

September Agenda

Regular Meeting of Trustees

The regular meeting of the Board of Trustees of School District #35 has been scheduled for **Wednesday, September 18, 2019 at 6:00pm** at the **Gallatin Gateway School Board Room**. (All policies can be found at www.gallatingatewayschool.com.)

Call to Order

Pledge of Allegiance

Presiding Trustee's explanation of procedures

Public Comment- Non Agenda Items- Sign in sheet

Consent Agenda

Minutes: August 14, 2019-regular meeting; August 26, 2019- special meeting; September 6, 2019- special committee meeting; **Finance:** Warrants; **Personnel:** Hire: Classified/Certified Substitutes; **Other:** Consider Non-Resident Student Attendance Agreements for 19-20- GGS Policy #3141

Superintendent's Report

District Clerk's Report

New Business

Action Items:

2019-2020 General Fund Line-item Budget Adoption

2019-2020 Bus Route Changes

- Appoint a Board Member to County Transportation Committee

Volunteer Procedures

- Volunteer Drivers
- Volunteer Handbook

Next Meetings:

Regular Meeting- October 23, 2019 @ 6pm

Special Meeting- October 4, 2019 @ 10am- agenda setting

Adjournment

"The Gallatin Gateway School community empowers our students to take responsibility for their learning so they may achieve their individual potentials as lifelong learners and productive citizens."

Excerpt from GGS Policy #1441- Audience Participation

Audience Participation

The Board recognizes the value of public comment on educational issues and the importance of involving members of the public in its meetings. The Board also recognizes the statutory and constitutional rights of the public to participate in governmental operations. To allow fair and orderly expression of public comments, the Board will permit public participation through oral or written comments during the “public comment” section of the Board agenda and prior to a final decision on a matter of significant interest to the public. The Chairperson may control such comment to ensure an orderly progression of the meeting.

Individuals wishing to be heard by the Chairperson shall first be recognized by the Chairperson. Individuals, after identifying themselves, will proceed to make comments as briefly as the subject permits. The Chairperson may interrupt or terminate an individual’s statement when appropriate, including when statements are out of order, too lengthy, personally directed, abusive, obscene, or irrelevant. The Board as a whole shall have the final decision in determining the appropriateness of all such rulings. It is important for all participants to remember that Board meetings are held in public but are not public meetings. Members of the public shall be recognized and allowed input during the meeting, at the discretion of the Chairperson.

Cross Reference: 1420 School Board Meeting Procedure

Legal Reference: Article II, Section 8, Montana Constitution – Right of participation
Article II, Section 10, Montana Constitution – Right of privacy
§§ 2-3-101, et seq., MCA Notice and Opportunity to Be Heard

“The Gallatin Gateway School community empowers our students to take responsibility for their learning so they may achieve their individual potentials as lifelong learners and productive citizens.”

MINUTES
REGULAR MEETING
BOARD OF TRUSTEES, GALLATIN GATEWAY SCHOOL DISTRICT #35

CALL TO ORDER

The Board of Trustees of the Gallatin Gateway School District #35 met at 6:00pm on Wednesday, September 18, 2019, in the Gallatin Gateway School Board Room. Board Chair Aaron Schwieterman presided and called the meeting to order at 6:03pm.

TRUSTEES PRESENT

Aaron Schwieterman, Board Chair; Julie Fleury, Vice Chair; Mary Martin, Carissa Paulson,

TRUSTEES ABSENT

Patti Ringo

STAFF PRESENT

Theresa Keel, Superintendent; and Carrie Fisher, District Clerk

OTHERS PRESENT

Andi Shockley

PLEDGE OF ALLEGIANCE

The meeting attendees recited the *Pledge of Allegiance*.

PRESIDING TRUSTEE'S EXPLANATION OF PROCEDURES

Board Chair Aaron Schwieterman explained the public comment process to be followed for addressing the Board in accordance with Gallatin Gateway School policy. He noted: 1) that prior to a vote the public may comment on agenda items; 2) there will be time for public comment on non-agenda items; 3) public comment periods are not intended to be a question and answer session.

PUBLIC COMMENT ON NON-AGENDA ITEMS

None

CONSENT AGENDA

Motion: Trustee Carissa Paulson to approve minutes (with corrections) from August 14, 2019- regular meeting; August 26, 2019-special meeting; and September 6, 2019-special committee meeting; approve warrants #36210-#36241, electronic warrants- #99808- -99803, payroll warrants #75558- #75565; and direct deposits #-88660- #-88632; hire classified/certified substitutes: Bus Driver: Maxine Daniel; Kitchen/Food Service: Connie Evenson; Teachers/Paras/Other: Nckole Achziger, Shelly Berezay, Dayna Bergin, April Bettilyon, Tina Colstad, Cynthia Corliss, Carrie Croskey, Connie Evenson, Kevin Germann, Jennifer Gilbert, Audra harvey, Amanda Herrera, Wendy Hourigan, Skyla Jenkins, Kris Keller, Miranda Leutz, Heidi Maus, Darcy Nordhagen, Brad Parsch, Teresa Ann Quatraro, Tonya Scott, Nicorie Steinpfad; Office/Clerical: Connie Evenson; approve three discretionary non-resident student attendance agreements for 2019-2020.

Seconded: Trustee Mary Martin

Public Comment: None

For: Fleury, Martin, Paulson, Schwieterman

Opposed: None

Motion passed unanimously

SUPERINTENDENT REPORT

Superintendent Keel discussed the following with the Board: 1) Enrollment = 172 as of September 13, 2019; 2) 4-Rivers MASS meeting; 3) Volleyball season; 4) Food Service team meeting; 5) Expedition Yellowstone- 6th grade trip; 6) D.C. parent meetings and Trip planning; 7) PIE meeting; 8) PLC Meetings- Intro to RtI, Special Education, 504's, Star data; 9) Star Assessment- K-8 Reading & Math; 10) Kim Quigley- professional Development- Sept. 24 & Sept 27; 11) PIR Day- September 27- Math, evaluate resources use ACE calendar from SBAC; 12) Gifted and Talented program development process; 13) Bozeman Art Museum- weekly art lessons; 14) GYG Dance; 15) Later Gators; 16) Chili Cook-off and Art Auction; 17) Network updates; 18) Basement water; 19) Teacher evaluation calendar; 20) SRO meeting; 21) E-Grants application; 22) Assessment Audit; 23) Walkthroughs; 24) Bus evacuation drill; 25) Bus Routes; and 26) Counselor workshop- Trauma Informed Practices.

DISTRICT CLERK REPORT

Mrs. Fisher, District Clerk provided the following information with the Board: 1) TFS Summary submitted for 18-19; 2) Budget Report submitted for 19-20; 3) MPERA Audit; 4) Workers' Compensation audit; 5) Bathroom renovation update; 6) Roof repairs for gym; 7) Window replacement quote; 8) Electrical project quotes; 9) Gym heater motor replacement; 10) Kitchen gate repair; 11) Food Service team meeting; 12) Convection oven replacement; 13) OPI transportation audit; 14) SOP development for bus drivers; 15) Bus route changes; 16) Dirt road grading- communication with county superintendent; 17) Transportation committee meeting- Oct. 22; 18) Legal primer video training; 19) MCEL training; 20) TEAMS worksession; and 21) Upcoming important dates/meetings.

NEW BUSINESS

2019-2020 General Fund Line-item Budget Adoption

Motion: Vice Chair Julie Fleury to adopt the general fund line-item budget as presented.

Seconded: Trustee Mary Martin

Public Comment: None

For: Fleury, Martin, Paulson, Schwieterman

Opposed: None

Motion passed unanimously

2019-2020 Bus Route Changes

Motion: Trustee Carissa Paulson to approve changes to the 2019-2020 bus routes:

	North	South
Total Miles Roundtrip:	27.8	38
Estimated Total Number of Riders:	25	40
Number of Days to Operate:	177	177
Rated capacity of bus:	71	71
Estimated Rate per Mile:	\$1.57	\$1.57
Estimated Route Reimbursement:	\$8,003.23	\$10,559.82

Seconded: Trustee Vice Chair Julie Fleury

Public Comment: None

For: Fleury, Martin, Paulson, Schwieterman

Opposed: None

Motion passed unanimously

Appoint a Board Member to County Transportation Committee

Board Chair Aaron Schwieterman appointed Mary Martin to represent Gallatin Gateway School on the County Transportation Committee.

Volunteer Procedures

Motion: Trustee Mary Martin approved the revisions to the Volunteer handbook and volunteer driver form as presented, noting the change to the liability limits to \$250,000 for volunteer drivers.

Seconded: Trustee Vice Chair Julie Fleury

Public Comment: None

For: Fleury, Martin Paulson, Schwieterman

Opposed: None

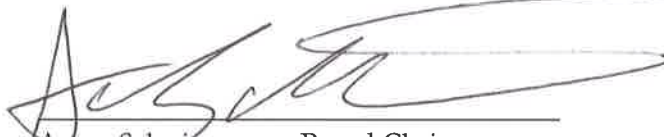
Motion passed unanimously

Next Meetings:

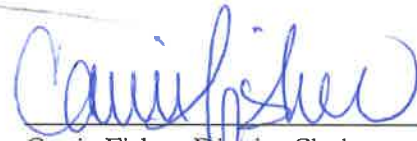
- Special Meeting- October 4, 2019- agenda setting @ 10am
- Regular Meeting- October 23, 2019 @ 6pm

ADJOURNMENT

Board Chair Aaron Schwieterman adjourned the meeting at 7:59pm.



Aaron Schwieterman, Board Chair

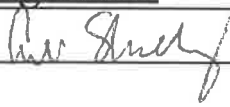


Carrie Fisher, District Clerk

Regular Meeting

September 18, 2019

Sign-in Sheet

<u>Name- please print</u>	<u>Signature</u>
1. Andi Shockley	
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GALLATIN GATEWAY SCHOOL
PO BOX 265, GALLATIN GATEWAY, MT 59730

The agenda must also include a "public comment" item in order to allow members of the general public to comment on any public matter under the jurisdiction of the district that is not specifically listed on the agenda, except that no member of the public will be allowed to comment on contested cases, other adjudicative proceedings, or personnel matters. The Board Chairman may place reasonable time limits on any "public comment" item in order to maintain and ensure effective and efficient operations of the Board. The District shall not take any action on any matter discussed, unless the matter is specifically noticed on the agenda, and the public has been allowed the opportunity to comment.

** Public comment will be asked on each agenda item. Do not sign below for agenda items.*

Public Comment Sign-in

Date: September 18, 2019

**Please sign below for non-agenda items to be heard under New business: Public comment.*

NAME (Please Print Clearly)	TOPIC (Please Print Clearly)
1.	
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Gallatin Gateway School

"Educating the Future"

100 Mill Street, PO Box 265, Gallatin Gateway, MT 59730

Phone: (406) 763-4415 Fax: (406) 763-4886

www.gallatingatewayschool.com

MEMO

TO: Gallatin Gateway Board of Trustees

FROM: Carrie Fisher, Business Manager

SUBJECT: Warrant Register Summary

DATE: September 15, 2019

Warrant Numbers (including Direct Deposit/ACH):

Claim (A/P) Warrants #'s:

#36210- #36241

Electronic Payment:

-99808 - -99803

Voided Claim (A/P) Warrant #'s:

None

Payroll Warrant #'s:

#75558 - 75565

Direct Deposits/ACH #'s:

-88660 - -88632

Voided Payroll Warrant #'s:

None

Thank you.

09/15/19
22:42:05

GALLATIN GATEWAY ELEMENTARY
Claims and/or Payroll Checks List
For the Accounting Period: 9/19

Page: 1 of 2
Report ID: W100X

Claims

Check		Vendor/Employee/Payee Number/Name	Check Amount	Period	Date		Notes
Check #	Type				Issued		
-99808	E	1305 BMO MASTERCARD	7052.55	9/19	09/15/19		
-99807	E	1305 BMO MASTERCARD	231.78	9/19	09/15/19		
-99806	E	1305 BMO MASTERCARD	67.78	9/19	09/15/19		
-99805	E	1305 BMO MASTERCARD	4359.95	9/19	09/15/19		
-99804	E	1305 BMO MASTERCARD	10877.90	9/19	09/15/19		
-99803	E	1305 BMO MASTERCARD	50.96	9/19	09/15/19		
36210	SC	1579 SCHMIDT, JADE	60.00	9/19	09/06/19		
36211	SC	43 ALSCO-AMERICAN LINEN DIVISION	55.83	9/19	09/18/19		
36212	SC	106 BEARING THE LIGHT, LLC	80.00	9/19	09/18/19		
36213	SC	370 BOZEMAN ELITE COMMERCIAL CLEANING	3024.00	9/19	09/18/19		
36214	SC	168 BOZEMAN TROPHY & ENGRAVING	223.00	9/19	09/18/19		
36215	SC	1328 BRIDGER ANALYTICAL LAB, INC	28.00	9/19	09/18/19		
36216	SC	1299 CAMPBELLS PLUMBING & HEATING	325.30	9/19	09/18/19		
36217	SC	229 CENTURYLINK	19.04	9/19	09/18/19		
36218	SC	292 CREEP-N-CRAWL	360.00	9/19	09/18/19		
36219	SC	311 DAN ASTHEIMER	125.00	9/19	09/18/19		
36220	SC	1571 EARTH ELEMENTS FABRICATION, LLC	2032.80	9/19	09/18/19		
36221	SC	409 FIRE SUPPRESSION SYSTEM INC	175.00	9/19	09/18/19		
36222	SC	1540 FLUERY, JULIE	25.00	9/19	09/18/19		
36223	SC	431 GALLATIN CO. SUPERINTENDENT OF SC	39.75	9/19	09/18/19		
36224	SC	451 GATEWAY ELECTRIC LLC	7242.45	9/19	09/18/19		
36225	SC	485 GUNDERSON, BOBBIE JO	24.66	9/19	09/18/19		
36226	SC	545 HOUSE OF CLEAN	199.26	9/19	09/18/19		
36227	SC	577 J&H INC	228.23	9/19	09/18/19		
36228	SC	609 KENYON NOBLE	38.16	9/19	09/18/19		
36229	SC	1585 MADELINE HERRON	15.00	9/19	09/18/19		
36230	SC	1586 MANHATTAN CHRISTIAN SCHOOL	40.00	9/19	09/18/19		
36231	SC	1587 MARY MARTIN	158.00	9/19	09/18/19		
36232	SC	752 MONTANA DEPT. ENVIRONMENTAL QUALI	100.00	9/19	09/18/19		
36233	SC	856 NORTHWESTERN ENERGY	1405.84	9/19	09/18/19		
36234	SC	901 PERSONALIZE IT	50.80	9/19	09/18/19		
36235	SC	1579 SCHMIDT, JADE	30.00	9/19	09/18/19		
36236	SC	1029 SECURITY SOLUTIONS INC	1417.00	9/19	09/18/19		
36237	SC	1569 SHI	5721.46	9/19	09/18/19		
36238	SC	1131 THE CARRIAGE HOUSE CAR WASH	11.36	9/19	09/18/19		
36239	SC	1506 THREE SEASONS, INC	1300.00	9/19	09/18/19		
36240	SC	1173 TOM'S FLOOR STORE, INC.	6436.68	9/19	09/18/19		
36241	SC	1188 TRUGREEN CHEMLAWN	250.00	9/19	09/18/19		

Claims Total # of Checks: 38 Total: 53882.54

Check Types: MC=Manual Claim, SC=System Claim, V=Void (never in system), E=ACH
P=Payroll, C=Cancelled (cancelled in system), R=Reissued, D=Deleted (deleted in system)

09/15/19
22:20:24

GALLATIN GATEWAY ELEMENTARY
Check/Claim Details
For the Accounting Period: 9/19

Page: 1 of 13
Report ID: AP100W

* Over spent expenditure

Warrant Claim	Vendor #/Name	Amount	Acct/Source/			
Line #	Invoice #/Inv Date/Description	Line Amount	PO #	Fund Org	Prog-Func	Obj Proj
E	1305 BMO MASTERCARD					
	1837	7,052.55				
E. CLARK PCARD TRANSACTIONS #4643						
SEPTEMBER 5, 2019 STATEMENT						
1	correcting pens	10.20				
			19161	101	999	
SCHOOL SPECIALTY AND BECKLEY CARDY						
	PO Accounting (Org/Prog/Func/Obj/Proj: -100-1000-610-					
2	Lab storage/demo	615.96	19161	101	999	
SCHOOL SPECIALTY AND BECKLEY CARDY						
	PO Accounting (Org/Prog/Func/Obj/Proj: -100-1000-610-					
3	Fraction tiles	276.80	19161	101	999	
SCHOOL SPECIALTY AND BECKLEY CARDY						
	PO Accounting (Org/Prog/Func/Obj/Proj: -100-1000-610-					
4	ear muff noise canceling	83.40	19161	101	999	
SCHOOL SPECIALTY AND BECKLEY CARDY						
	PO Accounting (Org/Prog/Func/Obj/Proj: -100-1000-610-					
5	Kids Listening Center	65.96	19202	101	999	
SCHOOL SPECIALTY INC.						
	PO Accounting (Org/Prog/Func/Obj/Proj: -100-1000-610-					
6	Board Writing	64.08	19202	101	999	
SCHOOL SPECIALTY INC.						
	PO Accounting (Org/Prog/Func/Obj/Proj: -100-1000-610-					
7	Magnet Asst	16.63	19202	101	999	
SCHOOL SPECIALTY INC.						
	PO Accounting (Org/Prog/Func/Obj/Proj: -100-1000-610-					
8	Stapler Blue	10.46	19202	101	999	
SCHOOL SPECIALTY INC.						
	PO Accounting (Org/Prog/Func/Obj/Proj: -100-1000-610-					
9	Paper Writing K-1	18.19	19202	101	999	
SCHOOL SPECIALTY INC.						
	PO Accounting (Org/Prog/Func/Obj/Proj: -100-1000-610-					
10	Story Paper K-1	18.19	19202	101	999	
SCHOOL SPECIALTY INC.						
	PO Accounting (Org/Prog/Func/Obj/Proj: -100-1000-610-					
11	Elem Journal	31.05	19202	101	999	
SCHOOL SPECIALTY INC.						
	PO Accounting (Org/Prog/Func/Obj/Proj: -100-1000-610-					
12	Blue Tubing	52.77	19202	101	999	
SCHOOL SPECIALTY INC.						
	PO Accounting (Org/Prog/Func/Obj/Proj: -100-1000-610-					
13	Binding Comb Spines	11.17	19202	101	999	
SCHOOL SPECIALTY INC.						
	PO Accounting (Org/Prog/Func/Obj/Proj: -100-1000-610-					
14	Mini Presentation Board	62.90	19202	101	999	
SCHOOL SPECIALTY INC.						
	PO Accounting (Org/Prog/Func/Obj/Proj: -100-1000-610-					
15	X-Acto Pro X Sharpener	60.63	19202	101	999	
SCHOOL SPECIALTY INC.						
	PO Accounting (Org/Prog/Func/Obj/Proj: -100-1000-610-					

