI; 9) Transportation summary; 10) Assistant Cook position update; 11) Additional Coronavirus Relief Funds (CRF)- \$13,902; 12) Adult Education summary; 13) Board Training opportunities; and 14) Important dates.

## **OLD BUSINESS**

### Board Communications and Standard Operating Procedures

Motion: Trustee Patti Ringo moved that all correspondence to the board is reviewed & discussed during the agenda setting meeting and it will be decided which correspondence should be added to the agenda and which correspondence can be referred to the Superintendent or other District employee to address.

Seconded: Trustee Carissa Paulson

Public Comment: None

For: Fleury, Martin, Paulson, Ringo, Schwieterman

Opposed: None

Motion passed unanimously.

District Clerk Carrie Fisher will clarify with MTSBA regarding this process.

Motion: Trustee Mary Martin moved to include the the following disclosure statement in all email correspondence from the Board and to be posted on the district website: *"DISCLOSURE: Please be advised that when you email individual trustees or the Board as a whole, such email communications are treated as public records, are required to be maintained by the District as an official public record, and are subject to further disclosure to members of the public. The only exception to public disclosure is when the contents of your email communication infringes on an individual's right of privacy that clearly exceeds the merits of public disclosure."*

Seconded: Trustee Carissa Paulson

Public Comment: None

For: Fleury, Martin, Paulson, Ringo, Schwieterman  
Opposed: None  
Motion passed unanimously

The Board also discussed how to deal with text messages and facebook private messages. The consensus was that they would encourage people to only communicate about district business using their district email address.

Motion: Trustee Carissa Paulson moved to set up one email for the Board, whereas the board chair will be the only one to respond to the emails and will do so within 24 hours with a “canned” response that will thank the individual for their email and tell them how it will be handled (i.e. reviewed at the next agenda setting or regular meeting).

Seconded: Trustee Patti Ringo

Public Comment: None

For: Fleury, Martin, Paulson, Ringo, Schwieterman

Opposed: None

Motion passed unanimously

District Clerk Carrie Fisher will set up the new email address for the Board which will be [school-board@gallatingatewayschool.com](mailto:school-board@gallatingatewayschool.com).

The consensus of the Board is to continue with virtual meetings. The Board Chair and Vice Chair will determine the format at each agenda setting meeting and the format will be noted on the agenda.

Motion: Trustee Mary Martin moved to change our current practice and only include the zoom link on the school calendar on the website.

Seconded: Vice Chair Julie Fleury

Public Comment: None

For: Fleury, Martin, Paulson, Ringo, Schwieterman

Opposed: None

Motion passed unanimously

Motion: Trustee Carissa Paulson moved to to adopt the following procedures and process for virtual (Zoom) meetings:

- i. Setup of the meeting: All meetings will be set up using the Webinar add-on in Zoom
- ii. Statement for Board Chair or other presiding office to read at the beginning of the meeting:  
“The Board recognizes the value of public comment and the importance of involving the members of the public in its meetings. The Board also recognizes the statutory and constitutional rights of the public to participate in governmental operations. To allow fair and orderly expression of public comments, the board will permit public participation in the following ways throughout this meeting: 1) during the “Public comment on non-agenda items” portion of the agenda; 2) prior to a final decision on presented motions; and 3) at the discretion of the Board Chair on any matter of significant interest to the public. It is important to note that all participants remember Board meetings are held in public, but are not public meetings, Therefore, public comment is not intended to be a question and answer session between the Board and public. In addition, public participants

may be interrupted or terminated if comments are out of order, too lengthy, personally directed, abusive, obscene, irrelevant, or violates the privacy of another individual.

For agenda items requiring action, the Board's process is to present a motion , a second, conduct Board discussion, and then receive public comment. The Board will then engage in further discussion prior to voting on the issue.

As the Board Chair, I will limit comments to one per person on each agenda item and each person is limited to\_\_\_\_\_ minutes. If you wish to participate, please wait until the Board asks for public comment and raise your hand. If you are on a mobile device or computer, please use the "Raise hand" button at the bottom of your screen, if you are participating by phone press \*9 to raise and lower your hand. As the presiding officer I will acknowledge you and you will be unmuted to provide your comment. Prior to providing your comment, please identify yourself to the Board."

Seconded: Vice Chair Julie Fleury

Public Comment: None

For: Fleury, Martin, Paulson, Ringo, Schwieterman

Opposed: None

Motion passed unanimously

## **NEW BUSINESS**

### Consider Remote Learning Curriculum

Motion: Trustee Mary Martin to adopt Acellus Power Homeschool as a K-8 Remote Learning Curriculum and remote learning plan as presented by the Superintendent.

Seconded: Vice Chair Julie Fleury

Public Comment: None

For: Fleury, Martin, Paulson, Ringo, Schwieterman

Opposed: None

Motion passed unanimously

### Rescind Motion for Assistant Cook Offer of Employment

Motion: Trustee Patti Ringo to rescind prior motion on October 21, 2020 to offer employment to Miranda Tucker.

Seconded: Vice Chair Julie Fleury

Public Comment: None

For: Fleury, Martin, Paulson, Ringo, Schwieterman

Opposed: None

Motion passed unanimously

### Hire: Assistant Cook

Motion: Trustee Patti Ringo to to hire Delaney Campbell as the Assistant Cook at \$14/hour, not to exceed 30 hours/week and \$2125 in annual flex benefits beginning no sooner than November 19, 2020 and ending no later than June 11, 2021 pending completion and acceptance of a pre-employment physical and fingerprint background check.

Seconded: Trustee Carissa Paulson

Public Comment: None

For: Fleury, Martin, Paulson, Ringo, Schwieterman

Opposed: None  
Motion passed unanimously.

2020-2021 General Fund Line-item Budget Adoption

Motion: Vice Chair Julie Fleury to adopt the general fund line-item budget for the 2020-2021 budget year.  
Second: Trustee Mary Martin  
Public Comment: None  
For: Fleury, Martin, Paulson, Ringo, Schwieterman  
Opposed: None  
Motion passed unanimously

Review and Consider Revisions to District Clerk Evaluation Tool

Motion: Trustee Patti Ringo to adopt the District Clerk Evaluation Tool with no changes for the 2020-2021 evaluation year.  
Second: Trustee Mary Martin  
Public Comment: None  
For: Fleury, Martin, Paulson, Ringo, Schwieterman  
Opposed: None  
Motion passed unanimously

The Board would like the District Clerk to complete a self-evaluation as well, which will be discussed when the Board sets the date for the evaluation.

Voting on MTSBA FY22 Dues Revenue Estimate

Motion: Trustee Mary Martin to approve the FY22 Dues Estimate as presented by the MTSBA Board of Directors.  
Seconded: Vice Chair Julie Fleury  
Public Comment: None  
For: Fleury, Martin, Paulson, Ringo, Schwieterman  
Opposed: None  
Motion passed unanimously

Set Date for Special Meeting to Consider Building Committee Recommendations

The Board will hold a special meeting via Zoom on November 30, 2020 at 6pm to consider the building Committee recommendations regarding the facility project.

Consider Date Change for December Regular Meeting

The Board will hold the regular December meeting via Zoom on Monday, December 14, 2020 at 6pm.

**COMMITTEE REPORT**

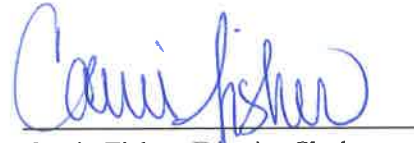
Trustees Mary Martin and Patti Ringo provided the Board with an update regarding the Building Committee progress. They noted that the committee sent a mailing to registered voters with information about the project and survey to increase engagement in the process. The committee also held two community feedback workshops in November one in-person and one virtually. The survey closes on Monday, November 23, 2020 at 12pm. The committee will meet on November 23, 2020 to review the survey results in an effort to develop a recommendation for the Board to consider at the November 30 special meeting.

Next Meetings:

- Building Committee Meeting- November 23, 2020 at 6:30pm
- Special Meeting- November 30, 2020 at 6:00pm
- Special Meeting- December 4, 2020, 2020 at 10am- agenda setting
- Regular Meeting- December 14, 2020 at 6:00pm

**ADJOURNMENT**

Board Chair Aaron Schwieterman adjourned the meeting at 8:54pm.

  
\_\_\_\_\_  
Aaron Schwieterman, Board Chair  
\_\_\_\_\_  
Carrie Fisher, District Clerk



# Gallatin Gateway School

"Educating the Future"

100 Mill Street, PO Box 265, Gallatin Gateway, MT 59730

Phone: (406) 763-4415 Fax: (406) 763-4886

[www.gallatingatewayschool.com](http://www.gallatingatewayschool.com)

## MEMO

TO: Gallatin Gateway Board of Trustees

FROM: Carrie Fisher, District Clerk

SUBJECT: Warrant Register Summary

DATE: November 16, 2020

Warrant Numbers (including Direct Deposit/ACH):

Claim (A/P) Warrants #'s:  
#36760- #36785

Electronic Payment:  
#-99712 #-99703

Voided Claim (A/P) Warrant #'s:  
None

Payroll Warrant #'s:  
#75742 - #74750

Direct Deposits/ACH #'s:  
#-88140 - #-88106

Voided Payroll Warrant #'s:  
None

Thank you.

11/13/20  
14:59:12

GALLATIN GATEWAY ELEMENTARY  
Claims and/or Payroll Checks List  
For the Accounting Period: 11/20

Page: 2 of 2  
Report ID: W100X

Payroll

Payroll

Check		Vendor/Employee/Payee Number/Name		Check Amount	Period	Date	Notes
Check #	Type					Issued	
-88140	P	56		0.00	11/20	11/05/20	
-88139	P	100027		1352.40	11/20	11/05/20	
-88138	P	100061		1014.03	11/20	11/05/20	
-88137	P	90		1139.54	11/20	11/05/20	
-88136	P	11		2481.39	11/20	11/05/20	
-88135	P	15		3931.50	11/20	11/05/20	
-88134	P	100011		2324.76	11/20	11/05/20	
-88133	P	20		3303.72	11/20	11/05/20	
-88132	P	100014		2218.76	11/20	11/05/20	
-88131	P	100031		2201.26	11/20	11/05/20	
-88130	P	100062		603.53	11/20	11/05/20	
-88129	P	25		3595.64	11/20	11/05/20	
-88128	P	100010		2977.58	11/20	11/05/20	
-88127	P	100032		2212.62	11/20	11/05/20	
-88126	P	100001		3056.42	11/20	11/05/20	
-88125	P	100007		852.31	11/20	11/05/20	
-88124	P	111		2339.51	11/20	11/05/20	
-88123	P	71		909.43	11/20	11/05/20	
-88122	P	100030		3537.28	11/20	11/05/20	
-88121	P	93		1769.61	11/20	11/05/20	
-88120	P	39		1993.45	11/20	11/05/20	
-88119	P	100034		665.18	11/20	11/05/20	
-88118	P	40		1410.89	11/20	11/05/20	
-88117	P	100058		2288.26	11/20	11/05/20	
-88116	P	44		2858.97	11/20	11/05/20	
-88115	P	100059		1788.61	11/20	11/05/20	
-88114	P	49		2196.26	11/20	11/05/20	
-88113	P	100064		124.67	11/20	11/05/20	
-88112	P	86		2338.81	11/20	11/05/20	
-88111	P	100063		1060.53	11/20	11/05/20	
-88110	P	96		2161.67	11/20	11/05/20	
-88109	P	58		2408.31	11/20	11/05/20	
-88108	P	FIT	EFTPS-IRS	17770.58	11/20	11/05/20	
-88107	P	P.E.R.S.	PERS	2381.76	11/20	11/05/20	
-88106	P	TRS	TEACHERS RETIREMENT SYST	12646.83	11/20	11/05/20	
75742	P	100050		173.15	11/20	11/05/20	
75743	P	19		135.12	11/20	11/05/20	
75744	P	100060		150.29	11/20	11/05/20	
75745	P	FLEX	ALLEGIANCE BENEFIT PLAN	2548.67	11/20	11/05/20	
75746	P	LIFE INSURANCE	DEARBORN LIFE INSURANCE	114.00	11/20	11/05/20	
75747	P	SIT	DEPARTMENT OF REVENUE	3471.00	11/20	11/05/20	
75748	P	MEA DUES	MFPE, JAMIE HETHERINGTON	304.50	11/20	11/05/20	
75749	P	MUST	MUST	14255.00	11/20	11/05/20	
75750	P	NEA	SECURITY BENEFIT LIFE IN	745.00	11/20	11/05/20	

Payroll Total # of Checks:

44

Total:

117712.80

Check Types: MC=Manual Claim, SC=System Claim, V=Void (never in system), E=ACH  
P=Payroll, C=Cancelled (cancelled in system), R=Reissued, D=Deleted (deleted in system)

11/16/20  
15:27:46

GALLATIN GATEWAY ELEMENTARY  
Claims and/or Payroll Checks List  
For the Accounting Period: 11/20

Page: 1 of 1  
Report ID: W100X

Claims

*Accounts Payable*

Check		Vendor/Employee/Payee Number/Name	Check Amount	Period	Date		Notes
Check #	Type				Issued		
-99712	E	1305 BMO MASTERCARD	567.36	11/20	11/13/20		
-99711	E	1305 BMO MASTERCARD	93.79	11/20	11/13/20		
-99710	E	1305 BMO MASTERCARD	356.05	11/20	11/13/20		
-99709	E	1305 BMO MASTERCARD	28.79	11/20	11/13/20		
-99708	E	1305 BMO MASTERCARD	525.50	11/20	11/13/20		
-99707	E	1305 BMO MASTERCARD	286.80	11/20	11/13/20		
-99706	E	1305 BMO MASTERCARD	7461.13	11/20	11/13/20		
-99705	E	1305 BMO MASTERCARD	1829.24	11/20	11/13/20		
-99704	E	1305 BMO MASTERCARD	323.01	11/20	11/13/20		
-99703	E	1305 BMO MASTERCARD	6.00	11/20	11/13/20		
36760	SC	1606 3 BROTHERS PLUMBING & HEATING	285.00	11/20	11/18/20		
36761	SC	43 ALSCO-AMERICAN LINEN DIVISION	344.03	11/20	11/18/20		
36762	SC	1328 BRIDGER ANALYTICAL LAB, INC	28.00	11/20	11/18/20		
36763	SC	228 CENTURYLINK	7.58	11/20	11/18/20		
36764	SC	229 CENTURYLINK	13.18	11/20	11/18/20		
36765	SC	262 COMMERCIAL ENERGY OF MONTANA INC	437.84	11/20	11/18/20		
36766	SC	1503 COMPANION CORPORATION	200.00	11/20	11/18/20		
36767	SC	1756 CONNIE EVENSON	51.15	11/20	11/18/20		
36768	SC	1337 CORE CONTROL	450.00	11/20	11/18/20		
36769	SC	1415 GALLATIN COUNTY TREASURER	203.61	11/20	11/18/20		
36770	SC	471 GRANITE TECHNOLOGY SOLUTIONS INC	31.25	11/20	11/18/20		
36771	SC	577 J&H INC	38.87	11/20	11/18/20		
36772	SC	1665 KEEL, THERESA	54.96	11/20	11/18/20		
36773	SC	1608 MARTIN, MARY T.	659.93	11/20	11/18/20		
36774	SC	856 NORTHWESTERN ENERGY	2126.22	11/20	11/18/20		
36775	SC	1757 OLEN, HAILEE	9.99	11/20	11/18/20		
36776	SC	880 OTT JONES SCULPTURE	807.15	11/20	11/18/20		
36777	SC	1724 PURITAN COMMERCIAL CLEANING & SER	5876.00	11/20	11/18/20		
36778	SC	1750 RAM	568.99	11/20	11/18/20		
36779	SC	1110 SYSCO FOOD SERVICES OF MT	2988.93	11/20	11/18/20		
36780	SC	1118 TEAR IT UP LLC	52.56	11/20	11/18/20		
36781	SC	666 THOMAS, LORRIE	100.00	11/20	11/18/20		
36782	SC	1506 THREE SEASONS, INC	710.00	11/20	11/18/20		
36783	SC	420 US FOODS	3961.12	11/20	11/18/20		
36784	SC	43 ALSCO-AMERICAN LINEN DIVISION	61.43	11/20	11/18/20		
36785	SC	1131 THE CARRIAGE HOUSE CAR WASH	17.00	11/20	11/18/20		

Claims Total # of Checks: 36 Total: 31562.46

Grand Total # of Checks: 36 Total: 31562.46

Check Types: MC=Manual Claim, SC=System Claim, V=Void (never in system), E=ACH  
P=Payroll, C=Cancelled (cancelled in system), R=Reissued, D=Deleted (deleted in system)

11/13/20  
14:55:33

GALLATIN GATEWAY ELEMENTARY  
Check/Claim Details  
For the Accounting Period: 11/20

Page: 1 of 23  
Report ID: AP100W

\* ... Over spent expenditure

Warrant Claim	Vendor #/Name	Amount	Acct/Source/				
Line #	Invoice #/Inv Date/Description	Line Amount	PO #	Fund Org	Prog-Fund	Obj Proj	
E	1305 BMO MASTERCARD						
	2498	567.36					
	C, FISHER PCARD TRANSACTIONS #3574						
	NOVEMBER 5, 2020 STATEMENT						
1	CC-541 10/08/20 RANDOM DRUG TESTING- CB	55.00					
		CC Accounting: 110- 80-100-2700-330		110	625		
	THE CHEMNET CONSORTIUM						
2	CC-542 10/13/20 MONTHLY SUBSCRIPTION- ZOOM PHO	15.86		115	625		198
		CC Accounting: 115- 80-770-2300-810-198					
	ZOOM VIDEO COMMUNICATIONS INC.						
3	CC-543 10/23/20 MONTHLY SUBSCRIPTION	37.00		101	625		
		CC Accounting: 101- 80-100-2300-810					
	SURVEY MONKEY						
4	CC-544 10/30/20 MONTHLY TRASH SERVICE	294.36		101	625		
		CC Accounting: 101- 80-100-2600-431					
	MONTHLY TRASH SERVICE						
	L&L SITE SERVICES						
5	CC-544 10/30/20 MONTHLY TRASH SERVICE	33.45		110	625		
		CC Accounting: 110- 80-100-2600-431					
	MONTHLY TRASH SERVICE						
	L&L SITE SERVICES						
6	CC-544 10/30/20 MONTHLY TRASH SERVICE	6.69		117	625		
		CC Accounting: 117- 80-610-2600-431					
	MONTHLY TRASH SERVICE						
	L&L SITE SERVICES						
7	CC-545 11/03/20 TITLE IX TRAINING- MARTIN	125.00		101	625		
		CC Accounting: 101- 80-100-2300-582					
	MTSBA - MONTANA SCHOOL BOARD ASSOCIATION						
	2499	93.79					
1	CC-550 11/02/20 TORTILLAS	24.45		101	625		
		CC Accounting: 101- 81-100-2120-610					
	COUNSELING MATERIALS						
	ALBERTSONS						
2	CC-550 11/02/20 TORTILLAS	10.48		101	625		
		CC Accounting: 101- 82-100-2120-610					
	COUNSELING MATERIALS						
	ALBERTSONS						
3	CC-549 10/28/20	41.20		101	625		
		CC Accounting: 101- 81-100-2120-610					
	COUNSELING MATERIALS						
	ALBERTSONS						
4	CC-549 10/28/20	17.65		101	625		
		CC Accounting: 101- 82-100-2120-610					
	COUNSELING MATERIALS						
	ALBERTSONS						

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Warrant Claim	Vendor #/Name	Amount
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Line #	Invoice #/Inv Date/Description	Line Amount
	PO #	Fund Org
	Acct/Source/ Prog-Func	Obj Proj

LUMBERJAKE THROWING COMPANY

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Line #	Invoice #/Inv Date/Description	Line Amount	PO #	Fund	Org	Prog-Func	Obj Proj
3	CC-566 10/14/20 STAFF- DINNER INCENTIVE	139.50		115	625		110
	DOMINOS- DC					CC Accounting: 115- 80-100-2316-610-110	
4	CC-567 10/08/20 MCEL REGISTRATION	250.00		115	625		110
	MTSBA - MONTANA SCHOOL BOARD ASSOCIATION					CC Accounting: 115- 80-100-2321-582-110	
	2503	286.80					
	ASHLEY DAVIS PCARD TRANSACTIONS #1614						
	NOVEMBER 5, 2020 STATEMENT						
1	CC-568 10/16/20 ART SUPPLIES- BRUSHES	10.79					
						CC Accounting: 115- 81-100-1000-610-145	
				115	625		145
	INSTRUCTIONAL SUPPLIES- 115						
	AMAZON.COM						
2	CC-568 10/16/20 ART SUPPLIES- BRUSHES	4.20		115	625		145
						CC Accounting: 115- 82-100-1000-610-145	
	INSTRUCTIONAL SUPPLIES- 115						
	AMAZON.COM						
3	CC-568 10/17/20 ART SUPPLIES- PAINT	126.15		115	625		145
						CC Accounting: 115- 81-100-1000-610-145	
	Year-end Art Order-FY19						
	AMAZON.COM						
4	CC-568 10/17/20 ART SUPPLIES- PAINT	87.67		115	625		145
						CC Accounting: 115- 82-100-1000-610-145	
	Year-end Art Order-FY19						
	AMAZON.COM						
5	CC-568 10/20/20 ART SUPPLIES- PAINT	17.74		115	625		145
						CC Accounting: 115- 81-100-1000-610-145	
	INSTRUCTIONAL SUPPLIES- 115						
	AMAZON.COM						
6	CC-568 10/20/20 ART SUPPLIES- PAINT	6.90		115	625		145
						CC Accounting: 115- 82-100-1000-610-145	
	INSTRUCTIONAL SUPPLIES- 115						
	AMAZON.COM						
7	CC-568 10/20/20 ART SUPPLIES- PAINT	24.01		115	625		145
						CC Accounting: 115- 81-100-1000-610-145	
	INSTRUCTIONAL SUPPLIES- 115						
	AMAZON.COM						
8	CC-568 10/20/20 ART SUPPLIES- PAINT	9.34		115	625		145
						CC Accounting: 115- 82-100-1000-610-145	
	INSTRUCTIONAL SUPPLIES- 115						
	AMAZON.COM						
	2504	7,461.13					
	E.CLARK PCARD TRANSACTIONS #4213						
	NOVEMBER 5, 2020 STATEMENT- PAGE #1						
1	Large Jacket	47.75					
			21108	115	80	100-2316	610 110
	HANDS ON INC.						
2	XXL Jacket	49.25*	21108	115	80	100-2316	610 110
	HANDS ON INC.						

