

School Facility Advisory Committee

The scope of the Gallatin Gateway School planning advisory committee will be to gather and analyze information to recommend short-term, mid-term, and long-range written plans for the Gallatin Gateway School (GGS) building/facility/grounds maintenance and to make recommendations to the GGS Board for consideration in Board facility maintenance and cost planning.

1. The committee will assess the school facility needs and recommend facility goals for short-term and mid-term planning.
2. The committee will assess the school facility needs and recommend facility goals for the next 20 years for long-range planning.
3. The committee will propose a maintenance plan with priority-based recommendations and general cost estimates.
4. The committee will present updates/reports quarterly, or more frequently as deemed necessary, to the school board.
5. The committee will:
 - be appointed by the Chairman of the GGS Board.
 - have no school maintenance decision-making or spending authority.
 - be comprised of community volunteers and at least one, but not to exceed two board members.
 - include no more than 7 members.
6. School administration and staff members will be available by appointment as a resource to the advisory committee to share knowledge of the building and needs of the facility.
7. The dates of advisory committee meetings will be given to GGS administration no less than four business days prior to the meeting to allow for an agenda to be posted for the public. Draft minutes of the advisory meetings will be submitted to the school clerk within a week following a meeting. The school clerk will post the draft minutes on the school webpage under the heading: School Board School Facility Advisory Committee.
8. The ongoing need, scope, and members of the advisory committee will be reviewed annually by the school board.