09/15/19
22:20:24

GALLATIN GATEWAY ELEMENTARY
Check/Claim Details
For the Accounting Period: 9/19

Page: 2 of 13
Report ID: AP100W

* Over spent expenditure

Warrant Claim	Vendor #/Name	Amount	Acct/Source/				
Line #	Invoice #/Inv Date/Description	Line Amount	PO #	Fund	Org	Prog-Func	Obj Proj
16	Colored Chart Paper 24x34 SCHOOL SPECIALTY INC. PO Accounting (Org/Prog/Func/Obj/Proj: -100-1000-610-	49.70	19167	101	999		
17	Blue Pocket Folder 25/pk SCHOOL SPECIALTY INC. PO Accounting (Org/Prog/Func/Obj/Proj: -100-1000-610-	8.31	19167	101	999		
18	Red Pocket Folder 25/pk SCHOOL SPECIALTY INC. PO Accounting (Org/Prog/Func/Obj/Proj: -100-1000-610-	8.31	19167	101	999		
19	Yellow Pocket Folders 25/ SCHOOL SPECIALTY INC. PO Accounting (Org/Prog/Func/Obj/Proj: -100-1000-610-	8.31	19167	101	999		
20	Green Pocket Folder 25/pk SCHOOL SPECIALTY INC. PO Accounting (Org/Prog/Func/Obj/Proj: -100-1000-610-	8.31	19167	101	999		
21	Red Bostitch Stapler SCHOOL SPECIALTY INC. PO Accounting (Org/Prog/Func/Obj/Proj: -100-1000-610-	17.35	19167	101	999		
22	Pilot Pens 1.0mm 5 colors SCHOOL SPECIALTY INC. PO Accounting (Org/Prog/Func/Obj/Proj: -100-1000-610-	18.06	19167	101	999		
23	Tape Dispenser - 1" black SCHOOL SPECIALTY INC. PO Accounting (Org/Prog/Func/Obj/Proj: -100-1000-610-	3.36	19167	101	999		
24	Reusable Putty Dots SCHOOL SPECIALTY INC. PO Accounting (Org/Prog/Func/Obj/Proj: -100-1000-610-	11.49	19167	101	999		
25	Deluxe Chart Stand SCHOOL SPECIALTY INC. PO Accounting (Org/Prog/Func/Obj/Proj: -100-1000-610-	278.92	19167	101	999		
26	1.5" Saftey Pins SCHOOL SPECIALTY INC. PO Accounting (Org/Prog/Func/Obj/Proj: -100-1000-610-	2.33	19167	101	999		
27	Dry Erase Tape 5yard SCHOOL SPECIALTY INC. PO Accounting (Org/Prog/Func/Obj/Proj: -100-1000-610-	12.46	19167	101	999		
28	50# Drawing Paper White SCHOOL SPECIALTY INC. PO Accounting (Org/Prog/Func/Obj/Proj: -100-1000-610-	14.68	19167	101	999		
29	Neon Smiles Stickers SCHOOL SPECIALTY INC. PO Accounting (Org/Prog/Func/Obj/Proj: -100-1000-610-	6.04	19167	101	999		
30	Hall Passes SCHOOL SPECIALTY INC. PO Accounting (Org/Prog/Func/Obj/Proj: -100-1000-610-	8.18	19167	101	999		
31	Eraser Sax Gum Art SCHOOL SPECIALTY INC. PO Accounting (Org/Prog/Func/Obj/Proj: -100-1000-610-	5.65	19167	101	999		

09/15/19
22:20:24

GALLATIN GATEWAY ELEMENTARY
Check/Claim Details
For the Accounting Period: 9/19

Page: 3 of 13
Report ID: AP100W

* Over spent expenditure

Warrant Claim	Vendor #/Name	Amount				Acct/Source/	
Line #	Invoice #/Inv Date/Description	Line Amount	PO #	Fund	Org	Prog-Func	Obj Proj
32	Shipping SCHOOL SPECIALTY INC. PO Accounting (Org/Prog/Func/Obj/Proj: -100-1000-610-	33.47	19167	101	999		
33	clipboards SCHOOL SPECIALTY INC. PO Accounting (Org/Prog/Func/Obj/Proj: -100-1000-610-	8.30	19182	101	999		
34	paper easel post it SCHOOL SPECIALTY INC. PO Accounting (Org/Prog/Func/Obj/Proj: -100-1000-610-	54.58	19182	101	999		
35	ost it easel paper SCHOOL SPECIALTY INC. PO Accounting (Org/Prog/Func/Obj/Proj: -100-1000-610-	61.81	19182	101	999		
36	ding binder pocket SCHOOL SPECIALTY INC. PO Accounting (Org/Prog/Func/Obj/Proj: -100-1000-610-	41.59	19182	101	999		
37	two sided dry erase board SCHOOL SPECIALTY INC. PO Accounting (Org/Prog/Func/Obj/Proj: -100-1000-610-	23.38	19182	101	999		
38	sentence strips SCHOOL SPECIALTY INC. PO Accounting (Org/Prog/Func/Obj/Proj: -100-1000-610-	4.15	19182	101	999		
39	unifix cubes SCHOOL SPECIALTY INC. PO Accounting (Org/Prog/Func/Obj/Proj: -100-1000-610-	111.14	19182	101	999		
40	white paper bags SCHOOL SPECIALTY INC. PO Accounting (Org/Prog/Func/Obj/Proj: -100-1000-610-	15.33	19182	101	999		
41	Subscription 1 yr Newsela	900.00*	20004	101	80	100-1000	680
42	PRE-REFERRAL INTERVENTION HAWTHORNE EDUCATIONAL SERVICES, INC	70.00*	20071	101	80	280-1000	610
43	PRE-REFERRAL KIT HAWTHORNE EDUCATIONAL SERVICES, INC	156.00*	20071	101	80	280-1000	610
44	Caddy Supplies Plastic 6p SCHOOL SPECIALTY INC. PO Accounting (Org/Prog/Func/Obj/Proj: -100-1000-610-	12.99	19167	101	999		
45	Violet Tote SCHOOL SPECIALTY INC. PO Accounting (Org/Prog/Func/Obj/Proj: -100-1000-610-	17.15	19202	101	999		
46	Tote Lids SCHOOL SPECIALTY INC. PO Accounting (Org/Prog/Func/Obj/Proj: -100-1000-610-	62.10	19202	101	999		
47	Green Tote SCHOOL SPECIALTY INC. PO Accounting (Org/Prog/Func/Obj/Proj: -100-1000-610-	17.15	19202	101	999		
48	Yellow Tote SCHOOL SPECIALTY INC. PO Accounting (Org/Prog/Func/Obj/Proj: -100-1000-610-	17.15	19202	101	999		

09/15/19
22:20:24

GALLATIN GATEWAY ELEMENTARY
Check/Claim Details
For the Accounting Period: 9/19

Page: 4 of 13
Report ID: AP100W

* ... Over spent expenditure

Warrant Claim	Vendor #/Name	Amount					Acct/Source/		
Line #	Invoice #/Inv Date/Description	Line Amount	PO #	Fund	Org	Prog-Func	Obj	Proj	
49	Red Tote SCHOOL SPECIALTY INC. PO Accounting (Org/Prog/Func/Obj/Proj: -100-1000-610-	17.15	19202	101	999				
50	Teal Tote SCHOOL SPECIALTY INC. PO Accounting (Org/Prog/Func/Obj/Proj: -100-1000-610-	17.15	19202	101	999				
51	Orange Tote SCHOOL SPECIALTY INC. PO Accounting (Org/Prog/Func/Obj/Proj: -100-1000-610-	17.15	19202	101	999				
52	white totes SCHOOL SPECIALTY INC. PO Accounting (Org/Prog/Func/Obj/Proj: -100-1000-610-	193.32	19182	101	999				
53	CC-212 08/27/19 Orientation Lunch	242.55		115	625			162	
	STACEY'S								
54	CC-213 08/29/19 PIR LUNCH	467.42		115	625			162	
	Olive Garden								
55	CC-214 08/30/19 PIR LUNCH	402.50		115	625			162	
	QDOBA								
56	CC-215 08/26/19 ORIENTATION LUNCH	169.80		115	625			162	
	FARMHOUSE CAFE								
57	CC-216 08/26/19 PIR SUPPLIES	106.64		115	625			162	
	COSTCO								
58	CC-217 08/22/19 PIR LUNCH	229.97		115	625			162	
	FIREHOUSE SUBS								
59	CC-218 08/02/19 NO PARKING SIGNS	74.80		101	625				
	AMAZON.COM								
60	CC-219 08/17/19 SWAG BAGS	85.85		115	625			162	
	ORIENTAL TRADING COMPANY, INC.								
61	CC-220 08/27/19 PIR LUNCH	45.93		115	625			162	
	ALBERTSONS								
62	CC-221 08/09/19 COMMUNITY CLEANUP DAY	136.03		101	625				
	ALBERTSONS								
63	CC-222 08/20/19 NEW HIRE WATERBOTTLE	118.94		115	625			145	
	MSU BOOKSTORE								
64	CC-223 08/19/19 DISTRICT SUBSCRIPTION	285.00		101	625				
	PLANBOOKEDU								

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Warrant Claim	Vendor #/Name	Amount	Acct/Source/				
Line #	Invoice #/Inv Date/Description	Line Amount	PO #	Fund	Org	Prog-Func	Obj Proj
65	CC-224 08/20/19 LUCY CALKINS 2ND	636.84		101		625	
	HEINEMANN						
	CC Accounting: 101- 80-100-1000-610						
66	CC-225 08/20/19 LUCY CALKINS 2ND	226.20		101		625	
	HEINEMANN						
	CC Accounting: 101- 81-100-1000-610						
67	CC-226 08/21/19 CARD STOCK	20.28		101		625	
	AMAZON.COM						
	CC Accounting: 101- 80-100-1000-610						
68	CC-227 08/23/19 EASEL PADS	40.71		101		625	
	AMAZON.COM						
	CC Accounting: 101- 80-100-1000-610						
69	CC-228 08/22/19 BINDER RINGS	8.49		101		625	
	AMAZON.COM						
	CC Accounting: 101- 80-100-1000-610						
70	CC-229 08/15/19 LICENSE NEW BUS	43.69		110		625	
	GALLATIN COUNTY TREASURER						
	1838	231.78					
	TRANSPORTATION PCARD TRANSACTIONS #7639						
	SEPTEMBER 5, 2019 STATEMENT						
1	CC-204 09/04/19 12 gauge extention cords	159.98					
	MURDOCHS RANCH AND HOME SUPPLY						
	CC Accounting: 110- 80-100-2700-610						
	110					625	
3	CC-209 08/27/19 Fuel North Route	70.70		110		625	
	CASEY'S CORNER STORE						
	CC Accounting: 110- 80-100-2700-624						
4	CC-210 09/04/19 Fasteners	1.10		110		625	
	KENYON NOBLE						
	1839	67.78					
	GGs TEACHERS PCARD TRANSACTIONS #3574						
	SEPTEMBER 5, 2019						
1	CC-208 08/27/19 PIR Supplies	67.78					
	CC Accounting: 115- 80-100-1000-610-162						
	115					625	162
	WALMART						
	1840	4,359.95					
	C.FISHER PCARD TRANSACTIONS #3574						
	SEPT 5 2019 STATEMENT						
1	CC-188 08/06/19 MAINTENANCE SUPPLIES	98.98					
	BELGRADE ACE HARDWARE						
	CC Accounting: 101- 80-100-2600-610						
	101					625	
2	CC-189 08/06/19 BUILDING PERMIT- BATHROOM RENO	945.00		161		625	612
	BUILDING CODES BUREAU						
	CC Accounting: 161- 80-100-2600-810-612						
3	CC-190 07/01/19 MONTHLY INTERNET SERVICE	326.94		101		625	
	MONTANA OPTICOM						
	CC Accounting: 101- 80-100-2300-530						

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Line #	Invoice #/Inv Date/Description	Line Amount	PO #	Fund	Org	Prog-Func	Obj Proj
4	CC-190 07/01/19 MONTHLY INTERNET SERVICE MONTANA OPTICOM	98.08 CC Accounting: 110- 80-100-2300-530		110	625		
5	CC-190 07/01/19 MONTHLY INTERNET SERVICE MONTANA OPTICOM	98.08 CC Accounting: 117- 80-610-2300-530		117	625		
6	CC-190 07/01/19 MONTHLY INTERNET SERVICE MONTANA OPTICOM	130.78 CC Accounting: 128- 80-100-2300-530		128	625		
7	CC-190 08/01/19 MONTHLY INTERNET SERVICE MONTANA OPTICOM	289.64 CC Accounting: 101- 80-100-2300-530		101	625		
8	CC-190 08/01/19 MONTHLY INTERNET SERVICE MONTANA OPTICOM	86.90 CC Accounting: 110- 80-100-2300-530		110	625		
9	CC-190 08/01/19 MONTHLY INTERNET SERVICE MONTANA OPTICOM	86.90 CC Accounting: 117- 80-610-2300-530		117	625		
10	CC-190 08/01/19 MONTHLY INTERNET SERVICE MONTANA OPTICOM	115.86 CC Accounting: 128- 80-100-2300-530		128	625		
11	CC-191 07/31/19 MONTHLY SEWER SERVICE GALLATIN GATEWAY WATER & SEWER DISTRICT	893.04 CC Accounting: 101- 80-100-2600-420		101	625		
12	CC-192 08/09/19 MAINTENANCE SUPPLIES COMMUNITY CLEANUP DAY WALMART	71.84 CC Accounting: 101- 80-100-2600-610		101	625		
13	CC-193 08/08/19 MAINTENANCE SUPPLIES BELGRADE ACE HARDWARE	18.99 CC Accounting: 101- 80-100-2600-610		101	625		
14	CC-194 08/14/19 GIFT CARDS- INTERVIEW COMMITTEE CITY BREW	40.00 CC Accounting: 101- 80-100-2300-610		101	625		
15	CC-195 08/23/19 DUMPSTER RENTAL- LARGE EXCESS SALE AND CLEANUP DAY L&L SITE SERVICES	550.00 CC Accounting: 101- 80-100-2600-431		101	625		
16	CC-196 08/23/19 MONTHLY SUBSCRIPTION SURVEY MONKEY	37.00 CC Accounting: 101- 80-100-2300-810		101	625		
17	CC-197 08/23/19 PAINT & SUPPLIES-BATHROOM RENO BELGRADE ACE HARDWARE	86.96 CC Accounting: 161- 80-100-2600-610-612		161	625		612
18	CC-198 08/23/19 MONTHLY TRASH SERVICE MONTHLY TRASH SERVICE L&L SITE SERVICES	196.24 CC Accounting: 101- 80-100-2600-431		101	625		

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Line #	Invoice #/Inv Date/Description	Line Amount	PO #	Fund	Org	Prog-Func	Obj Proj
19	CC-198 08/23/19 MONTHLY TRASH SERVICE	22.30		110	625		
	MONTHLY TRASH SERVICE						
	L&L SITE SERVICES						
20	CC-198 08/23/19 MONTHLY TRASH SERVICE	4.46		117	625		
	MONTHLY TRASH SERVICE						
	L&L SITE SERVICES						
21	CC-199 08/24/19 PAINT & SUPPLIES-BATHROOM RENO	161.96		161	625		612
	BELGRADE ACE HARDWARE						
	1841	10,877.90					
	M.COON PCARD TRANSACTIONS #3608						
	SEPTEMBER 5, 2019 STATEMENT						
1	PDF Office Complete	59.95					
			20037	101	80	100-2500	680
	PDF Complete						
2	PDF Office Complete	59.95*	20037	101	80	100-1000	680
	PDF Complete						
3	AIMSWEB PLUS COMPLETE	1,170.00*	20010	101	80	100-1000	680
	NCS PEARSON INC						
4	BUSINESS & IT CENTER21	799.00*	20069	101	80	100-1000	680
	APPLIED EDUCATIONAL SYSTEM						
5	CC-231 08/30/19 MX100 ADVANCED SECURITY LICENS	5,775.00		128	625		
	SHI						
6	CC-233 08/28/19 Aimsweb Training	595.00		101	625		
	NCS PEARSON						
7	CC-234 08/23/19 Microsoft Office 2019	750.00		101	625		
	SHI						
8	CC-235 08/30/19 Chrome cart/license	1,250.00		115	625		204
	SHI						
9	CC-238 06/08/19 Airtame - 5th grade projector	419.00		101	625		
	AIRTAME.COM						
	1842	50.96					
	A. DAVIS PCARD TRANSACTIONS #1614						
	SEPTEMBER 5, 2019 STATEMENT						
1	CC-239 08/08/19 SUPPLIES- CLEAN UP DAY	25.00					
	HABITAT FOR HUMANITY						
2	CC-239 08/08/19 SUPPLIES- CLEAN UP DAY	8.00		101	625		
	HABITAT FOR HUMANITY						
3	CC-239 08/20/19 INSTRUCTIONAL SUPPLIES	17.96		101	625		
	AMAZON.COM						

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Line #	Invoice #/Inv Date/Description	Line Amount	PO #	Fund	Org	Prog-Func	Obj Proj
Total Check:		22,640.92					
36210S	1579 SCHMIDT, JADE						
1799		60.00					
1	09/05/19 5/6 VBALL GAME	30.00*		184	81	720-3501	340
2	09/05/19 7/8 VBALL GAME	30.00*		184	82	720-3501	340
Total Check:		60.00					
36211S	43 ALSCO-AMERICAN LINEN DIVISION						
1808		55.83					
1	LBIL151896 09/09/19 MOPS, APRONS, RUGS, TOWELS	33.49*		101	80	100-2600	610
2	LBIL151896 09/09/19 MOPS, APRONS, RUGS, TOWELS	4.47*		110	80	100-2700	610
3	LBIL151896 09/09/19 MOPS, APRONS, RUGS, TOWELS	17.87*		112	80	910-3100	610
Total Check:		55.83					
36212S	106 BEARING THE LIGHT, LLC						
1809		80.00					
1	4552 08/10/19 DOMAIN NAME REGISTRATION RENEW	80.00*		101	80	100-2300	810
Total Check:		80.00					
36213S	370 BOZEMAN ELITE COMMERCIAL CLEANING						
1810		3,024.00					
1	1548 09/01/19 MONTHLY CUSTODIAL SERVICES	2,358.72*		101	80	100-2600	433
2	1548 09/01/19 MONTHLY CUSTODIAL SERVICES	604.80*		110	80	100-2600	433
3	1548 09/01/19 MONTHLY CUSTODIAL SERVICES	60.48*		117	80	610-2600	433
Total Check:		3,024.00					
36214S	168 BOZEMAN TROPHY & ENGRAVING						
1811		223.00					
1	19310 08/27/19 NAME BADGE/NAME PLAQUES	223.00*		101	80	100-2300	610
Total Check:		223.00					
36215S	1328 BRIDGER ANALYTICAL LAB, INC						
1812		28.00					
1	1909206 08/13/19 WATER TESTING	27.44*		101	80	100-2600	421
2	1909206 08/13/19 WATER TESTING	0.56*		117	80	610-2600	421
Total Check:		28.00					
36216S	1299 CAMPBELLS PLUMBING & HEATING						
1813		325.30					
1	21454 08/26/19 REPAIR- URINAL & SINK	325.30*		101	80	100-2600	440
Total Check:		325.30					