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3	Lego Mindstorms Education	604.55	20196	101	999			
	LEGO EDUCATION							
	PO Accounting (Org/Prog/Func/Obj/Proj: 81-100-1000-610-							
4	Lego Mindstorms Education	235.10	20196	101	999			
	LEGO EDUCATION							
	PO Accounting (Org/Prog/Func/Obj/Proj: 82-100-1000-610-							
5	EV3 Core Set	2,217.10	20196	101	999			
	LEGO EDUCATION							
	PO Accounting (Org/Prog/Func/Obj/Proj: 81-100-1000-610-							
6	EV3 Core Set	862.20	20196	101	999			
	LEGO EDUCATION							
	PO Accounting (Org/Prog/Func/Obj/Proj: 82-100-1000-610-							
7	Play Condition	18.76*	21091	115	82 100-1000		610	194
	ECKROTH MUSIC							
8	Play Condition	48.24*	21091	115	81 100-1000		610	194
	ECKROTH MUSIC							
9	Shop Fee	1.96*	21091	115	82 100-1000		610	194
	ECKROTH MUSIC							
10	Shop Fee	5.04*	21091	115	81 100-1000		610	194
	ECKROTH MUSIC							
11	Clean	14.00*	21091	115	82 100-1000		610	194
	ECKROTH MUSIC							
12	Clean	36.00*	21091	115	81 100-1000		610	194
	ECKROTH MUSIC							
13	Clean 2	14.00*	21091	115	82 100-1000		610	194
	ECKROTH MUSIC							
14	Clean 2	36.00*	21091	115	81 100-1000		610	194
	ECKROTH MUSIC							
15	Shop Fee 2	1.96*	21091	115	82 100-1000		610	194
	ECKROTH MUSIC							
16	Shop Fee 2	5.04*	21091	115	81 100-1000		610	194
	ECKROTH MUSIC							
17	Play Condition 2	18.76*	21091	115	82 100-1000		610	194
	ECKROTH MUSIC							
18	Play Condition 2	48.24*	21091	115	81 100-1000		610	194
	ECKROTH MUSIC							
19	Repair Parts 2	1.68*	21091	115	82 100-1000		610	194
	ECKROTH MUSIC							
20	Repair Parts 2	4.32*	21091	115	81 100-1000		610	194
	ECKROTH MUSIC							
21	FOLDERS & SEALS	13.10	20225	101	999			
	SCHOOL SPECIALTY INC.							
	PO Accounting (Org/Prog/Func/Obj/Proj: 81-100-1000-610-							
22	FOLDERS & SEALS	5.09	20225	101	999			
	SCHOOL SPECIALTY INC.							
	PO Accounting (Org/Prog/Func/Obj/Proj: 82-100-1000-610-							
23	PEN GEL ASSORT	14.97	20225	101	999			
	SCHOOL SPECIALTY INC.							
	PO Accounting (Org/Prog/Func/Obj/Proj: 81-100-1000-610-							

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24	PEN GEL ASSORT SCHOOL SPECIALTY INC, PO Accounting (Org/Prog/Func/Obj/Proj: 82-100-1000-610-	5.82	20225	101	999			
25	LAUNDRY DETERGENT SCHOOL SPECIALTY INC, PO Accounting (Org/Prog/Func/Obj/Proj: 81-100-1000-610-	15.58	20225	101	999			
26	LAUNDRY DETERGENT SCHOOL SPECIALTY INC, PO Accounting (Org/Prog/Func/Obj/Proj: 82-100-1000-610-	6.06	20225	101	999			
27	7 IN SCISSOR SCHOOL SPECIALTY INC, PO Accounting (Org/Prog/Func/Obj/Proj: 81-100-1000-610-	7.15	20225	101	999			
28	7 IN SCISSOR SCHOOL SPECIALTY INC, PO Accounting (Org/Prog/Func/Obj/Proj: 82-100-1000-610-	2.78	20225	101	999			
29	Poster Markers Classic SCHOOL SPECIALTY INC, PO Accounting (Org/Prog/Func/Obj/Proj: 81-100-1000-610-	5.75	20225	101	999			
30	Poster Markers Classic SCHOOL SPECIALTY INC, PO Accounting (Org/Prog/Func/Obj/Proj: 82-100-1000-610-	2.24	20225	101	999			
31	dry erase magnetic name p SCHOOL SPECIALTY INC, PO Accounting (Org/Prog/Func/Obj/Proj: 80-100-1000-610-	13.90	20230	101	999			
32	Magnetic easel chart stan SCHOOL SPECIALTY INC, PO Accounting (Org/Prog/Func/Obj/Proj: 80-100-1000-610-	278.92	20230	101	999			
33	shipping SCHOOL SPECIALTY INC, PO Accounting (Org/Prog/Func/Obj/Proj: 80-100-1000-610-	33.47	20230	101	999			
34	2081255211 07/20/20 GR MECHANICAL PENCIL SCHOOL SPECIALTY INC.	6.44*	21048	115	80	100-2316	610	145
35	2081255211 07/20/20 BL MECHANICAL PENCIL SCHOOL SPECIALTY INC.	6.44*	21048	115	80	100-2316	610	145
36	2081255211 07/20/20 PK MECHANICAL PENCIL SCHOOL SPECIALTY INC.	6.44*	21048	115	80	100-2316	610	145
37	2081255211 07/20/20 BL HIGHLIGHTER SCHOOL SPECIALTY INC.	11.82*	21048	115	80	100-2316	610	145
38	2081255211 07/20/20 YW HIGHLIGHTER SCHOOL SPECIALTY INC.	19.32*	21048	115	80	100-2316	610	145
39	2081255211 07/20/20 ERASERS W/ GRIP SCHOOL SPECIALTY INC.	13.95*	21048	115	80	100-2316	610	145
40	07/20/20 Mod Podge- Gloss SCHOOL SPECIALTY INC, PO Accounting (Org/Prog/Func/Obj/Proj: 81-100-1000-610-	19.09	20207	101	999			
41	07/20/20 Mod Podge- Gloss SCHOOL SPECIALTY INC, PO Accounting (Org/Prog/Func/Obj/Proj: 82-100-1000-610-	7.42	20207	101	999			



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Line #		Invoice #/Inv Date/Description	Line Amount	PO #	Fund	Org	Prog-Func	Obj Proj
42		07/20/20 Mod Podge- Matte	19.09	20207	101		999	
		SCHOOL SPECIALTY INC.						
		PO Accounting (Org/Prog/Func/Obj/Proj: 81-100-1000-610-						
43		07/20/20 Mod Podge- Matte	7.42	20207	101		999	
		SCHOOL SPECIALTY INC.						
		PO Accounting (Org/Prog/Func/Obj/Proj: 82-100-1000-610-						
44		07/20/20 Modeling Clay- Earth	21.47	20207	101		999	
		SCHOOL SPECIALTY INC.						
		PO Accounting (Org/Prog/Func/Obj/Proj: 81-100-1000-610-						
45		07/20/20 Modeling Clay- Earth	9.35	20207	101		999	
		SCHOOL SPECIALTY INC.						
		PO Accounting (Org/Prog/Func/Obj/Proj: 82-100-1000-610-						
46		07/20/20 Erasers	7.85	20207	101		999	
		SCHOOL SPECIALTY INC.						
		PO Accounting (Org/Prog/Func/Obj/Proj: 81-100-1000-610-						
47		07/20/20 Erasers	3.05	20207	101		999	
		SCHOOL SPECIALTY INC.						
		PO Accounting (Org/Prog/Func/Obj/Proj: 82-100-1000-610-						
48		07/20/20 Metallic Sharpies	35.57	20207	101		999	
		SCHOOL SPECIALTY INC.						
		PO Accounting (Org/Prog/Func/Obj/Proj: 81-100-1000-610-						
49		07/20/20 Metallic Sharpies	13.82	20207	101		999	
		SCHOOL SPECIALTY INC.						
		PO Accounting (Org/Prog/Func/Obj/Proj: 82-100-1000-610-						
50		07/20/20 Ultra Fine Point Sharpies	37.44	20207	101		999	
		SCHOOL SPECIALTY INC.						
		PO Accounting (Org/Prog/Func/Obj/Proj: 81-100-1000-610-						
51		07/20/20 Ultra Fine Point Sharpies	14.55	20207	101		999	
		SCHOOL SPECIALTY INC.						
		PO Accounting (Org/Prog/Func/Obj/Proj: 82-100-1000-610-						
52		07/20/20 Glue Sticks	4.11	20207	101		999	
		SCHOOL SPECIALTY INC.						
		PO Accounting (Org/Prog/Func/Obj/Proj: 81-100-1000-610-						
53		07/20/20 Glue Sticks	1.60	20207	101		999	
		SCHOOL SPECIALTY INC.						
		PO Accounting (Org/Prog/Func/Obj/Proj: 82-100-1000-610-						
54		07/20/20 Clothes Pins	4.48	20207	101		999	
		SCHOOL SPECIALTY INC.						
		PO Accounting (Org/Prog/Func/Obj/Proj: 81-100-1000-610-						
55		07/20/20 Clothes Pins	1.74	20207	101		999	
		SCHOOL SPECIALTY INC.						
		PO Accounting (Org/Prog/Func/Obj/Proj: 82-100-1000-610-						
56		07/20/20 Acrylic Orange	15.70	20207	101		999	
		SCHOOL SPECIALTY INC.						
		PO Accounting (Org/Prog/Func/Obj/Proj: 81-100-1000-610-						
57		07/20/20 Acrylic Orange	6.10	20207	101		999	
		SCHOOL SPECIALTY INC.						
		PO Accounting (Org/Prog/Func/Obj/Proj: 82-100-1000-610-						

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Line #	Invoice #/Inv Date/Description	Line Amount	PO #	Fund	Org	Prog-Func	Obj Proj
58	07/20/20 Acrylic Magenta SCHOOL SPECIALTY INC. PO Accounting (Org/Prog/Func/Obj/Proj: 81-100-1000-610-	15.70	20207	101	999		
59	07/20/20 Acrylic Magenta SCHOOL SPECIALTY INC. PO Accounting (Org/Prog/Func/Obj/Proj: 82-100-1000-610-	6.10	20207	101	999		
60	07/20/20 Acrylic Purple SCHOOL SPECIALTY INC. PO Accounting (Org/Prog/Func/Obj/Proj: 81-100-1000-610-	15.70	20207	101	999		
61	07/20/20 Acrylic Purple SCHOOL SPECIALTY INC. PO Accounting (Org/Prog/Func/Obj/Proj: 82-100-1000-610-	6.10	20207	101	999		
62	07/20/20 Magic Rub Erasers SCHOOL SPECIALTY INC. PO Accounting (Org/Prog/Func/Obj/Proj: 81-100-1000-610-	12.72	20207	101	999		
63	07/20/20 Magic Rub Erasers SCHOOL SPECIALTY INC. PO Accounting (Org/Prog/Func/Obj/Proj: 82-100-1000-610-	4.94	20207	101	999		
64	07/20/20 Palettes SCHOOL SPECIALTY INC. PO Accounting (Org/Prog/Func/Obj/Proj: 81-100-1000-610-	11.69	20207	101	999		
65	07/20/20 Palettes SCHOOL SPECIALTY INC. PO Accounting (Org/Prog/Func/Obj/Proj: 82-100-1000-610-	4.55	20207	101	999		
66	07/20/20 Paint cups SCHOOL SPECIALTY INC. PO Accounting (Org/Prog/Func/Obj/Proj: 81-100-1000-610-	4.19	20207	101	999		
67	07/20/20 Paint cups SCHOOL SPECIALTY INC. PO Accounting (Org/Prog/Func/Obj/Proj: 82-100-1000-610-	1.63	20207	101	999		
68	07/20/20 Glue sticks- lg SCHOOL SPECIALTY INC. PO Accounting (Org/Prog/Func/Obj/Proj: 81-100-1000-610-	8.22	20207	101	999		
69	07/20/20 Glue sticks- lg SCHOOL SPECIALTY INC. PO Accounting (Org/Prog/Func/Obj/Proj: 82-100-1000-610-	3.20	20207	101	999		
70	07/20/20 Glue sticks- sm SCHOOL SPECIALTY INC. PO Accounting (Org/Prog/Func/Obj/Proj: 81-100-1000-610-	9.53	20207	101	999		
71	07/20/20 Glue sticks- sm SCHOOL SPECIALTY INC. PO Accounting (Org/Prog/Func/Obj/Proj: 82-100-1000-610-	3.71	20207	101	999		
72	07/20/20 Glue gun SCHOOL SPECIALTY INC. PO Accounting (Org/Prog/Func/Obj/Proj: 81-100-1000-610-	9.72	20207	101	999		
73	07/20/20 Glue gun SCHOOL SPECIALTY INC. PO Accounting (Org/Prog/Func/Obj/Proj: 82-100-1000-610-	3.78	20207	101	999		

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Line #		Invoice #/Inv Date/Description	Line Amount	PO #	Fund	Org	Prog-Func	Obj	Proj
74		07/20/20 Trimmer	60.52	20207	101		999		
		SCHOOL SPECIALTY INC.							
		PO Accounting (Org/Prog/Func/Obj/Proj: 81-100-1000-610-							
75		07/20/20 Trimmer	23.52	20207	101		999		
		SCHOOL SPECIALTY INC.							
		PO Accounting (Org/Prog/Func/Obj/Proj: 82-100-1000-610-							
76		07/20/20 Tape Dispenser	5.61	20207	101		999		
		SCHOOL SPECIALTY INC.							
		PO Accounting (Org/Prog/Func/Obj/Proj: 81-100-1000-610-							
77		07/20/20 Tape Dispenser	2.18	20207	101		999		
		SCHOOL SPECIALTY INC.							
		PO Accounting (Org/Prog/Func/Obj/Proj: 82-100-1000-610-							
78		07/20/20 Colored Pencil Sharpener	33.69	20207	101		999		
		SCHOOL SPECIALTY INC.							
		PO Accounting (Org/Prog/Func/Obj/Proj: 81-100-1000-610-							
79		07/20/20 Colored Pencil Sharpener	13.10	20207	101		999		
		SCHOOL SPECIALTY INC.							
		PO Accounting (Org/Prog/Func/Obj/Proj: 82-100-1000-610-							
80		07/20/20 Rulers	5.51	20207	101		999		
		SCHOOL SPECIALTY INC.							
		PO Accounting (Org/Prog/Func/Obj/Proj: 81-100-1000-610-							
81		07/20/20 Rulers	2.14	20207	101		999		
		SCHOOL SPECIALTY INC.							
		PO Accounting (Org/Prog/Func/Obj/Proj: 82-100-1000-610-							
82		07/20/20 Stapler	13.10	20207	101		999		
		SCHOOL SPECIALTY INC.							
		PO Accounting (Org/Prog/Func/Obj/Proj: 81-100-1000-610-							
83		07/20/20 Stapler	5.09	20207	101		999		
		SCHOOL SPECIALTY INC.							
		PO Accounting (Org/Prog/Func/Obj/Proj: 82-100-1000-610-							
84		07/20/20 Paper Punch	2.05	20207	101		999		
		SCHOOL SPECIALTY INC.							
		PO Accounting (Org/Prog/Func/Obj/Proj: 81-100-1000-610-							
85		07/20/20 Paper Punch	0.80	20207	101		999		
		SCHOOL SPECIALTY INC.							
		PO Accounting (Org/Prog/Func/Obj/Proj: 82-100-1000-610-							
86		07/20/20 Scissors	11.58	20207	101		999		
		SCHOOL SPECIALTY INC.							
		PO Accounting (Org/Prog/Func/Obj/Proj: 81-100-1000-610-							
87		07/20/20 Scissors	4.50	20207	101		999		
		SCHOOL SPECIALTY INC.							
		PO Accounting (Org/Prog/Func/Obj/Proj: 82-100-1000-610-							
88		07/20/20 Clips	1.92	20207	101		999		
		SCHOOL SPECIALTY INC.							
		PO Accounting (Org/Prog/Func/Obj/Proj: 81-100-1000-610-							
89		07/20/20 Clips	0.75	20207	101		999		
		SCHOOL SPECIALTY INC.							
		PO Accounting (Org/Prog/Func/Obj/Proj: 82-100-1000-610-							

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Line #	Invoice #/Inv Date/Description	Line Amount	PO #	Fund	Org	Acct/Source/ Prog-Func	Obj	Proj	
90	07/20/20 Sketchbooks SCHOOL SPECIALTY INC. PO Accounting (Org/Prog/Func/Obj/Proj: 81-100-1000-610-	68.70	20207	101	999				
91	07/20/20 Sketchbooks SCHOOL SPECIALTY INC. PO Accounting (Org/Prog/Func/Obj/Proj: 82-100-1000-610-	26.70	20207	101	999				
92	07/20/20 Colored Pencils SCHOOL SPECIALTY INC. PO Accounting (Org/Prog/Func/Obj/Proj: 81-100-1000-610-	11.13	20207	101	999				
93	07/20/20 Colored Pencils SCHOOL SPECIALTY INC. PO Accounting (Org/Prog/Func/Obj/Proj: 82-100-1000-610-	4.33	20207	101	999				
94	07/20/20 Tempera Gold SCHOOL SPECIALTY INC. PO Accounting (Org/Prog/Func/Obj/Proj: 81-100-1000-610-	8.09	20207	101	999				
95	07/20/20 Tempera Gold SCHOOL SPECIALTY INC. PO Accounting (Org/Prog/Func/Obj/Proj: 82-100-1000-610-	3.15	20207	101	999				
96	07/20/20 Acrylic Black SCHOOL SPECIALTY INC. PO Accounting (Org/Prog/Func/Obj/Proj: 81-100-1000-610-	47.09	20207	101	999				
97	07/20/20 Acrylic Black SCHOOL SPECIALTY INC. PO Accounting (Org/Prog/Func/Obj/Proj: 82-100-1000-610-	18.31	20207	101	999				
98	07/20/20 Acrylic White SCHOOL SPECIALTY INC. PO Accounting (Org/Prog/Func/Obj/Proj: 81-100-1000-610-	58.87	20207	101	999				
99	07/20/20 Acrylic White SCHOOL SPECIALTY INC. PO Accounting (Org/Prog/Func/Obj/Proj: 82-100-1000-610-	22.88	20207	101	999				
100	07/20/20 Acrylic Cobalt Blue SCHOOL SPECIALTY INC. PO Accounting (Org/Prog/Func/Obj/Proj: 81-100-1000-610-	11.77	20207	101	999				
101	07/20/20 Acrylic Cobalt Blue SCHOOL SPECIALTY INC. PO Accounting (Org/Prog/Func/Obj/Proj: 82-100-1000-610-	4.50	20207	101	999				
102	07/20/20 Acrylic Cool Yellow SCHOOL SPECIALTY INC. PO Accounting (Org/Prog/Func/Obj/Proj: 81-100-1000-610-	23.55	20207	101	999				
103	07/20/20 Acrylic Cool Yellow SCHOOL SPECIALTY INC. PO Accounting (Org/Prog/Func/Obj/Proj: 82-100-1000-610-	9.15	20207	101	999				
104	07/20/20 Acrylic Burnt Umber SCHOOL SPECIALTY INC. PO Accounting (Org/Prog/Func/Obj/Proj: 81-100-1000-610-	15.70	20207	101	999				
105	07/20/20 Acrylic Burnt Umber SCHOOL SPECIALTY INC. PO Accounting (Org/Prog/Func/Obj/Proj: 82-100-1000-610-	6.10	20207	101	999				

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Warrant Claim		Vendor #/Name	Amount		Acct/Source/				
Line #	Invoice #/Inv Date/Description		Line Amount	PO #	Fund	Org	Prog-Func	Obj	Proj
106	07/20/20 Acrylic Metallic		13.24	20207	101		999		
	SCHOOL SPECIALTY INC.								
	PO Accounting (Org/Prog/Func/Obj/Proj: 81-100-1000-610-								
107	07/20/20 Acrylic Metallic		5.15	20207	101		999		
	SCHOOL SPECIALTY INC.								
	PO Accounting (Org/Prog/Func/Obj/Proj: 82-100-1000-610-								
108	07/20/20 Sponge Brushes		6.83	20207	101		999		
	SCHOOL SPECIALTY INC.								
	PO Accounting (Org/Prog/Func/Obj/Proj: 81-100-1000-610-								
109	07/20/20 Sponge Brushes		2.65	20207	101		999		
	SCHOOL SPECIALTY INC.								
	PO Accounting (Org/Prog/Func/Obj/Proj: 82-100-1000-610-								
110	07/20/20 Kid Gloves		11.69	20207	101		999		
	SCHOOL SPECIALTY INC.								
	PO Accounting (Org/Prog/Func/Obj/Proj: 81-100-1000-610-								
111	07/20/20 Kid Gloves		4.55	20207	101		999		
	SCHOOL SPECIALTY INC.								
	PO Accounting (Org/Prog/Func/Obj/Proj: 82-100-1000-610-								
112	07/20/20 Adult Aprons		31.11	20207	101		999		
	SCHOOL SPECIALTY INC.								
	PO Accounting (Org/Prog/Func/Obj/Proj: 81-100-1000-610-								
113	07/20/20 Adult Aprons		12.09	20207	101		999		
	SCHOOL SPECIALTY INC.								
	PO Accounting (Org/Prog/Func/Obj/Proj: 82-100-1000-610-								
114	07/20/20 Masks		5.05	20207	101		999		
	SCHOOL SPECIALTY INC.								
	PO Accounting (Org/Prog/Func/Obj/Proj: 81-100-1000-610-								
115	07/20/20 Masks		1.96	20207	101		999		
	SCHOOL SPECIALTY INC.								
	PO Accounting (Org/Prog/Func/Obj/Proj: 82-100-1000-610-								
116	07/20/20 Wiggle Eyes		8.56	20207	101		999		
	SCHOOL SPECIALTY INC.								
	PO Accounting (Org/Prog/Func/Obj/Proj: 81-100-1000-610-								
117	07/20/20 Wiggle Eyes		3.33	20207	101		999		
	SCHOOL SPECIALTY INC.								
	PO Accounting (Org/Prog/Func/Obj/Proj: 82-100-1000-610-								
118	07/20/20 White Const. Paper		17.07	20207	101		999		
	SCHOOL SPECIALTY INC.								
	PO Accounting (Org/Prog/Func/Obj/Proj: 81-100-1000-610-								
119	07/20/20 White Const. Paper		6.63	20207	101		999		
	SCHOOL SPECIALTY INC.								
	PO Accounting (Org/Prog/Func/Obj/Proj: 82-100-1000-610-								
120	07/20/20 Sharpie Black		4.37	20207	101		999		
	SCHOOL SPECIALTY INC.								
	PO Accounting (Org/Prog/Func/Obj/Proj: 81-100-1000-610-								
121	07/20/20 Sharpie Black		1.70	20207	101		999		
	SCHOOL SPECIALTY INC.								
	PO Accounting (Org/Prog/Func/Obj/Proj: 82-100-1000-610-								

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Warrant Claim		Vendor #/Name	Amount		Acct/Source/				
Line #		Invoice #/Inv Date/Description	Line Amount	PO #	Fund	Org	Prog-Func	Obj	Proj
122		07/20/20 Black Const. Paper	6.83	20207	101		999		
		SCHOOL SPECIALTY INC.							
		PO Accounting (Org/Prog/Func/Obj/Proj: 81-100-1000-610-							
123		07/20/20 Black Const. Paper	2.65	20207	101		999		
		SCHOOL SPECIALTY INC.							
		PO Accounting (Org/Prog/Func/Obj/Proj: 82-100-1000-610-							
124		07/20/20 Sponges	7.43	20207	101		999		
		SCHOOL SPECIALTY INC.							
		PO Accounting (Org/Prog/Func/Obj/Proj: 81-100-1000-610-							
125		07/20/20 Sponges	2.89	20207	101		999		
		SCHOOL SPECIALTY INC.							
		PO Accounting (Org/Prog/Func/Obj/Proj: 82-100-1000-610-							
126		07/20/20 Popsicle Sticks	1.17	20207	101		999		
		SCHOOL SPECIALTY INC.							
		PO Accounting (Org/Prog/Func/Obj/Proj: 81-100-1000-610-							
127		07/20/20 Popsicle Sticks	0.46	20207	101		999		
		SCHOOL SPECIALTY INC.							
		PO Accounting (Org/Prog/Func/Obj/Proj: 82-100-1000-610-							
128		07/20/20 Pottery Clay	36.03	20207	101		999		
		SCHOOL SPECIALTY INC.							
		PO Accounting (Org/Prog/Func/Obj/Proj: 81-100-1000-610-							
129		07/20/20 Pottery Clay	14.01	20207	101		999		
		SCHOOL SPECIALTY INC.							
		PO Accounting (Org/Prog/Func/Obj/Proj: 82-100-1000-610-							
130		07/20/20 Air-dry Clay	62.89	20207	101		999		
		SCHOOL SPECIALTY INC.							
		PO Accounting (Org/Prog/Func/Obj/Proj: 81-100-1000-610-							
131		07/20/20 Air-dry Clay	24.44	20207	101		999		
		SCHOOL SPECIALTY INC.							
		PO Accounting (Org/Prog/Func/Obj/Proj: 82-100-1000-610-							
132		07/20/20 10 great makerspace...	18.64	20221	101		999		
		FOLLETT SCHOOL SOLUTIONS							
		PO Accounting (Org/Prog/Func/Obj/Proj: 81-100-2225-640-							
133		07/20/20 10 great makerspace...	7.25	20221	101		999		
		FOLLETT SCHOOL SOLUTIONS							
		PO Accounting (Org/Prog/Func/Obj/Proj: 82-100-2225-640-							
134		07/20/20 13...Children Sh	169.25	20221	101		999		
		FOLLETT SCHOOL SOLUTIONS							
		PO Accounting (Org/Prog/Func/Obj/Proj: 81-100-2225-640-							
135		07/20/20 13...Children Sh	65.83	20221	101		999		
		FOLLETT SCHOOL SOLUTIONS							
		PO Accounting (Org/Prog/Func/Obj/Proj: 82-100-2225-640-							
136		07/20/20 ADRIFT AT SEA	11.88	20221	101		999		
		FOLLETT SCHOOL SOLUTIONS							
		PO Accounting (Org/Prog/Func/Obj/Proj: 81-100-2225-640-							
137		07/20/20 ADRIFT AT SEA	4.62	20221	101		999		
		FOLLETT SCHOOL SOLUTIONS							
		PO Accounting (Org/Prog/Func/Obj/Proj: 82-100-2225-640-							

