

May Agenda

Special Meeting of Trustees

The special meeting of the Board of Trustees of School District #35 has been scheduled for **Thursday, May 29, 2014 at 6:00pm** at the Gallatin Gateway School Library.

Call to Order

Pledge of Allegiance

Presiding Trustee's explanation of procedures (GGS Policy #1070)

Public Comment- Non Agenda Items- Sign in sheet- (GGS Policy #1070)

New Business

Trustee Work Session- Discussion Only

- Gallatin Gateway School Strategic Plan
 - Goal # 1: GGSB will demonstrate excellence in governance
 - Goal # 3: GGSB will maintain and provide high quality educational services
 - Goal # 4: GGSB will promote the development of the whole child

Set Date and Time for Next Work Session

Adjournment

**MINUTES
SPECIAL MEETING
BOARD OF TRUSTEES, GALLATIN GATEWAY SCHOOL DISTRICT #35**

Call to Order

The Board of Trustees of the Gallatin Gateway School District #35 met at 6:00pm on Thursday, May 29, 2014, in the Gallatin Gateway School Library. Board Chair Ann Prescott presided and called the meeting to order at 6:06pm.

Trustees Present

Ann Prescott, Board Chair; Donna Shockley, Board Vice-Chair; and Lyn Morton

Trustees Absent

Dan Curtis and Wayne Thiem

Staff Present

Kim DeBruycker, Superintendent; Carrie Fisher, District Clerk;

Others Present

Pledge of Allegiance

The meeting attendees recited the Pledge of Allegiance to the United States of America.

Presiding Trustee's Explanation of Procedures

Board Chair Ann Prescott explained the public comment process to be followed for addressing the Board in accordance with Gallatin Gateway School policy. She noted: 1) that prior to a vote the public may comment on agenda items; 2) there will be time for public comment on non-agenda items; and 3) public comment periods are not intended to be a question and answer session.

Public Comment on Non- Agenda Items

None.

New Business

Discussed Goal #1- GGSB will demonstrate excellence in governance.

- 1) Establish and provide orientation for new trustees.
 - a. Discussed information availability to a new trustee such as board policy books, handbooks, registered with MTSBA, and school email.
 - b. Discussed when and how to get Board policy updates when there are revisions and additions to the policy.
 - c. Discussed new trustee meetings with the Superintendent.
 - d. Discussed an agenda item for trustees reporting back to the rest of the Board regarding what they learned at the trainings.
- 2) Establish procedures for effective and transparent board meetings.
 - a. Discussed public comment procedures.
 - b. Discussed committee meetings and work sessions between regular board meetings.
 - c. Discussed developing procedures on how keep board members who are absent from a board meeting current.
 - d. Discussed the format of the minutes.
 - e. Discussed agendas, packets, and access to calendars.
 - f. Board discussed an annual agenda.
 - g. Discussed process for creating a meeting's agenda.
 - h. Discussed how to word agenda items.
 - i. Discussed how the packet would be organized.

- j. Discussed how to physically arrange tables/staff/Board at Board meetings.
 - k. Discussed reviewing policies.
 - l. Discussed sending agenda by email to staff and Board.
- 3) Board will explore options for becoming a paperless.
- a. Trustee Shockley is still looking into this option.
- 4) Board will foster positive relationships with it staff.
- a. Board discussed open forum options for communication with staff.

Public Comment: Ashley Davis, Mike Coon, Kim McCauley, Kathy Umbaugh, Kim Schmidt, Kacee Krob

The Board will hold its next work session on Monday, June 9, 2014 at 6pm in the Gallatin Gateway School Library. Items to include on the agenda will be a recap of May 29, 2014 work session meeting and strategic plan action point revisions.

Adjournment

Motion: Trustee Lyn Morton to adjourn the meeting at 9:20pm.

Seconded: Vice Chair Donna Shockley

Public Comment: None

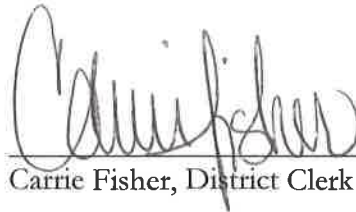
For: Morton, Prescott, and Shockley

Opposed: None.

Motion passed unanimously.



Ann Prescott, Board Chair






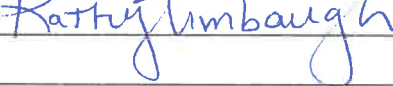


Carrie Fisher, District Clerk

Special Meeting

May 29, 2014

Sign-in Sheet

<u>Name- please print</u>	<u>Signature</u>
1. Mike Coon	
2. Kaelee Krob	
3. Kim McCawley	
4. Deb Tysse	
5. Megan Nowlin	
6. KATHY UMBAUGH	
7. Kim Schmidt	
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GALLATIN GATEWAY SCHOOL
PO BOX 265, GALLATIN GATEWAY, MT 59730

Gallatin Gateway School Policy #1070- The agenda must also include a "public comment" item in order to allow members of the general public to comment on any public matter under the jurisdiction of the district that is not specifically listed on the agenda, except that no member of the public will be allowed to comment on contested cases, other adjudicative proceedings, or personnel matters. The Board Chairman may place reasonable time limits on any "public comment" item in order to maintain and ensure effective and efficient operations of the Board. The District shall not take any action on any matter discussed, unless the matter is specifically noticed on the agenda, and the public has been allowed the opportunity to comment.

** Public comment will be asked on each agenda item. Do not sign below for agenda items.*

Public Comment Sign-in

Date: May 29, 2014

**Please sign below for non-agenda items to be heard under New business: Public comment.*

NAME (Please Print Clearly)	TOPIC (Please Print Clearly)
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