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Line #		Invoice #/Inv Date/Description	Line Amount	PO #	Fund	Org	Prog-Func	Obj	Proj
36217S		229 CENTURYLINK							
	1814		19.04						
1		1472905186 07/19/19 PHONE- LONG DISTANCE	0.27*		101		100-2300	531	
2		1472905186 07/19/19 PHONE- LONG DISTANCE	0.10*		110		100-2300	531	
3		1472905186 07/19/19 PHONE- LONG DISTANCE	0.01*		117		610-2300	531	
4		1475034594 08/19/19 PHONE- LONG DISTANCE	13.62*		101		100-2300	531	
5		1475034594 08/19/19 PHONE- LONG DISTANCE	4.67*		110		100-2300	531	
6		1475034594 08/19/19 PHONE- LONG DISTANCE	0.37*		117		610-2300	531	
		Total Check:	19.04						
36218S		292 CREEP-N-CRAWL							
	1815		360.00						
1		6481 08/28/19 KITCHEN HOOD CLEANING	360.00*		101	80	100-2600	440	
		Total Check:	360.00						
36219S		311 DAN ASTHEIMER							
	1816		125.00						
1		08/30/19 PIANO TUNING	125.00*		101	80	100-1000	340	
		Total Check:	125.00						
36220S		1571 EARTH ELEMENTS FABRICATION. LLC							
	1853		2,032.80						
1		ggs1ab-201 08/27/19 COUNTERTOPS TECH LAB FINAL	2,032.80*		161	80	100-2620	460	612
		Total Check:	2,032.80						
36221S		409 FIRE SUPPRESSION SYSTEM INC							
	1819		175.00						
1		5432000-IN 08/27/19 ANNUAL KITCHEN HOOD SERVIC	175.00*		101	80	100-2600	440	
		Total Check:	175.00						
36222S		1540 FLUERY, JULIE							
	1818		25.00						
		BURGER BOBS-COUNTY SUPERINTENDENT'S OFFICE							
		SUPERINTENDENT SEARCH							
1		08/15/19 REIMBURSEMENT- GIFT CARD	25.00						
					101	80	100-2300	610	
		Total Check:	25.00						
36223S		431 GALLATIN CO. SUPERINTENDENT OF							
	1820		39.75						
1		2020-11 09/09/19 AD- BUDGET MEETING	39.75*		101	80	100-2300	540	
		Total Check:	39.75						

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Line #	Invoice #/Inv Date/Description	Line Amount	PO #	Fund	Org	Prog-Func	Obj	Proj
36224S	451 GATEWAY ELECTRIC LLC							
1821		5,216.24						
	LOCKER ROOM, LIBRARY, TECH ROOM, TITLE ROOM, MUSIC ROOM, BUSINESS OFFICE, COUNSELOR'S OFFICE							
1	1416 08/21/19 LED LIGHTING UPGRADES	5,216.24						
			20034	161	80	100-2600	440	613
1822		2,026.21						
	MULTI-LEVEL LIGHTING (K & 2ND), FLOOD LIGHTS, OUTDOOR LIGHTING, BALLARD LIGHTS, OUTLET (LOCKER ROOM)							
1	1415 08/21/19 ELECTRICAL MAINTENANCE	2,026.21						
				101	80	100-2600	440	
Total Check:		7,242.45						
36225S	485 GUNDERSON, BOBBIE JO							
1823		24.66						
1	09/04/19 REIMBURSEMENT- FOOD	24.66*		112	80	910-3100	630	
Total Check:		24.66						
36226S	545 HOUSE OF CLEAN							
1825		81.56						
1	240679 08/29/19 BATHROOM RENO-TP DISPENSERS	81.56*		161	80	100-2600	610	612
1826		117.70						
1	240925 08/30/19 BATHROOM RENO- SANITARY NAPKIN	117.70*		161	80	100-2600	610	612
Total Check:		199.26						
36227S	577 J&H INC							
1827		228.23						
1	56832 09/04/19 COPIER- OFFICE	192.74*		101	80	100-2300	550	
2	565144 08/14/19 COPIER- BUSINESS OFFICE	35.49*		101	80	100-2500	550	
Total Check:		228.23						
36228S	609 KENYON NOBLE							
1828		38.16						
1	7288896 08/23/19 POPCORN	25.00*		115	80	100-2321	610	162
2	7288896 08/23/19 INSTRUCTIONAL SUPPLIES	9.48*		101	81	100-1000	610	
	INSTRUCTIONAL SUPPLIES-101							
3	7288896 08/23/19 INSTRUCTIONAL SUPPLIES	3.68*		101	82	100-1000	610	
	INSTRUCTIONAL SUPPLIES-101							
Total Check:		38.16						
36229S	1585 MADELINE HERRON							
1824		15.00						
1	08/07/19 REIMBURSEMENT- FINGERPRINTING	15.00*		101	80	100-2300	330	
Total Check:		15.00						

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36230S		1586 MANHATTAN CHRISTIAN SCHOOL							
	1829		40.00						
1		09/15/19 TOURNAMENT FEES- 5TH/6TH VBALL	20.00*		184	80	720-3501	810	
2		09/15/19 TOURNAMENT FEES- 7TH/8TH VBALL	20.00*		184	80	720-3501	810	
		Total Check:	40.00						
36231S		1587 MARY MARTIN							
	1830		158.00						
1		08/28/19 REIMBURSEMENT- MADISON RIVER PROPANE TANK BBQ	60.00*		101	80	100-2600	610	
2		08/28/19 REIMBURSEMENT- ANDERSON PRECAS RAIN GUTTER SPLASH GUARDS	98.00*		101	80	100-2600	610	
		Total Check:	158.00						
36232S		752 MONTANA DEPT. ENVIRONMENTAL							
	1817		100.00						
1		5I20000626 09/05/19 PUBLIC WATER SUPPLY-ANNUAL	100.00*		101	80	100-2600	810	
		Total Check:	100.00						
36233S		856 NORTHWESTERN ENERGY							
	1834		1,405.84						
1		09/05/19 ELECTRICITY	848.54*		101	80	100-2600	412	
		ELECTRICITY							
2		09/05/19 ELECTRICITY	217.57*		110	80	100-2600	412	
		ELECTRICITY							
3		09/05/19 ELECTRICITY	21.76*		117	80	610-2600	412	
		ELECTRICITY							
4		09/05/19 POWER-LIGHTS	81.44*		101	80	100-2600	410	
		POWER-LIGHTS							
5		09/05/19 POWER-LIGHTS	84.84*		110	80	100-2600	410	
		POWER-LIGHTS							
6		09/05/19 POWER-LIGHTS	3.39*		117	80	610-2600	410	
		POWER-LIGHTS							
7		09/06/19 NATURAL GAS	145.33*		101	80	100-2600	411	
		NATURAL GAS							
8		09/06/19 NATURAL GAS	2.97*		117	80	610-2600	411	
		NATURAL GAS							
		Total Check:	1,405.84						
36234S		901 PERSONALIZE IT							
	1835		50.80						
1		74788 06/04/19 MILLIONAIRES CLUB- ENGRAVINGS	14.50*		101	81	100-2225	610	
2		74788 06/04/19 MILLIONAIRES CLUB- ENGRAVINGS	36.30*		101	82	100-2225	610	
		Total Check:	50.80						

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36235S		1579 SCHMIDT, JADE							
	1836		30.00						
1		09/12/19 REFEREE- 5TH/6TH VBALL	30.00*		184	82	720-3501	340	
		Total Check:	30.00						
36236S		1029 SECURITY SOLUTIONS INC							
	1849		380.00						
1		8653 08/26/19 FRONT DOOR REPAIRS	380.00*		101	80	100-2600	440	
	1851		1,037.00						
1		8649 08/26/19 WEST DOOR SECURITY EQUIPMENT	1,037.00*		161	80	100-2620	610	613
		Total Check:	1,417.00						
36237S		1569 SHI							
	1848		5,721.46						
1		B10459532 08/21/19 AP MR52	4,480.00*	20068	128	80	100-2600	780	
2		B10459532 08/21/19 AP Licenses	2,226.98*	20068	128	80	100-2600	780	
3		B10459532 08/21/19 8 Port Switch POE	1,393.80*	20068	128	80	100-2600	780	
4		B10459532 08/21/19 Switch License	206.79*	20068	128	80	100-2600	780	
5		B10459532 08/21/19 24 Port Switch POE	1,965.46*	20068	128	80	100-2600	780	
6		B10459532 08/21/19 24P Switch License	291.64*	20068	128	80	100-2600	780	
7		B10459532 08/21/19 48P Switch POE	2,793.66*	20068	128	80	100-2600	780	
8		B10459532 08/21/19 48P SW License	415.36*	20068	128	80	100-2600	780	
	4MX 100								
9		B10459532 08/21/19 MX100-HW	2,017.98*	20068	128	80	100-2600	780	
10		B10459532 08/21/19 Router License	2,651.25*	20068	128	80	100-2600	780	
11		B10459532 08/21/19 ERATE DISCOUNT	-12,721.46*	20068	128	80	100-2600	780	
		Total Check:	5,721.46						
36238S		1131 THE CARRIAGE HOUSE CAR WASH							
	1846		11.36						
1		3899 07/31/19 BUS WASH	11.36*		110		100-2700	440	
		Total Check:	11.36						
36239S		1506 THREE SEASONS, INC							
	1843		1,300.00						
1		1847 08/31/19 Parking Lot Cleanup	1,300.00*	20048	161	80	100-2600	440	612
		Total Check:	1,300.00						
36240S		1173 TOM'S FLOOR STORE, INC.							
	1847		6,436.68						
1		T0012813 07/24/19 FLOORING REPLACEMENT	6,436.68*		101	80	100-2600	440	
		LOCKER ROOMS, ENTRY WAYS- BOYS LOCKER ROOM WILL BE REIMBURSED BY INSURANCE							
		Total Check:	6,436.68						

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36241S		1188 TRUGREEN CHEMLAWN							
	1845		250.00						
1		479631 08/30/19 Vegetation Control	250.00	19101	101	999			
		PO Accounting (Org/Prog/Func/Obj/Proj): -100-2600-440-							
		Total Check:	250.00						
	# of Claims	41	Total:	53,882.54					

September/October - as of September 13, 2019

Certified/Classified Substitute Recommendations:

Bus Driver

Maxine Daniel

Kitchen/Food Service

Connie Evenson

Teachers/Aides/Other

Nickole Achziger

Shelly Berezay

Dayna Bergin

April Bettilyon

Tina Colstad

Cynthia Corliss

Carrie Croskey

Connie Evenson

Kevin Germann

Jennifer Gilbert

Audra Harvey

Amanda Herrera

Wendy Hourigan

Skyla Jenkins

Kris Keller

Miranda Leutz

Heidi Maus

Hannah Mayer

Darcy Nordhagen

Brad Parsch

Teresa Ann Quatraro

Tonya Scott

Nicorie Steinpfad

Office/Clerical

Connie Evenson

**All new substitute hires are pending an adequate fingerprint background check.*

Agenda Item: Non-resident Student Attendance Agreements

Background:

Gallatin Gateway School Board set the 2019-2020 tuition rate at the April 15, 2019 regular board meeting as follows:

to set 2019-2020 out-of-district tuition at the Montana state rates for grades K-6 and for grades 7-8, waiving the entire amount of tuition for students whose parents/guardians are responsible for the tuition and the district of residence will pay the full state rate amount per student for those who are attending from Cottonwood School District in grades 6-8.

Attendance agreements for 2019-2020 were sent home with students April 26, 2019. Families were informed that the Gallatin Gateway School Board approves the attendance of out-of-district students at a regularly posted board meeting. Upon the Superintendent's review of applications, using Policy 3141, the Superintendent recommendation will be made at the **May 15, 2019** and **June 26, 2019** regular Board meetings for currently enrolled students and at the August meeting for any new out-of-district enrollees (including Kindergarten).

Families were also:

- Invited to attend the May 15 or June 26 meetings
- Informed that attendance agreements received at the school by Wednesday, May 8, 2019 would be reviewed at the Board meeting on Wednesday, May 15, 2019 at 6:00pm in the Boardroom; and attendance agreements received after May 8, 2019, but before June 21, 2019 will be reviewed at the Board meeting on Wednesday, June 26, 2019 at 6:00pm in the GGS Board room.

Out of District Enrollment History:

2013-2014	37
2014-2015	24
2015-2016	28
2016-2017	25
2017-2018	34
2018-2019	42
2019-2020 as of August 14, 2019	42

On May 15, 2019 the District approved thirty (30) attendance agreements for 2019-2020.

On June 26, 2019 the District approved nine (9) attendance agreements for 2019-2020.

On August 14, 2019, the District approved three (3) attendance agreement for 2019-2020.

As of September 13, 2019, the District received three (3) attendance agreements for 2019-2020.

Recommendation:

Approve attendance agreements for three students who reside out-of-district and request enrollment for 2019-2020:

Grade	Status	Home School District	Tuition
K	New	Bozeman	\$0
5	Current	Belgrade	\$0
8	Current	Belgrade	\$0

Recommended Motion:

to approve the following Discretionary Non-resident Student Attendance Agreements for the 2019-2020 school year:

Grade	Status	Home School District	Tuition
K	New	Bozeman	\$0
5	Current	Belgrade	\$0
8	Current	Belgrade	\$0



SUPERINTENDENT REPORT

Theresa Keel

Supt. Happenings

- Attended 4 Rivers Meeting w/ area Superintendents
- Volleyball season has started
- Met with Food Service
- Attended the Yellowstone and DC Parent Meetings
- Scrimmaged with some VJ Players
- Attended the PIE Meeting

Strategic Goals

Individual Student Success

- Faculty PLC Wed. Sept. 4 — Intro to Response to Intervention
- Faculty PLC Wed. Sept 11 — Special Education and 504 Accommodations, Michelle Halberg with Coop attended
- Faculty PLC Wed. Sept 18 — Using Star Data to determine Tiered instructional groups
- Met with Paraprofessionals to outline RtI process
- Star assessment given K-8 in Reading and Math
- Kim Quigley coming on Sept 24 and Sept 27
- Sept 27 PIR for Math — evaluate instructional resources and use ACE to

calendar out instruction from SBAC test backward.

- Beginning to put together a system to identify and serve Gifted and Talented

Staff and Volunteers

- Working with Bozeman Art Museum for a weekly artist to teach art classes
- Communicating with GYG for Dance and Later Gators
- Last Friday of each month, we're encouraging families to come eat at school with their kids.
- Potential for Chili Cook-off and Art Auction to fund art supplies

Facilities

- New network changes are still in progress
- Bathrooms completed
- Water in basement
- Intercom system improved

Leadership, Communication, Collaboration

- Developed Teacher Evaluation Calendar and held voluntary EPAS training during teacher planning times

"In an excellent classroom, instruction requires and promotes creativity and innovation by encouraging individual students to express themselves in meaningful ways through their artistic abilities and creative cognitions."

-John R. Wink,

A Leader's Guide to Excellence in
Every Classroom





SUPERINTENDENT REPORT

Theresa Keel

Supt. Happenings

- Met with Deputy Dan Mayland, SRO
- 2 IEP Meetings, 2 504 Meetings
- Ready to submit Consolidated Title Grant and IDEA
- Worked with parent (MTSS)

Strategic Goals

Leadership, Communication, and Collaboration (cont)

- Communicated with OPI regarding Assessment Audit
- Met individually with 1 staff member, AD, and 7 teachers
- 5 Walkthroughs with a lens on Instructional Objective and Mastery

Safety

- Bus Evacuation Drill
- Need Safety Committee Meeting for Reunification Process and Guest Access to Internet policy

- Rode buses to evaluate routes, processes, procedures
- Added an additional adult to afternoon recess time
- Counselor to attend workshop on Trauma Informed Practices
- 1 Discipline Referral

"All stakeholders must own the vision, and if they don't have a voice in its development, they will never completely honor it."

-Timothy D. Kanold,

The Five Disciplines of PLC Leaders

#GSGators



Enrollment Summary

Grade	Total	Boys	Girls	OD
K	16	8	8	5
1	13	7	6	5
2	18	10	8	6
3	18	9	9	4
4	17	10	7	2
5	20	11	9	7
6	20	10	10	4
7	27	13	14	7
8	23	11	12	6
Total:	172	89	83	46

We

9/13/2019

District Clerk Report

SEPTEMBER 18, 2019

GALLATIN GATEWAY SCHOOL DISTRICT #35

BUSINESS/FINANCIAL:

- 18-19 Trustee's Financial Summary was approved by County Superintendent
- 19-20 Budget Report & Mills was approved by County Commissioners
- MPERA Audit- site visit September 5, 2019
- Workers' Compensation Audit- randomly selected, but not yet scheduled. (attached)

FACILITIES:

- Bathroom renovation completed- still waiting on baseboard for the hall
- Gym roof leak repair- McLee's
- Moisture in the basement
- Window quote received from Bridger Glass (attached)
- Levi Clark, CS Structures completed some items from the list developed during walk-through
- Electrical quotes received from Gateway Electric (attached)
- Gym heater motor replacement- schedule for September 27 with Core
- Kitchen make-up air unit repaired by Core
- Obtaining quote to repair or replace gate in kitchen- Tri-Jack

FOOD SERVICE:

- Food Service Team Meeting (Superintendent, Clerk, Head Cook & Assistant Cook)
 - Parent lunches
 - Explore freezer replacement- need more space
 - Financial tracking and reporting - first report to Board in Oct.
 - Explore training/professional development opportunities
- Convection oven needs service

TRANSPORTATION:

- Selected for OPI Transportation Audit- items due November 22
- Developing SOP for bus drivers
- Completed route review- changes presented Sept board meeting
- Developing ridership reports- first report to Board in Oct.
- Exploring options for professional development opportunities
- Contacted County Superintendent regarding dirt road conditions
- Transportation Committee Meeting- October 22

UPCOMING SCHOOL BOARD TRAINING OPPORTUNITIES

Back to School Legal Primer-
watch for video links around
Sept. 30

MCCL- October 16-18- Billings

CLERK TRAINING

Back to School Legal Primer

School Facilities Planning & Financing- Sept. 16-17 in
Helena, MT

TEAMS Work Session-
September 26- Bozeman

IMPORTANT DATES:

September 27- No School- PIR

October 4- agenda setting
meeting at 10am

October 7- Fall ANB count day

October 17-18- No School- PIR

October 23- regular board
meeting at 6pm

MONTANA PUBLIC EMPLOYEE RETIREMENT ADMINISTRATION



STEVE BULLOCK
GOVERNOR

DORE SCHWINDEN
EXECUTIVE DIRECTOR

STATE OF MONTANA



HELENA (406) 444-3154
TOLL FREE (877) 275-7372
FAX (406) 444-5428

100 N PARK, STE 200
PO BOX 200131
HELENA MT 59620-0131
mpera.mt.gov

September 9, 2019

GALLATIN GATEWAY S.D. 35
ATTN: CARRIE FISHER
PO BOX 265
GALLATIN GATEWAY, MT 59730

Dear Carrie Fisher,

Thank you for your cooperation and assistance with the MPERA audit recently conducted of Gallatin Gateway S.D. 35. This letter includes the audit's purpose, results, and recommendations (if any).