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Line #	Invoice #/Inv Date/Description	Line Amount	FO #	Fund	Org	Prog-Func	Obj Proj
138	07/20/20 ALL ABOUT OCEANS FOLLETT SCHOOL SOLUTIONS PO Accounting (Org/Prog/Func/Obj/Proj: 81-100-2225-640-	12.27	20221	101	999		
139	07/20/20 ALL ABOUT OCEANS FOLLETT SCHOOL SOLUTIONS PO Accounting (Org/Prog/Func/Obj/Proj: 82-100-2225-640-	4.77	20221	101	999		
140	07/20/20 ALL ABOUT RAIN FORESTS FOLLETT SCHOOL SOLUTIONS PO Accounting (Org/Prog/Func/Obj/Proj: 81-100-2225-640-	12.27	20221	101	999		
141	07/20/20 ALL ABOUT RAIN FORESTS FOLLETT SCHOOL SOLUTIONS PO Accounting (Org/Prog/Func/Obj/Proj: 82-100-2225-640-	4.77	20221	101	999		
142	07/20/20 ALL THE IMPOSSIBLE THINGS FOLLETT SCHOOL SOLUTIONS PO Accounting (Org/Prog/Func/Obj/Proj: 81-100-2225-640-	13.61	20221	101	999		
143	07/20/20 ALL THE IMPOSSIBLE THINGS FOLLETT SCHOOL SOLUTIONS PO Accounting (Org/Prog/Func/Obj/Proj: 82-100-2225-640-	5.30	20221	101	999		
144	07/20/20 ANGLERFISH FOLLETT SCHOOL SOLUTIONS PO Accounting (Org/Prog/Func/Obj/Proj: 81-100-2225-640-	10.88	20221	101	999		
145	07/20/20 ANGLERFISH FOLLETT SCHOOL SOLUTIONS PO Accounting (Org/Prog/Func/Obj/Proj: 82-100-2225-640-	4.23	20221	101	999		
146	07/20/20 ANIMALS IN HIDING FOLLETT SCHOOL SOLUTIONS PO Accounting (Org/Prog/Func/Obj/Proj: 81-100-2225-640-	11.09	20221	101	999		
147	07/20/20 ANIMALS IN HIDING FOLLETT SCHOOL SOLUTIONS PO Accounting (Org/Prog/Func/Obj/Proj: 82-100-2225-640-	4.32	20221	101	999		
148	07/20/20 ARC OF A SCYTHE FOLLETT SCHOOL SOLUTIONS PO Accounting (Org/Prog/Func/Obj/Proj: 81-100-2225-640-	35.02	20221	101	999		
150	07/20/20 ARCTIC OCEAN FOLLETT SCHOOL SOLUTIONS PO Accounting (Org/Prog/Func/Obj/Proj: 81-100-2225-640-	15.15	20221	101	999		
151	07/20/20 ARCTIC OCEAN FOLLETT SCHOOL SOLUTIONS PO Accounting (Org/Prog/Func/Obj/Proj: 82-100-2225-640-	5.89	20221	101	999		
152	07/20/20 ART MASTERCLASS FOLLETT SCHOOL SOLUTIONS PO Accounting (Org/Prog/Func/Obj/Proj: 81-100-2225-640-	9.42	20221	101	999		
153	07/20/20 ART MASTERCLASS FOLLETT SCHOOL SOLUTIONS PO Accounting (Org/Prog/Func/Obj/Proj: 82-100-2225-640-	3.67	20221	101	999		
154	07/20/20 ATTACK OF THE 50-FOOT FOLLETT SCHOOL SOLUTIONS PO Accounting (Org/Prog/Func/Obj/Proj: 81-100-2225-640-	4.47	20221	101	999		

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Line #	Invoice #/Inv Date/Description	Line Amount	PO #	Fund	Org	Acct/Source/ Prog-Func	Obj	Proj	
155	07/20/20 ATTACK OF THE 50-FOOT FOLLETT SCHOOL SOLUTIONS PO Accounting (Org/Prog/Func/Obj/Proj: 82-100-2225-640-	1.74	20221	101	999				----
156	07/20/20 THE BAD GUYS IN SUPERBAD FOLLETT SCHOOL SOLUTIONS PO Accounting (Org/Prog/Func/Obj/Proj: 81-100-2225-640-	8.50	20221	101	999				
157	07/20/20 THE BAD GUYS IN SUPERBAD FOLLETT SCHOOL SOLUTIONS PO Accounting (Org/Prog/Func/Obj/Proj: 82-100-2225-640-	3.31	20221	101	999				
158	07/20/20 THE BAD GUYS IN THE BADDE FOLLETT SCHOOL SOLUTIONS PO Accounting (Org/Prog/Func/Obj/Proj: 81-100-2225-640-	8.50	20221	101	999				
159	07/20/20 THE BAD GUYS IN THE BADDE FOLLETT SCHOOL SOLUTIONS PO Accounting (Org/Prog/Func/Obj/Proj: 82-100-2225-640-	3.31	20221	101	999				
160	07/20/20 THE BAD GUYS IN THE BIG B FOLLETT SCHOOL SOLUTIONS PO Accounting (Org/Prog/Func/Obj/Proj: 81-100-2225-640-	8.50	20221	101	999				
161	07/20/20 THE BAD GUYS IN THE BIG B FOLLETT SCHOOL SOLUTIONS PO Accounting (Org/Prog/Func/Obj/Proj: 82-100-2225-640-	3.31	20221	101	999				
162	07/20/20 BARNYARD DANCE FOLLETT SCHOOL SOLUTIONS PO Accounting (Org/Prog/Func/Obj/Proj: 81-100-2225-640-	7.51	20221	101	999				
163	07/20/20 BARNYARD DANCE FOLLETT SCHOOL SOLUTIONS PO Accounting (Org/Prog/Func/Obj/Proj: 82-100-2225-640-	2.92	20221	101	999				
164	07/20/20 BARTIMAEUS FOLLETT SCHOOL SOLUTIONS PO Accounting (Org/Prog/Func/Obj/Proj: 81-100-2225-640-	39.93	20221	101	999				
165	07/20/20 BARTIMAEUS FOLLETT SCHOOL SOLUTIONS PO Accounting (Org/Prog/Func/Obj/Proj: 82-100-2225-640-	15.53	20221	101	999				
166	07/20/20 BINK AND GOLLIE FOLLETT SCHOOL SOLUTIONS PO Accounting (Org/Prog/Func/Obj/Proj: 81-100-2225-640-	27.02	20221	101	999				
167	07/20/20 BINK AND GOLLIE FOLLETT SCHOOL SOLUTIONS PO Accounting (Org/Prog/Func/Obj/Proj: 82-100-2225-640-	10.51	20221	101	999				
168	07/20/20 BOOKS OF ELSEWHERE FOLLETT SCHOOL SOLUTIONS PO Accounting (Org/Prog/Func/Obj/Proj: 81-100-2225-640-	51.15	20221	101	999				
169	07/20/20 BOOKS OF ELSEWHERE FOLLETT SCHOOL SOLUTIONS PO Accounting (Org/Prog/Func/Obj/Proj: 82-100-2225-640-	19.90	20221	101	999				
170	07/20/20 BOWSER & BIRDIE FOLLETT SCHOOL SOLUTIONS PO Accounting (Org/Prog/Func/Obj/Proj: 81-100-2225-640-	29.83	20221	101	999				



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Warrant Claim		Vendor #/Name	Amount						
Line #	Invoice #/Inv Date/Description	Line	Amount	PO #	Fund	Org	Acct/Source/ Prog-Func	Obj	Proj
171	07/20/20 BOWSER & BIRDIE		11.60	20221	101	999			
	FOLLETT SCHOOL SOLUTIONS								
	PO Accounting (Org/Prog/Func/Obj/Proj: 82-100-2225-640-								
172	07/20/20 THE BOY WHO BIT PICASSO		11.26	20221	101	999			
	FOLLETT SCHOOL SOLUTIONS								
	PO Accounting (Org/Prog/Func/Obj/Proj: 81-100-2225-640-								
173	07/20/20 THE BOY WHO BIT PICASSO		4.38	20221	101	999			
	FOLLETT SCHOOL SOLUTIONS								
	PO Accounting (Org/Prog/Func/Obj/Proj: 82-100-2225-640-								
174	07/20/20 CAPTAIN AWESOME		187.06	20221	101	999			
	FOLLETT SCHOOL SOLUTIONS								
	PO Accounting (Org/Prog/Func/Obj/Proj: 81-100-2225-640-								
175	07/20/20 CAPTAIN AWESOME		72.76	20221	101	999			
	FOLLETT SCHOOL SOLUTIONS								
	PO Accounting (Org/Prog/Func/Obj/Proj: 82-100-2225-640-								
176	07/20/20 CELEBRATE CHRISTMAS		9.65	20221	101	999			
	FOLLETT SCHOOL SOLUTIONS								
	PO Accounting (Org/Prog/Func/Obj/Proj: 81-100-2225-640-								
177	07/20/20 CELEBRATE CHRISTMAS		3.76	20221	101	999			
	FOLLETT SCHOOL SOLUTIONS								
	PO Accounting (Org/Prog/Func/Obj/Proj: 82-100-2225-640-								
178	07/20/20 CHRISTMAS AND HANUKKAH		18.68	20221	101	999			
	FOLLETT SCHOOL SOLUTIONS								
	PO Accounting (Org/Prog/Func/Obj/Proj: 81-100-2225-640-								
179	07/20/20 CHRISTMAS AND HANUKKAH		7.27	20221	101	999			
	FOLLETT SCHOOL SOLUTIONS								
	PO Accounting (Org/Prog/Func/Obj/Proj: 82-100-2225-640-								
180	07/20/20 CHRISTMAS IN SWEDEN		14.07	20221	101	999			
	FOLLETT SCHOOL SOLUTIONS								
	PO Accounting (Org/Prog/Func/Obj/Proj: 81-100-2225-640-								
181	07/20/20 CHRISTMAS IN SWEDEN		5.47	20221	101	999			
	FOLLETT SCHOOL SOLUTIONS								
	PO Accounting (Org/Prog/Func/Obj/Proj: 82-100-2225-640-								
182	07/20/20 ERIC CARLE'S OPPOSITES		5.05	20221	101	999			
	FOLLETT SCHOOL SOLUTIONS								
	PO Accounting (Org/Prog/Func/Obj/Proj: 81-100-2225-640-								
183	07/20/20 ERIC CARLE'S OPPOSITES		1.97	20221	101	999			
	FOLLETT SCHOOL SOLUTIONS								
	PO Accounting (Org/Prog/Func/Obj/Proj: 82-100-2225-640-								
184	07/20/20 FOREST OF GOOD AND EVIL		17.39	20221	101	999			
	FOLLETT SCHOOL SOLUTIONS								
	PO Accounting (Org/Prog/Func/Obj/Proj: 81-100-2225-640-								
186	07/20/20 GOBLIN SHARKS		12.89	20221	101	999			
	FOLLETT SCHOOL SOLUTIONS								
	PO Accounting (Org/Prog/Func/Obj/Proj: 81-100-2225-640-								
187	07/20/20 GOBLIN SHARKS		5.02	20221	101	999			
	FOLLETT SCHOOL SOLUTIONS								
	PO Accounting (Org/Prog/Func/Obj/Proj: 82-100-2225-640-								

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Line #	Invoice #/Inv Date/Description	Line Amount	PO #	Fund	Org	Prog-Func	Obj Proj	
188	07/20/20 GREAT WHITE SHARKS FOLLETT SCHOOL SOLUTIONS PO Accounting (Org/Prog/Func/Obj/Proj: 81-100-2225-640-	12.89	20221	101		999		
189	07/20/20 GREAT WHITE SHARKS FOLLETT SCHOOL SOLUTIONS PO Accounting (Org/Prog/Func/Obj/Proj: 82-100-2225-640-	5.02	20221	101		999		
190	07/20/20 HARRY POTTER AND THE SORC FOLLETT SCHOOL SOLUTIONS PO Accounting (Org/Prog/Func/Obj/Proj: 81-100-2225-640-	13.11	20221	101		999		
191	07/20/20 HARRY POTTER AND THE SORC FOLLETT SCHOOL SOLUTIONS PO Accounting (Org/Prog/Func/Obj/Proj: 82-100-2225-640-	5.10	20221	101		999		
192	07/20/20 THE HUGE PACIFIC OCEAN FOLLETT SCHOOL SOLUTIONS PO Accounting (Org/Prog/Func/Obj/Proj: 81-100-2225-640-	12.39	20221	101		999		
193	07/20/20 THE HUGE PACIFIC OCEAN FOLLETT SCHOOL SOLUTIONS PO Accounting (Org/Prog/Func/Obj/Proj: 82-100-2225-640-	4.82	20221	101		999		
194	07/20/20 IT'S NOT EASY BEING A FOLLETT SCHOOL SOLUTIONS PO Accounting (Org/Prog/Func/Obj/Proj: 81-100-2225-640-	10.09	20221	101		999		
195	07/20/20 IT'S NOT EASY BEING A FOLLETT SCHOOL SOLUTIONS PO Accounting (Org/Prog/Func/Obj/Proj: 82-100-2225-640-	3.92	20221	101		999		
196	07/20/20 JUMP, FROG, JUMP FOLLETT SCHOOL SOLUTIONS PO Accounting (Org/Prog/Func/Obj/Proj: 81-100-2225-640-	9.65	20221	101		999		
197	07/20/20 JUMP, FROG, JUMP FOLLETT SCHOOL SOLUTIONS PO Accounting (Org/Prog/Func/Obj/Proj: 82-100-2225-640-	3.76	20221	101		999		
198	07/20/20 LIONFISH FOLLETT SCHOOL SOLUTIONS PO Accounting (Org/Prog/Func/Obj/Proj: 81-100-2225-640-	12.89	20221	101		999		
199	07/20/20 LIONFISH FOLLETT SCHOOL SOLUTIONS PO Accounting (Org/Prog/Func/Obj/Proj: 82-100-2225-640-	5.02	20221	101		999		
200	07/20/20 NUDIBRANCH FOLLETT SCHOOL SOLUTIONS PO Accounting (Org/Prog/Func/Obj/Proj: 81-100-2225-640-	12.89	20221	101		999		
201	07/20/20 NUDIBRANCH FOLLETT SCHOOL SOLUTIONS PO Accounting (Org/Prog/Func/Obj/Proj: 82-100-2225-640-	5.02	20221	101		999		
202	07/20/20 THE SHIP OF THE DEAD FOLLETT SCHOOL SOLUTIONS PO Accounting (Org/Prog/Func/Obj/Proj: 81-100-2225-640-	10.16	20221	101		999		
203	07/20/20 THE SHIP OF THE DEAD FOLLETT SCHOOL SOLUTIONS PO Accounting (Org/Prog/Func/Obj/Proj: 82-100-2225-640-	3.95	20221	101		999		

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Line #	Invoice #/Inv Date/Description	Line Amount	PO #	Fund	Org	Acct/Source/ Prog-Func	Obj	Proj
204	07/20/20 STAR WARS: JEDI FOLLETT SCHOOL SOLUTIONS PO Accounting (Org/Prog/Func/Obj/Proj: 81-100-2225-640-	73.67	20221	101		999		
205	07/20/20 STAR WARS: JEDI FOLLETT SCHOOL SOLUTIONS PO Accounting (Org/Prog/Func/Obj/Proj: 82-100-2225-640-	28.66	20221	101		999		
206	07/20/20 THE TYRANT'S TOMB FOLLETT SCHOOL SOLUTIONS PO Accounting (Org/Prog/Func/Obj/Proj: 81-100-2225-640-	15.11	20221	101		999		
207	07/20/20 THE TYRANT'S TOMB FOLLETT SCHOOL SOLUTIONS PO Accounting (Org/Prog/Func/Obj/Proj: 82-100-2225-640-	5.88	20221	101		999		
208	A BOOK FOR ESCARGOT FOLLETT SCHOOL SOLUTIONS	10.54	21126	101	81	100-2225		640
209	A BOOK FOR ESCARGOT FOLLETT SCHOOL SOLUTIONS	4.10*	21126	101	82	100-2225		640
210	CHILD OF THE UNIVERSE FOLLETT SCHOOL SOLUTIONS	11.15	21126	101	81	100-2225		640
211	CHILD OF THE UNIVERSE FOLLETT SCHOOL SOLUTIONS	4.34*	21126	101	82	100-2225		640
212	HAMSTER HOLMES FOLLETT SCHOOL SOLUTIONS	11.15	21126	101	81	100-2225		640
213	HAMSTER HOLMES FOLLETT SCHOOL SOLUTIONS	4.34*	21126	101	82	100-2225		640
214	MABEL FOLLETT SCHOOL SOLUTIONS	10.54	21126	101	81	100-2225		640
215	MABEL FOLLETT SCHOOL SOLUTIONS	4.10*	21126	101	82	100-2225		640
216	RAGWEED AND POPPY FOLLETT SCHOOL SOLUTIONS	10.54	21126	101	81	100-2225		640
217	RAGWEED AND POPPY FOLLETT SCHOOL SOLUTIONS	4.10*	21126	101	82	100-2225		640
218	SMART GEORGE FOLLETT SCHOOL SOLUTIONS	11.15	21126	101	81	100-2225		640
219	SMART GEORGE FOLLETT SCHOOL SOLUTIONS	4.34*	21126	101	82	100-2225		640
220	WAYS TO WELCOME FOLLETT SCHOOL SOLUTIONS	11.76	21126	101	81	100-2225		640
221	WAYS TO WELCOME FOLLETT SCHOOL SOLUTIONS	4.58*	21126	101	82	100-2225		640
222	WHEREVER I GO FOLLETT SCHOOL SOLUTIONS	11.15	21126	101	81	100-2225		640
223	WHEREVER I GO FOLLETT SCHOOL SOLUTIONS	4.34*	21126	101	82	100-2225		640
224	Quartly Invoice QUADIENT, INC	110.10	21112	101	80	100-2300		532

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\* ... Over spent expenditure

Warrant Claim	Vendor #/Name	Amount	Acct/Source/				
Line #	Invoice #/Inv Date/Description	Line Amount	PO #	Fund	Org	Prog-Func	Obj Proj
2505		1,829.24					
E.CLARK PCARD TRANSACTIONS #4213							
NOVEMBER 5, 2020 STATEMENT- PAGE #2							
1	CC-533 10/12/20 BOTTLED WATER	8.99					
		CC Accounting: 115- 80-770-1000-610-198		115	625		198
CASEY'S CORNER STORE							
2	CC-559 10/09/20 Refund of fees for new credit	-44.00		101	625		
		CC Accounting: 101- 80-100-2500-810					
BMO MASTERCARD							
3	HEPA AIR FILTER	14.04*	21106	115	82 770-1000		610 198
	AMAZON.COM						
4	HEPA AIR FILTER	39.95*	21106	115	81 770-1000		610 198
	AMAZON.COM						
5	SanDisk Memory Card	28.04	21109	101	81 100-1000		682
	AMAZON.COM						
6	SanDisk Memory Card	10.91	21109	101	82 100-1000		682
	AMAZON.COM						
7	Membership Renewal	239.00	21113	101	80 100-2321		810
	ASCD - MEMBERSHIP PROCESSING CENTER						
8	PROPANE HEATERS	300.43*	21114	115	81 770-1000		610 198
	AMAZON.COM						
9	PROPANE HEATERS	105.55*	21114	115	82 770-1000		610 198
	AMAZON.COM						
10	SHIPPING	19.23*	21114	115	81 770-1000		610 198
	AMAZON.COM						
11	SHIPPING	6.75*	21114	115	82 770-1000		610 198
	AMAZON.COM						
12	CMP3 G8 Math Manipulative	276.47*	21104	101	82 100-1000		610
	SAVVAS						
13	3day	43.52*	21104	101	82 100-1000		610
	SAVVAS						
14	Student Atlases	96.84	20212	101	999		
	SOCIAL STUDIES SCHOOL SERVICE						
	PO Accounting (Org/Prog/Func/Obj/Proj: 81-100-1000-610-						
15	Student Atlases	37.66	20212	101	999		
	SOCIAL STUDIES SCHOOL SERVICE						
	PO Accounting (Org/Prog/Func/Obj/Proj: 82-100-1000-610-						
16	Student Guide	90.00	20212	101	999		
	SOCIAL STUDIES SCHOOL SERVICE						
	PO Accounting (Org/Prog/Func/Obj/Proj: 81-100-1000-610-						
17	Student Guide	35.00	20212	101	999		
	SOCIAL STUDIES SCHOOL SERVICE						
	PO Accounting (Org/Prog/Func/Obj/Proj: 82-100-1000-610-						
18	SHIPPING	22.42	20212	101	999		
	SOCIAL STUDIES SCHOOL SERVICE						
	PO Accounting (Org/Prog/Func/Obj/Proj: 81-100-1000-610-						
19	SHIPPING	8.73	20212	101	999		
	SOCIAL STUDIES SCHOOL SERVICE						
	PO Accounting (Org/Prog/Func/Obj/Proj: 82-100-1000-610-						

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GALLATIN GATEWAY ELEMENTARY  
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Over spent expenditure

Warrant Claim	Vendor #/Name	Amount	Acct/Source/				
Line #	Invoice #/Inv Date/Description	Line Amount	PO #	Fund	Org	Prog-Func	Obj Proj
20	15x26	488.71	21097	101	80	100-2600	610
	HOUSE OF CLEAN						
21		1.00	21097	101	80	100-2600	610
	HOUSE OF CLEAN						
	2506	323.01					
E,CLARK PCARD TRANSACTIONS #4213							
NOVEMBER 5, 2020 STATEMENT- PAGE #3							
1	CC-537 10/30/20 HEATER REFUND	-431.96					
		CC Accounting: 115- 80-770-1000-610-198					
				115	625		198
	COUNSELING MATERIALS						
	AMAZON.COM						
2	CC-561 10/27/20 WATER	6.67		115	625		198
		CC Accounting: 115- 80-770-1000-610-198					
	ALBERTSONS						
3	CC-562 10/12/20 BOTTLED WATER	6.99		115	625		198
		CC Accounting: 115- 80-770-1000-610-198					
	CASEY'S CORNER STORE						
4	CC-563 10/23/20 APPLES	166.88		112	625		
		CC Accounting: 112- 80-910-3100-630					
	TOWN & COUNTRY WAREHOUSE GROCERY						
7	PROPANE HEATERS	281.19*	21121	115	81	770-1000	610 198
	AMAZON.COM						
8	PROPANE HEATERS	98.79*	21121	115	82	770-1000	610 198
	AMAZON.COM						
9	SHIPPING	118.39*	21121	115	81	770-1000	610 198
	AMAZON.COM						
10	SHIPPING	41.59*	21121	115	82	770-1000	610 198
	AMAZON.COM						
11	Promotion	-14.06*	21121	115	81	770-1000	610 198
	AMAZON.COM						
12	Promotion	-4.94*	21121	115	82	770-1000	610 198
	AMAZON.COM						
13	Promotion	-28.12*	21121	115	81	770-1000	610 198
	AMAZON.COM						
14	Promotion	-9.88*	21121	115	82	770-1000	610 198
	AMAZON.COM						
15	RECHARGEABLE BATTERY	29.99*	21098	115	80	770-2600	440 198
	AMAZON.COM						
16	MECHANICAL PENCILS	14.00*	21098	115	81	100-1000	610 145
	AMAZON.COM						
17	MECHANICAL PENCILS	5.45*	21098	115	82	100-1000	610 145
	AMAZON.COM						
18	MEDICATION	5.46	21098	101	81	100-1000	610
	AMAZON.COM						
19	MEDICATION	2.13*	21098	101	82	100-1000	610
	AMAZON.COM						
20	NURSE TOOLS	10.08	21098	101	81	100-2131	610
	AMAZON.COM						

