

# June Special Committee Meeting Agenda

## Labor/Management Committee

The special committee meeting of the Labor/Management Committee has been scheduled for **Monday, June 29, 2015 at 10:00am** at the Gallatin Gateway School Technology Room.

*(All policies mentioned in the agenda can be found at [www.gallatingatewayschool.com](http://www.gallatingatewayschool.com).)*

### **Call to Order**

### **Public Comment- Non-Agenda Items (GGS Policy #1070)**

- I. Introductions
- II. Approve previous meeting report
- III. Old Business
  - Cleanliness of School /Staff Responsibilities  
*Common Interest:* Effective and efficient ways to keep environment clean and healthy
  - Discussion of Discipline Policy/Implementation  
*Common Interest:* Consistent discipline/classroom management support of teachers and students for an optimal learning environment
  - School Climate/Morale  
*Common Interest:* Building a thriving school climate and culture of trusting relationships to raise staff morale and support greater student achievement
  - Scheduling for the 2015-2016 School Year  
*Common Interest:* Develop an efficient schedule that supports the learning and teaching environment.
- IV. New Business
  - Transitioning to New Administration  
*Common Interest:* Discussion of how new administration will address the needs of students and staff.
  - Health Insurance Plan for 2015-16  
*Common Interest:* Understanding the plan options and rate comparisons.
- V. Schedule next meeting date

### **Adjournment**

**JUNE 29, 2015 MINUTES  
SPECIAL COMMITTEE MEETING  
LABOR/MANAGEMENT COMMITTEE**

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**Call to Order**

Meeting was called to order at 10:07am in the Gallatin Gateway School Technology Lab.

**Management Team Present**

Donna Shockley, Trustee; and Lyn Morton, Trustee

**Labor Team Present**

Mike Coon and Deb Tysse

**Others Present**

Max Hallfrisch, Labor Mediator/Trainer, Montana Department of Labor & Industry; Carrie Fisher; District Clerk; Ashley Davis, Teacher; Jacki Yager, Teacher; and Neal Krogstad, Teacher

**Public Comment- Non-Agenda Items- None**

Mr. Hallfrisch facilitated the labor/management committee meeting.

Approve previous meeting report and review old business

The committee approved the minutes from the May 20, 2015 meeting.

**OLD BUSINESS**

Issue(s) to be discussed: Cleanliness of School /Staff Responsibilities

Members discussed the progress of the Facility Advisory Committee (FAC) and possible changes to the cleaning contract and job description. It was noted that FV Cleaning will continue cleaning the building during July and August and the FAC is currently exploring other ideas for building maintenance and requesting quotes/estimates.

Issue(s) to be discussed: Discipline Policy/Implementation.

Teachers have met twice and appointed Mike Coon and Ashley Davis to develop a draft discipline policy. The draft is still under development and the teachers are hoping to present their ideas at the next LMC meeting.

Issue(s) to be discussed: School Climate/Morale

Members discussed ways to foster positive and trusting relationships among the staff. Members also discussed scheduling training/workshops to address 1) team building; 2) communication; and 3) professionalism. In addition, the members discussed creating a positive school climate by including students in the process and fostering relationships between older/younger students.

Issue(s) to be discussed: Scheduling for the 2015-2016 School Year

Members discussed accreditation requirements for K-6 education programs vs. 7-8 programs and class sizes for 2015-2016 school year. The consensus was that once an administrator is hired he/she would work with the staff to develop a plan.

**NEW BUSINESS**

Issue(s) to be discussed: Transitioning to New Administration

Members discussed how the transition may occur and how each party would like to see it happen. All parties agreed that student achievement must be the top priority and therefore the focus of the transition must be the prioritization of individual duties and responsibilities for all staff to ensure the District is receiving maximum benefit from each staff member's area of expertise.

Issue(s) to be discussed: Health Insurance Plan for 2015-2016

Members discussed the importance of certified staff understanding their insurance plan options and rates. Deb Tysse will email certified staff to find out if there interest among the staff for the MUST representative to meet with staff individually or as a group before the open enrollment period ends.


Next meeting will be July 13, 2015 at 10am in the Gallatin Gateway School Technology Lab.

**Adjournment**

The meeting was adjourned at 12:05pm.

  
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Deb Tysse, LMC Co-Chair

  
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Lyn Morton, LMC Co-Chair

  
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Carrie Fisher, District Clerk

# Special Committee Meeting

June 29, 2015

Sign-in Sheet

<u>Name- please print</u>	<u>Signature</u>
1. Ashley Davis	Ashley Davis
2. Jackie Yager	Jackie Yager
3. Neal Kroghstad	Neal Kroghstad
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**GALLATIN GATEWAY SCHOOL  
PO BOX 265, GALLATIN GATEWAY, MT 59730**

Gallatin Gateway School Policy #1070- The agenda must also include a "public comment" item in order to allow members of the general public to comment on any public matter under the jurisdiction of the district that is not specifically listed on the agenda, except that no member of the public will be allowed to comment on contested cases, other adjudicative proceedings, or personnel matters. The Board Chairman may place reasonable time limits on any "public comment" item in order to maintain and ensure effective and efficient operations of the Board. The District shall not take any action on any matter discussed, unless the matter is specifically noticed on the agenda, and the public has been allowed the opportunity to comment.

*\* Public comment will be asked on each agenda item. Do not sign below for agenda items.*

# Public Comment Sign-in

**Date: June 29, 2015**

*\*Please sign below for non-agenda items to be heard under New business: Public comment.*

<b>NAME</b> (Please Print Clearly)	<b>TOPIC</b> (Please Print Clearly)
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