Purpose

The scope of the audit conducted by MPERA was to determine if all required contributions for sampled employees were accurately reported, determine if PERS optional election forms were properly provided to employees within correct time frames, and to determine compliance with all other statutes and administrative rules governing Gallatin Gateway S.D. 35's contract with MPERA.

Results

There were no reporting issues identified during the course of the audit.

Conclusion

Gallatin Gateway S.D. 35 is in compliance with the State of Montana's statutes and administrative rules for employer reporting to our agency. Thank you for your attention to this matter. If you have any questions, please feel free to contact me at (406) 444-9169.

Sincerely,

A handwritten signature in cursive script that reads "Kyle Hartse".

Kyle Hartse, Auditor
(406) 444-9169
kyle.hartse@mt.gov

Montana Public Employee Retirement Administration



PO Box 7029 ▲ Helena, Montana 59604 ▲ Tel 877-667-7392 ▲ Fax 406-457-4505 ▲ www.mtsba.org

August 19, 2019

Carrie Fisher
Gallatin Gateway School District #35
PO Box 265
Gallatin Gateway, MT 59730

RE: Workers' Compensation Policy Audit

Your MSGIA workers' compensation policy has been selected for audit in accordance with the provisions of your pool membership agreement. Our consultant, Mountain Commercial Specialists, will contact you soon to schedule the audit. The audit will cover the period of July 1, 2018 through June 30, 2019 (Fiscal Year 2019).

Please have the following records and documents available for review:

1. Individual employee earnings records;
2. U.S. Department of the Treasury Form W-2 and 1099-NEC (all employees and payees);
3. Federal and state quarterly wage and tax withholding reports (Federal form 941, State Unemployment, State Withholding, and Payroll Reports); and
4. Any documentation which shows the allocation of your expenses by account name (Cash Disbursement journal, General Ledger, General Journal or other).

If you use workers who you consider to be independent contractors or sub-contractors, and therefore did not pay any workers' compensation premium on payments made to them, the following information should be available:

1. Proof of worker's compensation coverage or certification as an independent contractor issued by the Montana Department of Labor and Industry;
2. Copies of the original signed contract(s) and/or bid proposal(s);
3. Copies (or the original) of all invoices or bills related to each payment for each worker;
4. Proof of liability insurance; and
5. Any other supporting documents such as business cards, proof of advertising, city business license, etc. that will support your position this worker is an independent contractor.

This includes bus drivers if you consider them independent contractors and have not paid workers' compensation premium on them.

Please use this visit to ask any questions you may have concerning your policy or contact Lisa Gates at 406-457-5183 or 1-877-667-7392 ext. 1402, or email lgates@mtsba.org.

Sincerely,

Shawn F. Bubbs, CPA CIC
Director of Insurance Services

Bridger Glassworks LLC

7675 Shedhorn Drive, Unit a
Bozeman, MT 59718 US
Info@bridgerglass.works
www.bridgerglass.works



Estimate

ADDRESS
Ms. Fisher
Gallatin Gateway Schools
100 Mill St
Gallatin Gateway, MT 59730

SHIP TO
Gallatin Gateway Schools
100 Mill St
Gallatin Gateway, MT 59730

ESTIMATE 1003
DATE 09/03/2019
EXPIRATION 10/03/2019
DATE

SERVICE	DESCRIPTION	QTY	RATE	AMOUNT
Single Hung Windows	Seven (7) windows in room #23 will be replaced. The window sizes are approximately 34" wide x 77" tall. Single hung replacement windows manufactured by Cascade will be ordered. The windows will be part of their Winpro series. The units will be white on the interior and white on the exterior. The glass will be low-e coated and tempered. Screens are included with each window.	7	355.00	2,485.00
Single Hung Windows	Seven (7) windows in room #24 will be replaced. The window sizes are approximately 34" wide x 77" tall. Single hung replacement windows manufactured by Cascade will be ordered. The windows will be part of their Winpro series. The units will be white on the interior and white on the exterior. The glass will be low-e coated and tempered. Screens are included with each window.	7	355.00	2,485.00
Services	Two (2) windows in the cafeteria (lunchroom side) will be replaced using aluminum windows manufactured by Gerkin. The windows will have / be: -Dark brown anodized finish -Four (4) lite vertical stack -Top three windows will be fixed units with an awning style at the bottom lite. -Glass will be high-altitude	2	1,635.00	3,270.00

Services	Two (2) windows in the cafeteria (kitchen side) will be replaced using aluminum windows manufactured by Gerkin.	2	1,690.00	3,380.00
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- The windows will have / be:
- Dark brown anodized finish
 - Four (4) lite vertical stack
 - All of the windows will be fixed panels (non-operable).
 - The bottom three (3) "stacks" will have 907 black, tempered glass for privacy. The top "stack" will have clear, tempered glass.
 - Glass will be high-altitude

Quote does not include:

TOTAL

\$11,620.00

Installation: work to areas not mentioned above.

Accepted By

Accepted Date

Gateway Electric LLC

8210 Balsam Drive
Bozeman, MT 59718

Estimate

Date	Estimate #
8/21/2019	260

Name / Address
Gallatin Gateway School 100 Mill St. Gallatin Gateway, MT 59730

			Project
Description	Qty	Rate	Total
New heat trace cable and installation in north gutter and downspouts. Bid includes: New Raychem self-regulating de-ice cable-250' Installation in 3 downspouts to parking area. Installation in length of gutter on north side of newer building. 2 new curcuits to be run for electrical panels in boiler room. Labor and materials for proper installation.	1	3,343.17	3,343.17
		Total	\$3,343.17

Gateway Electric LLC

8210 Balsam Drive
Bozeman, MT 59718

Estimate

Date	Estimate #
8/21/2019	259

Name / Address
Gallatin Gateway School 100 Mill St. Gallatin Gateway, MT 59730

			Project
Description	Qty	Rate	Total
Wiring of greenhouse for heaters and fans. Bid includes: New 50 amp subpanel located next to main panel in storeroom. Conduit and wiring to greenhouse. 2-240 volt curcuits for new heaters. 2-120 volt curcuits for cooling fan and general use. New thermostat for cooling fan control.	1	1,731.18	1,731.18
		Total	\$1,731.18

Gateway Electric LLC

8210 Balsam Drive
Bozeman, MT 59718

Estimate

Date	Estimate #
8/21/2019	258

Name / Address
Gallatin Gateway School 100 Mill St. Gallatin Gateway, MT 59730

			Project
Description	Qty	Rate	Total
Replace existing lighting in art room with new LED flat panel lighting. Bid includes: Removal of existing pendant lighting. Installation of 8-eight new LED flat panel troffer lights. Wiring to each fixture. New switching.	1	2,122.20	2,122.20
		Total	\$2,122.20



Date: August 23, 2019

Dear Carrie,

This letter is to inform you that Gallatin Gateway Elementary has been chosen for a desk audit of documents that are necessary for producing FY2019 claims in order to receive the state and county transportation reimbursement. I am requesting that you send me the required documents as I have listed below:

- **Completed Bus Driver Certificates: TR-35's (MCA 20-10-103)**
 - Signed TR-35 by Board Chair and Driver
 - Medical Certificate (Copies)
 - Signed First Aid and CPR Card By Approved Certified Instructor (Copies)
 - CDL Verification (Copies)
 - Driving Record
- **Completed and signed Bus Inspections: TR-13's and TR-13A (If Applies) (MCA 61-9-502) & (ARM 10.7.118(8), 10.7.101)**
 - Signed and Dated by Highway Patrol
 - Signed and Dated by District Official
- **Route Information: TR-1's (MCA 20-10-132) and (ARM 10.7.101)**
 - Signed and Dated TR-1's by Board Chair and County Superintendent
 - All Bus Route Information
 - Verification of Minutes for approval of Routes and Mileage
 - Drivers Assigned to routes
 - Mileage as approved by County Transportation Committee
 - TR2's Rider Information
 - School Calendar (Beginning and Ending Dates of Semesters)
 - Maps for Approved Routes by County Transportation Committee
- **Individual Transportation Contracts: TR-4's (MCA 20-10-142)**
 - Completed, Signed, and Dated Contracts by:
 - District Official & County Superintendent
 - Parent/Guardian
 - Minutes of Approval for all Contracts
 - Approval of Isolation Contracts
 - Approved Mileage Reported

- **Reimbursement Claims: TR-5's and TR-6's (MCA 20-10-145)**
 - 1st and 2nd Semester Claims
 - Signed By Board Chair

- **School Bus Driver Training Information for ALL Bus Drivers**
 - School Bus Training Program for Bus Drivers that Promotes Safety
 - Each district shall develop and implement a driver training program that meets the needs of the school district and provides appropriate training to accomplish the goal. The plan shall, upon request, be available for inspection by the Office of Public Instruction.
 - Copy of Bus Driver Training Schedule
 - Verification of 15 Hours of Training Has Been Taken By Each Driver

All documents must be provided for **FY2019** and mailed to me by **November 22, 2019**.

All documents of information I am asking for are required for assuring accuracy with the state and county transportation reimbursement. Other information may be requested if the need arises.

If you have questions, please call me at (406) 444-3024 or email me at drosenthal@mt.gov

Thank you for your cooperation.

Sincerely,

Donell Rosenthal, Pupil Transportation Director

Cc District Superintendent
 County Superintendent
 File

FY20 Preliminary General Fund Budget

GENERAL FUND EXPENDITURES		FY 2016 BUDGET	FY2015 BUDGET	FY2017 BUDGET	FY2018 BUDGET	FY2019 BUDGET	FY2020 Budget	Diff FY19-FY20
INSTRUCTION - 1000								
101.81.100.1000.112	CERTIFIED SALARIES	\$ 499,730.12	\$ 477,668.00	\$ 469,673.00	\$ 463,847.00	\$ 482,519.00	\$ 347,402.00	\$ (135,117.00)
101.82.100.1000.112	CERTIFIED SALARIES					\$ 143,076.00	\$ 143,076.00	\$ -
101.80.100.1000.117	PARAPROFESIONALS	\$ -	\$ -	\$ 9,720.00	\$ 43,721.00	\$ 37,134.00	\$ 50,260.00	\$ 13,126.00
101.80.100.1000.122	SUBSTITUTE TEACHERS	\$ 10,000.00	\$ 29,219.00	\$ 8,000.00	\$ 8,000.00	\$ 8,000.00	\$ 8,000.00	\$ -
101.80.100.1000.150	STIPEND- MENTOR PROGRAM	\$ -	\$ -	\$ 1,200.00	\$ 2,805.00	\$ 3,230.00	\$ 1,500.00	\$ (1,730.00)
101.80.100.1000.190	LEAVE PAY	\$ 21,500.45	\$ -	\$ 20,000.00	\$ 20,000.00	\$ 18,000.00	\$ 15,000.00	\$ (3,000.00)
101.81.100.1000.250	WORKERS COMPENSATION	\$ 3,159.23	\$ 2,921.00	\$ 2,868.00	\$ 2,738.00	\$ 2,619.00	\$ 2,047.00	\$ (572.00)
101.82.100.1000.250	WORKERS COMPENSATION					\$ -	\$ 838.00	\$ 838.00
101.81.100.1000.260	HEALTH INSURANCE	\$ 70,502.40	\$ 70,503.00	\$ 69,368.00	\$ 79,122.00	\$ 78,314.00	\$ 57,672.00	\$ (20,642.00)
101.82.100.1000.260	HEALTH INSURANCE					\$ -	\$ 21,459.00	\$ 21,459.00
101.80.100.1000.330	OTHER PROFESSIONAL SERVICES	\$ -	\$ -	\$ -	\$ 3,500.00	\$ 4,025.00	\$ 5,000.00	\$ 975.00
101.80.100.1000.540	ADVERTISING	\$ 500.00	\$ -	\$ 500.00	\$ 750.00	\$ 1,000.00	\$ 1,000.00	\$ -
101.80.100.1000.582	TRAVEL OUT OF DISTRICT/INSERVICE TRAINING	\$ 1,000.00	\$ 1,000.00	\$ 6,000.00	\$ 2,350.00	\$ 3,500.00	\$ 5,500.00	\$ 2,000.00
101.80.100.1000.583	INSERVICE- IN- DISTRICT	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
101.80.100.1000.610	SUPPLIES	\$ 26,175.20	\$ 22,000.00	\$ 26,000.00	\$ 20,000.00	\$ 17,000.00	\$ 6,000.00	\$ (11,000.00)
101.81.100.1000.610	SUPPLIES	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 10,000.00	\$ 10,000.00
101.81.100.1000.610	SUPPLIES	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 4,000.00	\$ 4,000.00
101.80.100.1000.640	BOOKS	\$ 6,000.00	\$ 500.00	\$ 6,000.00	\$ 6,000.00	\$ 6,000.00	\$ 10,000.00	\$ 4,000.00
101.81.100.1000.650	PERIODICALS	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 300.00	\$ 300.00
101.82.100.1000.650	PERIODICALS	\$ -	\$ -	\$ -	\$ 700.00	\$ 400.00	\$ 100.00	\$ (300.00)
101.80.100.1000.660	MINOR EQUIPMENT	\$ 7,000.00	\$ 250.00	\$ 6,000.00	\$ 4,000.00	\$ 4,000.00	\$ 2,500.00	\$ (1,500.00)
101.80.100.1000.680	COMPUTER SOFTWARE	\$ 3,900.00	\$ 100.00	\$ 1,800.00	\$ 7,000.00	\$ 9,000.00	\$ 20,000.00	\$ 11,000.00
101.81.100.1000.680	COMPUTER SOFTWARE	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 1,000.00	\$ 1,000.00
101.82.100.1000.680	COMPUTER SOFTWARE	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 500.00	\$ 500.00
101.80.100.1000.681	MAJOR COMPUTER SOFTWARE	\$ -	\$ -	\$ 1,000.00	\$ -	\$ -	\$ -	\$ -
101.81.100.1000.682	SUPPLIES- TECHNOLOGY	\$ -	\$ -	\$ 1,500.00	\$ 1,500.00	\$ 2,000.00	\$ 2,000.00	\$ -
101.82.100.1000.682	SUPPLIES- TECHNOLOGY	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 1,000.00	\$ 1,000.00
101.80.100.1000.780	MAJOR TECHNOLOGY HARDWARE	\$ -	\$ -	\$ 9,500.00	\$ 5,500.00	\$ 3,500.00	\$ 2,000.00	\$ (1,500.00)
101.80.100.1000.810	DUES AND FEES	\$ 500.00	\$ 700.00	\$ 500.00	\$ 75.00	\$ 75.00	\$ 500.00	\$ 425.00
TOTAL		\$ 649,967.40	\$ 604,861.00	\$ 639,629.00	\$ 671,608.00	\$ 680,316.00	\$ 718,654.00	\$ 38,338.00
SUPPORT SERVICES - STUDENTS								
101.81.100.2100.113	SCHOOL NURSE SALARY (PRIMARY CARE CLINIC)	\$ -	\$ -	\$ 2,771.00	\$ 5,461.00	\$ 5,391.00	\$ 6,267.00	\$ 876.00
101.82.100.2100.113	SCHOOL NURSE SALARY (PRIMARY CARE CLINIC)						\$ -	\$ -
101.81.100.2100.250	WORKERS COMPENSATION	\$ -	\$ -	\$ 16.00	\$ 37.00	\$ 27.00	\$ 31.00	\$ 4.00
101.82.100.2100.250	WORKERS COMPENSATION						\$ 10.00	\$ 10.00
101.81.100.2100.260	HEALTH INSURANCE	\$ -	\$ -	\$ -	\$ 313.00	\$ 201.00	\$ 201.00	\$ -
101.82.100.2100.260	HEALTH INSURANCE						\$ -	\$ -
101.80.100.2100.540	ADVERTISING	\$ -	\$ -	\$ -	\$ -	\$ 350.00	\$ -	\$ (350.00)
101.80.100.2100.610	SUPPLIES	\$ -	\$ -	\$ 250.00	\$ 175.00	\$ 175.00	\$ 175.00	\$ -
TOTAL		\$ -	\$ -	\$ 3,037.00	\$ 5,986.00	\$ 6,144.00	\$ 6,684.00	\$ 158.00
SUPPORT SERVICES - SUPERVISION OF ATTENDANCE AND SOCIAL WORK SERVICES-2111 & 2112								
101.80.100.2111.111	ADMINISTRATIVE SALARY-Superintendent	\$ 803.00	\$ 1,014.00	\$ 824.00	\$ -	\$ -	\$ -	\$ -
101.80.100.2111.190	LEAVE PAY	\$ 64.27	\$ 498.00	\$ 95.00	\$ -	\$ -	\$ -	\$ -
101.80.100.2111.250	WORKERS COMPENSATION	\$ 5.38	\$ 9.00	\$ 5.00	\$ -	\$ -	\$ -	\$ -
101.80.100.2111.260	HEALTH INSURANCE	\$ 65.28	\$ 164.00	\$ 74.00	\$ -	\$ -	\$ -	\$ -
101.80.100.2112.610	SUPPLIES	\$ -	\$ -	\$ 100.00	\$ 100.00	\$ 100.00	\$ 100.00	\$ -
TOTAL		\$ 937.93	\$ 1,685.00	\$ 1,098.00	\$ 100.00	\$ 100.00	\$ 100.00	\$ -
GUIDANCE SERVICES-2120								
101.80.100.2120.112	CERTIFIED SALARY	\$ 43,535.75	\$ 40,741.00	\$ -	\$ -	\$ -	\$ -	\$ -
101.81.100.2120.113	PROFESSIONAL SALARY- GUIDANCE COUNSELOR	\$ -	\$ -	\$ 22,299.00	\$ 23,751.00	\$ 39,828.00	\$ 29,653.00	\$ (10,175.00)