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GALLATIN GATEWAY ELEMENTARY  
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\* Over spent expenditure

Warrant Claim	Vendor #/Name	Amount					
Line #	Invoice #/Inv Date/Description	Line Amount	PO #	Fund	Org	Acct/Source/ Prog-Func	Obj Proj
21	NURSE TOOLS	3.92*	21098	101	82	100-2131	610
AMAZON.COM							
22	VEGGIE STICKERS	14.72*	21098	115	81	100-1000	610 145
AMAZON.COM							
23	VEGGIE STICKERS	5.72*	21098	115	82	100-1000	610 145
AMAZON.COM							
2507		6.00					
M. COON PCARD TRANSACTIONS #3608							
NOVEMBER 5, 2020 STATEMENT							
1	CC-569 10/19/20 POSTAGE FOR CHROMEBOOK SHIPPIN	6.00					
						CC Accounting: 101- 80-100-2300-532	
						101 625	
4 KORNERS MAIL							
	Total Check:	11,477.67					
367608	1606 3 BROTHERS PLUMBING & HEATING						
2508		285.00					
1	2096 10/29/20 PLUMBING REPAIRS	285.00		101	80	100-2600	440
	Total Check:	285.00					
367618	43 ALSCO-AMERICAN LINEN DIVISION						
2509		344.03					
1	1615397 10/19/20 APRONS,MOP,TOWELS,RUGS	37.21		101	80	100-2600	610
2	1615397 10/19/20 APRONS,MOP,TOWELS,RUGS	3.10		110	80	100-2700	610
3	1615397 10/19/20 APRONS,MOP,TOWELS,RUGS	21.71*		112	80	910-3100	610
4	1617080 10/26/20 APRONS,MOP,TOWELS,RUGS	101.40		101	80	100-2600	610
5	1617080 10/26/20 APRONS,MOP,TOWELS,RUGS	8.45		110	80	100-2700	610
6	1617080 10/26/20 APRONS,MOP,TOWELS,RUGS	59.15*		112	80	910-3100	610
7	1618764 11/02/20 APRONS,MOP,TOWELS,RUGS	36.67		101	80	100-2600	610
8	1618764 11/02/20 APRONS,MOP,TOWELS,RUGS	3.06		110	80	100-2700	610
9	1618764 11/02/20 APRONS,MOP,TOWELS,RUGS	21.40*		112	80	910-3100	610
10	1620452 11/09/20 APRONS,MOP,TOWELS,RUGS	31.13		101	80	100-2600	610
11	1620452 11/09/20 APRONS,MOP,TOWELS,RUGS	2.59		110	80	100-2700	610
12	1620452 11/09/20 APRONS,MOP,TOWELS,RUGS	18.16*		112	80	910-3100	610
	Total Check:	344.03					
367628	1328 BRIDGER ANALYTICAL LAB, INC						
2510		28.00					
1	2011173 11/13/20 WATER TESTING	27.44		101	80	100-2600	421
2	2011173 11/13/20 WATER TESTING	0.56		117	80	610-2600	421
	Total Check:	28.00					

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GALLATIN GATEWAY ELEMENTARY  
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\* Over spent expenditure

Warrant Claim	Vendor #/Name	Amount	Acct/Source/				
Line #	Invoice #/Inv Date/Description	Line Amount	PO #	Fund Org	Prog-Func	Obj Proj	
367638	228 CENTURYLINK						
	2530	7.58					
1	11/26/20 PHONE- MONTHLY CHARGES	5.53		101 80 100-2300		531	
2	11/26/20 PHONE- MONTHLY CHARGES	1.90		110 80 100-2300		531	
3	11/26/20 PHONE- MONTHLY CHARGES	0.15		117 80 610-2300		531	
	Total Check:	7.58					
367648	229 CENTURYLINK						
	2511	13.18					
1	161290383 10/20/20 PHONE- LONG DISTANCE	9.62		101 80 100-2300		531	
2	161290383 10/20/20 PHONE- LONG DISTANCE	3.30		110 80 100-2300		531	
3	161290383 10/20/20 PHONE- LONG DISTANCE	0.26		117 80 610-2300		531	
	Total Check:	13.18					
367658	262 COMMERCIAL ENERGY OF MONTANA INC						
	2512	437.84					
1	NWE062360 11/03/20 GAS ON NWE	429.08		101 80 100-2600		411	
2	NWE062360 11/03/20 GAS ON NWE	8.76		117 80 610-2600		411	
	Total Check:	437.84					
367668	1503 COMPANION CORPORATION						
	2513	200.00					
1	116155 07/01/20 DATA TRANSFER SERVICES	144.00*		101 81 100-2225		340	
	LIBRARY BOOKS-101						
2	116155 07/01/20 DATA TRANSFER SERVICES	56.00*		101 82 100-2225		340	
	LIBRARY BOOKS-101						
	Total Check:	200.00					
367678	1756 CONNIE EVENSON						
	2515	51.15					
1	10/19/20 REFUND- MEAL ACCOUNT- ERYNN	51.15		112 1621			
	Total Check:	51.15					
367688	1337 CORE CONTROL						
	2514	450.00					
1	WO-1991 10/23/20 HVAC REPAIR- 5TH GRADE	210.00		101 80 100-2600		440	
2	WO-1964 10/23/20 HVAC REPAIR- ROOM 103	240.00		101 80 100-2600		440	
	Total Check:	450.00					
367698	1415 GALLATIN COUNTY TREASURER						
	2531	203.61					
TOTAL FOR YEAR-- PAID IN FULL							
1	11/13/20 W/S DISTRICT TAXES	203.61		101 80 100-2300		810	
	Total Check:	203.61					

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Warrant Claim	Vendor #/Name	Amount	Acct/Sources/				
Line #	Invoice #/Inv Date/Description	Line Amount	PO #	Fund	Org	Prog-Func	Obj Proj
367708	471 GRANITE TECHNOLOGY SOLUTIONS INC						
2516		31.25					
1	INV_5054 10/31/20 SERVICE CALL-PHONE SYSTEM	31.25		101	80	100-2600	440
	Total Check:	31.25					
367718	577 J&H INC						
2517		38.87					
1	594173 10/15/20 COPIER- BUSINESS OFFICE	38.87		101	80	100-2500	550
	Total Check:	38.87					
367728	1665 KEEL, THERESA						
2518		54.96					
1	10/28/20 REIMBURSEMENT- EXTENTION CORDS	54.96		101	80	100-2600	610
	Total Check:	54.96					
367738	1608 MARTIN, MARY T.						
2519		659.93					
3	11/04/20 REIMBURSEMENT-FACILITY FLYERS	532.00*		101	80	100-2530	610
4	10/31/20 REIMBURSEMENT- PARTY POPPERS	20.11*		184	81	710-3407	610
	INSTRUCTIONAL SUPPLIES- 115						
5	10/31/20 REIMBURSEMENT- PARTY POPPERS	7.82*		184	82	710-3407	610
	INSTRUCTIONAL SUPPLIES- 115						
6	10/29/20 REIMBURSEMENT- GIFT CARDS	72.00*		115	81	100-1000	610 145
	INSTRUCTIONAL SUPPLIES- 115						
7	10/29/20 REIMBURSEMENT- GIFT CARDS	28.00*		115	82	100-1000	610 145
	INSTRUCTIONAL SUPPLIES- 115						
	Total Check:	659.93					
367748	856 NORTHWESTERN ENERGY						
2520		2,126.22					
1	11/03/20 ELECTRICITY	956.37		101	80	100-2600	412
	ELECTRICITY						
2	11/03/20 ELECTRICITY	245.22*		110	80	100-2600	412
	ELECTRICITY						
3	11/03/20 ELECTRICITY	24.52		117	80	610-2600	412
	ELECTRICITY						
4	11/03/20 POWER-LIGHTS	99.42		101	80	100-2600	410
	POWER-LIGHTS						
5	11/03/20 POWER-LIGHTS	103.57		110	80	100-2600	410
	POWER-LIGHTS						
6	11/03/20 POWER-LIGHTS	4.14		117	80	610-2600	410
	POWER-LIGHTS						
7	11/03/20 NATURAL GAS	679.12		101	80	100-2600	411
	NATURAL GAS						
8	11/03/20 NATURAL GAS	13.86		117	80	610-2600	411
	NATURAL GAS						
	Total Check:	2,126.22					



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Warrant Claim	Vendor #/Name	Amount					
Line #	Invoice #/Inv Date/Description	Line Amount	PO #	Fund	Org	Acct/Source/ Prog-Func	Obj Proj
367758	1757 OLEN, HAILEE						
2521		9.99					
1	10/19/20 REIMBURSEMENT- SUPPLIES	9.99		101	81	100-1000	610
	Total Check:	9.99					
367765	880 OTT JONES SCULPTURE						
2522		807.15					
1	10/30/20 SUPPLIES- CLAY	143.40		101	81	100-1000	610
2	10/30/20 PREP, CLEANUP, TEACHING	663.75*		115	81	100-1000	340 110
	Total Check:	807.15					
367778	1724 PURITAN COMMERCIAL CLEANING &						
2523		5,876.00					
1	26050 11/01/20 MONTHLY CUSTODIAL SERVICES	4,583.28		101	80	100-2600	433
2	26050 11/01/20 MONTHLY CUSTODIAL SERVICES	1,175.20		110	80	100-2600	433
3	26050 11/01/20 MONTHLY CUSTODIAL SERVICES	117.52		117	80	610-2600	433
	Total Check:	5,876.00					
367788	1750 RAM						
2524		568.99					
1	4731 11/03/20 COMPUTER REPLACEMENT- COON	568.99		101	80	100-1000	660
	Total Check:	568.99					
367798	1110 SYSCO FOOD SERVICES OF MT						
2525		2,988.93					
1	243978925 10/27/20 FOOD	496.45*		112	80	910-3100	630
2	243970101 10/20/20 FOOD	761.64*		112	80	910-3100	630
3	243970101 10/20/20 SUPPLIES	183.88*		112	80	910-3100	610
4	243989406 11/03/20 FOOD	627.75*		112	80	910-3100	630
5	243989406 11/03/20 SUPPLIES	250.25*		112	80	910-3100	610
6	243940444 09/29/20 FOOD	599.63*		112	80	910-3100	630
7	243906312 09/03/20 SUPPLIES	69.33*		112	80	910-3100	610
	Total Check:	2,988.93					
367808	1118 TEAR IT UP LLC						
2528		52.56					
1	B-46262 10/28/20 DOCUMENT SHREDDING	52.56		101	80	100-2300	330
	Total Check:	52.56					
367818	666 THOMAS, LORRIE						
2526		100.00					
1	10/29/20 BACTERIOLOGICAL- NOVEMBER	98.00		101	80	100-2600	421
2	10/29/20 BACTERIOLOGICAL- NOVEMBER	2.00		117	80	610-2600	421
	Total Check:	100.00					

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\* ... Over spent expenditure

Warrant Claim		Vendor #/Name	Amount						
Line #		Invoice #/Inv Date/Description	Line Amount	PO #	Fund	Org	Prog-Func	Obj	Proj
367828		1506 THREE SEASONS, INC							
	2527		710.00						
1		1913 10/28/20 SNOW PLOWING- OCTOBER	532.50		101	80	100-2630	432	
2		1913 10/28/20 SNOW PLOWING- OCTOBER	177.50		110	80	100-2630	432	
		Total Check:	710.00						
367838		420 US FOODS							
	2529		3,961.12						
1		5947428 10/12/20 FOOD	188.27		101	80	910-3100	630	
2		5947428 10/12/20 FOOD	439.29*		112	80	910-3100	630	
3		5955137 10/29/20 FOOD	126.57		101	80	910-3100	630	
4		5955137 10/29/20 FOOD	295.32*		112	80	910-3100	630	
5		5955137 10/29/20 SUPPLIES	15.65*		112	80	910-3100	610	
6		5952187 10/22/20 FOOD	156.54		101	80	910-3100	630	
7		5952187 10/22/20 FOOD	365.27*		112	80	910-3100	630	
8		5949042 10/15/20 FOOD	85.68		101	80	910-3100	630	
9		5949042 10/15/20 FOOD	199.93*		112	80	910-3100	630	
10		5950357 10/19/20 FOOD	164.39		101	80	910-3100	630	
11		5950357 10/19/20 FOOD	383.57*		112	80	910-3100	630	
12		5953383 10/26/20 FOOD	205.90		101	80	910-3100	630	
13		5953383 10/26/20 FOOD	480.42*		112	80	910-3100	630	
14		5955136 10/29/20 FOOD	239.09		101	80	910-3100	630	
15		5955136 10/29/20 FOOD	557.89*		112	80	910-3100	630	
16		5955136 10/29/20 SUPPLIES	32.26*		112	80	910-3100	610	
17		5955138 10/29/20 FOOD	7.52		101	80	910-3100	630	
18		5955138 10/29/20 FOOD	17.56*		112	80	910-3100	630	
		Total Check:	3,961.12						

# of Claims 34 Total: 31,484.03

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GALLATIN GATEWAY ELEMENTARY  
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\* Over spent expenditure

Warrant Claim		Vendor #/Name	Amount		Acct/Source/				
Line #		Invoice #/Inv Date/Description	Line Amount	EO #	Fund Org	Prog-Func	Obj	Proj	
367848		43 ALSCO-AMERICAN LINEN DIVISION							
	2534		61.43						
1		1622111 11/16/20 RUGS, APRONS, MOPS, LINEN	36.86		101	80 100-2600		610	
2		1622111 11/16/20 RUGS, APRONS, MOPS, LINEN	3.07		110	80 100-2700		610	
3		1622111 11/16/20 RUGS, APRONS, MOPS, LINEN	21.50		112	80 910-3100		610	
		Total Check:	61.43						
367858		1131 THE CARRIAGE HOUSE CAR WASH							
	2533		17.00						
1		4694 10/31/20 CAR WASH- BUSES (X2)	17.00		110	80 100-2740		440	
		Total Check:	17.00						
		# of Claims	2	Total:					78.43



## GALLATIN GATEWAY SCHOOL

**TO:** Gallatin Gateway School Board of Trustees

**FROM:** Carrie Fisher, Business Manager/Clerk

**DATE:** September 21, 2020

**RE:** Cash Reconciliation as of July 31, 2020

### County Treasurer Cash vs Book Cash AS OF July 31, 2020

<u>Fund Name:</u>	<u>Fund #:</u>	County Treasurer <u>Cash:</u>	Book <u>Cash</u>	<u>Difference:</u>
General	101	\$123,216.84	\$121,734.58	\$1,482.26 **
Transportation	110	\$20,978.67	\$20,978.67	\$0.00
Bus Depreciation	111	\$36,639.90	\$36,639.90	\$0.00
Food	112	\$1,078.30	\$1,078.30	\$0.00
Tuition	113	\$3,046.28	\$3,046.28	\$0.00
Retirement	114	\$52,024.32	\$52,024.32	\$0.00
Miscellaneous	115	\$1,308.98	\$1,533.98	-\$225.00 **
Adult Education	117	\$6,715.47	\$6,715.47	\$0.00
Compensated Absences	121	\$7,222.15	\$7,222.15	\$0.00
Technology	128	\$792.47	\$792.47	\$0.00
Flexibility	129	\$11,268.79	\$11,268.79	\$0.00
Debt Service	150	\$1,627.02	\$1,627.02	\$0.00
Building	160	\$2,149.03	\$2,149.03	\$0.00
Building Reserve	161	\$102,669.43	\$102,669.43	\$0.00
Endowment	181	\$1,516.30	\$1,516.30	\$0.00
Extra-Curricular	184	\$14,111.59	\$14,111.59	\$0.00
Payroll Clearing	186	\$13,067.85	\$13,067.85 *	\$0.00
Claims Clearing	187	\$16,259.88	-\$785.86 *	\$17,045.74 ***
Total		\$415,693.27	\$397,390.27	\$18,303.00

\* Equals Outstanding Warrants.

\*\* ERROR ON TRANSFER REPORT

\*\*\*JV CORRECTION NEEDED FOR BMO STATEMENT CREDIT



## GALLATIN GATEWAY SCHOOL

**TO:** Gallatin Gateway School Board of Trustees

**FROM:** Carrie Fisher, Business Manager/Clerk

**DATE:** October 30, 2020

**RE:** Cash Reconciliation as of August 31, 2020

### County Treasurer Cash vs Book Cash AS OF August 31, 2020

<u>Fund Name:</u>	<u>Fund #:</u>	County Treasurer <u>Cash:</u>	Book <u>Cash</u>	<u>Difference:</u>
General	101	\$162,527.73	\$123,383.09	\$39,144.64 **
Transportation	110	\$22,751.82	\$22,619.23	\$132.59 **
Bus Depreciation	111	\$37,094.57	\$37,094.57	\$0.00
Food	112	\$253.80	\$253.80	\$0.00
Tuition	113	\$3,172.62	\$3,172.62	\$0.00
Retirement	114	\$51,384.96	\$51,384.96	\$0.00
Miscellaneous	115	\$85,726.17	\$78,624.54	\$7,101.63 **
Adult Education	117	\$6,318.94	\$6,202.43	\$116.51 **
Compensated Absences	121	\$7,222.15	\$7,222.15	\$0.00
Technology	128	\$2,218.88	\$1,481.39	\$737.49 **
Flexibility	129	\$11,268.79	\$11,268.79	\$0.00
Debt Service	150	\$3,255.01	\$3,255.01	\$0.00
Building	160	\$2,149.03	\$2,149.03	\$0.00
Building Reserve	161	\$90,499.64	\$90,499.64	\$0.00
Endowment	181	\$1,516.30	\$1,516.30	\$0.00
Extra-Curricular	184	\$14,111.59	\$14,111.59	\$0.00
Payroll Clearing	186	\$4,153.26	\$1,942.21 *	\$2,211.05 **
Claims Clearing	187	-\$44,415.73	-\$15,385.87 *	-\$29,029.86 **
Total		\$461,209.53	\$440,795.48	\$20,414.05

\* Equals Outstanding Warrants.

\*\*TRANSFER LETTER CORRECTION NEEDED- SENT OCTOBER 2020



## GALLATIN GATEWAY SCHOOL

**TO:** Gallatin Gateway School Board of Trustees

**FROM:** Carrie Fisher, Business Manager/Clerk

**DATE:** October 30, 2020

**RE:** Cash Reconciliation as of September 30, 2020

### County Treasurer Cash vs Book Cash AS OF September 30 2020

<u>Fund Name:</u>	<u>Fund #:</u>	County Treasurer <u>Cash:</u>	Book <u>Cash</u>	<u>Difference:</u>
General	101	\$130,316.33	\$87,220.78	\$43,095.55 **
Transportation	110	\$15,393.29	\$15,098.92	\$294.37 **
Bus Depreciation	111	\$37,134.26	\$37,134.26	\$0.00
Food	112	-\$3,362.90	-\$3,362.90	\$0.00
Tuition	113	\$3,189.83	\$3,189.83	\$0.00
Retirement	114	\$42,564.41	\$42,564.41	\$0.00
Miscellaneous	115	\$57,620.95	\$22,488.32	\$35,132.63 **
Adult Education	117	\$5,442.66	\$5,181.30	\$261.36 **
Compensated Absences	121	\$7,222.15	\$7,222.15	\$0.00
Technology	128	\$1,531.15	\$606.17	\$924.98 **
Flexibility	129	\$11,268.79	\$11,268.79	\$0.00
Debt Service	150	\$3,415.35	\$3,415.35	\$0.00
Building	160	\$2,149.03	\$2,149.03	\$0.00
Building Reserve	161	\$87,012.46	\$87,012.46	\$0.00
Endowment	181	\$1,516.30	\$1,516.30	\$0.00
Extra-Curricular	184	\$14,111.59	\$14,111.59	\$0.00
Payroll Clearing	186	\$2,599.57	\$2,599.57 *	\$0.00
Claims Clearing	187	-\$53,742.77	\$7,763.12 *	-\$61,505.89 **
<b>Total</b>		<b>\$365,382.45</b>	<b>\$347,179.45</b>	<b>\$18,203.00</b>

\* Equals Outstanding Warrants.

\*\*TRANSFER LETTER CORRECTION NEEDED- SENT OCTOBER 2020

**November/December- as of November 13, 2020**  
**Certified/Classified Substitute Recommendations:**

---

**Bus Driver**

Maxine Daniel

**Kitchen/Food Service**

Connie Evenson

Brooke Savage

**Teachers/Aides/Other**

Diane Belcourt

Dayna Bergin

April Bettilyon

Cyndee Bishop

Cynthia Corliss

Connie Evenson

Jason Fischer

Kevin Germann

Mary Jo Haberman

Kimberli Jones

Cheryl Juergens

David Keightley

Kris Keller

Rebecca Lieurance

Christine Maltaverne

Brad Parsch

Teresa Ann Quatraro

Leigh Strohn

Barry Sulam

Debra Tysse

**Office/Clerical**

Connie Evenson

*\*All new substitute hires are pending an adequate fingerprint background check.*



# SUPERINTENDENT REPORT

Theresa Keel

## Supt. Happenings

- Attended 4 Rivers MASS
- Attended BISO Rural Superintendent Meeting
- Attended 1 504 Meeting, 3 IEP Meetings, 3 RtI Meetings
- 6 EPAS Observations

## Strategic Goals

### Individual Student Success

- Weekly PLCs for Curriculum (ELA, K-2, MS Math, SS, Primary, Intermediate)
- Campus PLCs — SBAC Test Administration certification, Parent/Teacher Conference Coaching, Using Questioning and Discussion techniques
- Need to test for G/T
- Schoolwide collaboration for Veterans' Day!
- Curriculum Material vetting for Remote Learners.

## Staff and Volunteers

- Have a significant substitute shortage, RtI Staffing Shortage due to Remote Learner services
- Will have completed Round I of EPAS observation before Christmas Break
- Big thanks to all the parents and volunteers who helped out for our Fall Festival Day
- Big thanks to Chantel Jaeger, Neal Krogstad, and George Wintle for the program, photography and editing for the Veterans' Day Program!

## Facilities

- Building Committee Workshops, Survey distributed
- Puritan Cleaners provided a Deep Clean of the 1st Grade Classroom
- Still needing to hold lunch in classrooms on cold days — heaters unavailable.

## Leadership, Communication, Collaboration

- Super Discuss and Cuss, Nov. 17 — State of the District
- Met w/ Mike DuCuennois with Cross Harbor Capital
  - Discussed relationship between the School District and Gateway Village
  - Discussed Impact Fees @ \$163,234 — Fees are to be distributed per the lawsuit settlement at the end of each phase. Cross Harbor is offering to pay them up front.
  - Cross Harbor has offered to provide a Duplex that they will lease, either by the room (3 bed/2bath) or by the residence for "well below market price" specifically for school district employee housing to use as a recruitment/retainment tool.
  - Discussed student number impact, and while we both agree that there is no real predictor of student growth, we can calculate students on about a 1.7 doors per lot ratio average. Based on that, we can conservatively estimate approximately 50 kids for the first two phases.
  - Phases one and two lots could be deeded by September of 2021, and phase one housing to be well into construction completion by the 22-23 school year.
  - Cross Harbor has offered to support the cost of bond communication for the District and for the PACs who will be advocating for the potential Bond — posters, postage, signage, etc.