FY20 Preliminary General Fund Budget

GENERAL FUND EXPENDITURES		FY 2016 BUDGET	FY2015 BUDGET	FY2017 BUDGET	FY2018 BUDGET	FY2019 BUDGET	FY2020 Budget	Diff FY19-FY20
101.82.100.2120.113	PROFESSIONAL SALARY- GUIDANCE COUNSELOR						\$ 12,355.00	\$ 12,355.00
101.80.100.2120.120	SUBSTITUTE TEACHERS	\$ -	\$ 1,791.00	\$ -	\$ -	\$ -	\$ -	\$ -
101.80.100.2120.190	LEAVE PAY	\$ 1,788.75	\$ -	\$ 900.00	\$ 130.00	\$ 130.00	\$ 130.00	\$ -
101.81.100.2120.250	WORKERS COMPENSATION	\$ 269.54	\$ 246.00	\$ 131.00	\$ 128.00	\$ 200.00	\$ 156.00	\$ (44.00)
101.82.100.2120.250	WORKERS COMPENSATION						\$ 65.00	\$ 65.00
101.81.100.2120.260	HEALTH INSURANCE	\$ 6,528.00	\$ 6,528.00	\$ 7,374.00	\$ 7,374.00	\$ 6,212.00	\$ 4,355.00	\$ (1,857.00)
101.82.100.2120.260	HEALTH INSURANCE						\$ 1,902.00	\$ 1,902.00
101.80.100.2120.582	TRAVEL OUT OF DISTRICT/INSERVICE TRAINING	\$ -	\$ -	\$ 500.00	\$ 270.00	\$ 270.00	\$ 500.00	\$ 230.00
101.80.100.2120.610	SUPPLIES	\$ 500.00	\$ 500.00	\$ 400.00	\$ 250.00	\$ 250.00	\$ 500.00	\$ 250.00
101.80.100.2120.810	DUES & FEES	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 100.00	\$ 100.00
101.80.100.2123.582	TRAVEL OUT OF DISTRICT/INSERVICE TRAINING- TESTING	\$ 1,250.00	\$ -	\$ 1,250.00	\$ 165.00	\$ 650.00	\$ 600.00	\$ (50.00)
101.80.100.2123.610	SUPPLIES- TESTING SERVICES	\$ -	\$ -	\$ 1,000.00	\$ 1,000.00	\$ 500.00	\$ 1,000.00	\$ 500.00
TOTAL		\$ 53,872.04	\$ 49,806.00	\$ 33,854.00	\$ 33,068.00	\$ 48,040.00	\$ 51,316.00	\$ 3,276.00
HEATH SERVICES- MEDICAL- 2131								
101.80.100.2131.330	OTHER PROFESSIONAL SERVICES	\$ -	\$ -	\$ -	\$ -	\$ 1,025.00	\$ -	\$ (1,025.00)
TOTAL		\$ -	\$ -	\$ -	\$ -	\$ 1,025.00	\$ -	\$ (1,025.00)
SPEECH PATHOLOGY & ???? - 2150								
101.80.100.2150.330	OTHER PROFESSIONAL SERVICES	\$ -	\$ -	\$ -	\$ -	\$ 500.00	\$ -	\$ (500.00)
TOTAL		\$ -	\$ -	\$ -	\$ -	\$ 500.00	\$ -	\$ (500.00)
SUPPORT SERVICES - INSTRUCTIONAL STAFF-2200								
101.80.100.2200.111	ADMINISTRATIVE SALARY-Superintendent	\$ 3,212.00	\$ 4,054.00	\$ -	\$ -	\$ -	\$ -	\$ -
101.80.100.2200.190	LEAVE PAY	\$ 257.06	\$ 1,995.00	\$ -	\$ -	\$ -	\$ -	\$ -
101.80.100.2200.250	WORKERS COMPENSATION	\$ 21.51	\$ 35.00	\$ -	\$ -	\$ -	\$ -	\$ -
101.80.100.2200.260	HEALTH INSURANCE	\$ 261.12	\$ 656.00	\$ -	\$ -	\$ -	\$ -	\$ -
TOTAL		\$ 3,751.69	\$ 6,740.00	\$ -	\$ -	\$ -	\$ -	\$ -
SUPPORT SERVICES - SUPPORT STAFF-IMPROVEMENT OF INSTRUCTIONAL SERVICES-2210								
101.80.100.2210.111	ADMINISTRATIVE SALARY-Superintendent	\$ 3,212.00	\$ 4,054.00	\$ 3,296.00	\$ -	\$ -	\$ -	\$ -
101.80.100.2210.190	LEAVE PAY	\$ 257.06	\$ 1,995.00	\$ 380.00	\$ -	\$ -	\$ -	\$ -
101.80.100.2210.250	WORKERS COMPENSATION	\$ 21.51	\$ 35.00	\$ 19.00	\$ -	\$ -	\$ -	\$ -
101.80.100.2210.260	HEALTH INSURANCE	\$ 261.12	\$ 656.00	\$ 295.00	\$ -	\$ -	\$ -	\$ -
TOTAL		\$ 3,751.69	\$ 6,740.00	\$ 3,990.00	\$ -	\$ -	\$ -	\$ -
SCHOOL LIBRARY-2225								
101.80.100.2225.112	CERTIFIED SALARY	\$ 37,826.58	\$ 35,504.00	\$ -	\$ -	\$ -	\$ -	\$ -
101.81.100.2225.113	PROFESSIONAL SALARY- LIBRARY MEDIA SPECIALIST	\$ -	\$ -	\$ 19,887.00	\$ 21,063.00	\$ 22,248.00	\$ 17,180.00	\$ (5,068.00)
101.82.100.2225.113	PROFESSIONAL SALARY- LIBRARY MEDIA SPECIALIST						\$ 6,681.00	\$ 6,681.00
101.80.100.2225.120	SUBSTITUTE TEACHERS	\$ 225.00	\$ 2,343.00	\$ -	\$ -	\$ -	\$ -	\$ -
101.80.100.2225.190	LEAVE PAY	\$ 2,305.50	\$ -	\$ 1,162.00	\$ 255.00	\$ 255.00	\$ 1,000.00	\$ 745.00
101.81.100.2225.250	WORKERS COMPENSATION	\$ 240.00	\$ 219.00	\$ 117.00	\$ 113.00	\$ 112.00	\$ 91.00	\$ (21.00)
101.82.100.2225.250	WORKERS COMPENSATION						\$ 35.00	\$ 35.00
101.81.100.2225.260	HEALTH INSURANCE	\$ 6,528.00	\$ 6,528.00	\$ 3,687.00	\$ 3,696.00	\$ 3,654.00	\$ 2,673.00	\$ (981.00)
101.82.100.2225.260	HEALTH INSURANCE						\$ 1,131.00	\$ 1,131.00
101.80.100.2225.582	TRAVEL OUT OF DISTRICT/INSERVICE TRAINING	\$ -	\$ -	\$ -	\$ 150.00	\$ 150.00	\$ 300.00	\$ 150.00
101.80.100.2225.610	SUPPLIES	\$ 600.00	\$ 600.00	\$ 600.00	\$ 600.00	\$ 500.00	\$ 500.00	\$ -
101.80.100.2225.640	BOOKS	\$ 2,000.00	\$ 2,000.00	\$ 2,350.00	\$ 2,000.00	\$ 1,500.00	\$ 2,500.00	\$ 1,000.00
101.80.100.2225.650	PERIODICALS	\$ -	\$ -	\$ 250.00	\$ 200.00	\$ 200.00	\$ 200.00	\$ -
10180.100.2225.660	MINOR EQUIPMENT	\$ 500.00	\$ 500.00	\$ 500.00	\$ 200.00	\$ 200.00	\$ 200.00	\$ -
101.80.100.2225.680	COMPUTER SOFTWARE	\$ -	\$ 500.00	\$ 900.00	\$ 300.00	\$ 875.00	\$ 3,200.00	\$ 2,325.00
101.80.100.2225.810	DUES AND FEES	\$ -	\$ -	\$ 60.00	\$ 60.00	\$ 60.00	\$ 60.00	\$ -
TOTAL		\$ 50,225.08	\$ 48,194.00	\$ 29,513.00	\$ 28,637.00	\$ 29,754.00	\$ 35,751.00	\$ 1,117.00
SUPPORT SERVICES-GENERAL ADMINISTRATION-2300								

FY20 Preliminary General Fund Budget

GENERAL FUND EXPENDITURES		FY 2016 BUDGET	FY2015 BUDGET	FY2017 BUDGET	FY2018 BUDGET	FY2019 BUDGET	FY2020 Budget	Diff FY19-FY20
101.80.100.2300.111	ADMINISTRATIVE SALARY-Superintendent	\$ 16,060.00	\$ 20,269.00	\$ 31,312.00	\$ -	\$ -	\$ -	\$ -
101.80.100.2300.190	LEAVE PAY	\$ 1,285.31	\$ 9,972.00	\$ 1,895.00	\$ -	\$ -	\$ -	\$ -
101.80.100.2300.250	WORKERS COMPENSATION	\$ 107.55	\$ 175.00	\$ 183.00	\$ -	\$ -	\$ -	\$ -
101.80.100.2300.260	HEALTH INSURANCE	\$ 1,305.60	\$ 3,278.00	\$ 2,802.00	\$ -	\$ -	\$ -	\$ -
101.80.100.2300.330	OTHER PROFESSIONAL SERVICES	\$ 8,600.00	\$ 4,100.00	\$ 10,000.00	\$ 5,000.00	\$ 6,000.00	\$ 6,000.00	\$ -
101.80.100.2300.331	PROFESSIONAL SERVICES - AUDITOR	\$ 7,000.00	\$ 6,750.00	\$ 6,200.00	\$ 6,800.00	\$ 9,000.00	\$ 10,000.00	\$ 1,000.00
101.80.100.2300.332	PROFESSIONAL SERVICES - LEGAL	\$ 5,800.00	\$ 5,800.00	\$ 5,800.00	\$ 3,000.00	\$ 2,000.00	\$ 2,000.00	\$ -
101.80.100.2300.340	TECHNICAL SERVICES	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 1,275.00	\$ 1,275.00
101.80.100.2300.440	REPAIR AND MAINTENANCE SERVICES	\$ 250.00	\$ 250.00	\$ -	\$ -	\$ -	\$ -	\$ -
101.80.100.2300.530	COMMUNICATIONS- INTERNET SERVICE	\$ -	\$ -	\$ 4,000.00	\$ 3,000.00	\$ 3,000.00	\$ 3,500.00	\$ 500.00
101.80.100.2300.531	COMMUNICATIONS- TELEPHONE	\$ -	\$ -	\$ 3,000.00	\$ 1,971.00	\$ 1,971.00	\$ 2,300.00	\$ 329.00
101.80.100.2300.532	POSTAGE	\$ 3,500.00	\$ 3,500.00	\$ 1,500.00	\$ 1,750.00	\$ 1,750.00	\$ 1,750.00	\$ -
101.80.100.2300.540	ADVERTISING	\$ 3,500.00	\$ 1,700.00	\$ 1,000.00	\$ 750.00	\$ 500.00	\$ 1,300.00	\$ 800.00
101.80.100.2300.550	PRINTING/DUPICATING	\$ 6,000.00	\$ 6,000.00	\$ 6,000.00	\$ 4,500.00	\$ 4,500.00	\$ 4,500.00	\$ -
101.80.100.2300.582	TRAVEL OUT OF DISTRICT/INSERVICE TRAINING	\$ 2,000.00	\$ 500.00	\$ 2,500.00	\$ 1,225.00	\$ 2,000.00	\$ 1,000.00	\$ (1,000.00)
101.80.100.2300.610	SUPPLIES	\$ 8,500.00	\$ 6,500.00	\$ 6,500.00	\$ 1,500.00	\$ 1,000.00	\$ 1,700.00	\$ 700.00
101.80.100.2300.650	PERIODICALS	\$ 150.00	\$ 150.00	\$ -	\$ -	\$ -	\$ -	\$ -
101.80.100.2300.660	MINOR EQUIPMENT	\$ 3,350.00	\$ 2,300.00	\$ 2,500.00	\$ 500.00	\$ 250.00	\$ 250.00	\$ -
101.80.100.2300.680	COMPUTER SOFTWARE	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 1,500.00	\$ 1,500.00
101.80.100.2300.810	DUES AND FEES	\$ 7,500.00	\$ 4,500.00	\$ 8,000.00	\$ 7,500.00	\$ 6,500.00	\$ 6,500.00	\$ -
TOTAL		\$ 74,908.46	\$ 75,744.00	\$ 93,192.00	\$ 37,496.00	\$ 38,471.00	\$ 43,575.00	\$ 5,104.00
ELECTION SERVICES - 2314								
101.80.100.2314.110	SALARIES	\$ -	\$ 275.00	\$ -	\$ -	\$ -	\$ -	\$ -
101.80.100.2314.250	WORKERS COMPENSATION	\$ -	\$ 2.00	\$ -	\$ -	\$ -	\$ -	\$ -
101.80.100.2314.330	OTHER PROFESSIONAL SERVICES	\$ 277.00	\$ -	\$ 277.00	\$ 450.00	\$ 450.00	\$ 500.00	\$ 50.00
101.80.100.2314.540	ADVERTISING	\$ -	\$ -	\$ 75.00	\$ 75.00	\$ 75.00	\$ 100.00	\$ 25.00
TOTAL		\$ 277.00	\$ 277.00	\$ 352.00	\$ 525.00	\$ 525.00	\$ 600.00	\$ 75.00
SUPERINTENDENT SERVICES-2321								
101.80.100.2321.111	ADMINISTRATIVE SALARY- SUPERINTENDENT	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 58,520.00	\$ 58,520.00
101.80.100.2321.115	OFFICE/CLERICAL SALARY- ADMIN SECRETARY	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 33,968.00	\$ 33,968.00
101.80.100.2321.250	WORKERS COMPENSATION	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 483.00	\$ 483.00
101.80.100.2321.260	HEALTH INSURANCE	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 12,270.00	\$ 12,270.00
101.80.100.2321.125	SUBSTITUTE- OFFICE/CLERICAL SALARY	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 1,575.00	\$ 1,575.00
101.80.100.2321.190	LEAVE PAY	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 3,000.00	\$ 3,000.00
101.80.100.2321.582	TRAVEL OUT OF DISTRICT/INSERVICE TRAINING	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 3,000.00	\$ 3,000.00
101.80.100.2321.610	SUPPLIES	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 250.00	\$ 250.00
101.80.100.2321.780	MAJOR TECHNOLOGY HARDWARE	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 1,200.00	\$ 1,200.00
101.80.100.2321.810	DUES AND FEES	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 2,500.00	\$ 2,500.00
							\$ 116,766.00	\$ 105,241.00
SUPPORT SERVICES- ADMINISTRATION-2400								
101.80.100.2400.111	ADMINISTRATIVE SALARY-Superintendent	\$ 30,514.00	\$ 38,511.00	\$ 16,480.00	\$ 56,864.00	\$ 58,001.00	\$ -	\$ (58,001.00)
101.80.100.2400.115	OFFICE/CLERICAL/ SALARY	\$ 30,815.24	\$ 28,760.00	\$ 31,296.00	\$ 32,674.00	\$ 32,543.00	\$ -	\$ (32,543.00)
101.80.100.2400.125	SUBSTITUTE- OFFICE/CLERICAL SALARY	\$ -	\$ -	\$ -	\$ 360.00	\$ 1,445.00	\$ -	\$ (1,445.00)
101.80.100.2400.190	LEAVE PAY	\$ 5,099.77	\$ 20,853.00	\$ 5,578.00	\$ 5,746.00	\$ 4,000.00	\$ -	\$ (4,000.00)
101.80.100.2400.250	WORKERS COMPENSATION	\$ 456.20	\$ 822.00	\$ 279.00	\$ 480.00	\$ 461.00	\$ -	\$ (461.00)
101.80.100.2400.260	HEALTH INSURANCE	\$ 2,480.64	\$ 6,227.00	\$ 2,614.00	\$ 11,304.00	\$ 11,195.00	\$ -	\$ (11,195.00)
101.80.100.2400.340	TECHNICAL SERVICES	\$ -	\$ -	\$ 1,275.00	\$ 1,275.00	\$ 1,775.00	\$ -	\$ (1,775.00)
101.80.100.2400.532	POSTAGE	\$ 200.00	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
101.80.100.2400.582	TRAVEL OUT OF DISTRICT/INSERVICE TRAINING	\$ 3,500.00	\$ 2,500.00	\$ 2,500.00	\$ 2,500.00	\$ 2,500.00	\$ -	\$ (2,500.00)
101.80.100.2400.610	SUPPLIES	\$ 1,000.00	\$ 300.00	\$ 900.00	\$ 500.00	\$ 250.00	\$ -	\$ (250.00)

FY20 Preliminary General Fund Budget

GENERAL FUND EXPENDITURES	FY 2016 BUDGET	FY2015 BUDGET	FY2017 BUDGET	FY2018 BUDGET	FY2019 BUDGET	FY2020 Budget	Diff FY19-FY20
101.80.100.2400.780 MAJOR TECHNOLOGY HARDWARE	\$ -	\$ -	\$ 1,500.00	\$ 1,500.00	\$ 750.00	\$ -	\$ (750.00)
101.80.100.2400.810 DUES AND FEES	\$ -	\$ -	\$ 450.00	\$ 175.00	\$ 525.00	\$ -	\$ (525.00)
TOTAL	\$ 74,065.85	\$ 97,973.00	\$ 62,872.00	\$ 113,378.00	\$ 113,445.00	\$ -	\$ 67.00
SUPPORT SERVICES-BUSINESS-2500							
101.80.100.2500.111 ADMINISTRATIVE SALARY - Business Mngr/Clerk	\$ 41,152.50	\$ 26,381.00	\$ 39,984.00	\$ 42,217.00	\$ 43,480.00	\$ 44,000.00	\$ 520.00
101.80.100.2500.115 OFFICE/CLERICAL/TECHNOLOGY SALARY	\$ -	\$ 38,811.00	\$ -	\$ -	\$ -	\$ 9,009.00	\$ 9,009.00
101.80.100.2500.190 LEAVE PAY	\$ 6,185.99	\$ 13,084.00	\$ 8,439.00	\$ 8,700.00	\$ 8,961.00	\$ 6,000.00	\$ (2,961.00)
101.80.100.2500.250 WORKERS COMPENSATION	\$ 281.52	\$ 437.00	\$ 224.00	\$ 216.00	\$ 208.00	\$ 275.00	\$ 67.00
101.80.100.2500.260 HEALTH INSURANCE	\$ -	\$ -	\$ 1,400.00	\$ 1,968.00	\$ 1,912.00	\$ 1,912.00	\$ -
101.80.100.2500.330 OTHER PROFESSIONAL SERVICES	\$ -	\$ -	\$ 5,000.00	\$ 3,650.00	\$ 3,500.00	\$ 3,500.00	\$ -
101.80.100.2500.340 TECHNICAL SERVICES	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 500.00	\$ 500.00
101.80.100.2500.532 POSTAGE	\$ -	\$ -	\$ 100.00	\$ 50.00	\$ 50.00	\$ 50.00	\$ -
101.80.100.2500.550 PRINTING/DUPICATING	\$ -	\$ -	\$ 300.00	\$ 360.00	\$ 360.00	\$ 400.00	\$ 40.00
101.80.100.2500.582 TRAVEL OUT OF DISTRICT/INSERVICE TRAINING	\$ 2,500.00	\$ 150.00	\$ 2,000.00	\$ 1,500.00	\$ 1,500.00	\$ 1,500.00	\$ -
101.80.100.2500.610 SUPPLIES	\$ 500.00	\$ 350.00	\$ 500.00	\$ 500.00	\$ 250.00	\$ 250.00	\$ -
101.80.100.2500.660 MINOR EQUIPMENT	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 2,300.00	\$ 2,300.00
101.80.100.2500.680 COMPUTER SOFTWARE (BMS ANNUAL FEE)	\$ 1,650.00	\$ -	\$ 5,424.00	\$ 6,185.00	\$ 7,000.00	\$ 8,500.00	\$ 1,500.00
101.80.100.2500.810 DUES AND FEES	\$ -	\$ -	\$ 1,500.00	\$ 1,500.00	\$ 700.00	\$ 1,000.00	\$ 300.00
TOTAL	\$ 52,270.01	\$ 79,213.00	\$ 64,871.00	\$ 66,846.00	\$ 67,921.00	\$ 79,196.00	\$ 11,275.00
OPERATIONS AND MAINTENANCE-PLANT SERVICES-2600							
101.80.100.2600.111 ADMINISTRATIVE SALARY-Superintendent	\$ 3,212.00	\$ 4,054.00	\$ 3,296.00	\$ -	\$ -	\$ -	\$ -
101.80.100.2600.114 CUSTODIAL/MAINTENANCE SALARY (SUMMER)	\$ -	\$ -	\$ 3,600.00	\$ 4,080.00	\$ 5,040.00	\$ 5,500.00	\$ 460.00
101.80.100.2600.114 CUSTODIAL/MAINTENANCE SALARY (STUDENT SUMMER)	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 600.00	\$ 600.00
101.80.100.2600.190 LEAVE PAY	\$ 257.06	\$ 1,995.00	\$ 376.00	\$ -	\$ -	\$ -	\$ -
101.80.100.2600.250 WORKERS COMPENSATION	\$ 21.51	\$ 35.00	\$ 40.00	\$ 22.00	\$ 25.00	\$ 50.00	\$ 25.00
101.80.100.2600.260 HEALTH INSURANCE	\$ 261.12	\$ 656.00	\$ 608.00	\$ -	\$ -	\$ -	\$ -
101.80.100.2600.330 OTHER PROFESSIONAL SERVICES	\$ 1,500.00	\$ 500.00	\$ -	\$ -	\$ -	\$ 500.00	\$ 500.00
101.80.100.2600.410 POWER-LIGHTS	\$ 800.00	\$ 700.00	\$ 840.00	\$ 1,000.00	\$ 1,050.00	\$ 1,102.50	\$ 52.50
101.80.100.2600.411 NATURAL GAS	\$ 12,000.00	\$ 13,000.00	\$ 12,600.00	\$ 11,000.00	\$ 11,550.00	\$ 12,127.50	\$ 577.50
101.80.100.2600.412 ELECTRICITY	\$ 19,500.00	\$ 19,000.00	\$ 20,475.00	\$ 14,500.00	\$ 15,225.00	\$ 15,986.25	\$ 761.25
101.80.100.2600.420 OTHER UTILITIES- SEWER	\$ -	\$ -	\$ -	\$ -	\$ 10,716.48	\$ 10,716.48	\$ -
101.80.100.2600.421 WATER TESTS	\$ 2,700.00	\$ 2,700.00	\$ 2,700.00	\$ 2,000.00	\$ 1,800.00	\$ 1,800.00	\$ -
101.80.100.2600.431 DISPOSAL SERVICE	\$ 6,000.00	\$ 7,200.00	\$ 6,000.00	\$ 5,800.00	\$ 6,019.00	\$ 4,085.00	\$ (1,934.00)
101.80.100.2600.433 CONTRACTED CUSTODIAL SERVICES	\$ 26,400.00	\$ 33,000.00	\$ 27,648.00	\$ 27,000.00	\$ 26,956.80	\$ 33,300.00	\$ 6,343.20
101.80.100.2600.440 REPAIR AND MAINTENANCE SERVICES	\$ 19,983.54	\$ 14,500.00	\$ 28,200.96	\$ 12,080.46	\$ 15,000.75	\$ 20,000.00	\$ 4,999.25
101.80.100.2600.520 INSURANCE	\$ 10,400.00	\$ 10,400.00	\$ 10,920.00	\$ 13,094.25	\$ 13,487.08	\$ 10,006.10	\$ (3,480.98)
101.80.100.2600.531 TELEPHONE	\$ 2,500.00	\$ 2,500.00	\$ -	\$ -	\$ -	\$ -	\$ -
101.80.100.2600.610 SUPPLIES	\$ 5,259.42	\$ 9,259.42	\$ 7,200.00	\$ 5,200.00	\$ 5,200.00	\$ 6,000.00	\$ 800.00
101.80.100.2600.660 MINOR EQUIPMENT	\$ 1,500.00	\$ 1,500.00	\$ 1,500.00	\$ -	\$ -	\$ -	\$ -
101.80.100.2600.810 DUES AND FEES	\$ -	\$ -	\$ -	\$ 1,500.00	\$ 1,500.00	\$ 1,500.00	\$ -
101.80.100.2630.432 SNOW PLOW SERVICES	\$ -	\$ -	\$ 3,000.00	\$ 4,000.00	\$ 4,000.00	\$ 6,000.00	\$ 2,000.00
TOTAL	\$ 112,294.65	\$ 120,999.42	\$ 129,003.96	\$ 101,276.71	\$ 117,570.11	\$ 129,273.83	\$ 16,293.40
SPECIAL EDUCATION- INSTRUCTION -280.1000							
101.81.280.1000.112 CERTIFIED SALARIES	\$ 43,535.75	\$ 40,741.00	\$ 47,638.00	\$ 50,632.00	\$ 34,708.00	\$ 25,990.00	\$ (8,718.00)
101.82.280.1000.112 CERTIFIED SALARIES	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 10,616.00	\$ 10,616.00
101.82.280.1000.117 AIDE SALARIES	\$ -	\$ -	\$ 18,720.00	\$ 21,504.00	\$ 24,266.00	\$ 12,180.00	\$ (12,086.00)
101.80.280.1000.120 SUBSTITUTE TEACHERS	\$ 150.00	\$ 1,275.00	\$ 375.00	\$ 170.00	\$ 170.00	\$ 340.00	\$ 170.00
101.80.280.1000.190 LEAVE PAY	\$ 1,968.00	\$ -	\$ 3,322.00	\$ 1,000.00	\$ 1,000.00	\$ 1,700.00	\$ 700.00
101.81.280.1000.250 WORKERS COMPENSATION	\$ 271.50	\$ 243.00	\$ 290.00	\$ 388.00	\$ 296.00	\$ 137.00	\$ (159.00)
101.82.280.1000.250 WORKERS COMPENSATION	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 120.00	\$ 120.00

FY20 Preliminary General Fund Budget

GENERAL FUND EXPENDITURES		FY 2016 BUDGET	FY2015 BUDGET	FY2017 BUDGET	FY2018 BUDGET	FY2019 BUDGET	FY2020 Budget	Diff FY19-FY20
101.81.280.1000.260	HEALTH INSURANCE	\$ 6,528.00	\$ 6,528.00	\$ 8,274.00	\$ 9,554.00	\$ 9,433.00	\$ 5,126.00	\$ (4,307.00)
101.82.280.1000.260	HEALTH INSURANCE						\$ 3,244.50	\$ 3,244.50
101.80.280.1000.582	TRAVEL OUT OF DISTRICT/INSERVICE TRAINING	\$ -	\$ -	\$ 500.00	\$ 300.00	\$ 300.00	\$ 300.00	\$ -
101.80.280.1000.610	SUPPLIES	\$ 300.00	\$ -	\$ 400.00	\$ 350.00	\$ 350.00	\$ 350.00	\$ -
101.80.280.1000.682	SUPPLIES- TECHNOLOGY	\$ -	\$ -	\$ -	\$ 150.00	\$ 150.00	\$ 150.00	\$ -
TOTAL		\$ 52,753.25	\$ 48,787.00	\$ 79,519.00	\$ 84,048.00	\$ 70,673.00	\$ 60,253.50	\$ (10,419.50)
RESOURCES TRANSFER TO COOP-6200.920								
101.80.280.1000.920	RESOURCES TRANSFER TO COOP	\$ 2,847.00	\$ 2,847.00	\$ 2,568.24	\$ 2,527.00	\$ 2,666.59	\$ 2,850.28	\$ 183.69
TOTAL		\$ 2,847.00	\$ 2,847.00	\$ 2,568.24	\$ 2,527.00	\$ 2,666.59	\$ 2,850.28	\$ 183.69
SPECIAL EDUCATION - SUPERVISION OF PSYCHOLOGICAL SERVICES - 280.2141								
101.80.280.2141.111	ADMINISTRATIVE SALARY-Superintendent	\$ 2,409.00	\$ 3,041.00	\$ -	\$ -	\$ -	\$ -	\$ -
101.80.280.2141.119	OTHER SUPERVISORY SALARIES- SPEC ED DIRECTOR	\$ -	\$ -	\$ 2,472.00	\$ -	\$ -	\$ -	\$ -
101.80.280.2141.190	LEAVE PAY	\$ 192.80	\$ 1,496.00	\$ 285.00	\$ -	\$ -	\$ -	\$ -
101.80.280.2141.250	WORKERS COMPENSATION	\$ 16.13	\$ 27.00	\$ 15.00	\$ -	\$ -	\$ -	\$ -
101.80.280.2141.260	HEALTH INSURANCE	\$ 195.84	\$ 492.00	\$ 221.00	\$ -	\$ -	\$ -	\$ -
101.80.280.2400.582	TRAVEL OUT OF DISTRICT/INSERVICE TRAINING	\$ -	\$ -	\$ 100.00	\$ -	\$ -	\$ -	\$ -
TOTAL		\$ 2,813.77	\$ 5,056.00	\$ 3,093.00	\$ -	\$ -	\$ -	\$ -
SPECIAL EDUCATION - 280-2490- OTHER SUPPORT SERVICES- SCHOOL ADMINISTRATION								
101.80.280.2490.119	OTHER SUPERVISORY SALARIES- SPEC ED DIRECTOR (SUPTNDT)	\$ -	\$ -	\$ -	\$ 2,546.00	\$ 2,597.00	\$ -	\$ (2,597.00)
101.80.280.2490.190	LEAVE PAY	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
101.80.280.2490.250	WORKERS COMPENSATION	\$ -	\$ -	\$ -	\$ 14.00	\$ 13.00	\$ -	\$ (13.00)
101.80.280.2490.260	HEALTH INSURANCE	\$ -	\$ -	\$ -	\$ 228.00	\$ 228.00	\$ -	\$ (228.00)
101.80.280.2490.582	TRAVEL OUT OF DISTRICT/INSERVICE TRAINING	\$ -	\$ -	\$ -	\$ 100.00	\$ 50.00	\$ -	\$ (50.00)
TOTAL		\$ -	\$ -	\$ -	\$ 2,888.00	\$ 2,888.00	\$ -	\$ (2,888.00)
IEFA- INSTRUCTION- 365.1000 & IEFA- LIBRARY MEDIA 365.2225								
101.80.365.1000.582	TRAVEL OUT OF DISTRICT/INSERVICE TRAINING- IEFA	\$ -	\$ -	\$ 1,000.00	\$ 1,000.00	\$ 1,000.00	\$ 800.00	\$ (200.00)
101.80.365.1000.610	SUPPLIES- IEFA	\$ -	\$ -	\$ 1,000.00	\$ 500.00	\$ 500.00	\$ -	\$ (500.00)
101.80.365.1000.640	BOOKS- IEFA	\$ -	\$ -	\$ 1,000.00	\$ 1,000.00	\$ 1,000.00	\$ 500.00	\$ (500.00)
101.80.365.1000.810	DUES AND FEES-IEFA	\$ -	\$ -	\$ 200.00	\$ 200.00	\$ 200.00	\$ -	\$ (200.00)
101.80.365.2225.640	BOOKS- IEFA	\$ -	\$ -	\$ -	\$ 500.00	\$ 500.00	\$ 500.00	\$ -
TOTAL		\$ -	\$ -	\$ 3,200.00	\$ 3,200.00	\$ 3,200.00	\$ 1,800.00	\$ (1,400.00)
DATA FOR ACHIEVEMENT- INSTRUCTION- 368.1000								
101.80.368.1000.680	COMPUTER SOFTWARE- DATA FOR ACHIEVEMENT	\$ -	\$ -	\$ 3,200.00	\$ 3,249.55	\$ 3,300.00	\$ 3,300.00	\$ -
TOTAL		\$ -	\$ -	\$ 3,200.00	\$ 3,249.55	\$ 3,300.00	\$ 3,300.00	\$ -
EXTRACURRICULAR PROGRAMS - SCHOOL SPONSORED ACTIVITIES -NON-ATHLETICS								
101.80.710.3400.150	STIPENDS- ACTIVITY ADVISORS	\$ 20,415.00	\$ 12,735.00	\$ 12,345.00	\$ 3,025.00	\$ 2,725.00	\$ 600.00	\$ (2,125.00)
101.81.710.3400.150	STIPENDS- ACTIVITY ADVISORS				\$ -	\$ -	\$ 750.00	\$ 750.00
101.82.710.3400.150	STIPENDS- ACTIVITY ADVISORS				\$ -	\$ -	\$ 1,300.00	\$ 1,300.00
101.80.710.3400.250	WORKERS COMPENSATION	\$ 75.74	\$ 85.00	\$ 72.00	\$ 16.00	\$ 14.00	\$ 15.00	\$ 1.00
101.80.710.3400.260	HEALTH INSURANCE	\$ -	\$ -	\$ 157.00	\$ -	\$ 247.00	\$ -	\$ (247.00)
101.80.710.3400.582	TRAVEL OUT OF DISTRICT/INSERVICE TRAINING	\$ -	\$ -	\$ -	\$ 3,000.00	\$ 3,000.00	\$ 3,000.00	\$ -
TOTAL		\$ 20,490.74	\$ 12,820.00	\$ 12,574.00	\$ 6,041.00	\$ 5,986.00	\$ 5,665.00	\$ (321.00)
EXTRACURRICULAR PROGRAMS - SCHOOL SPONSORED ACTIVITIES -ATHLETICS								
101.80.710.3500.111	ADMINISTRATIVE SALARY-Superintendent	\$ 803.00	\$ 1,014.00	\$ -	\$ -	\$ -	\$ -	\$ -
101.80.710.3500.150	STIPENDS- ACTIVITY ADVISORS				\$ -	\$ -	\$ -	\$ -
101.81.710.3500.150	STIPENDS- ACTIVITY ADVISORS				\$ -	\$ -	\$ -	\$ -
101.81.710.3500.150	STIPENDS- ACTIVITY ADVISORS				\$ -	\$ -	\$ -	\$ -
101.80.710.3500.190	LEAVE PAY	\$ 64.27	\$ 499.00	\$ -	\$ -	\$ -	\$ -	\$ -
101.80.710.3500.250	WORKERS COMPENSATION	\$ 5.38	\$ 9.00	\$ -	\$ -	\$ -	\$ -	\$ -
101.80.710.3500.260	HEALTH INSURANCE	\$ 65.28	\$ 164.00	\$ -	\$ -	\$ -	\$ -	\$ -

FY20 Preliminary General Fund Budget

GENERAL FUND EXPENDITURES		FY 2016 BUDGET	FY2015 BUDGET	FY2017 BUDGET	FY2018 BUDGET	FY2019 BUDGET	FY2020 Budget	Diff FY19-FY20
101.80.710.3500.115	OFFICE/CLERICAL SALARY	\$ -	\$ -	\$ -	\$ 2,125.00			\$ -
101.80.720.3500.119	OTHER SUPERVISORY- ATHLETIC DIRECTOR	\$ -	\$ -	\$ 824.00	\$ 849.00	\$ 2,991.00	\$ 5,000.00	\$ 2,009.00
101.80.720.3500.150	STIPENDS- COACHES	\$ -	\$ -	\$ 6,100.00	\$ 10,810.00	\$ 10,810.00	\$ 9,900.00	\$ (910.00)
101.80.720.3500.190	LEAVE PAY	\$ -	\$ -	\$ 95.00	\$ -	\$ -	\$ -	\$ -
101.80.720.3500.250	WORKERS COMPENSATION	\$ -	\$ -	\$ 41.00	\$ 74.00	\$ 69.00	\$ 80.00	\$ 11.00
101.80.720.3500.260	HEALTH INSURANCE	\$ -	\$ -	\$ 74.00	\$ -	\$ -	\$ -	\$ -
TOTAL		\$ 937.93	\$ 1,686.00	\$ 7,134.00	\$ 13,858.00	\$ 13,870.00	\$ 14,980.00	\$ 12.00
ENTERPRISE PROGRAMS -FOOD SERVICES - 910.3100								
101.80.910.3100.111	ADMINISTRATIVE SALARY-Superintendent	\$ 2,409.00	\$ 3,041.00	\$ -	\$ -	\$ -	\$ -	\$ -
101.80.910.3100.116	SALARIES-Cooks	\$ -	\$ -	\$ 11,792.00	\$ 12,978.00	\$ 12,062.00	\$ 17,435.00	\$ 5,373.00
101.80.910.3100.119	OTHER SUPERVISORY- FOOD SERVICE SUPERVISOR	\$ -	\$ -	\$ 2,472.00	\$ 2,546.00	\$ 2,597.00	\$ -	\$ (2,597.00)
101.80.910.3100.126	SUBSTITUTE COOKS	\$ -	\$ -	\$ -	\$ 90.00	\$ 288.00	\$ 300.00	\$ 12.00
101.80.910.3100.190	LEAVE PAY	\$ 192.80	\$ 1,499.00	\$ 285.00	\$ -	\$ -	\$ -	\$ -
101.80.910.3100.250	WORKERS COMPENSATION	\$ 16.13	\$ 27.00	\$ 867.00	\$ 886.00	\$ 789.00	\$ 1,171.00	\$ 382.00
101.80.910.3100.260	HEALTH INSURANCE	\$ 195.84	\$ 492.00	\$ 688.00	\$ 1,558.00	\$ 1,503.00	\$ 1,290.00	\$ (213.00)
101.80.910.3100.330	OTHER PROFESSIONAL SERVICES	\$ -	\$ -	\$ 100.00	\$ 150.00	\$ 150.00	\$ 150.00	\$ -
101.80.910.3100.540	ADVERTISING	\$ -	\$ -	\$ 350.00	\$ 350.00	\$ 150.00	\$ 150.00	\$ -
101.80.910.3100.582	TRAVEL OUT OF DISTRICT/INSERVICE TRAINING	\$ -	\$ -	\$ 500.00	\$ 500.00	\$ 200.00	\$ 200.00	\$ -
101.80.910.3100.610	SUPPLIES	\$ -	\$ -	\$ 2,000.00	\$ 500.00	\$ 250.00	\$ 300.00	\$ 50.00
101.80.910.3100.630	FOOD	\$ -	\$ -	\$ 10,000.00	\$ 7,805.00	\$ 4,483.93	\$ 5,156.30	\$ 672.37
TOTAL		\$ 2,813.77	\$ 5,059.00	\$ 29,054.00	\$ 27,363.00	\$ 22,472.93	\$ 26,152.30	\$ 3,679.37
GENERAL FUND TOTALS		\$ 1,356,978.36	\$ 1,146,927.42	\$ 1,201,794.20	\$ 1,202,095.26	\$ 1,227,847.63	\$ 1,246,316.91	\$ 69,074.38

APPLICATION FOR APPROVAL OF BUS ROUTE

2019-20

(Complete only for new routes or changes not previously approved by the Transportation Committee.)