November 18, 2020



# SUPERINTENDENT REPORT

Theresa Keel

## **Safety**

- COVID Update attached
- Held individual Fire Drills for each classroom
- Working with SRO and Project Child Safe!



Enrollment Summary						
Grade	Total	Home-	In Per-	Boys	Girls	OD
K	17	0	17	10	7	7
1	12	2	10	6	6	4
2	14	0	14	6	8	3
3	16	2	14	11	5	4
4	17	1	16	8	9	4
5	14	0	14	11	3	2
6	20	0	20	13	7	6
7	21	3	18	10	11	3
8	22	1	21	11	11	3
<b>Total:</b>	<b>153</b>	<b>9</b>	<b>144</b>	<b>86</b>	<b>67</b>	<b>36</b>
Enrollment as						

November 18, 2020

## COVID-19 Statistics for GGS

	Staff Positive Test	Student Positive Test	Staff Quarantined due to Close Contact at GGS	Students Quarantined due to Close Contact at GGS	Students Quarantined due to Close Contact outside of GGS
Current	2	1	0	3*	4
Total	4	2	1**	50	8

\*An employee from the Special Education Cooperative who serves students on our campus has tested positive for COVID-19. One Preschool age child and two GGS students are quarantined due to Close Contact with that employee.

\*\*Two employees were working from home, due to their children being quarantined.

One Volunteer has tested positive for COVID-19



# DISTRICT CLERK REPORT

OCTOBER 2020

## BOARD TRAINING

- 1. Lead & Learn Series on MTSBA website- recordings

## IMPORTANT DATES:

**November 23-** Building Committee meeting @ 6:30pm (via Zoom)

**November 25-27-** No School- Thanksgiving break

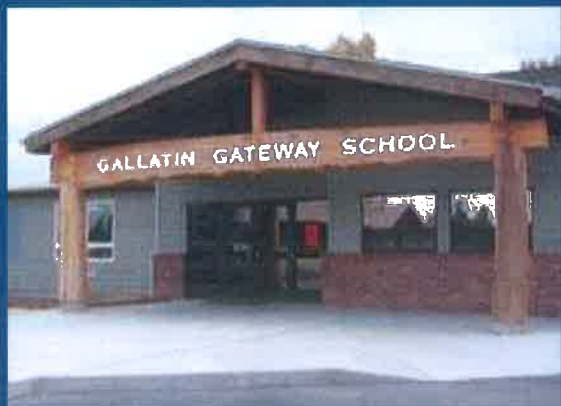
**December 4-** Agenda Setting Meeting @ 10am via Zoom

**December 16-** Regular Board meeting @ 6pm via Zoom (tentative- could change based on November 18 meeting)

**December 18-** Early Release- 1:23pm

**December 19-January 3-** No School- Winter Break

**January 4-** No School- PIR Day



## SCHOOL FINANCE & OPERATIONS

- Completing cash reconciliations (catch up due to late reports from County Treasurer)
- Purchased Zoom webinar version to assist with Board meeting management
  - Attended two online user trainings
- Black Mountain Training- Leave Management
- MASBO Student Activity Committee- next meeting November 18
- MASBO Training- Expenditure & Compensation training
- Tax calculator and bond information for facility project loaded to District website.
- District Clerk leave- out of office- Dec 9-13 (tentative)

## FACILITIES & GROUNDS

- Building Committee Meetings- two workshops/listening sessions. Next committee meeting on Monday, November 23 @ 6:30pm.
  - Community Survey live and closes at NOON on November 23, 2020.
- Plumbing repairs- art room, old boys bathroom, renovated girls bathroom, and science room
- Heating repairs- 5th grade room, art room, science room

## TRANSPORTATION

- TR-1 & TR-2 completed for both routes.
- Transportation summary attached.

## FOOD SERVICE

- Assistant Cook position reopened and interview held- hiring recommendation provided prior to meeting
- Food Service summary- data still being compiled

## ADULT EDUCATION

- Several virtual courses offered
- Adult Education summary attached.

# TRANSPORTATION SUMMARY 20-21

	<i><b>Total riders registered:</b></i>	<i><b>Driver:</b></i>	<i><b>Bus Model:</b></i>	<i><b>Rated Capacity:</b></i>
North	23	Mrs. Brenner	2018 Bluebird	71
South	33	Mr. Lee	2020 International	71

## September 2019- February 2020

AVERAGE # RIDERS:

Average % OF TOTAL:

MIN/ROUTE:

MAX/ROUTE:

AVERAGE/ROUTE:

NORTH		SOUTH	
AM	PM	AM	PM
10.5	15.7	15.0	15.8
45.71%	47.58%	45.37%	47.83%
7	3	10	5
15	23	20	22
13.11		15.38	

## Adult Education Summary

2020-2021

Course	Course Attendance	Course Fees Collected	Estimated Instructor Costs	Course Material Costs	Estimated Net Profit
Beat Quarantine Burnout	4	\$32.00	\$0.00	\$0.00	\$32.00
Back to School Dinner Dash	10	\$252.00	\$135.00	\$0.00	\$117.00
Intro to Watercolor: Cattle	7	\$170.00	\$75.00	\$0.00	\$95.00
Secrets of a Well-Kept Kitchen	5	\$157.50	\$127.50	\$0.00	\$30.00
Intro to Watercolor: Horse Study	8	\$184.00	\$75.00	\$0.00	\$109.00
<b>AVERAGE/TOTALS:</b>	<b>6.80</b>	<b>\$795.50</b>	<b>\$412.50</b>	<b>\$0.00</b>	<b>\$383.00</b>

***as of November 16, 2020***



## **Agenda Item: Board Communications & Standard Operating Procedures**

Please make a motion overall or for each item.

### *1. Community Email correspondence- how to include in public comment*

- a. Background: Community members are emailing individual board members or all board members with input, recommendations, ideas, and complaints.
- b. Issue: For the board to take action on any of this correspondence it must do it during a public meeting as a group. Therefore, the Board should decide how to appropriately address the correspondence. Ideas have been discussed at previous meetings which included: 1) Review & discuss correspondence during the agenda setting meeting and decide which correspondence should be added to the agenda and which correspondence can be referred to the Superintendent or other District employee to address and 2) Include all correspondence in the the Board packet each month for the entire board to decide which correspondence should be added to the next agenda and which correspondence can be referred to the Superintendent or other District employee to address. In addition, when emailed individually, Board members expressed concern about sharing the communication with other Board members, but individual trustees do not hold individual power, so all members must be included for any action to be taken regarding the correspondence.
- c. Recommendation: 1) Ensure all Board members receive the same correspondence; and 2) Review & discuss correspondence during the agenda setting meeting and decide which correspondence should be added to the agenda and which correspondence can be referred to the Superintendent or other District employee to address.
- d. Rationale: This will allow for a more timely response to the correspondence and ensure all trustees are provided the information. In addition, this allows for Board meetings to be conducted as efficiently as possible.

### *2. Email disclaimer statement*

- a. Background: Community members are emailing individual board members or all board members with input, recommendations, ideas, and complaints. These emails are public records; all correspondence should be retained and is subject to public disclosure.
- b. Issue: Previous discussions by the board have noted that the Board was not sure if the public is aware that any email correspondence sent to the Board is public. Therefore, the Board reached out and asked MTSBA to provide wording to include on the website and in all email communications from the Board. The recommended disclaimer statement provided by MTSBA: *"DISCLOSURE: Please be advised that when you email individual trustees or the Board as a whole, such email communications are treated as public records, are required to be maintained by the District as an official public record, and are subject to further disclosure to members of the public. The only exception to public disclosure is when the contents of your email communication infringes on an individual's right of privacy that clearly exceeds the merits of public disclosure."*
- c. Recommendation: To include the recommended disclosure statement in all email correspondence from the Board and also to be included on the district website.
- d. Rationale: This will provide the community with a better understanding of how their email correspondence will be handled by the District, and it is not necessarily private communication.

### *3. Board email addresses- one email vs. individual emails*

- a. Background: Community members are emailing individual board members or all board members with input, recommendations, ideas, and complaints. These emails are public record and all correspondence should be retained. If sent to an individual trustee, not all board members are receiving the communications.
  - b. Issue: Previous discussions by the board have discussed the idea of having one email address for the Board, similar to Bozeman, that all members can access.
  - c. Recommendation: To set up one email for the Board. The Board Chair will only respond to the emails and will do so within 24 hours with a scripted response to thank the individual for the email and tell them how it will be handled (i.e. reviewed at the next agenda setting or regular meeting).
  - d. Rationale: This will ensure all board members receive email correspondence at the same time and clarify and affirm that the Board acts as a collective, not individual members. One email address will allow for all members to see responses.
4. *Posting virtual meeting procedures- calendar vs. agenda*
- a. Background: Currently the District Clerk has been including the link to join Zoom meetings on the individual agenda and school district online calendar.
  - b. Issue: In recent weeks the incorrect link was on an agenda for a committee meeting. This caused the committee to meet again to redo the meeting.
  - c. Recommendation: to only include the Zoom link on the school calendar on the website.
  - d. Rationale: By including the link on the agenda and having it on the District website the risk of one of them being incorrect increases. When a Zoom meeting is created it automatically adds it to the District calendar. The more places the link is placed the higher the chances it can be incorrect. Oftentimes, there are multiple meetings each week and multiple agendas- the easier the process the less likely for mistakes to occur. However, since it has been our past practice to include the link on the agenda it is important for the Board to discuss and approve of this change to ensure maximum transparency.
5. *Zoom meeting procedures and script for presiding officer*
- a. Background: Zoom meetings have been used since the school closure in March 2020. The procedures have been evolving during this process.
  - b. Issue: It appears Board meetings will be continuing longer than expected and the need for specific virtual meeting processes and procedures is becoming more apparent. There have been some challenging meetings over the past several months, and it causes frustration for Board members and community members present. The Board and committee meetings have not been held as efficiently and effectively as they could be.
  - c. Recommendation: to adopt the following procedures and process for virtual (Zoom) meetings.
    - i. Setup of the meeting: All meetings will be set up using the webinar add-on in Zoom
    - ii. Statement for Board Chair or other presiding officer to read at the beginning of the meeting:  
 "The Board recognizes the value of public comment and the importance of involving the members of the public in its meetings. The Board also recognizes the statutory and constitutional rights of the public to participate in governmental operations. To allow fair and orderly expression of public comments, the Board will permit public participation in the following ways throughout this meeting: 1) during the "Public comment on non-agenda items" portion of the agenda; 2) prior to a final decision on presented motions; and 3) at the discretion of the Board



Chair on any matter of significant interest to the public. It is important to note that all participants remember Board meetings are held in public, but are not public meetings. Therefore, public comment is not intended to be a question and answer session between the Board and public. In addition, public participants may be interrupted or terminated if comments are out of order, too lengthy, personally-directed, abusive, obscene, irrelevant, or violates the privacy of another individual.

For agenda items requiring action, the Board's process is to present a motion, a second, conduct Board discussion, and then receive public comment. The Board will then engage in further discussion prior to voting on the issue.

As the Board Chair, I will limit comments to one per person on each agenda item and each person is limited to \_\_\_\_\_ minutes. If you wish to participate, please wait until the Board asks for public comment and raise your hand. If you are on a mobile device or computer, please use the "Raise hand" button at the bottom of your screen, if you are participating by phone press \*9 to raise and lower your hand. As the presiding officer I will acknowledge you and you will be unmuted to provide your comment. Prior to providing your comment, please identify yourself to the Board."

- d. Rationale: By developing specific procedures the Board and community know exactly how meetings will be conducted and what to expect during the meeting.
  - i. Meeting setup: The webinar setting will allow those on the Board or committee to be visible and unmuted during the meeting. It will also allow better controls for public comment during appropriate times. Input from the community will occur by raising hands. In the past, we have had issues with the chat function because community members have side conversations and interrupt the meeting.
  - ii. Setting the expectation at the beginning of the meeting will provide the community with a clear map of how the Board will conduct its business, but also allow for public participation.

## 2020-2021 Gallatin Gateway School District #35 Goals

### The District's Core Values:

**Individualized Success:** We value a commitment of success from each board member, each staff member and each student. The dedication and enthusiasm of each board member and each staff member together with our nurturing, inspiring environment is critical to each student's individual success.

**Student-Centered:** The focus of all decisions is based first and foremost on the best interests of each and every student. We value the individual attributes of each student and a school environment that promotes positive, individual opportunities for each student.

**Sense of Community:** We believe that engagement with and respect for our community is vital to our success.

**Accountability:** We believe that holding ourselves accountable for our successes and our challenges is essential to reaching our envisioned future.

**Culture of Collaboration and Support:** We believe that fostering a culture in which our staff are and feel valued and supported in their roles and a culture where collaboration is embraced and honored is vital to our success.

<b>I. Individualized Student Success</b>				
<b><u>Objective</u></b>	<b><u>Action Steps</u></b>	<b><u>Resources Needed</u></b>	<b><u>Timeline</u></b>	<b><u>Position(s)</u></b>
We will establish high expectations for each student and provide the necessary supports, to attain proficiency and continued growth for individual student success.	We will develop a guaranteed and viable curriculum by working with the ACE consortium. Work will focus on curriculum alignment, assessment analysis, and data analysis.	<ul style="list-style-type: none"> <li>- Time to work within PLC to align curriculum materials to ACE pacing</li> <li>- Time to develop formative and summative assessments to measure Standards</li> </ul>	<ul style="list-style-type: none"> <li>- Reference PDAC 2020-2021</li> </ul>	<ul style="list-style-type: none"> <li>- Teachers</li> <li>- Superintendent</li> </ul>
	We will use District Curriculum Materials with fidelity according to alignment with the ACE Consortium	<ul style="list-style-type: none"> <li>- Time to develop effective instructional plans using materials in all grade levels</li> </ul>	<ul style="list-style-type: none"> <li>- Ongoing training and collaboration</li> </ul>	<ul style="list-style-type: none"> <li>- Teachers – Grade K-8</li> <li>- Superintendent</li> </ul>
	Use Star Assessment for progress monitoring, growth monitoring, etc.	<ul style="list-style-type: none"> <li>- Continued subscription to Renaissance</li> <li>- Dedicated Classroom Time</li> </ul>	<ul style="list-style-type: none"> <li>- All Year</li> </ul>	<ul style="list-style-type: none"> <li>- All Math teachers</li> <li>- Technology Dir</li> <li>- Superintendent</li> </ul>
	Give the SBAC Interim Assessments in November and February to measure progress toward SBAC Summative	<ul style="list-style-type: none"> <li>- Dedicated Classroom Time</li> </ul>	<ul style="list-style-type: none"> <li>- November 2020, February 2021</li> </ul>	<ul style="list-style-type: none"> <li>- Teachers</li> <li>- Testing Coordinator</li> <li>- Superintendent</li> </ul>
We will enhance the educational opportunities for each student through after-school programming and provide our families with the tools needed to best support their children.	We will partner with United Way to provide an after-school program to serve the needs of students with working parents	<ul style="list-style-type: none"> <li>- MOA w/United Way <ul style="list-style-type: none"> <li>o Need Coordinator</li> </ul> </li> <li>- Location in Cafeteria or other space</li> </ul>	<ul style="list-style-type: none"> <li>- Ongoing</li> </ul>	<ul style="list-style-type: none"> <li>- Superintendent</li> <li>- School Board</li> <li>- Business Manager</li> <li>- After School Program Coordinator</li> <li>- Whole Child Committee</li> <li>- United Way</li> </ul>

II. Staff and Volunteers				
Objective	Action Steps	Resources Needed	Timeline	Position(s)
We will enhance the professional development opportunities for our staff with a clear focus on increasing the individual success of each student.	With guidance from the PDAC, the district will plan, implement, and analyze the efficacy of staff professional development.	<ul style="list-style-type: none"> <li>- PDAC recommendation as adopted by the Board in June 2020</li> <li>- Information generated from staff feedback on professional development</li> </ul>	<ul style="list-style-type: none"> <li>- The PDAC will tentatively plan to meet in November 2020, April 2021, May 2021, August 2021</li> </ul>	<ul style="list-style-type: none"> <li>- Superintendent</li> <li>- School Board</li> <li>- Business Manager</li> <li>- Professional Development Advisory Committee</li> </ul>
	The EPAS teacher evaluation model will continue to be used by the district with a focus on teacher growth.	<ul style="list-style-type: none"> <li>- EPAS training materials (online at OPI)</li> <li>- Opportunities for additional EPAS training</li> <li>- Time during the year to discuss EPAS models and individual implementation</li> </ul>	<ul style="list-style-type: none"> <li>- EPAS Calendar provided to Teachers by Sept. 7, 2020</li> </ul>	<ul style="list-style-type: none"> <li>- Teachers</li> <li>- Superintendent</li> </ul>
	The Mentoring Team for the 2020-2021 school year, will provide a 2-day orientation for new staff (certified and classified) and yearlong training based on the mentoring handbook	<ul style="list-style-type: none"> <li>- Time to meet with teachers who will serve as mentors</li> <li>- Stipends for mentors with accountability expectations</li> <li>- Daily Stipends for new teachers during staff orientation</li> </ul>	<ul style="list-style-type: none"> <li>- Ongoing meetings with new staff through the year</li> </ul>	<ul style="list-style-type: none"> <li>- Superintendent</li> <li>- Mentoring Team</li> <li>- New Staff (Certified and Classified)</li> <li>- Business Manager</li> </ul>
	We will conduct classified staff evaluations to include goal setting meetings at the beginning of the year	<ul style="list-style-type: none"> <li>- Time to meet with classified staff</li> </ul>	<ul style="list-style-type: none"> <li>- Evaluations to be completed by the end of May 2021</li> </ul>	<ul style="list-style-type: none"> <li>- Superintendent</li> <li>- District Clerk</li> <li>- Classified Staff</li> </ul>
We will align curriculum from subject to subject, grade to grade and secondary transition.	We will use the PLC model during Team Meeting time and on Wednesdays to align the curriculum, analyze data, and plan transitions.	<ul style="list-style-type: none"> <li>- Training on ACE Curriculum</li> <li>- Training on PLC Model</li> <li>- Form to track and analyze team discussion and shape future discussion</li> </ul>	<ul style="list-style-type: none"> <li>- Wednesdays and weekly team meetings, monthly subject area meetings and PIR Days</li> </ul>	<ul style="list-style-type: none"> <li>- Superintendent</li> <li>- Teachers</li> </ul>
	We will provide opportunities for teachers to collaborate with teachers in other schools for the purpose of transition	<ul style="list-style-type: none"> <li>- Knowledge of opportunities to collaborate with teachers at BSD7 and BSD44</li> </ul>	<ul style="list-style-type: none"> <li>- Regular participation in Rural Superintendent Meetings with BSD7</li> <li>- Ongoing</li> </ul>	<ul style="list-style-type: none"> <li>- Superintendent</li> <li>- Teachers</li> </ul>

II. Staff and Volunteers				
Objective	Action Steps	Resources Needed	Timeline	Persons Responsible
We will deliberately develop and promote a positive culture by enhancing the physical workspace and workplace climate.	We will schedule monthly Staff/Teacher community team building opportunities	- Flex funds to finance Team Building	- Monthly	- Superintendent - District Clerk - School Secretary
	We will use an employee satisfaction survey at least once per year to measure culture and climate.	- Staff Survey	- Yearly	- Superintendent - School Board
We will offer volunteer and substitute training to enable qualified subs and volunteers to maximize their effect on student success.	Offer training through Adult Education courses – offered to all County Schools	- Funding for substitute/volunteer course supplies - Adult education time - Volunteer Coordinator - Volunteer	- Fall of 2020 - Spring of 2021	- Superintendent - Adult Ed - County Superintendent - Volunteer Coordinator
We will facilitate consistent information, through the school, from PIE, Ed Foundation, and Boosters	- Meet with each organization regularly - Ensure each organization has a regularly scheduled meeting on the School Calendar - Communicate through Website, email, flyers, and Social Media about events, meetings and volunteer opportunities	- Time to attend the meetings - Consistent information output	- Ongoing	- Superintendent - Board members of each organization - Teachers/Staff - Administrative Secretary - Clerk

III. Facilities				
<u>Objective</u>	<u>Action Steps</u>	<u>Resources Needed</u>	<u>Timeline</u>	<u>Position(s)</u>
We will initiate programs that are environmentally responsible, that provide additional opportunities for our students, staff and community to collaborate, and which support the school and community.	<ul style="list-style-type: none"> <li>- Develop a comprehensive Green House Curriculum that includes K-8</li> </ul>	<ul style="list-style-type: none"> <li>- Funding for materials</li> <li>- Curriculum Development time for each grade level</li> <li>- Volunteers to help manage</li> </ul>	<ul style="list-style-type: none"> <li>- Spring 2021 curriculum begins</li> <li>-</li> </ul>	<ul style="list-style-type: none"> <li>- Superintendent</li> <li>- Business Manager</li> <li>- Teachers/Staff</li> <li>-</li> </ul>
We will continue the process for a bond in Feb 2021 through a Building Committee Process	<ul style="list-style-type: none"> <li>-</li> </ul>	<ul style="list-style-type: none"> <li>- DA Davidson</li> <li>- Martel/Cushing</li> <li>- Facilities Plan</li> </ul>	<ul style="list-style-type: none"> <li>- Bond election by Feb 2021</li> <li>- Begin construction/renovation June 2021</li> </ul>	<ul style="list-style-type: none"> <li>- Superintendent</li> <li>- Business Manager</li> <li>- School Board</li> <li>- Martel/Cushing</li> <li>- Building Committee</li> </ul>

IV. Leadership, Communication and Collaboration				
Objective				
We will enhance the effectiveness of our communication with students, staff, parents and community members	We will work to maintain an updated district website and establish a Social Media Presence	<ul style="list-style-type: none"> <li>- Training on Catapult</li> <li>- User access to upload information</li> </ul>	<ul style="list-style-type: none"> <li>- Ongoing</li> </ul>	<ul style="list-style-type: none"> <li>- Clerk</li> <li>- Superintendent</li> <li>- Administrative Secretary</li> </ul>
	Conduct monthly community meetings with superintendent to provide parents and community the opportunity to provide input into district initiatives		<ul style="list-style-type: none"> <li>- Ongoing</li> </ul>	<ul style="list-style-type: none"> <li>- Superintendent</li> </ul>
	Compose monthly Superintendent Newsletter	<ul style="list-style-type: none"> <li>- Time</li> <li>- Website Update</li> </ul>	<ul style="list-style-type: none"> <li>- First newsletter will go out after the September Board Meeting</li> </ul>	<ul style="list-style-type: none"> <li>- Superintendent</li> </ul>
	We will find ways to provide opportunities for community engagement with the members of the Board	<ul style="list-style-type: none"> <li>- Time</li> <li>- Organization</li> <li>- Communication</li> </ul>		<ul style="list-style-type: none"> <li>- Superintendent</li> <li>- School Board</li> </ul>
We will create a school and school board environment that is open to community, parent, and staff discussion and communication.	<b>We will create a biannual News letter mailing from the Board.</b>	<ul style="list-style-type: none"> <li>- Funding</li> <li>- Time</li> <li>- District Information</li> <li>- District Addresses</li> </ul>	<ul style="list-style-type: none"> <li>- Starting Spring of 2021</li> <li>- Ongoing twice a year, Spring and Fall</li> </ul>	<ul style="list-style-type: none"> <li>- Board Trustees</li> <li>- Julie Fleury</li> <li>- Superintendent (info)</li> <li>- Business Manager (info)</li> </ul>
	<b>Create procedures for timely community and parent Response.</b>	<ul style="list-style-type: none"> <li>- Email Template for Timely response (MTSBA)</li> <li>- Designate who responds.</li> <li>- Website Communication</li> </ul>	<ul style="list-style-type: none"> <li>- Starting Dec 2020 Board Meeting</li> <li>- Ongoing</li> </ul>	<ul style="list-style-type: none"> <li>- Board Trustees</li> <li>- Business Manager</li> <li>- Administrative Secretary</li> </ul>
	<b>Continued Board education.</b>	<ul style="list-style-type: none"> <li>- MTSBA educational courses</li> <li>- MTSBA Lead Board Trustee Orientation</li> </ul>	<ul style="list-style-type: none"> <li>- Ongoing</li> <li>- Summer of 2021 Board Orientation</li> </ul>	<ul style="list-style-type: none"> <li>- Board of Trustees</li> <li>- Business Manager</li> </ul>
	<b>Educate public on our procedures for communication to the board during board meetings.</b>	<ul style="list-style-type: none"> <li>- Written (on agenda) and Verbal statement for public comment procedures during Board Meetings.</li> <li>- Website Communication</li> </ul>	<ul style="list-style-type: none"> <li>- Starting Dec 2020 Board Meeting</li> <li>- Ongoing</li> </ul>	<ul style="list-style-type: none"> <li>- Board Chair</li> <li>- Business Manager</li> </ul>