Gallatin Gateway School District requests approval from the
Gallatin County Transportation Committee for the following:

New bus route / Route change (circle)

Route number SOUTH

Actual number of miles per trip 19

Rated capacity of bus 71

Estimated rate per mile \$1.57

Estimated number of children to be served 40

Total miles/day 38

Number of days to operate 177

Estimated route reimbursement \$10,559.82

CHECKLIST

X Map of proposed bus route

X Description of turnarounds

- o There is one turnaround at the intersection of Little Bear and Bear Crossing- there is minimal traffic and the area is quite large to allow for a safe turnaround – adequate snow removal/plowing can be an issue during winter months.

X Description of conditions affecting safety

- o This bus makes frequent stops and enters and exits Highway 191 multiple times. There are issues with motorists passing the bus illegally, as well, as motorists passing other vehicles in unsafe conditions.
- o Regular snow plowing and snow removal during winter months.

X Total mileage and change in mileage of the affected bus route

- o Route mileage decreased by 2 miles

X Approximate total cost

X Reasons for the proposed bus route change

- o Change in students who ride- some moved out of the district and some moved onto the high school.

X Number of children to be served

n/a Any other information that the county transportation committee may consider relevant

X Copy of official minutes at which the school trustees approved the new bus route/change.

Check below of where you are in the process of obtaining school board approval:

☐ Approved by School Board Date: _____

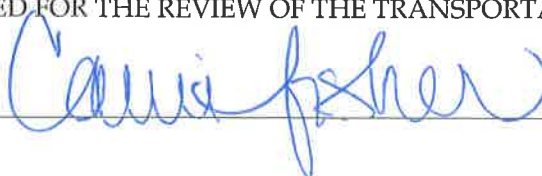
☐ Presented to School Board, sending official minutes Date: October 24, 2019

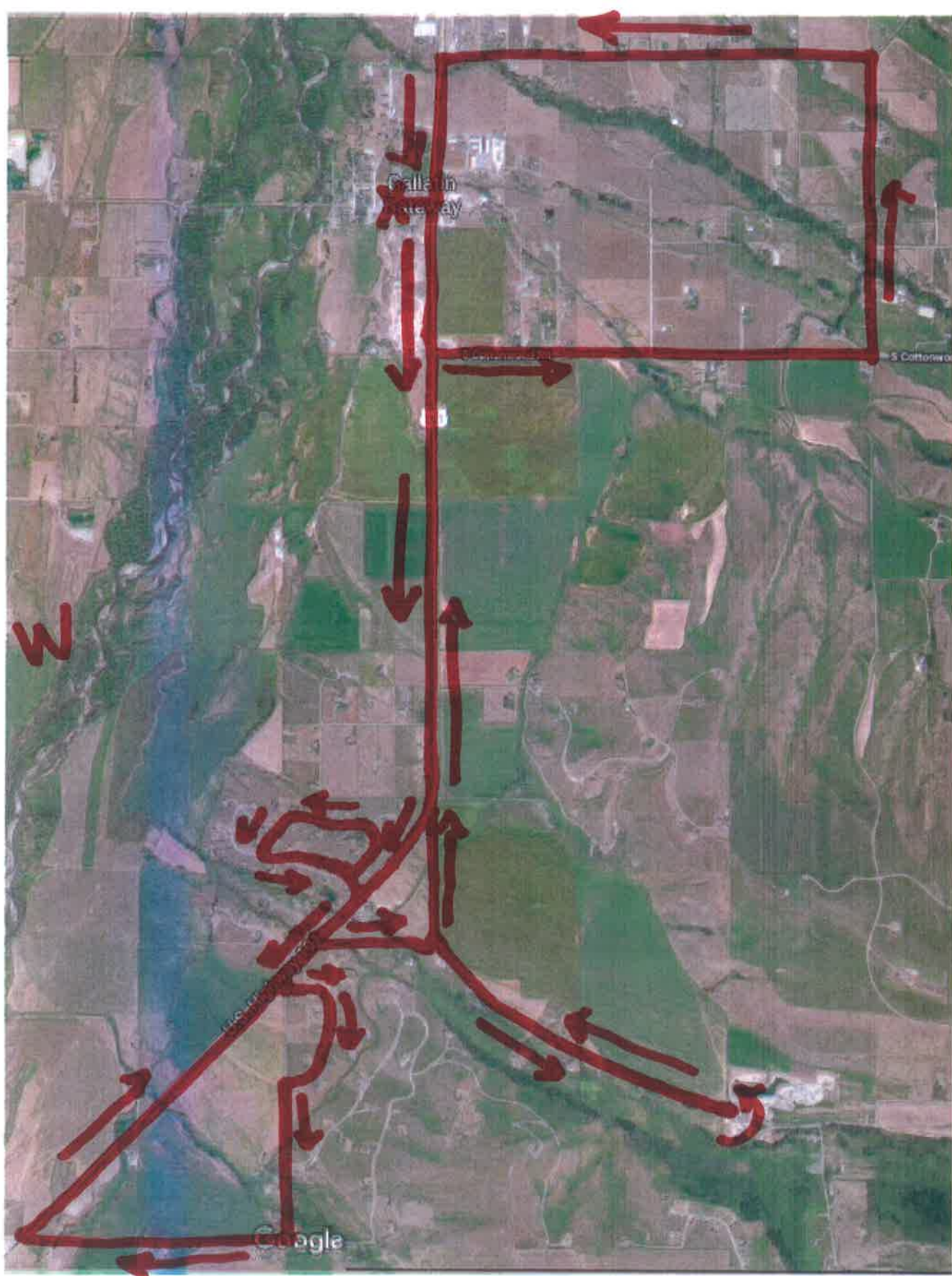
☐ Changes have not been presented to the school board

- Final Transportation Committee approval dependent on submission of minutes to County Superintendent

THE ABOVE INFORMATION IS ATTACHED FOR THE REVIEW OF THE TRANSPORTATION COMMITTEE.

Signature of person completing request: _____





N

E

S

W

South

SOUTH ROUTE

DIRECTIONS

Leave school turn right onto Mill Street
Right onto Hwy 191
Stop at Ruby Mtn Way (turn out lane)
Continue North onto Hwy 191
Right onto Low Bench Road
Follow loop of Low Bench Road back to Hwy 191
Turn right on Hwy 191
Turn Left on Wilson Creek Road
Left on Williams Rd East
Right turn (North) Hwy 191
Right onto Little Bear Spur
Right onto Little Bear Road
Right onto Bear Crossing Road follow to turn around
back to Little Bear Road
Follow Little Bear road staying to the right
Turn North onto 191
Right onto Cottonwood
Left onto Law Road
Left onto Gooch Hill Road
Left onto Hwy 191
Right onto Mill Street
Left turn for arrival at school

BUS STOPS

115 Ruby Mountain Way

581 North Low Bench Road

Moose Crossing Road @
Wilson Creek "1"

Moose Crossing Road @
Wilson Creek "2"

16958 Wilson Creek Road

16960 Wilson Creek Road

Wilson Creek Road @ East Williams Bridge Road

1084 Williams Bridge Road

72652 Gallatin Road

Bear Crossing Road @
Little Bear Road

Little Bear @ US 191

115 Ruby Mountain Way

75255 @ US Highway 191

Holland Lane @ Cotton Wood Rd.

12049 Law Road

11956 Gooch Hill Road

Garnet Mountain Way @ Gooch Hill Road

619 Garnet Mountain Way on Gooch Hill Road

Arrive At School

APPLICATION FOR APPROVAL OF BUS ROUTE

2019-20

(Complete only for new routes or changes not previously approved by the Transportation Committee.)

Gallatin Gateway School District requests approval from the
Gallatin County Transportation Committee for the following:

New bus route / Route change (circle)

Route number NORTH

Actual number of miles per trip 13.9

Rated capacity of bus 71

Estimated rate per mile \$1.57

Estimated number of children to be served 25

Total miles/day 27.8

Number of days to operate 177

Estimated route reimbursement \$8,003.23

CHECKLIST

X Map of proposed bus route

X Description of turnarounds

- *There is one turnaround at the end of Zachariah Lane- there is minimal traffic and the area is quite large to allow for a safe turnaround*

X Description of conditions affecting safety

- *Road conditions are a primary area of concern throughout this route. Dirt roads are full of large pot holes, washboards, and ruts. Frequent road maintenance by the county would greatly improve safety conditions.*

X Total mileage and change in mileage of the affected bus route

- *Route mileage decreased by .4 of a mile*

X Approximate total cost

X Reasons for the proposed bus route change

- *Change in students who ride- some moved out of the district and some moved onto the high school.*

X Number of children to be served

n/a Any other information that the county transportation committee may consider relevant

X Copy of official minutes at which the school trustees approved the new bus route/change.

Check below of where you are in the process of obtaining school board approval:

☐ Approved by School Board Date: _____

☐ Presented to School Board, sending official minutes Date: October 24, 2019

☐ Changes have not been presented to the school board

- *Final Transportation Committee approval dependent on submission of minutes to County Superintendent*

THE ABOVE INFORMATION IS ATTACHED FOR THE REVIEW OF THE TRANSPORTATION COMMITTEE.

Signature of person completing request: 

NORTH ROUTE

BUS STOPS

77230 on Green Mountain Way Frontage Road
402 Garnet Mountain Way
513 Garnet Mountain Way
Garnet Mountain Way @ Wheeler Mountain Way
220 Zachariah Lane
Zachariah Lane @ Grey Wolf Trail
Axtell - Anceney Road @ High Flat Road
1440 McReynolds Road
1110 McReynolds Road
Gateway Foothills Shadoan Ditch
1721 Gateway South Road
627 Gateway South Road

DRIVING DIRECTIONS

Leave school, turning right onto Mill Street

Turn left onto 191—heading north

Turn Right into the driveway of MRL—follow road to as it curves left

Left onto East Lewis

Right onto N. Garnet Mtn Way

Turn Right Wheeler Mtn Way

Turn Left onto Table Mountain Drive

Right onto Gooch Hill Road

Right onto Highway 191

Right onto Zachariah

Left on Greywolf Trail to turn around (back on Zachariah)

Right Highway 191

Left onto Axtel-Anceny Road

Follow Axtel-Anceny Road—curves to right

Left turn at High Flat Road meets Axtel-Anceny—continue onto Axtel-Anceny

Stay to the left –Cottontail

Turn Left onto McReynold's Road

Turn Right Axtell Gateway Road

Right onto Cottontail Road

Left onto Shadoan Ditch Road

Left onto Gateway Foothills

Follow the road as it becomes Gateway South Road and then Mill Street

Right turn at 100 Mill St. (arrive at school)



Carrie Fisher <fisher@gallatingatewayschool.com>

County Transportation Committee membership requirements/meeting - Tuesday, October 22, 1:30 PM

1 message

Henry, Matthew <Matthew.Henry@gallatin.mt.gov>

Thu, Sep 5, 2019 at 10:39 AM

To: "Ann Heisler-Manhattan (aheisler@mhstigers.org)" <aheisler@mhstigers.org>, Billi Taylor <btaylor@shieldsvalleyschools.org>, "bonnielower@willowcreek.k12.mt.us" <bonnielower@willowcreek.k12.mt.us>, "Brownell, Bill" <Bill.Brownell@gallatin.mt.gov>, "Doug Kellie (douglas.kellie@bsd7.org)" <douglas.kellie@bsd7.org>, "dshipman@bssd72.org" <dshipman@bssd72.org>, "dstrauch@monfortonschool.org" <dstrauch@monfortonschool.org>, "fisher@gallatingatewayschool.com" <fisher@gallatingatewayschool.com>, Greg Heys <gheys@threeforks.k12.mt.us>, "Harland Illum (Hal.Illum@goharlows.com)" <Hal.Illum@goharlows.com>, "Henry, Matthew" <Matthew.Henry@gallatin.mt.gov>, "Jeff Elliott (jelliott@threeforks.k12.mt.us)" <jelliott@threeforks.k12.mt.us>, Joe Hagemeister <jhagemeister@monfortonschool.org>, "kdawe@amsterdamschool.org" <kdawe@amsterdamschool.org>, "kelly.c@gallatinvalleytaxservices.com" <kelly.c@gallatinvalleytaxservices.com>, "Kevin Flanagan (kflanagan@westyellowstone.k12.mt.us)" <kflanagan@westyellowstone.k12.mt.us>, "kortmeier@monfortonschool.org" <kortmeier@monfortonschool.org>, "lburke@lamotteschool.com" <lburke@lamotteschool.com>, "lgrabow@bssd72.org" <lgrabow@bssd72.org>, "mike.waterman@bsd7.org" <mike.waterman@bsd7.org>, "Rhonda Lahaye (rlahaye@shieldsvalleyschools.org)" <rlahaye@shieldsvalleyschools.org>, "sbanks@belgradeschools.com" <sbanks@belgradeschools.com>, "sharon.l.roe@gmail.com" <sharon.l.roe@gmail.com>, "sherrilower@willowcreek.k12.mt.us" <sherrilower@willowcreek.k12.mt.us>, "slilyquist@belgradeschools.com" <slilyquist@belgradeschools.com>, "smcdowell@andersonmt.org" <smcdowell@andersonmt.org>, Sue Becker <sbecker@lamotteschool.com>, Tanya Roberts <troberts@andersonmt.org>, Terry Wetzel <twetzel@bssd72.org>, West Yellowstone Clerk <normasalin@westyellowstone.k12.mt.us>, "pmcdonald@threeforks.k12.mt.us" <pmcdonald@threeforks.k12.mt.us>, "Skinner, Joe" <Joe.Skinner@gallatin.mt.gov>, "jblessum@mhstigers.org" <jblessum@mhstigers.org>, "MacFarlane, Scott" <Scott.MacFarlane@gallatin.mt.gov>
Cc: "Skelton, Linda" <Linda.Skelton@gallatin.mt.gov>, Three Forks Clerk <lmorgan@threeforks.k12.mt.us>, "Bowen, Sean" <Sean.Bowen@gallatin.mt.gov>, Big Sky Clerk <cmiller@bssd72.org>, Belgrade District Clerk <jbates@bsd44.org>

Dear Members of the County Transportation Committee:

I hope this email finds you well and getting back into the swing of a new school year. I am writing to notify you of the upcoming transportation committee meeting on October 22, and to apprise you of the committee membership requirements as clarified by the county attorney. This email is being copied to all district clerks for reference.

At the July 2019 meeting of the county transportation committee, the topic of committee membership was discussed; specifically, whether the current membership is in compliance with 20-10-131, MCA. In particular the representatives of the elementary districts are currently employees (i.e., superintendents, clerks, etc.), whereas 20-10-131 specifies that they be trustees. The language in 20-10-131(d) regarding elementary representatives is confusing and it was the consensus of the committee to seek clarification from the county attorney's office. An interpretation on 20-10-131 was provided by Gallatin County Deputy Attorney Sean Bowen on August 15, 2019, and is summarized as follows:

- 1) Pursuant to §20-10-131(2), there must be at least five members on the committee but more than five are permissible. The first two members are: 1) the County Superintendent of Schools, and 2) the presiding officer of the Board of County Commissioners or a designee from the Board of County Commissioners.
- 2) There must be two trustee or district employee members from each K-12 school district that have been designated by the trustees of those districts pursuant to §20-10-131(1)(e). There are two K-12 districts: Big Sky and West Yellowstone. Those districts each get two members on the committee for a total of four K-12 district members.
- 3) Each high school district gets one member who is either a trustee or district employee designated by the trustees of the high school district pursuant to §20-10-131(1)(c). There are five high school districts: Belgrade, Bozeman, Manhattan, Three Forks, and Willow Creek. Those districts each get one member for a total of five members.

4) Each of the high school districts also gets one member who is an elementary district trustee that is selected by the respective elementary districts encompassed within the high school district pursuant to §20-10-131(d). There are five high school districts, for a total of five additional members who are elementary district trustees.

- o Belgrade High School District encompasses Belgrade, Springhill, and parts of the Pass Creek elementary districts. Those three districts select one elementary trustee member.
- o Bozeman High School District encompasses the Anderson, Bozeman, Cottonwood, LaMotte, Malmborg, and Monforton elementary districts, which select one elementary trustee member.
- o Manhattan High School District encompasses Amsterdam, Manhattan, and a majority of the Pass Creek elementary districts, which select one elementary trustee member.
- o Three Forks High School District encompasses Three Forks and parts of the Willow Creek elementary districts. Those two districts select one elementary trustee member.
- o Finally, Willow Creek High School District encompasses the majority of the Willow Creek elementary school district, which selects one elementary trustee member.

The statute does not address how an elementary district whose boundaries are within two high school districts should participate in member designation. The safest way to read the statute is that an elementary district whose boundaries are within multiple high school districts should be allowed to participate in designating a member for each high school district that it is a part of. For example, Willow Creek elementary district would participate in the designation of the elementary trustee members for both the Three Forks and Willow Creek high school districts.