<b>V. Safety</b>				
<b>Objective</b>	<b>Action Steps</b>	<b>Resources Needed</b>	<b>Timeline</b>	<b>Position(s)</b>
We will enhance the safety and security of our school building and property.	<ul style="list-style-type: none"> <li>- Training on Security cameras in the Buses and throughout the school</li> <li>- Installation of cameras for Playground area</li> </ul>	<ul style="list-style-type: none"> <li>- Funding for training</li> <li>- Time for application installation</li> <li>- Additional Cameras for Playground Area</li> </ul>	<ul style="list-style-type: none"> <li>- Dependent on Building Committee process</li> </ul>	<ul style="list-style-type: none"> <li>- Superintendent</li> <li>- Clerk</li> <li>- Administrative Secretary</li> <li>- Tech. Director</li> </ul>
We will enhance our safety procedures and training for all emergency situations.	<ul style="list-style-type: none"> <li>- Initiate "Fight/Flight" training through Adult Ed</li> <li>- Monthly Fire Drills</li> <li>- Monthly rotation of Drills for (Shelter in Place, Lockdown, Earthquake)</li> <li>- Staff training on Catapult EMS</li> </ul>	<ul style="list-style-type: none"> <li>- Coordination with First Responders</li> <li>- Contact Sheriff's Office to coordinate Fight training</li> <li>- Catapult EMS</li> </ul>	<ul style="list-style-type: none"> <li>- Ongoing</li> <li>- Adult Ed Class for 2<sup>nd</sup> Semester</li> </ul>	<ul style="list-style-type: none"> <li>- Superintendent</li> <li>- School Resource Officer</li> <li>- CERT Team</li> </ul>
	Quarterly Safety Committee meetings will occur to provide input on training for staff, understanding of necessary training, and provide updates to Gallatin Gateway School Safety Plan	<ul style="list-style-type: none"> <li>- Time to meet and collaborate</li> <li>- Input from necessary stakeholders</li> <li>- Training with First Responders</li> </ul>	<ul style="list-style-type: none"> <li>- Meetings will occur in October, January, April, June</li> <li>- Quarterly updates will be provided to the board</li> <li>- Recommendations for revision to the Safety Plan yearly during the summer</li> </ul>	<ul style="list-style-type: none"> <li>- Superintendent</li> <li>- Safety Committee</li> </ul>
We will enhance our counseling support for students	Counselor coordinates with SST and Principal to ensure implementation of MTSS	<ul style="list-style-type: none"> <li>- Monthly MTSS meetings</li> </ul>	<ul style="list-style-type: none"> <li>- Ongoing</li> </ul>	<ul style="list-style-type: none"> <li>- Superintendent</li> <li>- Counselor</li> <li>- Student Support Admin</li> <li>- Teachers</li> <li>- Whole Child Committee</li> </ul>
	Increase awareness of issues related to bullying and implement a cohesive anti-bullying program at GGS	<ul style="list-style-type: none"> <li>- Funding</li> <li>- Knowledge of resources</li> </ul>	<ul style="list-style-type: none"> <li>- Bullying on each MTSS agenda</li> </ul>	<ul style="list-style-type: none"> <li>- Superintendent</li> <li>- Counselor</li> <li>- Teachers</li> <li>- Whole Child Committee</li> </ul>



<b>V. Safety</b>				
<b>Objective</b>	<b>Action Steps</b>	<b>Resources Needed</b>	<b>Timeframe</b>	<b>Person's Responsible</b>
We will increase our awareness of training on and implementation of alternative means of addressing student behaviors.	Use of SWSS to track student discipline data to make informed decisions about student behaviors	<ul style="list-style-type: none"> <li>- Understanding of the construct and how it may work at GGS</li> <li>- Time to analyze materials</li> </ul>	<ul style="list-style-type: none"> <li>- Ongoing</li> </ul>	<ul style="list-style-type: none"> <li>- Superintendent</li> <li>- Counselor</li> <li>- Whole Child Committee</li> <li>- MTSS Leadership Team</li> </ul>
	Development of RtI Behavior Matrix to assist students in need of behavior intervention	<ul style="list-style-type: none"> <li>- Teacher Training</li> </ul>	<ul style="list-style-type: none"> <li>- Ongoing</li> </ul>	<ul style="list-style-type: none"> <li>- Counselor</li> <li>- Superintendent</li> <li>- MTSS Leadership Team</li> <li>- Whole Child Committee</li> <li>- Teachers</li> </ul>

## **Recommendation for Power Homeschool Services**

Background: Spring of 2020, GGS used Google Classroom as the platform for learning during mandated Distance Learning. This model was very successful, although, certainly not the best replacement for in-person instruction, based on our Fall Star Assessment results.

Fall of 2020, Teachers collaborated and determined that for our 11 remote learners, we would try to replicate the in-person classroom experience through the Google Classroom platform. After the first quarter, it became evident through parent feedback and teacher feedback that the platform was not working. The school district does not have the personnel to give an in-person learning experience to the remote learners. Parents and remote learners were frustrated due to our inability to provide the guidance and communication they need for the Remote Learners to be successful.

The teachers and staff vetted the Power Homeschool platform, by Acellus. Acellus is a certified homeschool product that will provide our remote learners with video lessons, aligned schoolwork, quizzes and tests. Instruction, grades and attendance are included in the platform. Acellus is aligned to the Montana Standards, and teachers indicate that it is closely aligned to the scope and sequence that we use through the ACE Consortium.

Remote learners will continue to have an on-campus facilitator to provide technical support and support if a student is not completing work. Remote learners will not be learning content from the on-campus curriculum materials; however, their content will be aligned with what the on-campus students are learning, so that if they return to in-person instruction, they will be aligned with the rest of their grade level.

GGS specific cross-curricular projects will be assigned by the teacher as an add-on to the content the Remote Learners will be responsible for from Power Homeschool (ie Bronze Museum, Wax Museum, etc.). Remote Learners will also continue to participate in all District and State assessments, such as Star, SBAC, Interims, etc.

Parents of Remote Learners have been given the opportunity to look at the program, and provide feedback. Teachers and Staff believe this will be a good product to provide a good remote education.

Electives and Specials will NOT be provided through Power Homeschool, but continued through Google Classroom, as the parents and teachers feel it is a working model.

Cost of Power Homeschool is \$25 per month per student, with an estimated total cost of \$2000, which will be paid for with the Governor's COVID funds.

The Superintendent recommends that the GGS Board adopt Acellus Power Homeschool as a K-8 Remote Learning Curriculum.

## **Agenda Item: Rescind Motion for Assistant Cook offer of Employment**

### ***Recommended motion:***

Rescind prior motion on October 21, 2020 to offer employment to Miranda Tucker.

### ***Background:***

On October 21, 2020 the Board made the following motion:

“Motion: Trustee Patti Ringo to hire Miranda Tucker as the Assistant Cook at \$14/hour, not to exceed 30 hours/week and \$2125 in annual flex benefits beginning no sooner than October 22, 2020 and ending no later than June 11, 2020 pending completion and acceptance of a pre-employment physical and fingerprint background check.

Seconded: Vice Chair Julie Fleury

Public Comment: None

For: Fleury, Martin, Paulson, Ringo, Schwieterman

Opposed: None

Motion passed unanimously.”

The applicant accepted the position verbally on October 15.

The applicant was notified via email on October 22 that the Board made the motion pending fingerprint/background check and pre-employment physical.

There has been no contact from the applicant regarding the progress towards the fingerprint/background check or the pre-employment physical. Multiple attempts were made to contact the applicant and on October 29 via text message the applicant indicated she still wanted the position, but was out of town for a family emergency and would be back the following Monday (November 2). Multiple attempts have been made since then to contact the applicant via email, phone, and text message with no response.

Tony Koenig was contacted on November 16 via phone to inquire about the District’s next steps and his recommendation was that the District rescind the motion to offer employment.

### ***Recommendation:***

to rescind the offer of employment to Miranda Tucker.

### ***Rationale:***

It is imperative that we fill the assistant cook position as soon as possible and since the applicant will not respond to communications it is assumed she has abandoned the position.

## **Assistant Cook Hire Recommendation**

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**Motion:** to hire Delaney Campbell as the Assistant Cook at \$14/hour, not to exceed 30 hours/week and \$2125 in annual flex benefits beginning no sooner than November 19, 2020 and ending no later than June 11, 2020 pending completion and acceptance of a pre-employment physical and fingerprint background check.

**Recommendation:**

Delaney Campbell

**Pay and benefits:**

\$14/hour not to exceed 30 hours/week beginning no sooner than November 19, 2020 and ending no later than June 11, 2020.

Flexible Benefits: \$2125/year

**Recommendation:**

Miranda Tucker

**Background**

Delaney has vast experience in areas such as working with special needs children, sanitation procedures, and food production. In fact, is currently employed as a farm worker and assisting with goat cheese production. Ms. Keel, Ms. Fisher, and Ms. McClure interviewed Delaney and feel she will be a great addition to the GGS food service team.

**Preliminary General Fund Budget**

<b>GENERAL FUND EXPENDITURES</b>		<b>FY2018 BUDGET</b>	<b>FY2019 BUDGET</b>	<b>FY2020 Budget</b>	<b>FY2021 Budget</b>	<b>Diff FY20-FY21</b>
<b>1000- INSTRUCTION - K-6 SCHOOL</b>						
101.81.100.1000.112	CERTIFIED SALARIES	\$ 463,847.00	\$ 482,519.00	\$ 347,402.00	\$ 394,593.00	\$ 47,191.00
101.81.100.1000.117	PARAPROFESIONALS	\$ 43,721.00	\$ 37,134.00	\$ 50,260.00	\$ 38,110.00	\$ (12,150.00)
101.81.100.1000.122	SUBSTITUTE TEACHERS	\$ 8,000.00	\$ 8,000.00	\$ 8,000.00	\$ 6,080.00	\$ (1,920.00)
101.81.100.1000.160	SICK LEAVE PAYOUT	\$ 20,000.00	\$ 18,000.00	\$ 15,000.00	\$ 2,500.00	\$ (12,500.00)
101.81.100.1000.170	VACATION/ANNUAL LEAVE PAYOUT	\$ -	\$ -	\$ -	\$ 5,000.00	\$ 5,000.00
101.81.100.1000.190	BEAREAVEMENT LEAVE	\$ -	\$ -	\$ -	\$ 1,368.00	\$ 1,368.00
101.81.100.1000.250	WORKERS COMPENSATION	\$ 2,738.00	\$ 2,619.00	\$ 2,047.00	\$ 1,911.00	\$ (136.00)
101.81.100.1000.260	HEALTH INSURANCE	\$ 79,122.00	\$ 78,314.00	\$ 57,672.00	\$ 68,963.00	\$ 11,291.00
101.81.100.1000.610	SUPPLIES	\$ -	\$ -	\$ 10,000.00	\$ 15,000.00	\$ 5,000.00
101.81.100.1000.650	PERIODICALS	\$ -	\$ -	\$ 300.00	\$ 300.00	\$ -
101.81.100.1000.680	COMPUTER SOFTWARE	\$ -	\$ -	\$ 1,000.00	\$ 13,000.00	\$ 12,000.00
101.81.100.1000.682	SUPPLIES- TECHNOLOGY	\$ 1,500.00	\$ 2,000.00	\$ 2,000.00	\$ 2,000.00	\$ -
<b>1000- INSTRUCTION -7-8 SCHOOL</b>						
101.82.100.1000.112	CERTIFIED SALARIES	\$ -	\$ -	\$ 143,076.00	\$ 106,765.00	\$ (36,311.00)
101.82.100.1000.117	PARAPROFESIONALS	\$ -	\$ -	\$ -	\$ 13,858.00	\$ 13,858.00
101.82.100.1000.122	SUBSTITUTE TEACHERS	\$ -	\$ -	\$ -	\$ 1,920.00	\$ 1,920.00
101.82.100.1000.160	SICK LEAVE PAYOUT	\$ -	\$ -	\$ -	\$ 2,500.00	\$ 2,500.00
101.82.100.1000.170	VACATION/ANNUAL LEAVE PAYOUT	\$ -	\$ -	\$ -	\$ 5,000.00	\$ 5,000.00
101.82.100.1000.190	BEAREAVEMENT LEAVE	\$ -	\$ -	\$ -	\$ 432.00	\$ 432.00
101.82.100.1000.250	WORKERS COMPENSATION	\$ -	\$ -	\$ 838.00	\$ 533.00	\$ (305.00)
101.82.100.1000.260	HEALTH INSURANCE	\$ -	\$ -	\$ 21,459.00	\$ 18,195.00	\$ (3,264.00)
101.82.100.1000.610	SUPPLIES	\$ -	\$ -	\$ 4,000.00	\$ 4,000.00	\$ -
101.82.100.1000.650	PERIODICALS	\$ 700.00	\$ 400.00	\$ 100.00	\$ 100.00	\$ -
101.82.100.1000.680	COMPUTER SOFTWARE	\$ -	\$ -	\$ 500.00	\$ 500.00	\$ -
101.82.100.1000.682	SUPPLIES- TECHNOLOGY	\$ -	\$ -	\$ 1,000.00	\$ 1,000.00	\$ -
<b>TOTAL</b>		<b>\$ 618,928.00</b>	<b>\$ 628,986.00</b>	<b>\$ 664,654.00</b>	<b>\$ 703,628.00</b>	<b>\$ 38,974.00</b>
<b>2100- SUPPORT SERVICES - STUDENTS- K-6 SCHOOL</b>						
101.81.100.2100.113	SCHOOL NURSE SALARY (PRIMARY CARE CLINIC)	\$ 5,461.00	\$ 5,391.00	\$ 6,267.00	\$ 4,648.92	\$ (1,618.08)
101.81.100.2100.170	VACATION/ANNUAL LEAVE PAYOUT	\$ -	\$ -	\$ -	\$ 152.00	\$ 152.00
101.81.100.2100.250	WORKERS COMPENSATION	\$ 37.00	\$ 27.00	\$ 31.00	\$ 18.00	\$ (13.00)
101.81.100.2100.260	HEALTH INSURANCE	\$ 313.00	\$ 201.00	\$ 201.00	\$ 244.00	\$ 43.00
<b>2100- SUPPORT SERVICES - STUDENTS- 7-8 SCHOOL</b>						
101.82.100.2100.113	SCHOOL NURSE SALARY (PRIMARY CARE CLINIC)	\$ -	\$ -	\$ -	\$ 1,468.09	\$ 1,468.09
101.82.100.2100.250	WORKERS COMPENSATION	\$ -	\$ -	\$ -	\$ 48.00	\$ 48.00
101.82.100.2100.260	HEALTH INSURANCE	\$ -	\$ -	\$ -	\$ 6.00	\$ 6.00
101.80.100.2100.610	SUPPLIES	\$ -	\$ -	\$ -	\$ 56.00	\$ 56.00
<b>TOTAL</b>		<b>\$ 5,811.00</b>	<b>\$ 5,619.00</b>	<b>\$ 6,499.00</b>	<b>\$ 6,641.01</b>	<b>\$ (192.00)</b>

I Preliminary General Fund Budget

GENERAL FUND EXPENDITURES		FY2018 BUDGET	FY2019 BUDGET	FY2020 Budget	FY2021 Budget	Diff FY20-FY21
<b>2114- STUDENT ACCOUNTING SERVICES- K-6 SCHOOL</b>						
101.81.100.2114.680	COMPUTER SOFTWARE	\$ -	\$ -	\$ -	\$ 3,225.00	\$ 3,225.00
<b>2114- STUDENT ACCOUNTING SERVICES- 7-8 SCHOOL</b>						
101.82.100.2114.680	COMPUTER SOFTWARE	\$ -	\$ -	\$ -	\$ 1,253.00	\$ 1,253.00
<b>TOTAL</b>		<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 4,478.00</b>	<b>\$ 4,478.00</b>
<b>2120- GUIDANCE SERVICES- K-6 SCHOOL</b>						
101.81.100.2120.113	PROFESSIONAL SALARY- GUIDANCE COUNSELOR	\$ 23,751.00	\$ 39,828.00	\$ 29,653.00	\$ 32,909.00	\$ 3,256.00
101.81.100.2120.170	VACATION/ANNUAL LEAVE PAYOUT	\$ -	\$ -	\$ -	\$ 200.00	\$ 200.00
101.81.100.2120.250	WORKERS COMPENSATION	\$ 128.00	\$ 200.00	\$ 156.00	\$ 145.00	\$ (11.00)
101.81.100.2120.260	HEALTH INSURANCE	\$ 7,374.00	\$ 6,212.00	\$ 4,355.00	\$ 4,646.00	\$ 291.00
101.81.100.2120.610	SUPPLIES	\$ 250.00	\$ 250.00	\$ 500.00	\$ 700.00	\$ 200.00
101.81.100.2120.680	COMPUTER SOFTWARE	\$ -	\$ -	\$ -	\$ 225.00	\$ 225.00
101.81.100.2120.810	DUES & FEES	\$ -	\$ -	\$ 100.00	\$ 506.00	\$ 406.00
<b>2120- GUIDANCE SERVICES- 7-8 SCHOOL</b>						
101.82.100.2120.113	PROFESSIONAL SALARY- GUIDANCE COUNSELOR	\$ -	\$ -	\$ -	\$ 11,492.00	\$ 11,492.00
101.82.100.2120.170	VACATION/ANNUAL LEAVE PAYOUT	\$ -	\$ -	\$ -	\$ 100.00	\$ 100.00
101.82.100.2120.250	WORKERS COMPENSATION	\$ -	\$ -	\$ -	\$ 51.00	\$ 51.00
101.82.100.2120.260	HEALTH INSURANCE	\$ -	\$ -	\$ -	\$ 1,622.00	\$ 1,622.00
101.82.100.2120.610	SUPPLIES	\$ -	\$ -	\$ -	\$ 300.00	\$ 300.00
101.82.100.2120.680	COMPUTER SOFTWARE	\$ -	\$ -	\$ -	\$ 100.00	\$ 100.00
101.82.100.2120.810	DUES & FEES	\$ -	\$ -	\$ -	\$ 169.00	\$ 169.00
<b>TOTAL</b>		<b>\$ 31,503.00</b>	<b>\$ 46,490.00</b>	<b>\$ 34,764.00</b>	<b>\$ 53,165.00</b>	<b>\$ 18,401.00</b>
<b>2131- HEATH SERVICES- MEDICAL- K-6 SCHOOL</b>						
101.81.100.2131.610	SUPPLIES	\$ -	\$ -	\$ -	\$ 500.00	\$ 500.00
<b>2131- HEATH SERVICES- MEDICAL- 7-8 SCHOOL</b>						
101.82.100.2131.610	SUPPLIES	\$ -	\$ -	\$ -	\$ 200.00	\$ 200.00
<b>TOTAL</b>		<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 700.00</b>	<b>\$ 700.00</b>
<b>2212- CURRICULUM SERVICES- K-6 SCHOOL</b>						
101.81.100.2213.810	DUES & FEES	\$ -	\$ -	\$ -	\$ 2,850.00	\$ 2,850.00
<b>2212- CURRICULUM SERVICES- 7-8 SCHOOL</b>						
101.82.100.2213.810	DUES & FEES	\$ -	\$ -	\$ -	\$ 900.00	\$ 900.00
<b>TOTAL</b>		<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 3,750.00</b>	<b>\$ 3,750.00</b>
<b>2213- INSTRUCTIONAL STAFF TRAINING/PROFESSIONAL DEVELOPMENT- K-6 SCHOOL</b>						
101.81.100.2213.150	MENTOR STIPEND	\$ -	\$ -	\$ -	\$ 1,368.00	\$ 1,368.00
101.81.100.2213.250	WORKERS COMPENSATION	\$ -	\$ -	\$ -	\$ 6.00	\$ 6.00
101.81.100.2213.320	PROFESSIONAL/EDUCATIONAL SERVICES	\$ -	\$ -	\$ -	\$ 2,000.00	\$ 2,000.00
101.81.100.2213.582	TRAVEL/IN-SERVICE TRAINING	\$ -	\$ -	\$ -	\$ 500.00	\$ 500.00
<b>2213- INSTRUCTIONAL STAFF TRAINING/PROFESSIONAL DEVELOPMENT- 7-8 SCHOOL</b>						



Preliminary General Fund Budget

GENERAL FUND EXPENDITURES		FY2018 BUDGET	FY2019 BUDGET	FY2020 Budget	FY2021 Budget	Diff FY20-FY21
101.82.100.2213.150	MENTOR STIPEND	\$ -	\$ -	\$ -	\$ 432.00	\$ 432.00
101.82.100.2213.250	WORKERS COMPENSATION	\$ -	\$ -	\$ -	\$ 2.00	\$ 2.00
101.82.100.2213.320	PROFESSIONAL/EDUCATIONAL SERVICES	\$ -	\$ -	\$ -	\$ 1,000.00	\$ 1,000.00
101.82.100.2213.582	TRAVEL/IN-SERVICE TRAINING	\$ -	\$ -	\$ -	\$ 500.00	\$ 500.00
<b>TOTAL</b>		\$ -	\$ -	\$ -	\$ 5,808.00	\$ 5,808.00
<b>2225-SCHOOL LIBRARY-K-6 SCHOOL</b>						
101.81.100.2225.113	PROFESSIONAL SALARY- LIBRARY MEDIA SPECIALIST	\$ 21,063.00	\$ 22,248.00	\$ 17,180.00	\$ 18,676.00	\$ 1,496.00
101.81.100.2225.150	STIPEND	\$ -	\$ -	\$ -	\$ 760.00	\$ 760.00
101.81.100.2225.250	WORKERS COMPENSATION	\$ 113.00	\$ 112.00	\$ 91.00	\$ 86.00	\$ (5.00)
101.81.100.2225.260	HEALTH INSURANCE	\$ 3,696.00	\$ 3,654.00	\$ 2,673.00	\$ 2,728.00	\$ 55.00
101.81.100.2225.610	SUPPLIES	\$ 600.00	\$ 500.00	\$ 500.00	\$ 700.00	\$ 200.00
101.81.100.2225.640	BOOKS	\$ 2,000.00	\$ 1,500.00	\$ 2,500.00	\$ 2,500.00	\$ -
101.81.100.2225.660	MINOR EQUIPMENT	\$ 200.00	\$ 200.00	\$ 200.00	\$ 500.00	\$ 300.00
101.81.100.2225.680	COMPUTER SOFTWARE	\$ 300.00	\$ 875.00	\$ 3,200.00	\$ 3,200.00	\$ -
<b>2225-SCHOOL LIBRARY-7-8 SCHOOL</b>						
101.82.100.2225.113	PROFESSIONAL SALARY- LIBRARY MEDIA SPECIALIST			\$ 6,681.00	\$ 6,562.00	\$ (119.00)
101.82.100.2225.150	STIPEND	\$ -	\$ -	\$ -	\$ 240.00	\$ 240.00
101.82.100.2225.250	WORKERS COMPENSATION	\$ -	\$ -	\$ -	\$ 30.00	\$ 30.00
101.82.100.2225.260	HEALTH INSURANCE	\$ -	\$ -	\$ -	\$ 959.00	\$ 959.00
101.82.100.2225.610	SUPPLIES	\$ -	\$ -	\$ -	\$ 300.00	\$ 300.00
101.82.100.2225.640	BOOKS	\$ -	\$ -	\$ -	\$ 550.00	\$ 550.00
101.82.100.2225.660	MINOR EQUIPMENT	\$ -	\$ -	\$ -	\$ 250.00	\$ 250.00
101.82.100.2225.660	COMPUTER SOFTWARE	\$ -	\$ -	\$ -	\$ 780.00	\$ 780.00
<b>TOTAL</b>		\$ 27,972.00	\$ 29,089.00	\$ 33,025.00	\$ 38,821.00	\$ 5,796.00
<b>280.1000- SPECIAL ED INSTRUCTION- K-6</b>						
101.81.280.1000.112	CERTIFIED SALARIES	\$ 50,632.00	\$ 34,708.00	\$ 25,990.00	\$ 18,144.00	\$ (7,846.00)
101.81.280.1000.117	PARAPROFESIONALS	\$ 21,504.00	\$ 24,266.00	\$ 12,180.00	\$ -	\$ (12,180.00)
101.81.280.1000.122	SUBSTITUTE TEACHERS	\$ 170.00	\$ 170.00	\$ 340.00	\$ 340.00	\$ -
101.81.280.1000.160	SICK LEAVE PAYOUT	\$ 1,000.00	\$ 1,000.00	\$ 1,700.00	\$ 580.00	\$ (1,120.00)
101.81.280.1000.170	VACATION/ANNUAL LEAVE PAYOUT	\$ -	\$ -	\$ -	\$ 500.00	\$ 500.00
101.81.280.1000.250	WORKERS COMPENSATION	\$ 388.00	\$ 296.00	\$ 137.00	\$ 80.00	\$ (57.00)
101.81.280.1000.260	HEALTH INSURANCE	\$ 9,554.00	\$ 9,433.00	\$ 5,126.00	\$ 3,687.00	\$ (1,439.00)
101.81.280.1000.610	SUPPLIES	\$ 350.00	\$ 350.00	\$ 350.00	\$ 500.00	\$ 150.00
101.81.280.1000.682	SUPPLIES-TECHNOLOGY	\$ 150.00	\$ 150.00	\$ 150.00	\$ 200.00	\$ 50.00
101.81.280.1000.920	RESOURCES TRANSFER TO COOPERATIVE	\$ 2,527.00	\$ 2,666.59	\$ 2,850.28	\$ 2,236.63	\$ (613.65)
<b>280.1000- SPECIAL ED INSTRUCTION- 7-8</b>						
101.82.280.1000.112	CERTIFIED SALARIES	\$ -	\$ -	\$ -	\$ 18,144.00	\$ 18,144.00
101.82.280.1000.117	PARAPROFESIONALS	\$ -	\$ -	\$ -	\$ 11,130.00	\$ 11,130.00

J Preliminary General Fund Budget

GENERAL FUND EXPENDITURES		FY2018 BUDGET	FY2019 BUDGET	FY2020 Budget	FY2021 Budget	Diff FY20-FY21
101.82.280.1000.122	SUBSTITUTE TEACHERS	\$ -	\$ -	\$ -	\$ 500.00	\$ 500.00
101.82.280.1000.160	SICK LEAVE PAYOUT	\$ -	\$ -	\$ -	\$ 200.00	\$ 200.00
101.82.280.1000.170	VACATION/ANNUAL LEAVE PAYOUT	\$ -	\$ -	\$ -	\$ 350.00	\$ 350.00
101.82.280.1000.250	WORKERS COMPENSATION	\$ -	\$ -	\$ -	\$ 129.00	\$ 129.00
101.82.280.1000.260	HEALTH INSURANCE	\$ -	\$ -	\$ -	\$ 4,788.00	\$ 4,788.00
101.82.280.1000.610	SUPPLIES	\$ -	\$ -	\$ -	\$ 200.00	\$ 200.00
101.82.280.1000.682	SUPPLIES-TECHNOLOGY	\$ -	\$ -	\$ -	\$ 100.00	\$ 100.00
101.82.280.1000.920	RESOURCES TRANSFER TO COOPERATIVE	\$ -	\$ -	\$ -	\$ 706.31	\$ 706.31
<b>TOTAL</b>		<b>\$ 86,275.00</b>	<b>\$ 73,039.59</b>	<b>\$ 48,823.28</b>	<b>\$ 62,514.94</b>	<b>\$ 13,691.66</b>
<b>365.2225- INDIAN EDUCATION/LIBRARY- K-6 SCHOOL</b>						
101.81.365.2225.640	BOOKS	\$ 1,000.00	\$ 1,000.00	\$ 500.00	\$ 500.00	\$ -
<b>365.2225- INDIAN EDUCATION/LIBRARY- 7-8 SCHOOL</b>						
101.82.365.2225.640	BOOKS	\$ -	\$ -	\$ -	\$ 200.00	\$ 200.00
<b>TOTAL</b>		<b>\$ 86,275.00</b>	<b>\$ 73,039.59</b>	<b>\$ 48,823.28</b>	<b>\$ 700.00</b>	<b>\$ 200.00</b>
<b>34XX-EXTRACURRICULAR PROGRAMS - SCHOOL SPONSORED ACTIVITIES -NON-ATHLETICS- K-6 SCHOOL</b>						
101.81.710.3407.150	STUDENT COUNCIL ADVISOR			\$ 600.00	\$ 264.00	\$ (336.00)
101.81.710.3407.250	WORKERS COMPENSATION	\$ 16.00	\$ 14.00	\$ 15.00	\$ 1.00	\$ (14.00)
101.81.710.3423.150	CLASS OF 2023- ADVISOR STIPEND	\$ -	\$ -	\$ -	\$ 600.00	\$ 600.00
101.81.710.3423.250	WORKERS COMPENSATION	\$ -	\$ -	\$ -	\$ 3.00	\$ 3.00
101.81.710.3424.150	CLASS OF 2024- ADVISOR STIPEND	\$ -	\$ -	\$ -	\$ 150.00	\$ 150.00
101.81.710.3424.250	WORKERS COMPENSATION	\$ 16.00	\$ 14.00	\$ 15.00	\$ 1.00	\$ (14.00)
<b>34XX-EXTRACURRICULAR PROGRAMS - SCHOOL SPONSORED ACTIVITIES -NON-ATHLETICS- 7-8 SCHOOL</b>						
101.82.710.3407.150	STUDENT COUNCIL ADVISOR				\$ 336.00	\$ 336.00
101.82.710.3407.250	WORKERS COMPENSATION	\$ -	\$ -	\$ -	\$ 1.00	\$ 1.00
101.82.710.3421.150	CLASS OF 2021-ADVISOR STIPEND	\$ -	\$ -	\$ -	\$ 1,000.00	\$ 1,000.00
101.82.710.3421.250	WORKERS COMPENSATION	\$ -	\$ -	\$ -	\$ 4.00	\$ 4.00
101.82.710.3421.582	TRAVEL/IN SERVICE TRAINING (SCHOOL CHAPERONES)	\$ 3,000.00	\$ 3,000.00	\$ 3,000.00	\$ 3,000.00	\$ -
<b>TOTAL</b>		<b>\$ 3,032.00</b>	<b>\$ 3,028.00</b>	<b>\$ 3,630.00</b>	<b>\$ 5,360.00</b>	<b>\$ 1,730.00</b>
<b>35XX-EXTRACURRICULAR PROGRAMS - SCHOOL SPONSORED ACTIVITIES - ATHLETICS- K-6 SCHOOL</b>						
101.81.720.3500.119	OTHER SUPERVISORY- ATHLETIC DIRECTOR	\$ 849.00	\$ 2,991.00	\$ 5,000.00	\$ 3,700.00	\$ (1,300.00)
101.81.720.3500.250	WORKERS COMPENSATION	\$ 74.00	\$ 69.00	\$ 80.00	\$ 16.00	\$ (64.00)
101.81.720.3501.150	COACH-VOLLEYBALL STIPENDS	\$ -	\$ -	\$ -	\$ 836.00	\$ 836.00
101.81.720.3501.250	WORKERS COMPENSATION	\$ -	\$ -	\$ -	\$ 4.00	\$ 4.00
101.81.720.3503.150	COACH-GIRLS BASKETBALL STIPENDS	\$ -	\$ -	\$ -	\$ 836.00	\$ 836.00
101.81.720.3503.250	WORKERS COMPENSATION	\$ -	\$ -	\$ -	\$ 4.00	\$ 4.00
101.81.720.3504.150	COACH-BOYS BASKETBALL STIPENDS	\$ -	\$ -	\$ -	\$ 836.00	\$ 836.00
101.81.720.3504.250	WORKERS COMPENSATION	\$ -	\$ -	\$ -	\$ 4.00	\$ 4.00



) Preliminary General Fund Budget

GENERAL FUND EXPENDITURES		FY2018 BUDGET	FY2019 BUDGET	FY2020 Budget	FY2021 Budget	Diff FY20-FY21
101.81.720.3504.150	COACH-WRESTLING STIPENDS	\$ -	\$ -	\$ -	\$ 528.00	\$ 528.00
101.81.720.3504.250	WORKERS COMPENSATION	\$ -	\$ -	\$ -	\$ 2.00	\$ 2.00
101.81.720.3505.150	COACH-TRACK STIPENDS	\$ -	\$ -	\$ -	\$ 1,056.00	\$ 1,056.00
101.81.720.3505.250	WORKERS COMPENSATION	\$ -	\$ -	\$ -	\$ 5.00	\$ 5.00
101.81.720.3506.150	COACH-CHEERLEADING STIPENDS	\$ -	\$ -	\$ -	\$ 264.00	\$ 264.00
101.81.720.3506.250	WORKERS COMPENSATION	\$ -	\$ -	\$ -	\$ 1.00	\$ 1.00
<b>35XX-EXTRACURRICULAR PROGRAMS - SCHOOL SPONSORED ACTIVITIES -ATHLETICS- 7-8 SCHOOL</b>						
101.82.720.3500.119	OTHER SUPERVISORY- ATHLETIC DIRECTOR	\$ -	\$ -	\$ -	\$ 1,300.00	\$ 1,300.00
101.82.720.3500.250	WORKERS COMPENSATION	\$ -	\$ -	\$ -	\$ 6.00	\$ 6.00
101.82.720.3501.150	COACH-VOLLEYBALL STIPENDS	\$ -	\$ -	\$ -	\$ 1,064.00	\$ 1,064.00
101.82.720.3501.250	WORKERS COMPENSATION	\$ -	\$ -	\$ -	\$ 5.00	\$ 5.00
101.82.720.3503.150	COACH-GIRLS BASKETBALL STIPENDS	\$ -	\$ -	\$ -	\$ 1,064.00	\$ 1,064.00
101.82.720.3503.250	WORKERS COMPENSATION	\$ -	\$ -	\$ -	\$ 5.00	\$ 5.00
101.82.720.3504.150	COACH-BOYS BASKETBALL STIPENDS	\$ -	\$ -	\$ -	\$ 1,064.00	\$ 1,064.00
101.82.720.3504.250	WORKERS COMPENSATION	\$ -	\$ -	\$ -	\$ 5.00	\$ 5.00
101.82.720.3504.150	COACH-WRESTLING STIPENDS	\$ -	\$ -	\$ -	\$ 672.00	\$ 672.00
101.82.720.3504.250	WORKERS COMPENSATION	\$ -	\$ -	\$ -	\$ 3.00	\$ 3.00
101.82.720.3505.150	COACH-TRACK STIPENDS	\$ -	\$ -	\$ -	\$ 1,344.00	\$ 1,344.00
101.82.720.3505.250	WORKERS COMPENSATION	\$ -	\$ -	\$ -	\$ 6.00	\$ 6.00
101.82.720.3506.150	COACH-CHEERLEADING STIPENDS	\$ -	\$ -	\$ -	\$ 336.00	\$ 336.00
101.82.720.3506.250	WORKERS COMPENSATION	\$ -	\$ -	\$ -	\$ 1.00	\$ 1.00
<b>TOTAL</b>		<b>\$ 923.00</b>	<b>\$ 3,060.00</b>	<b>\$ 5,080.00</b>	<b>\$ 14,967.00</b>	<b>\$ 2,137.00</b>
<b>2300- SUPPORT SERVICES-GENERAL ADMINISTRATION- DISTRICT LEVEL</b>						
101.80.100.2300.330	OTHER PROFESSIONAL SERVICES	\$ 5,000.00	\$ 6,000.00	\$ 6,000.00	\$ 6,000.00	\$ -
101.80.100.2300.331	PROFESSIONAL SERVICES - AUDITOR	\$ 6,800.00	\$ 9,000.00	\$ 10,000.00	\$ 10,000.00	\$ -
101.80.100.2300.332	PROFESSIONAL SERVICES - LEGAL	\$ 3,000.00	\$ 2,000.00	\$ 2,000.00	\$ 10,000.00	\$ 8,000.00
101.80.100.2300.340	TECHNICAL SERVICES	\$ -	\$ -	\$ 1,275.00	\$ 1,275.00	\$ -
101.80.100.2300.530	COMMUNICATIONS- INTERNET SERVICE	\$ 3,000.00	\$ 3,000.00	\$ 3,500.00	\$ 3,500.00	\$ -
101.80.100.2300.531	COMMUNICATIONS- TELEPHONE	\$ 1,971.00	\$ 1,971.00	\$ 2,300.00	\$ 2,300.00	\$ -
101.80.100.2300.532	POSTAGE	\$ 1,750.00	\$ 1,750.00	\$ 1,750.00	\$ 1,750.00	\$ -
101.80.100.2300.540	ADVERTISING	\$ 750.00	\$ 500.00	\$ 1,300.00	\$ 1,300.00	\$ -
101.80.100.2300.550	PRINTING/DUPICATING	\$ 4,500.00	\$ 4,500.00	\$ 4,500.00	\$ 4,500.00	\$ -
101.80.100.2300.582	TRAVEL OUT OF DISTRICT/INSERVICE TRAINING	\$ 1,225.00	\$ 2,000.00	\$ 1,000.00	\$ 1,000.00	\$ -
101.80.100.2300.610	SUPPLIES	\$ 1,500.00	\$ 1,000.00	\$ 1,700.00	\$ 1,700.00	\$ -
101.80.100.2300.660	MINOR EQUIPMENT	\$ 500.00	\$ 250.00	\$ 250.00	\$ 250.00	\$ -
101.80.100.2300.680	COMPUTER SOFTWARE	\$ -	\$ -	\$ 1,500.00	\$ 1,500.00	\$ -
101.80.100.2300.810	DUES AND FEES	\$ 7,500.00	\$ 6,500.00	\$ 6,500.00	\$ 6,500.00	\$ -

Preliminary General Fund Budget

GENERAL FUND EXPENDITURES		FY2018 BUDGET	FY2019 BUDGET	FY2020 Budget	FY2021 Budget	Diff FY20-FY21
<b>TOTAL</b>		<b>\$ 37,496.00</b>	<b>\$ 38,471.00</b>	<b>\$ 43,575.00</b>	<b>\$ 51,575.00</b>	<b>\$ 8,000.00</b>
<b>ELECTION SERVICES - 2314</b>						
101.80.100.2314.110	SALARIES	\$ -	\$ -	\$ -		\$ -
101.80.100.2314.250	WORKERS COMPENSATION	\$ -	\$ -	\$ -		\$ -
101.80.100.2314.330	OTHER PROFESSIONAL SERVICES	\$ 450.00	\$ 450.00	\$ 500.00	\$ 3,000.00	\$ 2,500.00
101.80.100.2314.540	ADVERTISING	\$ 75.00	\$ 75.00	\$ 100.00	\$ 250.00	\$ 150.00
<b>TOTAL</b>		<b>\$ 525.00</b>	<b>\$ 525.00</b>	<b>\$ 600.00</b>	<b>\$ 3,250.00</b>	<b>\$ 2,650.00</b>
<b>SUPERINTENDENT SERVICES-2321</b>						
101.80.100.2321.111	ADMINISTRATIVE SALARY- SUPERINTENDENT	\$ -	\$ -	\$ 58,520.00	\$ 63,197.00	\$ 4,677.00
101.80.100.2321.115	OFFICE/CLERICAL SALARY- ADMIN SECRETARY	\$ -	\$ -	\$ 33,968.00	\$ 34,826.00	\$ 858.00
101.80.100.2321.125	OFFICE/CLERICAL SUBSTITUTE	\$ -	\$ -	\$ 1,575.00	\$ 600.00	\$ (975.00)
101.80.100.2321.160	SICK LEAVE PAYOUT	\$ -	\$ -	\$ -	\$ 500.00	\$ 500.00
101.80.100.2321.170	VACATION/ANNUAL LEAVE PAYOUT	\$ -	\$ -	\$ 3,000.00	\$ 2,500.00	\$ (500.00)
101.80.100.2321.250	WORKERS COMPENSATION	\$ -	\$ -	\$ 483.00	\$ 429.00	\$ (54.00)
101.80.100.2321.260	HEALTH INSURANCE	\$ -	\$ -	\$ 12,270.00	\$ 11,631.00	\$ (639.00)
101.80.100.2321.582	TRAVEL OUT OF DISTRICT/INSERVICE TRAINING	\$ -	\$ -	\$ 3,000.00	\$ 3,000.00	\$ -
101.80.100.2321.610	SUPPLIES	\$ -	\$ -	\$ 250.00	\$ 250.00	\$ -
101.80.100.2321.780	MAJOR TECHNOLOGY HARDWARE	\$ -	\$ -	\$ 1,200.00	\$ 1,200.00	\$ -
101.80.100.2321.810	DUES AND FEES	\$ -	\$ -	\$ 2,500.00	\$ 3,000.00	\$ 500.00
<b>TOTAL</b>				<b>\$ 116,766.00</b>	<b>\$ 121,133.00</b>	<b>\$ 3,867.00</b>
<b>2500-SUPPORT SERVICES-BUSINESS- DISTRICT LEVEL</b>						
101.80.100.2500.111	ADMINISTRATIVE SALARY - Business Mngr/Clerk	\$ 42,217.00	\$ 43,480.00	\$ 44,000.00	\$ 41,974.00	\$ (2,026.00)
101.80.100.2500.115	OFFICE/CLERICAL/TECHNOLOGY SALARY	\$ -	\$ -	\$ 9,009.00	\$ 7,695.00	\$ (1,314.00)
101.80.100.2500.190	LEAVE PAY	\$ 8,700.00	\$ 8,961.00	\$ 6,000.00	\$ 6,000.00	\$ -
101.80.100.2500.250	WORKERS COMPENSATION	\$ 216.00	\$ 208.00	\$ 275.00	\$ 219.00	\$ (56.00)
101.80.100.2500.260	HEALTH INSURANCE	\$ 1,968.00	\$ 1,912.00	\$ 1,912.00	\$ 2,549.00	\$ 637.00
101.80.100.2500.330	OTHER PROFESSIONAL SERVICES	\$ 3,650.00	\$ 3,500.00	\$ 3,500.00	\$ 3,500.00	\$ -
101.80.100.2500.340	TECHNICAL SERVICES		\$ -	\$ 500.00	\$ 500.00	\$ -
101.80.100.2500.532	POSTAGE	\$ 50.00	\$ 50.00	\$ 50.00	\$ 50.00	\$ -
101.80.100.2500.550	PRINTING/DUPICATING	\$ 360.00	\$ 360.00	\$ 400.00	\$ 400.00	\$ -
101.80.100.2500.582	TRAVEL OUT OF DISTRICT/INSERVICE TRAINING	\$ 1,500.00	\$ 1,500.00	\$ 1,500.00	\$ 1,500.00	\$ -
101.80.100.2500.610	SUPPLIES	\$ 500.00	\$ 250.00	\$ 250.00	\$ 250.00	\$ -
101.80.100.2500.660	MINOR EQUIPMENT		\$ -	\$ 2,300.00	\$ 2,300.00	\$ -
101.80.100.2500.680	COMPUTER SOFTWARE (BMS ANNUAL FEE)	\$ 6,185.00	\$ 7,000.00	\$ 8,500.00	\$ 8,900.00	\$ 400.00
101.80.100.2500.810	DUES AND FEES	\$ 1,500.00	\$ 700.00	\$ 1,000.00	\$ 3,300.00	\$ 2,300.00
<b>TOTAL</b>		<b>\$ 66,846.00</b>	<b>\$ 67,921.00</b>	<b>\$ 79,196.00</b>	<b>\$ 79,137.00</b>	<b>\$ (59.00)</b>
<b>2517- PROPERTY ACCOUNTING SERVICES</b>						
101.80.2517.115	OFFICE/CLERICAL/TECHNOLOGY SALARY	\$ -	\$ -	\$ -	\$ 3,300.00	\$ 3,300.00

Preliminary General Fund Budget

GENERAL FUND EXPENDITURES		FY2018 BUDGET	FY2019 BUDGET	FY2020 Budget	FY2021 Budget	Diff FY20-FY21
101.80.2517.250	WORKERS COMPENSATION	\$ -	\$ -	\$ -	\$ 18.00	\$ 18.00
101.80.2517.540	ADVERTISING	\$ -	\$ -	\$ -	\$ 50.00	\$ 50.00
<b>TOTAL</b>		<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 3,368.00</b>	<b>\$ 3,368.00</b>
<b>2574-NON-INSTRUCTIONAL STAFF TRAINING</b>						
101.80.2574.582	TRAVEL OUT OF DISTRICT/INSERVICE TRAINING	\$ -	\$ -	\$ -	\$ 1,800.00	\$ 1,800.00
<b>TOTAL</b>		<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 1,800.00</b>	<b>\$ 1,800.00</b>
<b>2600-OPERATIONS &amp; MAINTENANCE</b>						
101.80.100.2600.114	CUSTODIAL/MAINTENANCE SALARY (SUMMER)	\$ 4,080.00	\$ 5,040.00	\$ 5,500.00	\$ 6,500.00	\$ 1,000.00
101.80.100.2600.114	CUSTODIAL/MAINTENANCE SALARY (STUDENT SUMMER)	\$ -	\$ -	\$ 600.00	\$ 600.00	\$ -
101.80.100.2600.250	WORKERS COMPENSATION	\$ 22.00	\$ 25.00	\$ 50.00	\$ 55.00	\$ 5.00
101.80.100.2600.410	POWER-LIGHTS	\$ 1,000.00	\$ 1,050.00	\$ 1,102.50	\$ 2,000.00	\$ 897.50
101.80.100.2600.411	NATURAL GAS	\$ 11,000.00	\$ 11,550.00	\$ 12,127.50	\$ 12,733.88	\$ 606.38
101.80.100.2600.412	ELECTRICITY	\$ 14,500.00	\$ 15,225.00	\$ 15,986.25	\$ 16,785.56	\$ 799.31
101.80.100.2600.420	OTHER UTILITIES- SEWER	\$ -	\$ 10,716.48	\$ 10,716.48	\$ 10,716.48	\$ -
101.80.100.2600.421	WATER TESTS	\$ 2,000.00	\$ 1,800.00	\$ 1,800.00	\$ 2,000.00	\$ 200.00
101.80.100.2600.431	DISPOSAL SERVICE	\$ 5,800.00	\$ 6,019.00	\$ 4,085.00	\$ 4,080.00	\$ (5.00)
101.80.100.2600.433	CONTRACTED CUSTODIAL SERVICES	\$ 27,000.00	\$ 26,956.80	\$ 33,300.00	\$ 70,512.00	\$ 37,212.00
101.80.100.2600.440	REPAIR AND MAINTENANCE SERVICES	\$ 12,080.46	\$ 15,000.75	\$ 20,000.00	\$ 25,000.00	\$ 5,000.00
101.80.100.2600.520	INSURANCE	\$ 13,094.25	\$ 13,487.08	\$ 10,006.10	\$ 10,558.60	\$ 552.50
101.80.100.2600.531	TELEPHONE	\$ -	\$ -	\$ -	\$ -	\$ -
101.80.100.2600.610	SUPPLIES	\$ 5,200.00	\$ 5,200.00	\$ 6,000.00	\$ 6,500.00	\$ 500.00
101.80.100.2600.660	MINOR EQUIPMENT	\$ -	\$ -	\$ -	\$ 1,300.00	\$ 1,300.00
101.80.100.2600.810	DUES AND FEES	\$ 1,500.00	\$ 1,500.00	\$ 1,500.00	\$ 1,500.00	\$ -
101.80.100.2630.432	SNOW PLOW SERVICES	\$ 4,000.00	\$ 4,000.00	\$ 6,000.00	\$ 6,300.00	\$ 300.00
101.80.100.2630.440	REPAIR AND MAINTENANCE SERVICES	\$ -	\$ -	\$ -	\$ 3,500.00	\$ 3,500.00
<b>TOTAL</b>		<b>\$ 101,276.71</b>	<b>\$ 117,570.11</b>	<b>\$ 128,773.83</b>	<b>\$ 180,641.52</b>	<b>\$ 51,867.69</b>
<b>ENTERPRISE PROGRAMS -FOOD SERVICES - 910.3100</b>						
101.80.910.3100.116	SALARIES-Cooks	\$ 12,978.00	\$ 12,062.00	\$ 17,435.00	\$ 11,676.00	\$ (5,759.00)
101.80.910.3100.119	OTHER SUPERVISORY- FOOD SERVICE SUPERVISOR	\$ 2,546.00	\$ 2,597.00	\$ -	\$ -	\$ -
101.80.910.3100.126	SUBSTITUTE COOKS	\$ 90.00	\$ 288.00	\$ 300.00	\$ 250.00	\$ (50.00)
101.80.910.3100.190	LEAVE PAY	\$ -	\$ -	\$ -	\$ 1,500.00	\$ 1,500.00
101.80.910.3100.250	WORKERS COMPENSATION	\$ 886.00	\$ 789.00	\$ 1,171.00	\$ 632.00	\$ (539.00)
101.80.910.3100.260	HEALTH INSURANCE	\$ 1,558.00	\$ 1,503.00	\$ 1,290.00	\$ 1,100.00	\$ (190.00)
101.80.910.3100.330	OTHER PROFESSIONAL SERVICES	\$ 150.00	\$ 150.00	\$ 150.00	\$ 150.00	\$ -
101.80.910.3100.540	ADVERTISING	\$ 350.00	\$ 150.00	\$ 150.00	\$ 150.00	\$ -
101.80.910.3100.582	TRAVEL OUT OF DISTRICT/INSERVICE TRAINING	\$ 500.00	\$ 200.00	\$ 200.00	\$ 200.00	\$ -
101.80.910.3100.610	SUPPLIES	\$ 500.00	\$ 250.00	\$ 300.00	\$ 300.00	\$ -
101.80.910.3100.630	FOOD	\$ 7,805.00	\$ 4,483.93	\$ 5,156.30	\$ 8,380.48	\$ 3,224.18

Preliminary General Fund Budget

GENERAL FUND EXPENDITURES	FY2018 BUDGET	FY2019 BUDGET	FY2020 Budget	FY2021 Budget	Diff FY20-FY21
TOTAL	\$ 27,363.00	\$ 22,472.93	\$ 26,152.30	\$ 24,338.48	\$ 3,679.37
GENERAL FUND TOTALS				\$ 1,365,775.95	

\$	1,365,775.95
\$	1,365,775.95
\$	0.00

## **Agenda Item: Review and Consider Revisions to District Clerk Evaluation Tool**

***Recommended Motion:*** to adopt the District Clerk Evaluation Tool with no changes for the 2020-2021 evaluation year.

### **Background:**

The District Clerk's evaluation was converted to a Google Form during the 2019-2020 school year using a tool previously adopted by the Board. Each year the Board reviews the tool and procedure to ensure it still meets the needs of the District.