5) There is also a provision for out-of-county districts if the transportation services of an out-of-county district are affected by the actions of the Gallatin County Transportation Committee. The Shields Valley elementary district spans Gallatin and Park counties and gets one representative on the committee, but that representative has a voice only in matters affecting transportation within that district or by the district pursuant to §20-10-131(1)(f).

In short, there should be 16 members of the Gallatin County Transportation Committee, not including the Shields Valley district representative: the county superintendent, the chairman of the county commission, four trustees or district employees from the two K-12 districts, five high school district trustees or district employees, and five elementary trustees—one for each high school district from the respective elementary districts encompassed within them. A quorum is nine members; the Shields Valley member is counted toward a quorum only on matters affecting that district.

I realize that this clarification may require your district to select new representatives to the transportation committee and your assistance is appreciated. As needed, please include the designation of new members on an upcoming board agenda in time for the October 22nd meeting. A copy of §20-10-132 describing the duties of the transportation committee is attached for reference. These responsibilities and the importance of attending periodic meetings to ensure a quorum should be considered as trustees designate new members.

The transportation committee will convene on Tuesday, October 22, at 1:30 P.M. to approve bus route changes and individual contracts received since the July meeting. Given the change in membership, the meeting will be held in the Community Room (third floor) of the Gallatin County Courthouse. Non-voting participants are welcome to attend meetings to offer input and information. Please forward the names of your district's committee representative(s) including contact information for new members and the names of any non-voting participants to me by Friday, October 11. Please include any bus route changes or individual contracts received since July to be included on the agenda. Linda and I will forward the agenda, previous meeting minutes, and route revisions to the members prior to the meeting.

Thank you for your time and attention. I appreciate your service on the county transportation committee and your willingness to improve its operation. Please do not hesitate to contact me should you have questions or concerns or if I can assist in any way.

Sincerely,

Matthew Henry

20-10-131. County transportation committee membership. (1) To coordinate the orderly provision of a uniform transportation program within a county, there must be a county transportation committee created in each county of the state of Montana. The membership of the committee consists of:

- (a) the county superintendent;
- (b) the presiding officer of the board of county commissioners or a member of the board designated by the presiding officer;
- (c) except for a K-12 school district, a trustee or district employee designated by the trustees of each high school district of the county;
- (d) one representative from each high school district of the county who is a trustee of an elementary district encompassed within the high school district and who has been selected at a meeting of the trustees of the elementary districts;
- (e) two representatives of each K-12 school district of the county, each of whom is either a trustee or a district employee designated by the trustees; and
- (f) a representative of a district of another county when the transportation services of the district are affected by the actions of the county transportation committee, but the representative has a voice only in matters affecting transportation within the district or by the district.

(2) The county transportation committee must have at least five members, and if this minimum membership cannot be realized in the manner prescribed in subsections (1)(a) through (1)(e), the county superintendent shall appoint a sufficient number of members to satisfy the minimum membership requirement.

(3) The county superintendent is the presiding officer of the county transportation committee, and a quorum is a majority of the membership. A quorum must be present for the committee to conduct business. The committee shall meet on the call of the presiding officer or any three members of the committee.

History: En. 75-7014 by Sec. 291, Ch. 5, L. 1971; R.C.M. 1947, 75-7014; amd. Sec. 3, Ch. 298, L. 1995.

20-10-132. Duties of county transportation committee. (1) It is the duty of the county transportation committee to:

(a) establish the transportation service areas within the county, without regard to district boundary lines, for each district that operates a school bus transportation program;

(b) except as provided in subsection (2), approve, disapprove, or adjust the school bus routes submitted by the trustees of each district in conformity with the transportation service areas established in subsection (1)(a);

(c) approve, disapprove, or adjust applications, approved by the trustees, for increased reimbursements for individual transportation because of isolated conditions of the eligible transportee's residence;

(d) conduct hearings to establish the facts of transportation controversies that have been appealed from the decision of the trustees and act on the appeals on the basis of the facts established at the hearing; and

(e) determine if geographic conditions make it impractical for a child to attend school in the district of residence, in accordance with 20-5-321(1)(b).

(2) In an emergency situation, a temporary bus route change may be approved by the county superintendent. A bus route change approved by the county superintendent must be confirmed by the county transportation committee within 90 days in order to be continued for a period longer than 90 days.

(3) When the county transportation committee reviews a request for a new bus route or a change to an existing route, the committee shall consider the following:

(a) a map of the existing and proposed bus route;

(b) a description of turnarounds;

(c) conditions affecting safety;

(d) the total mileage and change in mileage of the affected bus route;

(e) the approximate total cost;

(f) reasons for the proposed bus route change;

(g) the number of children to be served;

(h) a copy of the official minutes of the meeting at which the school trustees approved the new bus route or route change; and

(i) any other information that the county transportation committee considers relevant.

(4) When an application for increased reimbursement for individual transportation is presented to the county transportation committee, it must include a signed individual transportation contract and a copy of the official minutes of the meeting at which the trustees acted upon the request for increased reimbursement.

(5) After a factfinding hearing and decision on a transportation controversy, the trustees or a patron of the district may appeal the decision to the superintendent of public instruction, who shall issue a decision on the basis of the facts established at the county transportation committee hearing.

History: En. 75-7015 by Sec. 292, Ch. 5, L. 1971; R.C.M. 1947, 75-7015; amd. Sec. 4, Ch. 298, L. 1995; amd. Sec. 8, Ch. 464, L. 2001; amd. Sec. 1, Ch. 128, L. 2015.

Gallatin Gateway School

Volunteer Handbook



We appreciate you and are very excited to receive your gift of time for the benefit of Gallatin Gateway School's students and staff!

Welcome and Thank You to All Volunteers!

Your service as a volunteer has a significant impact on Gallatin Gateway School. Your participation helps us fulfill our mission and vision, as well as complete goals of our strategic plan. As a volunteer, you provide mentoring and enrichment opportunities to enhance the educational experience for our students. As you support school programs and curriculum, you are supporting teachers and staff. Volunteers model attitudes and behaviors critical for success for our students, including involved citizenship. Our volunteer program is an important link in building a vibrant school community.

The Core Purpose of Gallatin Gateway School:

The Core Purpose of Gallatin Gateway School is to embrace an engaging learning culture in a safe, nurturing environment where each student thrives now and into the future._

Core Values of the Gallatin Gateway School:

- **Individualized Success** – We value a commitment of success from each board member, each staff member and each student. The dedication and enthusiasm of each board member and each staff member together with our nurturing, inspiring environment is critical to each student's individual success.
- **Student-Centered** – The focus of all decisions is based first and foremost on the best interests of each and every student. We value the individual attributes of each student and a school environment that promotes positive, individual opportunities for each student.
- **Sense of Community** – We believe that engagement with and respect for our community is vital to our success.
- **Accountability** – We believe that holding ourselves accountable for our successes and our challenges is essential to reaching our envisioned future.
- **Culture of Collaboration and Support** – We believe that fostering a culture in which our staff are and feel valued and supported in their roles and a culture where collaboration is embraced and honored is vital to our success.

OBJECTIVES

1. To provide opportunities for interested stakeholders of the community to participate and assist in the educational activities of the students and in the day-to-day operations of the school.
2. To develop a reliable and varied skilled network of human resources to support the school.
3. To provide each student the opportunity to reach the maximum of his/her ability.

Guidelines and Procedures for Volunteers

Complete the Volunteer Information Form and Volunteer Disclosure Agreement Form and Return to the Office

Adhere to all District Policies

Volunteers must follow district policies, procedures, rules, and regulations. Gallatin Gateway School's board policies and the student handbook are available in the library, the office and at www.gallatingatewayschool.com. A copy of the safety manual is also available in the school office.

Follow Safety/Liability Requirements regarding Supervised and Unsupervised Positions

Supervised positions refer to those where the volunteer has contact with students *only* in the presence and supervision of a teacher or GGS staff member. If not directly in a classroom, volunteers may work with students in a highly visible area such as the library or lobby.

Unsupervised positions are those where the volunteer has contact with students while *not* in the presence of a teacher or GGS staff member. Examples would include overnight trips or field trips which divide the students into groups which are supervised by a volunteer rather than under direct supervision of a teacher. District Policy requires all volunteers who will have unsupervised contact with students to pass a background check. Any cost associated with a background check will be provided by the district. Background checks are arranged with the County Superintendent at 582-3090 or by stopping by the office at 311 W Main St # 107, Bozeman, MT 59715

Observe Confidentiality

Volunteers must follow confidentiality laws and procedures. The performance or actions of students should only be discussed with the student's teacher, counselor, or superintendent. Please consider things heard or seen at school as confidential.

Check-in with the Office and Receive a Name Tag with each Visit to the School

As all visitors, volunteers must sign in and sign out with the office during each visit to the school. For security and liability reasons, and in the case of an emergency, the administration must know who is in the school and why. School volunteers are covered by the district's liability insurance should their actions result in an injury to a student. By means of this handbook, volunteers must have their name, social security number, address, and phone number on file with the District Clerk to insure liability coverage.

Discipline/Class Management/ Teacher Responsibility for Student Contact Activities

The "supervising" teacher or staff member will clearly explain your role and their expectations for your experience. You will also be informed of classroom management procedures you may need to be aware of including restroom policy, discipline, daily schedule, class rewards, emergency protocol, etc. Name tags or a list of student names may be supplied by the teacher. You are encouraged to redirect a student who is not behaving appropriately, but if discipline concerns arise, immediately notify the teacher. Please feel free to ask questions if you need additional information or have concerns as to what should be done in a given situation. The staff is eager to help you build a caring and supportive rapport with their students. To avoid distractions, volunteers are asked not to bring other children to classroom volunteer activities without prior approval.

Field Trips

Volunteers are welcome to attend field trips to aid in supervision and organization. A teacher or designated volunteer will be responsible for safety procedures and any concerns should be reported to them. Volunteers may drive students during field trips only when prearranged and the necessary district forms have been completed and approved for transportation. Additional safety precautions dictate no cell phone use while driving, and parents/guardians may take their students home during or after a field trip only with permission from the supervising teacher or office.

Additional volunteer responsibilities and requirements for overnight excursions including the 5th Grade West Yellowstone trip, the 6th Grade Yellowstone trip, and the 8th Grade Washington, D.C. trip are included in separate disclosure documents distributed during the planning of those activities.

Volunteers are welcome to participate in the breakfast and lunch programs.

*The GGS volunteer program is designed to coordinate and manage all volunteer efforts safely and efficiently. If there are questions concerning this handbook's contents, you are encouraged to discuss them with the superintendent.

VOLUNTEER ROLES AT GGS

Whether you are able to commit to a regular schedule or can offer time occasionally, your service is greatly appreciated. The following are opportunities for volunteering you may enjoy.

Classroom

Student Contact:

- Provide supervised instructional assistance to individuals or small groups
- Monitor individual or group activities
- Assist with special writing projects (Unwaxed Museum, etc.)
- Listen to readers / read to class
- Provide special lessons or demonstrations
- Help with classroom organization, locker and tote organization
- Chaperone field trips
- Assist with Learning Lab before/after school
- Assist with after school program

Teacher/Staff Assistance

- Prepare displays or bulletin boards
- Organize book orders
- Plan/organize field trips, classroom parties
- Prepare materials, sharpen pencils, etc
- Sanitize classrooms as needed for student health

Library

- Shelve books/organize materials
- Supervise book fair

Office

- Prepare materials for web site
- Assist with clerical duties and mailings
- Participate in grant writing

Art Room

- Clean and organize supplies
- Gather special materials for projects

Kitchen/Cafeteria

- Assist with cooking, cleaning, and organizing tables for activities
- Eat lunch with small groups
- Assist with snack cart

General

- Take photographs of classroom activities and special events for yearbook
- Assist with vision and hearing screening
- Help with yard work, weed-pulling, landscaping, etc.
- Assist with fundraisers, food drive
- Provide baked goods for meetings/ events
- Participate in committees assigned by the school board
- Assist with building maintenance, painting, storage organization and inventories

Gallatin Gateway School Volunteer Information Form

Name _____

Email _____ Phone _____

Days and Times Available:

Regular Schedule or Occasional Visits?

Do you have a special interest, skill, or hobby you would be willing to share?

Information about volunteer guidelines and procedures are described in the GGS Volunteer Handbook. Additionally, an orientation session will be conducted to help familiarize volunteers with school-wide and classroom expectations.

Comments/Additional Information:

Please return this form to the school office. The Volunteer Coordinator will contact you concerning placement on the volunteer schedule. Volunteer Coordinator – Lyn Morton (406) 763-4810 (lbsmorton@q.com)

Volunteer Procedures

Volunteer Drivers:

MSGIA was contacted to review our volunteer driver procedures and forms and they provided us some feedback and guidance regarding how they would like us to proceed regarding volunteer drivers. They also asked MTSBA to review the forms.

Recommendations included:

1. Anyone driving students have to successfully complete a criminal background check.
2. The form for the driver should be accompanied by the volunteer form which states they will honor district policy.
3. The form for the driver should have release language stating the driver releases the district is for their poor driving or misconduct.
4. The student form should be accompanied by the standard field trip permission form.
5. Utilize the school bus for field trips, even if the class sizes are small, because it provides the lowest liability risk for the District.

Therefore, revisions to the volunteer handbook and volunteer driver form are included in the packet. In addition, we are planning on starting the process of getting all of our volunteer drivers fingerprinted. We already have parents complete a field trip form/liability release for their student to ride with a volunteer driver.

Guidance from the Board is also needed in the following areas:

1. Does the district pay for the fingerprint/background check or are we going to ask our volunteers to pay for their own? Currently, all volunteers pay for their own, we only pay for employees. The cost is \$15 for the prints to be done at Law & Justice Center and \$29 for them to be sent into the DOJ-- total = \$44
2. How often would the Board like to have volunteers submit to a fingerprint/background check. According to Kris Goss at MTSBA some schools do it every year, and others do it every 3-5 years. Currently, we do it once, when they initially sign up to be a volunteer for overnight field trips or for times when they have unsupervised access to students. Classroom volunteers who are constantly supervised by the teacher are not fingerprinted. (*** we do require volunteer drivers to show proof of auto insurance and submit to a driving record check each year.*) Once a decision is made Kris will help the Board with policy language.

Motions needed:

1. To approve revisions to the volunteer handbook
2. To decide who pays for the fingerprinting District vs. Volunteer
3. To decide on the frequency of the fingerprinting for volunteers

Volunteer Disclosure Agreement

Please complete this form to register as a volunteer with Gallatin Gateway School. Thank you for your gift of time for the benefit of Gallatin Gateway School's students and staff!

The Superintendent may direct that appropriate screening processes be implemented to assure that adult volunteers are suitable and acceptable. In addition, any volunteer assisting children without the direct supervision of a school employee will be asked to provide a background check. Arrangements for a background check can be made with the County Superintendent at 582-3090 or by stopping by 311 W Main St # 107, Bozeman, MT 59715. An unsatisfactory background check makes a volunteer ineligible to serve.

Volunteers, as are all adults assigned to supervise or assist students, shall not use tobacco products in the presence of students, nor shall they consume, or be under the influence of, any alcoholic beverages or use any illicit drug during the duration of their volunteer time or assignment as a chaperone, including during the hours following the end of the day's activities on an overnight trip.

I, _____ (the Volunteer) hereby agree to serve _____ Public Schools (the District)
on a volunteer basis as a _____.

Please initial next to each statement:

_____ The Volunteer understands any volunteer services will not be compensated now or in the future.

_____ The Volunteer has been informed and understands that volunteer services rendered do not create an employee-employer relationship between the Volunteer and the District for the position stated above.

_____ The Volunteer understands that the District may not carry worker's compensation insurance and does not carry medical insurance for a person serving as a volunteer in the position stated above.

_____ The Volunteer understands that the mutually established schedule of services for the position stated above carries no obligation for either party and maybe adjusted at any time.

_____ The Volunteer understands that services as a volunteer may be terminated at any time.

_____ The Volunteer understands that they are under the direction of the school district at all times during their service as a volunteer and must follow directives given by district employees.

_____ The Volunteer understands that they are to follow all laws, policies, and rules regarding student and employee confidentiality during their service as a volunteer.

_____ The Volunteer understands that they are to follow district policy as well as local, state, federal and other applicable law during their service as a volunteer.

_____ The Volunteer understands that they are not to use alcohol, tobacco or other drugs around students at any time whether on school property or not.

GALLATIN GATEWAY SCHOOL DISTRICT

Employee and Volunteer Auto Insurance Request Form

Full Legal Name _____ (Print)

The Gallatin Gateway School District appreciates the work performed by employees and volunteers to assist with student activities. As part of these activities, there are times when employees or volunteers may be asked to use personal vehicles to transport students going to or from activities.

Before being authorized to transport children other than your own, staff, or volunteers, the Gallatin Gateway School District requires: **250,000**

- 1) A minimum of ~~\$300,000~~ liability on vehicle insurance
- 2) Valid Montana Driver's License
- 3) Must be age 21 or older
- 4) A review of driving history
- 5) Submit to fingerprint/background check

Please submit the following to the District Office with this Request Form:

- 1) Attach a copy of insurance policy showing liability limits -- (declaration of coverage page)
- 2) Attach a copy of your driver's license

I, _____, authorize Gallatin Gateway School to review my driving history report for the past five (5) years through the Montana Department of Justice. I also certify that the above limits of insurance are in effect and will continue to be in effect while I am using my vehicle to transport students, staff or volunteers to activities for the Gallatin Gateway School District.

In the event of a material change in any of this information, the Gallatin Gateway School shall be notified in writing within thirty (30) days and I understand that the Gallatin Gateway School has the responsibility of terminating my privilege of voluntarily transporting other students, staff, or other passengers to school sponsored events.

By signing this disclaimer, the undersigned employee or volunteer acknowledges and understands the following:

1. In the event of an accident or damage to the vehicle incurred while using your personal vehicle on School District business as an employee or volunteer, the School District's insurance policy will not cover the cost of repairing any damage to the vehicle, the cost of any impairment to the value of the vehicle, or the cost of replacing or repairing any damaged personal property in the vehicle at the time of the accident. You are responsible for providing auto insurance to cover any damage to the vehicle or other personal property.
2. If involved in an accident while using your personal vehicle on School District business as an employee or volunteer, the School District's auto policy may respond but only on an excess basis if your passengers are injured in a vehicle accident. Your own vehicle policy limits must first be exhausted either by settlement or judgment before the School District's auto policy will respond.
3. If involved in any infraction of traffic or criminal codes on School District business as an employee or volunteer, the School District is not responsible for any fines, fees, or attorney costs associated with the infraction. Violation of any law, code, ordinance or policy while completing School District business may result in discipline up to an including termination and withdrawal of approval to use personal vehicle for School District business.

Signature: _____

Date: _____