The Clerk's evaluation is generally held in March of each year and is scheduled during a regular meeting in January or February of each year.

# EVALUATION OF DISTRICT CLERK

## GALLATIN GATEWAY SCHOOL DISTRICT

### #35

This evaluation is being conducted to provide the District Clerk with the School Board's assessment of his/her strengths and weaknesses relative to performance as the District Clerk of this school district. It is the intent that this instrument will serve to provide the District Clerk with reinforcement of effective performance and as a guide for change and improvement. Further, it is the intent that this instrument will serve as a catalyst to strengthen the Board/District Clerk working relationship and the achievement of their mutual goal: To make the school district the most effective it can be.

#### 1. Email address \*

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#### PROCESS:

1. The District Clerk's evaluation will be conducted during a special meeting in March.
2. Each Board member will receive individual evaluation forms to complete two weeks prior to the District Clerk's evaluation meeting.
3. The District Clerk will complete a self evaluation to be given to the Board with the evaluation tool two weeks prior to the evaluation meeting.
4. During the special board meeting the Board will discuss the evaluation with the District Clerk during closed session. A final overall performance form will be given to the District Clerk to be placed in his/her personnel file. The District Clerk will receive each individual board member's evaluation form for his/her own records.

#### Description of Four Ratings

Unsatisfactory - Little or no knowledge and minimal implementation of standards. Does not meet minimal standards and needs substantial improvement.

Developing - Evidence of novice performance; fundamental knowledge and implementation of standards. Integration of standards is inconsistent. Business Manager/District Clerk is making progress toward proficiency.

Proficient - Evidence of solid performance; strong knowledge, implementation, and integration of standards; clear evidence of proficiency and skill in the domain/component.

Exemplary - Evidence of exceptional performance; outstanding knowledge, implementation, and integration of standards along with evidence of initiative and willingness to model and/or serve as a mentor for colleagues.

2. District Clerk Name

*Mark only one oval.*

☐ Carrie Fisher

3. School Year

*Mark only one oval.*

☐ 2019-2020

☐ 2020-2021

☐ 2021-2022

☐ 2022-2023

4. Today's Date

*Example: January 7, 2019*

DOMAIN ONE:

RELATIONSHIP WITH THE BOARD AND ADMINISTRATIVE TEAM  
Gallatin Gateway School's District Clerk:

5. 1. Keeps the Board informed of meetings and activities and prepares the Board meeting packets in a timely manner.

*Check all that apply.*

☐ U

☐ D

☐ P

☐ E

6. 2. Is receptive to board member ideas and suggestions and works hard to accomplish directives.

*Check all that apply.*

- ☐ U
- ☐ D
- ☐ P
- ☐ E

7. 3. Follows up on all problems and issues brought to his/her attention in a timely manner.

*Check all that apply.*

- ☐ U
- ☐ D
- ☐ P
- ☐ E

8. 4. Accepts constructive criticism as a suggestion for improvement, working toward a positive change.

*Check all that apply.*

- ☐ U
- ☐ D
- ☐ P
- ☐ E

9. 5. Demonstrates willingness to try new methods.

*Check all that apply.*

- ☐ U
- ☐ D
- ☐ P
- ☐ E



10. 6. Keeps the Board and Superintendent informed of his/her activities.

*Check all that apply.*

- ☐ U
- ☐ D
- ☐ P
- ☐ E

11. 7. Maintains confidentiality of employment and student matters.

*Check all that apply.*

- ☐ U
- ☐ D
- ☐ P
- ☐ E

12. 8. Works closely and maintains a positive relationship with the Superintendent.

*Check all that apply.*

- ☐ U
- ☐ D
- ☐ P
- ☐ E

13. 9. Performs other duties as assigned by the Board.

*Check all that apply.*

- ☐ U
- ☐ D
- ☐ P
- ☐ E

14. 10. Communicates clearly and demonstrates effective communication skills.

*Check all that apply.*

- ☐ U  
☐ D  
☐ P  
☐ E

15. COMMENDATIONS/RECOMMENDED AREA(S) OF GROWTH

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DOMAIN  
TWO:

ACCOUNTING MANAGEMENT, RECORD KEEPING, PROGRAM MANAGEMENT, AND  
FINANCIAL PLANNING  
Gallatin Gateway School's District Clerk:

16. 1. Maintains detailed records of all receipts, expenditures, and disbursements.

*Check all that apply.*

- ☐ U  
☐ D  
☐ P  
☐ E

17. 2. Maintains records of all funds reconciling monthly with County Treasurer.

*Check all that apply.*

- ☐ U
- ☐ D
- ☐ P
- ☐ E

18. 3. Completes monthly, quarterly, and annual reports as scheduled, including the Trustees' Financial Summary.

*Check all that apply.*

- ☐ U
- ☐ D
- ☐ P
- ☐ E

19. 4. Prepares a balanced budget that is realistic and in a clear, concise and legible format.

*Check all that apply.*

- ☐ U
- ☐ D
- ☐ P
- ☐ E

20. 5. Effectively administers and monitors the budget, making necessary adjustments to ensure a balanced budget at year-end.

*Check all that apply.*

- ☐ U
- ☐ D
- ☐ P
- ☐ E

21. 6. Provides appropriate information to staff and community as necessary regarding payroll, budget, facilities, adult education, transportation, food service, and other public information.

*Check all that apply.*

- ☐ U  
☐ D  
☐ P  
☐ E

22. 7. Achieves audits with few findings or major concerns.

*Check all that apply.*

- ☐ U  
☐ D  
☐ P  
☐ E

23. 8. Publishes legal and public notices as required and acts as election administrator.

*Check all that apply.*

- ☐ U  
☐ D  
☐ P  
☐ E

24. 9. Complies with District Policies and Goals, maintaining up-to-date policy manuals.

*Check all that apply.*

- ☐ U  
☐ D  
☐ P  
☐ E

25. 10. Acts as custodian of all records, reports, and historical documents of the district.

*Check all that apply.*

- ☐ U
- ☐ D
- ☐ P
- ☐ E

26. 11. Keeps the Board appropriately informed regarding district programs such as food service, transportation, adult education, & facilities.

*Check all that apply.*

- ☐ U
- ☐ D
- ☐ P
- ☐ E

27. 12. Effectively monitors facility maintenance and improvements and keeps the Board informed as necessary.

*Check all that apply.*

- ☐ U
- ☐ D
- ☐ P
- ☐ E

28. 13. Effectively manages and evaluates District employees in the following programs: Adult Education, Food Service, and Transportation.

*Check all that apply.*

- ☐ U
- ☐ D
- ☐ P
- ☐ E

29. 14. Monitors and evaluates the District program effectiveness and makes appropriate recommendations to the Board as necessary as it relates to adult education, transportation, food service, and facilities.

*Check all that apply.*

- ☐ U
- ☐ D
- ☐ P
- ☐ E

30. COMMENDATIONS/RECOMMENDED AREA(S) OF GROWTH

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DOMAIN THREE:

PROFESSIONAL DEVELOPMENT  
Gallatin Gateway School's District Clerk:

31. 1. Attends regional clerk's meetings, MASBO/MTSBA workshops and other necessary training sessions.

*Check all that apply.*

- ☐ U
- ☐ D
- ☐ P
- ☐ E

32. 2. Keeps informed on local, state, federal, and legal requirements in school business.

*Check all that apply.*

- ☐ U
- ☐ D
- ☐ P
- ☐ E

33. 3. Tries to improve competencies in his/her professional field.

*Check all that apply.*

- ☐ U
- ☐ D
- ☐ P
- ☐ E

34. 4. Displays a positive attitude toward his/her responsibilities.

*Check all that apply.*

- ☐ U
- ☐ D
- ☐ P
- ☐ E

35. 5. Adjusts easily to changes in plans or procedures.

*Check all that apply.*

- ☐ U
- ☐ D
- ☐ P
- ☐ E

36. 6. Communicates effectively and maintains positive and professional relationships with students and colleagues.

*Check all that apply.*

- ☐ U
- ☐ D
- ☐ P
- ☐ E

37. 7. Communicates effectively and maintains positive and professional relationships with parents and community members.

*Check all that apply.*

- ☐ U
- ☐ D
- ☐ P
- ☐ E

38. 8. Solves problems and handles stressful situations with finesse and professionalism.

*Check all that apply.*

- ☐ U
- ☐ D
- ☐ P
- ☐ E



39. 9. Displays initiative when determining tasks and goals.

*Check all that apply.*

- ☐ U
- ☐ D
- ☐ P
- ☐ E

40. 10. Shows perseverance even when faced with obstacles.

*Check all that apply.*

- ☐ U
- ☐ D
- ☐ P
- ☐ E

41. 11. Effectively manages time and responsibilities.

*Check all that apply.*

- ☐ U
- ☐ D
- ☐ P
- ☐ E

42. 12. Makes thoughtful judgments and decisions.

*Check all that apply.*

- ☐ U
- ☐ D
- ☐ P
- ☐ E

43. 13. Serves as an advocate for the Board and District.

*Check all that apply.*

- ☐ U  
☐ D  
☐ P  
☐ E

44. 14. Maintains a positive image in the community and is respected as a professional in the District and community.

*Check all that apply.*

- ☐ U  
☐ D  
☐ P  
☐ E

45. COMMENDATIONS/RECOMMENDED AREA(S) OF GROWTH:

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Developing the full potential of each child through school board leadership

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## MTSBA Connect

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### MTSBA FY22 Dues Revenue Estimate Ballot

1. MTSBA FY22 Dues Revenue Estimate Ballot

0 Like



[Debra Silk](#)

Actions ▼

Posted 21 hours ago |  [view attached](#)

Reply

**2020 Ballot**  
**Montana School Boards Association**

To: MTSBA Member District Board Chairs  
From: Lance Melton, MTSBA Executive Director  
Re: Voting on FY22 Dues Revenue Estimate  
Date: November 11, 2020

As you will recall, with the flipping of our resolution cycle, our Annual Meeting of members took place in June of 2020. Historically, the Annual Meeting is where the membership would vote on the next fiscal year's estimated dues increase and other business items that require a vote of the membership. Since the June 2020 Annual Meeting, the MTSBA Board of Directors has approved the FY22 dues estimate. Article III, Section 7 of the MTSBA Bylaws provides an alternative process for conducting voting on these issues as follows:

*SECTION 7. SECTION 7. VOTING BETWEEN MEETINGS OF MEMBERS. Voting at times other than at annual or special meetings shall be on ballots distributed by the Executive Director as authorized by the Board of Directors. Such ballots shall contain a full explanation of the question presented, shall indicate the number of votes to be cast by the member school district, shall instruct the manner in which the ballot is to be marked and shall be mailed to the chairperson of each member school board by the Executive Director at least thirty (30) days in advance of the deadline for returning the marked ballots. All ballots cast must be signed by the chairperson of the member school board and shall be tallied by the Executive Director. The results of the balloting shall be provided to the membership via mail and/or electronic means.*

In the past, we have sent out hard copy ballots for voting on Association matters. However, last December, the membership amended the MTSBA Bylaws to conduct the business of the Association via electronic means.

**ARTICLE XII – CONDUCTING BUSINESS THROUGH ELECTRONIC MEANS**

*The Association may conduct any business via technology and/or other electronic means. Therefore, any reference in these Bylaws to written notice, mailings, signatures, distribution of information, conducting meetings or otherwise conducting any business of the Association shall be construed to specifically authorize such conduct in whole or in part through technological means. Such authority shall include but shall not be construed as being limited to: video and conference calls, electronic ballots, electronic meetings, and elections.*

Pursuant to the MTSBA Bylaw language above, the following is a live link for your Board of Trustees to cast its vote on the FY22 MTSBA Dues Revenue Estimate that comes as a (seconded motion of the MTSBA Board of Directors:

[https://www.surveymonkey.com/r/MTSBA\\_Membership\\_FY22\\_Dues\\_Revenue\\_Estimate](https://www.surveymonkey.com/r/MTSBA_Membership_FY22_Dues_Revenue_Estimate)

Below are the instructions for submitting your Board's vote on the FY22 Dues Revenue Estimate.

**INSTRUCTIONS FOR VOTING ON FY22 DUES REVENUE ESTIMATE**

1. Your Board should place this issue on your November or December meeting agenda(s) and vote on this issue. *NOTE: Be sure to review the attached memorandum providing background information on how dues are calculated and the FY22 Dues Estimates.*
2. Your Board Chair (or the Clerk of the District on the Board's behalf) must click on the link provided and fill out the ballot consistent with the Board Chair's directive. In that regard, you will need to provide:
  1. The NAME of your school district. *NOTE: DO NOT submit your District's Number;*
  2. The NAME of the individual submitting the ballot on the District's behalf. *NOTE: The individual submitting the electronic ballot on behalf of your District has to either be: (1) your Board Chair, or (2) your District Clerk;*
  3. Mark whether your Board approves or opposes the FY22 Dues Estimate;
  4. Insert the Board Chair's name. By doing so, this constitutes and has the legal impact of your Board Chair's legal signature; and
  5. Submit your District's ballot.
3. Your District's electronic ballot needs to be submitted no later than **5:00 p.m., on Friday, December 18, 2020**. The link will be closed at that time.
4. MTSBA will tabulate the returned ballots in accordance with the weighted votes of each District and inform the membership of the results of this vote on Connect2 the week of December 28, 2020.

Thank you!

---

Debra Silk  
Assoc Exec Dir & General Counsel  
Montana School Boards Association

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Attachment(s)



[FY22 Dues Revenue Estimate Memorandum.pdf](#)

162K

1 version



## FY22 DUES REVENUE ESTIMATE

TO: MTSBA Member School Boards  
 FROM: Lance Melton, Executive Director  
 RE: Dues Revenue Estimate for FY2022  
 DATE: November 11, 2020

Pursuant to the MTSBA Bylaws, below is a dues revenue estimate for the fiscal year beginning July 1, 2021. The MTSBA Board of Directors has voted on this issue and recommends the membership's approval of the FY22 dues revenue estimate as presented.

### **Refresher Regarding How MTSBA Dues are Calculated:**

The MTSBA bylaws include a dues formula that is based on total current spending by each member three years preceding the year to which the dues apply. The lag between the year of spending vs. the year of dues to which such spending applies is to ensure that we are relying on audited data submitted by OPI to the National Center for Education Statistics.

The dues formula is largely sensitive to each member's local funding, providing a decrease in dues when a member's expenditures drop from year to year and providing an increase in each year when a member's expenditures rise. If a member's spending places them in one of the floors, caps or flat rates, the dues for such member change according to the total percentage change in expenditures by all members in the applicable year.

The percentage by which total current spending of all members increased from FY18 to FY19 was 3.42%. That inflation factor has been applied to all floors, caps and flat rates as well as to spending thresholds as required by the Bylaws.

The following is a chart that identifies the various assessment rates, floors, caps and flat rates as specified in the Bylaws. The chart below is in an adjusted form as specified in the Bylaws and is presented for your approval.

FY22 Dues Formula, Formula Change Per Bylaws				
FY19 Spending Low	FY19 Spending High	Assessment	Floor	Cap
\$0	\$385,976	Flat Rate	\$392	\$392
\$385,977	\$2,324,421	0.14%	\$392	\$2,565
\$2,324,422	\$4,636,603	0.11%	\$2,565	\$4,332
\$4,636,604	\$6,870,365	0.09%	\$4,332	\$5,330
\$6,870,366	\$10,863,305	0.08%	\$5,330	\$7,045
\$10,863,306	Above Floor, not 1 of 7 largest members	0.06%	\$7,045	\$13,776
Seven Largest Members	Flat Rate	Flat Rate	\$19,322	\$19,322
Coop Members	Flat Rate	Flat Rate	\$794	\$794

## **Estimated Dues Revenue Required by the MTSBA Bylaws:**

The MTSBA Bylaws provide that I am to “*estimate the financial impact of the formula above upon projected revenue from regular voting member dues for the Corporation in the subsequent year. In making such estimate, the Executive Director shall adjust the floors, caps and flat rates by the same percentage that spending of the membership overall has changed.*”

Once the revenue estimate is complete, it is subject to approval by the MTSBA Board of Directors. Once approved by the MTSBA Board, the dues revenue estimate is presented to the members for their approval. With our flipped schedule for conducting our Annual Meeting, approval or rejection of the dues revenue estimate by our members is being conducted through an electronic ballot distributed to each member school board per the MTSBA Bylaws.

For purposes of estimating the dues revenue for FY2022, I have used OPI’s data set for total current spending for FY2019, which reflected an increase in total current spending by our members of 3.42% from FY18-19:

- FY18 Total Current Spending = \$1.643 Billion
- FY19 Total Current Spending = \$1.7 Billion
- Growth in Total Current Spending, \$\$, FY18-19 = \$56.3 million
- Growth in Total Current Spending, %, FY18-19 = 3.42%

Pursuant to the Bylaws, I have estimated the impact of this growth on our existing dues formula by adjusting the floors, caps, flat rates and spending classifications by 3.42% and by applying the Bylaws-adjusted formula to total current spending of the members from FY19.

On the basis of these referenced calculations, I estimate that MTSBA dues revenue would increase under the adjusted formula by approximately \$34,010, from \$1,020,565 in FY21 to \$1,054,575 in FY22.

1. The increase in dues represents approximately 0.69% of MTSBA’s budgeted revenues for FY21 and this increase, if approved, will help MTSBA meet the inflationary costs of operation in FY22 and continue to provide expanded dues-based services to our members.
2. This projected increase represents estimated membership dues revenue growth of 3.33% and is based on 100% member retention and no member consolidating, dissolving, or quitting between now and FY22.
3. Provided that we experience average growth in overall revenues from FY21 to FY22, I estimate that the FY22 dues will represent approximately 21% of overall revenues.

If you have any questions, please let me know.

Sincerely,



Lance Melton, Executive Director

## **Agenda Item: Set Date for Special Meeting to consider Building Committee Recommendation**

***Recommended Motion:*** to hold a special meeting via Zoom on November 30, 2020 at 6pm to consider the Building Committee Recommendation regarding the facility project.

### **Background:**

On October 1, 2019 the Board tasked the Building Committee to provide a recommendation at the November Board meeting regarding a concept for the Board to move forward with for the facility project. The committee was unable to meet the timeline for the regular meeting, but is asking the Board to consider holding a special meeting to consider their recommendation. By holding the meeting at the end of November it still allows the Board to call for an election prior to the regular school election in May.

This recommendation will include:

1. Proposed election date (Feb or May or other)
2. Proposed bond amount
3. Proposed Preliminary concept idea (i.e. keep or rebuild 1914)

Therefore, the Board will need to also decide if it would like to call for an election earlier than May 2020. If so, they will likely need to do that ASAP-- it must be 70 day prior to election day.



## **Agenda Item: Consider Date Change for December Regular Meeting**

***Recommended Motion:*** to hold the regular December meeting via Zoom on \_\_\_\_\_ at 6pm.

### **Background:**

Not all Board members can attend the regular meeting on December 16, 2020.

### **Recommendation:**

Hold the meeting on Monday, December 14 or Tuesday, December 15.



## MEMORANDUM

Date: November 6, 2020

To: Gallatin Gateway School - Attn: Theresa K./ Carrie F./ School Board

From: Martel/Cushing Terrell Design Build team

RE: Extended Explore phase scope & refinement of Apply phase

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We are seeking board approval at the regular November meeting to open the Apply phase fees. Below is an outline of the extended Explore phase scope & refinement of the Apply phase.

The Explore Phase scope of work has extended past the original outline after the Board Meeting presentation on 10.01.2020. The additional scope identified with the Building Committee (BC) includes:

- BC meeting 08 via zoom: 10.28.20
- Community Survey 3.0 (11.4.20 launch-Nov.23 close)
- BC/Community session 09 at school: 11.12.2020
- BC/Community session 10 via zoom: 11.16.2020
- Board Meeting (special meeting for BC preferred concept recommendation): 11.30.20
- The items listed above overlap into the Apply phase scope that we are currently working through with the Building Committee. The revised scope concessions for the remainder of the Apply phase are as follows:
  - Dec. 2020: Design Build team refinement of preferred concept
  - Early Jan.2021: BC/Community session - feedback on preferred concept
  - Early Jan.2021: BC workshop – BC prioritize direction from community feedback
  - Mid Jan.2021: Design Build team refinement of preferred concept
  - End of Jan.2021: Special Board Meeting (concept refinement summary) with Building Committee recommendation for board approval to take to Bond.
    - Jan.2021 (90 days for elections notification)
  - May 2021 bond election